



**PEAK TO PEAK**  
CHARTER SCHOOL  
800 Merlin Drive • Lafayette, CO 80026

**Minutes of the Peak to Peak Board of Directors Meeting  
(Regular Meeting)  
Wednesday, 23 January, 2019, 8:00 AM - College Counseling Conference  
Room**

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**Call to Order: Jaimee Miller at 8:00 AM**

**In Attendance:**

**Voting Board:** Derek Cole, Colleen Elliott, Deea Frisbie, Elizabeth Gable, Eveline Grady, Joanne Hyman, Jaimee Miller

**Ex-Officio:** Kelly Reeser, Sam Todd, Kyle Mathews, Lori Preston, Melissa Christiansen

**Via Phone:** None

**Absent:** None

**Guests:** Traci Schoeneweis, Jen Dauzvardis, Megan Freeman, John Wilcox, Kristianna Vedvik, Glenn Mosher, Rachel Hirt, Thomas Willetto, Diane Scott, Ian Swallow, Jennifer Douglass, Vicki Lindquist, Marcus Pachner, Elizabeth Peterson

**Consent Grouping:**

**Approval of Minutes 12/05/2018**

Motion to approve: Colleen Elliott  
Seconded: Eveline Grady  
Approval: 7-0-0

**Kudos/Celebrations:**

**Lori Preston:** Thank you to Science Fair Crew. 59 student participants, 58 in 8th Grade, one in 7th grade. Thank you for judges, needed to turn away some volunteers this year. Thank you to Brandon Nelson.

**Eveline Grady:** Thank you to Sr. Matthews for leading a life changing trip to Cuba on the holiday break.

Thank you to all involved in all the of the concerts before break.

Thank you to Accountability Committee for their hard work with the the family survey.

**Kelly Reeser:** Congratulations to Innovation Grant winners Michelle Eckstein, Carla Flanhofer and Vicki Hankey.

**Kyle Mathews:** Congratulations to Makenna Turner who earned a future leader award with her robotics and design work.

Kudos to the "Team 2" Lexus Eco-Challenge winners. Awarded \$10K, and will advance to another round of consideration.

**Deea Frisbie:** Thank you to ELT for their tireless work that isn't always observed by our community. They do much more than many are aware.

**Colleen Elliott:** Thank you to ELT for all the follow up work done in answer to the board's requests for more information. Lot's of positive movement.

**Jaimee Miller:** Thank you to HOD for all of their hard work to fill challenging LTS positions before the winter break.

### **Public Comments:**

**Rachel Hirt:** Thank you to all who attended the K-12 Spirit Night.

Gala tickets are now on sale.

Please share raffle information with friends and family who may not be able to attend the Gala. No need to be present to win.

### **EDE Report:**

**Listen/Discuss:**

**Kelly Reeser**

PCCS - Parents Communicating for Charter Schools.

Innovation Summit February 18th 8:00 AM - 12:00 PM.

Employee Opinion Survey closes today. Results should be presented at Feb. 6, 2019 board meeting.

### **Policy Updates:**

**Discuss:**

**Kelly Reeser**

ADF Wellness update.

DLC Employee Expense Reimbursements update.

IICA Field Trip and Activity Travel update.

All will be voted on at Feb. 6th, 2019 board meeting.

### **Boulder County Affordable Housing Project: Ian Swallow and Marcus Pachner**

**Discuss:**

Boulder County Officials updated board on plans for the Willoughby Corner development. Please see 01/25/2019 Friday Digest for more information.

### **Break:**

Board will break from 9:07 AM - 9:15 AM

### **Architecture Proposals:**

**Discuss:**

**Kelly Reeser and Sam Todd**

Based on Listening Campaign results, three main themes emerged from the compilation of data gathered.

1. Creating new programs.
2. Renovating existing spaces
3. Building new construction.

The architecture proposals gathered will be used to explore #2

and #3 above.

Two firms were asked to give bids based on prior relationships developed or prior work completed on Peak to Peak campus.

CTA and Treanor HL presented bids. Sam recommends Treanor HL due to cost and experience working with them in our most recent build out.

**Vote:**

**Motion to approve Sam's recommendation.**

**Moved:** Jaimee Miller  
**Seconded:** Eveline Grady  
**Approved:** 7-0-0

**EDO Report:**

**Sam Todd**

**Listen/Discuss:**

Hallway Light Project completed.  
Utility Costs down.  
Affordable Housing project update.  
Finances.  
2019-2020 budget work.  
Fundraising.  
Food Services.  
Human Resources.  
External Leadership.  
BVSD Board approved an increase in our portion of the 2016 Mill Levy, which will lead to roughly 311,000.00 extra dollars in our Fund 65.

**Fundraising Strategic Plan:**

**Sam Todd, Glenn Mosher, Rachel Hirt**

**Listen/Discuss:**

KPIs with relation to the Fundraising Strategic Plan.  
Four pillars or guiding principles.  
External outreach, expectations, and clarifications.  
Raiser's Edge updating and relationship building.  
Board will see an updated plan at a later date based on input shared today.

**Principal Reports:**

**Lori Preston, Melissa Christiansen, Kyle Mathews**

**Listen/Discuss:**

Middle School, Lori Preston.  
I-Ready testing.  
MTSS Coordinator.  
Exploring adaptation of "Well Managed School System" for Middle School.  
Shifting English Department to a "flooded" model like math.  
Character Education.  
MS Collective Resume.  
Ways to connect MS volunteers to the Friend's office.  
Look for MS curriculum updates coming soon.  
Thoughts on 8 period day.

Elementary School, Melissa Christiansen.  
Middle of year (MOY) testing finishing up.  
Initial I-Ready scores for literacy show a significant improvement from past data gathered.

High School, Kyle Mathews.  
Invite Friends office to connect with students.  
Professional development.  
Master schedule development.  
Thoughts on 8-period day.  
Tech classes continue to grow.  
Listening campaign and curriculum development.  
Board's ability to be flexible on bringing curriculum proposals.

**6-12 Curriculum Proposals:**

**Kyle Mathews, Lori Preston**

**Listen/Discuss:** Not formally presented at this meeting, but some curriculum ideas presented and discussed during the principal's report. More formal discussion coming at next few board meetings.

**2019 - 2020 School Calendar:**

**Traci Schoeneweis**

**Listen/Discuss:** Calendar similar to current year, with a few more half days added at request of staff.

Will be voted on at Feb.6th, 2019 board meeting.

**Board Calendar:**

**Jaimee Miller**

**Listen/Discuss:** Initial calendar presented with once a month meetings scheduled, and holding second days to meet each month if necessary.

Will be voted on at Feb. 6th, 2019 board meeting.

**Board Goals, Book Study:**

**Jaimee Miller**

**Listen/Discuss:** Tabled until Feb. 6th, 2019 board meeting.

**Board Self-Assessment/Wrap up:**

**Jaimee Miller, Jen Dausvardis**

**Listen/Discuss:** Assessment will be emailed by Jen Dausvardis to board members.

**Motion to Adjourn Peak to Peak Board Meeting at 11:10 AM by Joanne Hyman**

**Seconded: Derek Cole**

**Approved: 7-0-0**

Respectfully Submitted,

Deea Frisbie

Secretary

Peak to Peak Board of Directors