



PEAK TO PEAK
CHARTER SCHOOL
800 Merlin Drive • Lafayette, CO 80026

**Minutes of the Peak to Peak Board of Directors Meeting
(Regular Meeting)
Wednesday, 20 February 2019, 8:00 AM - College Counseling Conference
Room**

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

Call to Order: Jaimee Miller at 8:00 AM

In Attendance:

Voting Board: Colleen Elliott, Deea Frisbie, Elizabeth Gable
Eveline Grady, Joanne Hyman, Jaimee Miller

Ex-Officio: Kelly Reeser, Sam Todd, Kyle Mathews, Lori Preston,
Melissa Christensen

Via Phone: None

Absent: Derek Cole

Guests: Traci Schoeneweis, Megan Freeman,
John Wilcox, Kristianna Vedvik, Vicki Lindquist, Rachel Hirt,
Sherri Taylor, Jennifer Douglas, Sam Mitchell, Julian
Zerwekh Reardon, Siddharth Nareddy, Isaac
Dupras, Anne Nevadomski, Gayle Van Tol, Chad
Novak, Libby Peterson, Diane Scott, Kalena Maxwell

The Board would like to acknowledge the loss of one of our community members, Roger Hegland. Our thoughts are with the Hegland Family.

Consent Grouping:

Approval of Minutes 1/23/19, Policies ADF, DLC, IICA and 2019-20 School Calendar

Motion to Approve: Elizabeth Gable

Seconded: Joanne Hyman

Approved: 6-0-0

Kudos/Celebrations:

Lori Preston: Celebrate *The Little Prince* production by Middle School.
Celebrate our Middle School Peruvian guests.
Celebrate students moving on to Regionals in Science and History.
Celebrate International Ski and Hockey Middle School Athletes.
Welcome Jill Chen, our new French teacher.

Kudos to the Lafayette Police Department and their willingness to help teach Math to our Middle School students.
Kudos to the wonderful Valentines Fair, and all the activities.
Kudos to the Plastic Cup reduction.
Kudos to the Innovation at Middle School level.

Kyle Mathews: Congrats to our four High School teams competing in the NASA sponsored Conrad Challenge. They have the opportunity to travel to Cape Canaveral to compete.
Congrats to all who participated in Poetry Out Loud.
Kudos to our six National Merit Finalists.
Kudos to Senior Meetings currently happening.
Thank you to all involved in ongoing Master Scheduling.
Thank you to all involved in mock reunification practice in March.

Eveline Grady: Thank you to Linda Willetto for her wonderful Staff Appreciation lunches, and thank you to those who help her.
Thank you to Rachel Hirt and volunteers for all the work around the Gala.

Kelly Reeser: Thank you to all the teachers and parents for the parent/teacher conferences.

Public Comments:

Rachel Hirt: Gala is coming up on March 1. Thank you to the community for their time, talents and treasures they are donating. Still time to donate in many areas.

Student Feedback on Innovation:

Gayle Van Tol and Middle School Students

Listen/Discuss: Independant Seminar Students presented their projects.

Sam Mitchell:	Juice Company
Julian Zerwekh Reardon:	Built Guitar
Siddharth Nareddy:	Coded website for stock analysis
Isaac Dupras:	Coded computer Blackjack game
Anne Nevadomski:	Wrote Fantasy Novel
Kalena Maxwell:	Wrote Fantasy Novel

Campus Assessment:

Board and Chad Novak

Listen/Discuss: Chad Novak and Scott Bangle are with Trainor HL, and are beginning the process of assessing our current facilities as well as what needs we have that will require new spaces.

Five components to Trainor's work:

1. Assess what space we currently have at P2P, and how we can adapt it?
2. Asses what the needs and desires of P2P are for the future.
3. Asses if we have the space we need for new programs.
If we don't have space, can we build it?
4. Develop overall concept plan based on the above assessments. Include cost modeling.
5. Develop plan to decide how to phase work and Implementation.

Dates and steps in place:

Meetings with Staff March 5th and March 11th.

Meet with ELT March 21.

Other meetings with other groups as necessary.

Perhaps late March there will be a plan that captures the best answers to the Listening Campaign desires.

Innovation Summit Debrief:

Board

Discuss:

Great event with a lot of positive energy, ideas, and connections.

How we synthesize information collected, share that information with our community and begin to implement ideas learned will require future conversations and next steps.

We need to explore how our space might shift to allow for possible next steps, and continue to be open to possibility.

EDE Report, Including Goal Update:

Kelly Reeser

Listen/Discuss:

Parents Communicating for Charter Schools

Policy Updates

Open Enrollment - Thank you to Vicki Lindquist for keeping the numbers updated regularly.

Goal Updates:

Gather Feedback on 8 period day.

Listening Campaign.

Strategic Plan.

Administrative and Professional responsibilities.

Break:

From 9:25 AM to 9:28 AM

EDO Report, Including Goal Update:

Sam Todd

Listen/Discuss:

Facilities

Finances

Fundraising

Food Services

Human Resources

External Leadership

Goal Update:

Facilities

Finances

Food Services

Fundraising

Human Resources

Leadership

Finance & Budget Committee Update:

Sam Todd

Listen/Discuss:

Recommends:

Transferring \$750K from Chase Bank to ColoTrust Reserve Acct.

Maintaining the minimum DCOH reserve requirement At 95 DCOH.

Adding EDE as backup to EDO and FBC Committee Board Member as backup to Treasurer as additional signers on account.

Financial Report

Finance Performance Measures
Fundraising Update
S&P Credit Review
2019-2020 Budget

Motion to Approve both transferring \$750K from Chase Bank to ColoTrust Reserve Account AND to approve adding the EDE as backup to EDO and FBC Committee Board Member as backup to Treasurer as additional signers on accounts.

Motion to Approve: Jaimee Miller
Seconded: Eveline Grady
Approved: 6-0-0

Q2 Financial Report:

Sam Todd

Listen/Discuss:

Fund 11 - Charter General Fund

Revenues:

Local Revenues

Total Revenues

Expenses:

Instructional Expenses

Administration, Counseling and Library

Facilities

Debt Service

Local

BVSD

Total Expenses

Fund 21 - Food Services

Revenues

Expenses

Fund Balance

Fund 65 - Operational and Technology

Revenues

Expenses

Fund Balance

Curriculum Proposals:

Kyle Mathews and Lori Preston

Discuss/Vote:

Physical and Emotional Fitness Class

Motion to Approve: Jaimee Miller

Seconded: Coleen Elliott

Approval: 6-0-0

6th Grade Transitions Class

Motion to Approve: Jaimee Miller

Seconded: Coleen Elliott

Approval: 6-0-0

New class proposal will be brought forward in the near future:
The Science of Food and Cooking (Kitchen Chemistry).

Election Committee Update:

Joanne Hyman

Listen/Discuss:

First call for candidates has gone out.

Candidate Information Sessions:

Feb. 25, 2019 5:00 - 6:00 PM.

Feb. 26, 2019 8:30 - 9:30 AM.

Both sessions offered in Think Tank.

April 1 Candidates turn in their responses to the candidate questions by 3:00 PM.

April 5 Announce candidates to our community, publish the

answers the Candidates provided.
May 1 Annual Meeting. Candidate question and answer session.
May 8 Voting ends.
Everything will be translated into Spanish and provided for anyone who asks.
Can vote online or in person at Peak to Peak.

Board Calendar:

Jaimee Miller

Listen/Discuss: Board calendar is good to go as presented.

Board Goals/Book Study

Jaimee Miller

Listen/Discuss: Board Goals:

- Maintain Relational Excellence through a focus on employee satisfaction.
- Promote Instructional Excellence by supporting the successful implementation of the new secondary schedule.
- Advance the Strategic Plan by partnering with ELT to determine initiatives to advance resulting from the Listening Campaign.
- Assure long term capabilities through a continued broad review of oversight tools, focusing this year on updating content within ELT talent management/ succession planning tool.
- Ensure ongoing board governance through board development and planning for future board needs.

Book Study:

Deea Frisbie and Colleen Elliott suggest the board read either *Daring Greatly* or *Dare to Lead* by Dr. Brene Brown.

Adjourn Peak to Peak Board Meeting at 10:30 AM:

Motion to Adjourn: Jaimee Miller

Seconded: Eveline Grady

Approved: 6-0-0

Respectfully Submitted,

Deea Frisbie

Secretary

Peak to Peak Board of Directors

