



Minutes of the Peak to Peak Board of Directors Meeting
Wednesday, May 16, 2018, 8am ~ College Counseling Conference Room

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

Board of Directors in attendance: Voting Board: Derek Cole, Hank Dalton, Elizabeth Gable, Joanne Hyman, Jaimee Miller Ex-Officio: Kelly Reeser, Sam Todd, Kyle Mathews, Lori Preston, Melissa Christensen (arrived 8:42).

Via Phone: None

Absent: Gregg Sommer

Guests in attendance: Jennifer Dauzvardis, Megan Freeman, Traci Schoeneweis, Kristianna Vedvik, Colleen Elliott, John Wilcox, Deea Frisbie, Brittany Johnson, Beth Custard, Rachel Hirt, Diane Scott, Libbi Peterson, Jen Douglass, Brian Knox, Yolanda Meiler, Andrea Salvo

Call to Order: Hank Dalton called the meeting to order at 8:00am.

Consent Grouping

1. Approval of Minutes

Motion by Jaime Miller to approve the 2018-04-04 minutes - second by Derek Cole
Motion approved 6-0-0

Celebrations/Kudos

- Hank Dalton – thanks for all those responding to correspondence re: BVSD Mill Levy
- Kelly Reeser – Kudos to the Heather Bertarelli and Heather Szott for using Innovation Fund dollars to create Peak to Peak’s first literary art magazine, “Peak Perspectives,” which features poetry, art and original prose from 74 students in grades 6-12. Copies are available in the main office.
- Kyle Mathews -- Congratulations to the Girls’ varsity tennis team and Wade Kingsbury for winning the 3A CHSAA state championships with Wade earning coach of the year.
- Lori Preston – work performed on scheduling by Vicki Lundquist – and counselors. Betsy Leach – producing projects and poetry and artwork at East Simpson Coffee Shop.
- Sam Todd – Highest possible BBB+ credit rating retained; P2P is now one of only two charters nationwide that has retained this highest rating.
- Derek Cole - Congratulations to the boys varsity baseball team’s continued success!

- Joann Hyman – Miss Mylott’s direction on student-led theater event; great production, and was same day creation & presentation

Public Comments

None

Employee Opinion Survey Results

Employers Council – Employee satisfaction survey results were presented by Brittany Johnson. Survey mean was 3.92% with 86% participation rate. This participation rate was the highest P2P have ever recorded. Ms. Johnson indicated the increase to 8 periods generated the most comments.

Hank Dalton - Introduction of, and welcome to, newly elected board members: Elizabeth Gable, Deea Frisbie for three year terms and Colleen Elliot for one year term.

HOD Update

Eveline Grady and Jaime Miller reported that HOD remains a very healthy committee, and is very busy. There were 13 hires, and there are 9 positions open. Fluctuations are within the norm. Jennifer Douglass was presented as a new co-chair for HOD.

Joanne Hyman asked how we were reaching out to teachers, retaining same and whether best practices were being utilized. What more can we do? Many hires are generated from within the community, internal relationships.

Data will change given changes to eight period day. Exit interviews will continue and data are compiled for individuals as well as collectively.

HOD recommending removal of Candidate Recommendations (CRs). Is extraneous. Emailed recommendations will go to executive with rubric score, etc. and have a one day turn around. The EDE will then update the board monthly, if not more. This is a process change and is covered in the bylaws as it relates to hiring/firing. Process change will be brought in for review in June and voted on in last meeting.

Development Advisory Committee

Hank Dalton moved to approve in the form of discussion, then withdrew motion in order to have a formation of a “finished product” in conjunction with Friends’ Board. The end result of the collaboration could then be clarified and polished up for further discussion/voting.

Eveline Grady suggested at least 8 people on the committee. Best practice suggests 2 voting members, 2 staff (Glenn Mosher, Chairman and Sam Todd), at least three internal community members and outside members.

Goal of committee is be advisory in nature, champions within the community, collaborative with Friends of Peak to Peak, and lots of thought/input from large range of individuals. Emphasis on advising and commentary and use of best practices.

EDE Report

Ms. Reeser reported that the master schedule is nearing completion and was lots of work. She thanked all involved and is happy to report there will be exciting options for students, particularly an expanded range of courses available for middle school students and well as flexibility and collaboration time for teachers built into the daily schedule.

Ms. Reeser reported that Open Enrollment numbers have not changed much, and we will have final numbers September 28 – 30th. 173 students were enrolled, 1,200+ students requested P2P as their first choice, and 1,400+ requested P2P as regular entry. We are full but holding a few spaces in case of new staff bringing children into P2P.

Ms. Reeser reported that the new website is nearing completion. Ms. Dauzvardis has added the teacher pages and training of new functionality is taking place. Instructional videos are also being made available for staff. It's a clean new site, but it's recognized that it *is* new. Ms. Reeser reminded that we had to move to a new product, as the website product we were using is going away very soon, and will no longer be available.

Ms. Reeser also indicated that the hiring team will continue working on all hires through June.

EDO Report

Mr. Todd reported that new furniture will be going into MS and HS during the fall of this year. He also reported that Ms. Cheryl Sack from the cafeteria has resigned. We thank her and wish her well. Ms. Paula Greenspan, a current employee in the back of house will be stepping into the role.

Mr. Glenn Mosher is heading up the effort to more fully utilize the Raiser's Edge fundraising software in order to maximize results.

The Run for the Peak was a great success with \$2K more than last year for a final tally of 32K. Ms. Hirt is planning a new back to school event and needs volunteers.

New software "Everyday Hero" is going to be utilized and is predicted to bring in three times the number of donors by working through other contacts such as Facebook, etc.

Staff offer letters going out soon.

Updated fees for new eight period additions were brought forward. ***Motion to approve by Hank Dalton, Second by Joanne Hyman. Motion approved 5-0-0 (Derek Cole was out of the conference room during voting).***

Mr. Todd reviewed the P2P Funds – General, Food Services (Fund 21), Friends Fundraising – a separate 501C3 - (Fund 26), Ops & Technology (Fund 65) and Revolving Grants Fund (Fund 73). Increases are available on spreadsheets. Per Mr. Todd, “All finishing better than anticipated.” ***Approval of Budget as presented – Motion to approve by Hank Dalton, Second by Derek Cole. 6-0-0 Approved.***

Mr. Todd presented the plans for an extension to the existing TRANE controls for the school HVAC system. The system will collect data to help further reduce costs. The work will begin this summer, at a final cost of 218K and additional servicing costs of 28K year for year one, \$12,600 for year two and \$12,200 for year three. Costs savings are anticipated to be about 10K per year. Installation will be 6-8 weeks ***Motion to approve by Joanne Hyman, Second by Jaimee Miller. Approved 6-0-0***

Principal Reports

HS

- ❖ Mr. Mathews reported Ms. Kristie Letter’s English students received yet another writing award. Once again, our school swept the River of Words writing competition!
- ❖ Curriculum, new schedule – finding the right mix for next year.
- ❖ Great end of year with seniors, and final exams wrapping up.
- ❖ Received Magnussen Scholarship fund for free & reduced student AP Testing ~ \$1K this year, and approximately \$900 next for targeted financial support.
- ❖ Summer Interventions and Credit Recovery are set up in two summer sessions with Ms. Liz Tarbutton.
- ❖ Graduation all set, Dr. Sam Messier, Asst Superintendent, is honored guest.
- ❖ Baseball graduates – may need to get diplomas in “special way” if they have to be away.

ES

- ❖ Ms. Christenson reported Kindergarten readiness for kids and families – largest yet!
- ❖ Kindergarten Preview included college financing and other onboarding topics.
- ❖ Introduction of rotating specials to provide more regularity, more teaching time and equitable time.
- ❖ World language will now be every day in 5th grade which will offer more depth later down the line and more expertise in the language. Literacy will happen in the am.
- ❖ Many end of year events!

MS

- ❖ Kudos to counselors – Coffee with the counselors, great turnout.

- ❖ Kudos to HOD – three strong hires.
- ❖ Staff presentations to local, state and national audiences, BVSD recognition.
- ❖ Kudos to Monika Bunting on recycling project.
- ❖ Locked-in event went great. Thanks to lead group, HS organizers and thanks to Sheena.
- ❖ Extended and less costly trips being planned, include Moab and international locations.
- ❖ Cross-curricular learning in MS science with HS at Coal Creek. Heritage Night out tonight as well as Con Brio with Ms. Schneider.
- ❖ Curriculum proposals have a lot of work and energy being put into them.

BVSD Mill Levy Equalization Act

- ❖ Review and discussion of BVSD Mill Levy, intent of law, background, legal opinion, etc.

Future Meeting Topics

- ❖ HOD process document, Evaluations - Sam/Hank
- ❖ Training Topics – Board Roles, BOD Priorities, Docs/Procedures

Board Self-Assessment/wrap-up

Close-out, end of year – What did we do well, what could we have done better?

Adjourn Peak to Peak Board of Directors Meeting

***Motion to adjourn the meeting by Joanne Hyman, second by Hank Dalton
Motion passes 6-0-0.***

The meeting adjourned at 11am.

Respectfully submitted,

Elizabeth Gable

Elizabeth Gable, on behalf of:

Eveline Grady

Secretary

Peak to Peak Board of Directors