



College Prep in a Small School Environment

**Peak to Peak  
Charter School**

**Board of Directors Meeting Minutes**

**November 14, 2013, 3:30 pm  
South Gym**

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**Board Members Present:** Elizabeth Gable, Scott Hudson, Kyle Mathews, Phil Mehalko, Suzanne Ovelman, Kelly Reeser, Greg Richards Sam Todd, Thomas Willetto

**Board Members Absent:** Brad Elliott, Lisa Walther

**Guest(s):** [See scanned sheets]

**3:30p Call to order and roll call; Agenda change requests (Mr. Willetto)**

The meeting was called to order by Mr. Willetto.

Mr. Willetto notified the community that there was an additional agenda item on curriculum changes for Technology, English and Math.

Mr. Willetto notified the Community that there will be an executive session topic to discuss attorney client advice.

**3:35p Executive Session: Attorney Client Advice (Board)**

Motion to enter Executive Session was made by Ms. Gable, seconded by Mr. Richards and approved by the Board 5-0.

“The executive sessions held by the Peak to Peak Charter School Board of Directors on November 14, 2013 were for the purpose of and did in fact have privileged attorney-client communications.” – Barry Arrington

**3:50p Move into Open Meeting**

The Board moved into open meeting at 3:50 p.m.

**3:50p Administrative business: Approval of minutes and consent items (committee appointments; hires) (Willetto)**

Motion to approve BOD minutes from November 4, 2013 was made by Mr. Hudson, seconded by Ms. Gable and approved by the Board 4-0-1. Mr. Richards abstained from voting due to his absence at the last meeting.

### **3:55p Public comments (Community)**

Mr. Richards reminded the community of the Feed the Puma event on Friday November 15<sup>th</sup> and that Holiday gift orders are now available

Ms. Ovelman thanked:

- Anita C-Spotts for Spirit Week and the Fall Fest Celebration
- Teresa Lawton for serving as a daily sub in 6<sup>th</sup> grade science and Bob Connors for serving as the 8<sup>th</sup> and 6<sup>th</sup> grade sciences LTS teacher.

Ms. Reeser thanked:

- Dorothy Bass, Jennifer Hughes, and all the parents who participated in supporting the Medieval event.
- John Wilcox for his continuing support of the IT transition and for his help in planning the upcoming technology refresh.
- Melissa Christensen for serving as acting elementary principal.

Mr. Hudson thanked:

- John Wilcox for his oversight and management of the solar panel installation.

Ms. Gable thanked:

- All the volunteers that supported the fourth grade Medieval Festival.
- Evelyn Bernstein for hand making costumes for Medieval Festival.
- Volunteer Community Team (VCT) for their ongoing support and work for the school.
- Sam Todd, Louise Peng and the entire accounting team as well as and Trecci Wyngren for their efforts to support After-Prom events.
- The entire Community for their recent interest/involvement, whether in support or not of recent decisions and events. I appreciate it more than you know.

Mr. Mehalko thanked:

- Board member Brad Elliot for his efforts to bring in additional revenue sources to Peak to Peak.
- Volunteer Community Team (VCT) for their ongoing support and work for the school.

Mr. Todd thanked:

- Louise Peng, accountant for Peak to Peak, for her positive attitude and efforts during a recent audit

Mr. Mathews thanked:

- All community members that supported the food drive for Sister Carmen.
- Emergency Response Team (ERT) for their efforts and response for keeping everyone at the school safe
- The High School staff and counselors for their ongoing passion and professionalism
- Wade Kingsbury and Carolyn Jannsen for making the film festival very successful
- Tanya Stearns, HS parent volunteer, for her poster project for history of school.
- Clara Quinlan for supporting an orphanage in Tanzania

Mr. Mathews reminded that on December 5<sup>th</sup> that there is a school fundraiser event that includes the High School principal being duct taped to the wall.

Mr. Willetto sent board member Lisa Walther condolences for the loss of her mother.

Mr. Willetto thanked:

- The staff during the elementary school principal transition. Mr. Willetto was very appreciative that the staff has made the transition smooth for our students.

Ms. Lori Karl asked the board what follow through was performed on the allegation of hostile environment by Ms. Noelle Roni. Ms. Karl also asked if the Board made a risk assessment addressing the compensatory and retaliation damages resulting from the elementary school teacher termination.

Mr. Gus Fox-Smith stated that the termination of the elementary school principal has been a nightmare for public relations and communications. Mr. Gus Fox-Smith recommended the removal of Greg Richards from the Board.

Mr. Brendan Bell asked the Board to respectfully address additional second legal opinion with regards to the termination of the elementary school principal.

#### **4:10p Follow-up on Public Comments from 11/06/13 (Willetto)**

Mr. Willetto thanked the community for their commitment to school and for their demonstrated passion and emotion for the school.

Mr. Willetto informed the community that personnel discussions cannot be discussed in an open meeting since it could present a legal risk to the school. Due to the legal risk, Mr. Willetto declined an open meeting discussing the termination of the elementary school principal.

#### **4:13p Executive session**

On the advice of counsel, a motion to enter Executive Session was made by Ms. Hudson, seconded by Mr. Richards and approved by the Board 5-0.

#### **4:19p Move into Open Meeting**

The Board moved into open meeting at 4:19 p.m.

#### **4:20p Request to Produce Executive Session Records (Board)**

Under the Colorado Open Records Act (CORA), there has been a request for Peak to Peak to provide the October 2<sup>nd</sup> executive session recording to the counsel representing Ms. Noelle Roni. Although the school is not required to produce the executive session materials under CORA, Mr. Arrington recommended that the Board provide the records after his review of the executive session found nothing irregular in that session.

A motion to provide the records was made by Mr. Richards, seconded by Mr. Hudson and approved by the Board 5-0.

#### **4:30p BVSD Update on IT (Reeser/Moore)**

Mr. Andrew Moore reported to the Board on the IT updates. Mr. Moore introduced Mike Goodyear, IT services manager for the entire district, and Lee Farhar, IT on-site lead service coordinator. Both Mr. Goodyear and Mr. Farhar have been overseeing the network installation and computer refresh efforts at Peak to Peak. Mr. Moore reported:

- Peak to Peak's wireless infrastructure is the same in all levels (Elementary, Middle and High Schools).
- Computer refresh cycle is being accelerated to reduce the IT costs for maintaining old software. 200 computers will be refreshed over holiday break.
- Computers with Windows XP operating system will be upgraded to Windows 7 since Windows XP is no longer supported by Microsoft.
- Chrome books are PARCC certified. PARCC testing with Chrome Book computers will be tried. The district is working on updates.
- BVSD is investigating other computer platforms (non-Windows based) due to cost savings. In the interim, BVSD will still support IPAD.
- BYOD (Bring Your Own Device) concept should be considered.

#### **4:40p Update on Transition & Initial Plan for ES Principal Search (Reeser)**

Ms. Reeser reported that the Executive Leadership Team (ELT) has started short and long term Elementary School administration planning. Ms. Reeser noted that as Melissa Christensen transitions to acting elementary school principal, some of her other duties as K-12 assistant principal will need to have some gap filling. Ms. Reeser reported that there is an immediate plan to put together a hiring team for the Elementary School principal position. Posting for the Elementary School principal position will occur as soon as team is completed.

#### **4:47p Curriculum Update**

Mr. Mathews briefed the Board on proposed high school curriculum updates. These curriculum changes will be voted on by the Board in the December 4, 2013 meeting. He stated:

- The "introduction" technology classes (e.g. 6th Grade Exploratory Computer, 10<sup>th</sup> Grade Introduction to Information Technology, and Introduction to Web Technologies) will have new titles but the content is not changing. The purpose of the name changes is to remove "introduction..." in two titles and to clarify progression of tech courses.
- Shift American Literature course title and sequence to align with AP English Language and Composition. This move will better prepare students with college writing expectations and more non-fiction emphasis. Curriculum recommendation with syllabus will come in January-February. Peak to Peak will have an AP language and composition and non-AP language and composition.
- One section of 6th grade Pre-Algebra to be changed to Pre-Algebra Foundations for added gap-filling and skill work (piloting currently so change in name formally)

requested). The class prepares students for Pre-Algebra or Algebra 1A. The Pre-Algebra Foundations class does not require a textbook change.

**4:50p KPI Meeting Review (Reeser)**

Ms. Reeser reported on the Key Performance Indicators (KPI) meeting on November 14<sup>th</sup>. The KPI meeting topics included a deep dive of the EXPLORE, Advanced Placement (AP), Talented and Gifted (TAG) students, relationships, employee satisfaction, and instructional bonus structure. Ms. Reeser noted that Peak to Peak's ACT data 3-4 points higher than our counterparts. Ms. Reeser discussed the overall Peak to Peak strategic plan and how it starts at the elementary level and continues through high school graduation. Ms. Reeser stated the Executive Leadership Team (ELT) will begin compiling the data from the KPI meeting and send the results to the Board.

**5:20p Future meeting topics (Willetto)**

Maximize tech refresh – investigate BYOD (Bring your own device) model

**5:22p Executive Session: Attorney Client Advice (Board)**

Motion to enter Executive Session was made by Mr. Richards, seconded by Ms. Gable and approved by the Board 5-0.

**5:28p Move into Open Meeting**

The Board moved into open meeting at 5:28 p.m.

**5:30p – Adjourn (Willetto)**

Motion to adjourn the board was made by Mr. Richards, seconded by Mr. Gable and approved by the Board 5-0.

*Respectfully submitted,*

*Phil Mehalko*

*For the Peak to Peak Board of Directors*