



College Prep in a Small School Environment

PEAK TO PEAK CHARTER SCHOOL

Board of Directors

Meeting Minutes

Wednesday, June 3, 2015, 5:00 PM in the Auditoria

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

Call to order – Thomas Willetto called the meeting to order at 5:00 PM.

In attendance:

Thomas Willetto
Brad Elliott
Lisa Walther
Elizabeth Gable
Sandy Ray
Lisa Sicker

Kelly Reeser, EDE
Sam Todd, EDO
Kyle Mathews, HS Principal
Suzanne Ovelman, MS Principal (Via Phone)
Melissa Christensen, ES Principal

Board Members absent:

Hank Dalton

Also present:

Scott Hudson, Brandi Scott, Michele Smith, John Wilcox, Alison Griffin, Kristianna Vedvik, Jen Dauzvardis, Jennifer Douglass, Gregg Sommer, Traci Schoeneweis, Janice Thorpe

Administrative Business

Approval of the Meeting Minutes from 22 April were postponed until the next meeting as not all members had received the updated version.

Public Comments

- Kelly Reeser advised that the BOD lunch for staff would be August 14th at 11:45.
- Scott Hudson, thanked TW and BE for their service, as well as the new board members elected, and those who continue to serve.
- Michele Smith reiterated her concern about the new endowment taking away resources from the school. She is also concerned that the new, revised Communications Manager position is nothing more than someone to work on the endowment. Money for this position, she offered, should be used for things like increasing the AP positions to full-time so we do not lose excellent staff members like Panda Smith.

EDO – Reserves Use Recommendations

Sam Todd reported that the FBC had recommended that money be moved out of reserves in order to fund the addition of tennis courts, soccer field replacement, track resurfacing and paving of the baseball fields parking lot. An increase of two lanes on the track was deemed to be too costly, and the work could not be done in a timely manner due to delays by the FieldTurf company who would be doing the work.

Board members questioned the costs presented for the track expansion, as the additional two lanes cost more than the entire project. Mr. Todd offered to call the representative during the meeting which he did. After some detail, it was determined that the new cost figure was in fact for the entire re-do of the track and would include the expansion to 8 lanes. Additionally, delaying the project worked not only for FieldTurf's timeframe, but for Mr. Wilcox as well. The board voted unanimously for the replacement/resurfacing and expansion to 8 lanes to the track (beginning Fall of 2016), paving of parking lot by baseball fields, soccer field replacement, addition of tennis courts. Passes 6-0

Communications Manager Job Description Approval

The EDE presented another version of the Job Description for the new Communications Manager position. Specifically, it was changed from one JD reporting to two different people, to two JDs, one for Communications (reporting to the EDE) and the other for CPD (reporting to Megan Freeman). Additional modifications were added to ensure the required skills and experience are commensurate with the duties that the positions requires. Ms. Sicker stated that the revised JD does not address concerns she raised at the last board meeting, stressing that moving forward with this does not allow the board to do their work in first taking a broad look at overall goals for a comprehensive communications plan, what skill sets and experience are needed, then determining appropriate hire(s) from there. She further suggested that as it was only an internal posting, no other person within the school would have communications experience except the person given this opportunity, so it is truly a promotion, and perhaps a pay increase more in keeping with the rest of the staff -perhaps 10%, should be considered for immediate action, with the board taking up a new position after broader planning.

The Board voted to approved with modifications – (4-2), opposed by Ms. Sicker and Ms. Ray

BOD Training – mid August, date TBD.

Executive Session – Personnel (Administrator Evaluations)

The Board voted to go into Executive Session for the purpose of reviewing Administrator Evaluations and related personnel discussions at 6:20 PM (6-0).

The Board returned to the regular meeting at 8:45 PM.

The meeting adjourned at 8:50 PM (6-0).

Submitted:

Elizabeth Gable