



College Prep in a Small School Environment

## PEAK TO PEAK CHARTER SCHOOL

Board of Directors

Meeting Minutes

Wednesday, May 20, 2015, 7:45 AM in the Auditoria

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**Call to order** – Thomas Willetto called the meeting to order at 7:47 AM.

### In attendance:

Thomas Willetto  
Brad Elliott  
Lisa Walther  
Elizabeth Gable  
Hank Dalton  
Sandy Ray  
Lisa Sicker

Kelly Reeser, EDE  
Sam Todd, EDO  
Kyle Mathews, HS Principal  
Suzanne Ovelman, MS Principal  
Melissa Christensen, ES Principal

### Board Members absent:

None

### Also present:

Brandi Scott, Michele Smith, Christy Earles, Sarah Miley, John Wilcox, Alison Griffin, Kristianna Vedvik, Jen Dausvardis, Megan Freeman, Jennifer Douglass, Gregg Sommer, Traci Schoeneweis, Brittany Johnson (MSEC), Kate Bartlett (MSEC)

### Administrative Business

The Meeting Minutes from 22April were approved (7-0).

### Public Comments

Brandi Scott complimented Erica Harlow, Lori Douglass and Layla Cunningham for their attention to her children during this school year and commented on funding of the administration of the endowment fund.

### Visit from BVSD Superintendent and Chief Operating Officer

Dr. Bruce Messinger spoke on the quality and atmosphere of the Bond and Charter Contract negotiations and the favorable outcomes for Peak to Peak. He hoped that Peak to Peak would join with the District in support on operational levies in the next legislative session. The District has retained a consultant to recommend how to implement innovative learning and teaching spaces into the district's bond construction at other sites.

Leslie Stafford mentioned that BVSD has a 92% graduation rate; they are making Educator Growth & Development a priority along with MTSS (Multi-Tiered Systems and Support) and are investing in preschool and early literacy.

### EDE Report

Planning for next year; Peak Option feedback; RAMP certification work continues; introduced the new logo.

## **EDO Report**

Campus build-out: need an appraisal for bond agreement with the district; preliminary construction cost estimate: \$10.6-10.7M; final construction documents are in hand, the GC intends to seek 5 bids on each trade package.

Legislative update will be forwarded when received.

By the end of today all offer letters will be out.

Six reps will attend and participate in the national charter conference in New Orleans.

## **Personnel Director Report**

Highlights: Retention; teacher compensation and benefits; Mountain States Employers Council survey.

## **Mountain States Employers Council Report on 2015 Employee Satisfaction Survey Results**

Response rate: 76% (above the average); satisfaction level overall: 4.2 on a 5-point schedule (above 3.75 is Very Positive).

There was discussion of the benefit to having the third-party conduct the survey.

## **Board Self-Eval/360 Surveys**

The Board discussed having MSEC develop a questionnaire from questions already proposed and survey the Board and the ELT before the end of the year, then conduct annually in Apr.

## **Communications Manager Job Description**

The Board discussed the various elements of the position, other elements of the discussion involved process of position development, promotions, approval of JDs.

The Board asked the Executives to describe the CPD and Communications duties and in separate JDs and return to the Board for approval.

## **Executive Session – Personnel (Administrator Evaluations)**

The Board voted to go into Executive Session for the purpose of reviewing Administrator evaluations at 11:02 AM (7-0).

The Board returned to the regular meeting at 11:45 AM.

## **The meeting adjourned at 11:45 AM (7-0).**

Submitted:

Hank Dalton