



College Prep in a Small School Environment

## PEAK TO PEAK CHARTER SCHOOL

Board of Directors

Meeting Minutes

Wednesday, February 18, 2015, 7:45 AM in the Auditoria

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**Call to order** – Thomas Willetto called the meeting to order at 7:48 AM.

### In attendance:

Thomas Willetto

Brad Elliott (By phone from 10:17 AM)

Lisa Walther

Elizabeth Gable

Hank Dalton

Sandy Ray

Lisa Sicker

Sam Todd, EDO

Kelly Reeser, EDE

Kyle Mathews, HS Principal

Suzanne Ovelman, MS Principal

Melissa Christensen, ES Principal

### Board members absent:

None

### Also present:

John Wilcox, Jen Dauzvardis, Sarah Miley, Tim Scherr, Joanne Hyman, Traci Schoeneweis, Megan Freeman, Jennifer Douglass, Derek Cole

### Administrative Business

Minutes of 4Feb2015 Meeting approved (6-0 Brad Elliot not here).

Kelly Reeser noted that the BVSD Superintendent and Deputy Superintendent are planning to attend the 22 Apr Board meeting.

### Public Comments

Megan Freeman thanked Josh Benson and the English team for their work on the Poetry Out Loud night.

Traci Schoeneweis: I want to recognize Vicki Lundquist who is doing much excellent, unseen work as the K-12 registrar. She takes her role very seriously and personally to try and do what is best for the school. She is working hard on new enrollment for our OE students, master schedule, and class scheduling for next year. She is very valuable to our school.

### Accountability Committee Template & Procedures

Joanne Hyman explained the rationale for the AC vote to not adopt term limits, and an addition to memorialize the opportunity for people to attend and participate in the meetings; changes suggested by Kelly and Thomas will be discussed with the AC and the doc returned to the next meeting for Board approval.

### Director Report: Director of Prof Development

Megan Freeman and Jen Dauzvardis: Goals: feedback from staff incorporated into PD this year; preparing for PARCC; PD for tier 4 teachers broadened; two new induction staff shadowing the current induction staff; Counselor pipeline being developed by Manele Short &

Andrea Salvo --- Peak Option trend: master teachers have been motivated by the PD opportunity; at least 15 teachers & counselors have sought support in their professional development, including pursuing opportunities to present at conferences, seeking publication for articles, etc.; Job Fair around the corner – workshops by Megan and Kelly will be held for schools that haven't been before and Jen D. and Kristianna presented a workshop for teacher attendees earlier in the week.

### **Election Committee Update**

Tim Scherr: Election guidelines to be published soon; upcoming election – Candidate info sessions 2-3Mar, then list of candidates goes out to the candidates, then on 13Mar, last date to withdraw, 20Mar, ballots go out; then election starts at annual meeting, ends on 13May, counting on 18May – Board discussion: Have the annual meeting offsite as last year. There was much positive feedback from those who attended.

### **Succession Planning**

Interviews complete; subcommittee meeting Feb27 to complete this initial effort. Discussion: set by board strategy to reduce risk to the school; put together list of questions for Execs, and their principal direct reports. There was concern that the subordinate interview regarding the Exec positions was viewed as a performance appraisal – but it is not intended as such.

### **Executive Director of Education Report**

Kelly Reeser: AdvancED report coming; five external presentations will be held by P2P staff & Execs at the Colorado League of Charter Schools annual conference on February 26-27; open enrollment numbers: 1,632 applied, with 1,432 listing P2P as their 1<sup>st</sup> choice school; no students opted out; application for RAMP accreditation will be finished in May for submission in Oct; kudos to the K-12 counseling team for their work on this tremendous effort; a draft tool for teacher evaluations blending rubric with other factors is being vetted by teachers; two groups of teachers, which include mainly veterans, are carrying out this work; beta test next year, final the following year.

### **Executive Director of Operations Report**

Building project; Lafayette delivered their concerns, which will be easily accommodated; BVSD pre-approved list of contractors to be out by mid-March; expect construction docs to be complete by mid-May; Financial: fundraising over \$100K to date; \$25K donation toward the \$50K match.

### **Friends of Peak to Peak Meeting (Endowment Scholarship Forms)**

The Board voted to meet as the Friends of Peak to Peak (6-0) at 9:41 AM.

The Board reconvened as the Peak to Peak Board at 10:16 AM.

### **Executive Session**

The Board voted to go into Executive Session for consideration of personnel and BVSD contract issues (7-0) at 10:18 AM.

The Board resumed the regularly scheduled meeting at 10:45 AM.

### **The meeting adjourned at 10:45 AM. (7-0)**

Submitted:

Hank Dalton