



College Prep in a Small School Environment

PEAK TO PEAK CHARTER SCHOOL

Board of Directors

Meeting Minutes

Wednesday, January 21, 2015, 7:45 AM in the Auditoria

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

Call to order – Thomas Willetto called the meeting to order at

In attendance:

Thomas Willetto
Brad Elliott
Lisa Walther
Elizabeth Gable
Hank Dalton
Sandy Ray
Lisa Sicker

Sam Todd, EDO
Kelly Reeser, EDE
Kyle Mathews, HS Principal
Suzanne Ovelman, MS Principal
Melissa Christensen, ES Principal

Board Members absent:

Also present:

Jennifer Dauzvardis, John Wilcox, Richard Alpert*, Mitch Doughty*, Chris Dittman*, Quixie Jenkins*, Traci Schoeneweis, Carole Carncross, Sunshine Phillips, Theresa Bell, Sarah Miley, Derek Cole, Megan Freeman, Jennifer Hughes, Joanne Hyman

* Members of the AdvancED evaluation team

Administrative Business

Minutes of the 7Jan2015 Meeting were approved (7-0).

Public Comments

Traci Schoeneweis reported favorably on the efforts of all involved with the AdvancED site review, the 5th and 10th year reunions, and the health rooms certification.

Accountability Committee Template & Procedures

Joanne Hyman reviewed the Committee procedures document. New for this year is establishing the number of voting members as 15. While all members of the Community are welcome to attend the meetings, the business of the Committee will be directed by the voting members. Some changes will be made to the document based on comments from the Board, and will be presented to the Board for approval at the next meeting.

Director Report: Director of the Executive Office

Traci Schoeneweis commented favorably on the Open Enrollment event and reported the completion of some logistic support for the reunification plan.

411 volunteers have completed the necessary paperwork

Key near-term dates for the Spring election cycle: (Two 3-year BOD seats open)

- January 30th - send out campaign guidelines
- February 20th - send out BOD questions
- March 2nd AM & March 3rd PM - candidate information sessions
- March 6th - deadline to notify Traci of candidacy

School Calendar for 2015-16

Differences from the 1014-15 calendar:

1. Keep Veterans' Day as holiday to honor military even though on a Wednesday.
2. Leap year so an extra day (2/29) is added to calendar. This enabled us to keep a PD day for elementary staff which they regularly lose due to ES conferences. This also adds hours to the secondary calendars to allow for possible early releases with testing or more instructional time which is greatly valued.
3. Added early release in December in response to all 3 levels who desperately wanted an early release added in the fall because one is used for the KPI data meeting. This time is used for staff to have RtI (Response to Intervention) meetings on students.
4. Aligned elementary and secondary conferences in February. Not able to align fall ones because the elementary and secondary times when conferences are needed are different (trimester vs semester).

The calendar will be brought to the Board for approval next meeting.

Volunteer Coordination Team Update

Theresa Bell will attempt to recruit members in the spring to serve on the Team next year. A goal is creating centralized, routinized volunteer sign-ups and information and an email address for the head of the VCT so that each succeeding coordinator doesn't have to create a new one. Future efforts include digital volunteer sign-in so that compilation of volunteer hours can be done efficiently.

Executive Director of Education Report

Heavy effort has been directed to preparation for AdvancED. Considering merge of teacher evaluation with professional development options. Hiring: ES AP position has been posted; Secondary Spanish teacher was hired very efficiently.

Executive Director of Operations Report

Campus Build out: based on BVSD processes for approving contractors, Construction start may occur in mid-July; hoping to achieve an earlier start. CMGC (Construction Manager-General Contractor) method will be used to manage the construction. The process of finalizing the bond allocation with BVSD is moving according to schedule. Contract renewal process with BVSD has begun; hoping for savings to apply to P2P priorities.

Succession Planning

Interviews will be scheduled with Kyle, Suzanne, Melissa, and follow up interviews with Sam and Kelly.

Friends of Peak To Peak Meeting – Endowment

The Board voted to convene as the Friends of Peak to Peak Board at 9:14 AM to discuss matters related to the Endowment (7-0). See Minutes of the Friends of Peak to Peak Board Meeting of 21Jan2015.

The Peak to Peak Board reconvened at 9:43 AM.

Executive Session

The Board voted to go into Executive Session for discussion of Contract and Personnel Matters at 9:43 AM (7-0)

The Executive Session ended at 10:52 AM (7-0)

The meeting adjourned at 10:52 AM. (7-0)

Submitted:

Hank Dalton