



College Prep in a Small School Environment

## PEAK TO PEAK CHARTER SCHOOL

Board of Directors

Meeting Minutes

Wednesday, November 6, 2014, 3:30 pm in room N195

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**Call to order** – Thomas Willetto called the meeting to order at 3:31 pm.

### In attendance:

Thomas Willetto

Brad Elliott (by phone until 3:51 pm)

Elizabeth Gable

Hank Dalton

Sandy Ray

Lisa Sicker

Sam Todd, EDO

Kelly Reeser, EDE

Kyle Mathews, HS Principal

Melissa Christensen, Elementary Principal

### Board Members absent:

Lisa Walther, Suzanne Ovelman, MS Principal

### Also present:

John Wilcox, Jonathan Fung, Derek Cole, Jennifer Douglass, Erin Henry, Jennifer Bradfield

**Thomas Willetto called the meeting to order at 3:31 pm.**

### Q1 Financial Results and FBC Report/Recommendations

Sam Todd, Jonathan Fund: FBC reports that funding of the Peak Option is sustainable based on the 6-year forecast provided by the EDO. The FBC will recommend to the Board that our financial reserves be reduced from 110 days to 80 days. See minutes of FBC Meeting (attached) for details.

### Administrative business; approval of minutes, consent items

The minutes from the 22 Oct meeting were amended to include the fact that the Communications and Marketing Plan was discussed by Kelly Reeser. Approved as amended (6-0)

### Public comments

None

### KPI Meeting Review

Board and community members shared their observations of a very positive and constructive KPI review meeting. Kelly Reeser will compile a list of comments from the notes taken during the KPI meeting and disseminate to ELT and the BOD.

### 6-12 Curriculum Committee Recommendations

Kyle Mathews: Recommended changes: British Lit (name change to “Why Writing Matters”) AP Environmental Science course proposal (change to AP), HS Theatre (name change), Tech 10 becoming two courses: one for MS students and one with greater depth for HS students. Theater courses being renamed and re-sequenced to allow students greater flexibility. Formal

approval of the recommendations will be scheduled for a future meeting. Summary of the Curriculum meeting which discusses these changes is attached.

### **General Election Results and Impact on P2P**

General satisfaction was expressed with the outcome of the Bond Election, in that the Campus Build Out appears to be within reach. More details will be forthcoming when the District announces the allocations. The basic elements of the campus build-out project are: cafeteria expansion, new gymnasium, additional elementary and middle school classrooms and office space, college counseling center and "Think Tank". The total project will include approximately 40,000 new square feet on campus. The readiness of our plans for the project makes it possible that construction could begin at the end of the current school year. Kelly and Sam were praised for the manner in which they worked on Peak to Peak's behalf with the District Superintendent and staff ahead of the election.

Concern: School security with the planned additions, particularly with the glass front on the North Building. Plans have been reviewed with those concerns in mind, and will be reviewed with the District for compliance with District security standards.

### **Future Meeting Topics**

Curriculum changes, Committee template review.

### **Executive Session (Legal)**

None held

**The meeting adjourned at 4:55 pm – approved 5-0.**

Submitted:

Hank Dalton

In attendance: Kyle M., Caroline M., Kelly R., Vicki L., Heather A., Carla F., Kurt S., Suzanne O., Josh B, Bob H., Kimberly G., and Kristin Putnam.

1. Suzanne O. spoke for Kim S. about the need for MS Math to better align with Common Core and PARCC. This could be accomplished by integrating more Geometry into MS math. She also spoke of the possibility of needing another section of MS math, or converting a current MS math class to create a Foundations of Algebra course that would prep MS students for HS Algebra. Still to be determined; parking lot for next meeting.
2. Josh B. presented the title change for 10<sup>th</sup> grade English. The “British Literature” title has become constraining and out of line with college expectations. **The new title “Why Writing Matters” and the corresponding course description will be forwarded to Traci S. for public update and board review/vote for approval.** Less than 30% of the course will be changed so the title change is sufficient.
3. An alignment of course numbers for external and internal audiences was discussed. We have some differing numbers in handbooks versus transcripts. Vicki L. will take a look at our current structure and return with a recommendation for the committee, and review department numbering in English, technology, electives.
4. Carolyn M. presented the proposal to switch Environmental Science to AP Environmental Science. She feels her students are already taking the AP course and should receive credit for that work and level of difficulty. She plans to continue scaffolding the AP curriculum to make it accessible for students that might not otherwise take an AP.

Kyle emphasized that there couldn't be different expectations for different AP courses. Thus, taking the AP exam and purchasing a text would be required. It was agreed that we should move forward with the course change.

**Carolyn is to forward the proposal to Traci S. for public comment and to Kyle for board approval.**

5. Heather A. shared the proposed course title changes for Theater. Becky W. wants to eliminate the pre-rec for the 1<sup>st</sup> three classes to increase class numbers and flexibility for our students. She also wants to change course names to better reflect the content. Kimberly emphasized the need to be able to show progression to colleges as needed, too.

Acting 110 would become Acting: Classical/ Realistic

Acting 111 Would become Acting: Classical/ Conceptual

120 would be Adv Technical Theater

190 would be the production class (fall and spring productions)

**Names should be forwarded to Traci S. for public comment and Kyle M. for board approval.**

6. Bob H. presented a new organization of, and course name change for, Tech 10. The course is currently a mixed MS and HS class and over time has shifted to become more of an 8<sup>th</sup> grade class. The content is still a good fit for current 8<sup>th</sup> graders who need a more general, survey intro to tech. However, the high school course needs more depth if we are to truly prepare students for college tech requirements. To address the growing need of students for tech education he recommends splitting the course. The MS would have an MS Tech 10 that would resemble much of what currently exists. The HS course would be named Tech 10: Applied Computing. The content changes would not exceed the 30% threshold as most components have already been piloted and many of them are little more than extensions of what is already currently being taught in Tech 10.

**Changes should be forwarded to Traci S. for public comment and Kyle M. for board approval.**

