



*College Prep in a Small School Environment*

**Minutes of the Peak to Peak Board of Directors Meeting  
Wednesday, February 17, 2016, at 8am in the Auditoria**

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**Call to Order:** Ms. Walther called the meeting to order at 8:01 am.

**Board of Directors in attendance:** Voting Board: Lisa Walther, Hank Dalton, Elizabeth Gable, Alison Griffin (by phone until 9:08), Gregg Sommer, Lisa Sicker, and Sandy Ray. Ex-Officio: Kelly Reeser, Sam Todd, Melissa Christensen, and Kyle Mathews.

**Guests in attendance:** John Wilcox, Megan Freeman, Traci Schoeneweis, Derek Cole, Jennifer Douglass, Sarah Boonstra, Kristianna Vedvik, Joanne Hyman, Rachel Hirt, Brian Dupras, Jennifer Hughes, Renee Cooke, Jen Dausvardis, Shannon Berg, Clara Quinlan, Libbi Peterson.

**Minutes:** Approval of Board Meeting Minutes from February 3, 2016. Motion to Approve: Ms. Gable, Second: Mr. Dalton. Vote: 5-0 (Ms. Ray and Ms. Sicker abstained (not present at that meeting))

**Public Comments:** Megan Freeman praised Josh Benson's organization and management of the K-12 Poetry Out Loud event.

**EDO Update on Construction:** Mr. Todd said that construction continues to progress very well. He cited the contractor's agreement to receive furniture deliveries on April 8 and May 9 as evidence of their confidence in the schedule.

Financial Concern: \$30-40K in change orders submitted by the Mechanical and Electrical Subcontractor, some of which were misses in the design phase. Much of that additional charge will be accommodated through economies in the furniture procurement, which is expected to be completed for just over \$200K, a reduction of almost \$40K from the original estimate.

**FBC Update:** Mr. Todd said FBC was comfortable with last quarter results. Credit rating: consensus was reached that the credit rating does not need to be maintained, but the reserves must be held to no less than 80 days cash on hand (unrestricted funds), more than the 70 required by the bond holders. Reserves are to be rebuilt over the next few years to 90 days cash on hand (unrestricted funds), depending on State funding.

**Director Reports**

**CPD:** Ms. Freeman discussed the following items: Impact of late hires on Induction numbers; Charter School Teacher Job Fair; Candidate responses to offers of employment; Recruitment Subcommittee efforts; PD partnership with LeeAnne Sanders

### **Principal Reports**

**Elementary School:** Ms. Christensen discussed an effort spearheaded by the Wellness Committee to reduce or where possible eliminate elementary students' exposure to the harsh chemicals found in common cleaning supplies, fragrances, and classroom supplies, such as markers.

**Middle School:** Ms. Peterson discussed efforts to improve vertical articulation in Science and insights from the science fair. She mentioned changes to MS Parent-Teacher conferences based on feedback from parents, including family group conferences across 3 grade levels. She mentioned the 8<sup>th</sup> Grade Lockout on Feb 11 as well as the 7<sup>th</sup> Grade Courage Retreat to take place on Feb 19.

**High School:** Mr. Mathews highlighted 5<sup>th</sup> Grade Exchange Day, PGST Conferences, Balance Days and the permutations and considerations surrounding ACT testing.

**Accountability Committee Survey Report:** Jennifer Douglass said there were 467 responses to this year's survey, double last year's responses and a record. Email and sticky note blitz had a direct and measurable impact on responses. Analysis of the effect of the increased responses will be included in the survey findings to be presented mid-March.

**Business Meeting Adjourned:** Motion to adjourn by Ms. Gable, seconded by Ms. Sicker. Vote 6-0.

The meeting was adjourned at 9:40 am.

Respectfully submitted,  
Hank Dalton