



College Prep in a Small School Environment

# PEAK TO PEAK CHARTER SCHOOL

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*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

## **NARRATIVE FINANCIAL ANALYSIS**

### **Q1 FY'12-13**

**(7.1.12 – 9.30.12)**

## **REVENUES**

### **Charter Fund Revenues (Fund 11)**

- State PPR for Q1 is on target at \$2.25 million, or 25% of budget.
- BVSD mill levy revenues are also on target for Q1 at \$760K, or 25% of budget.
- SpEd categorical funding was at budget at \$52K, or 25%; and ELPA funding was \$3.8K, or 25%.
- Special Ed Teacher Reimbursement revenue will be transferred BVSD later in the year.
- CDE Charter School Capital Construction revenue was below budget due to a delayed September payment at \$21K, or 17%.
- The carryover from last year's budget surplus of \$265K was credited to Q1 revenues.
- Overall, charter fund revenues came in at \$3,354,497, or 26% for Q1, as expected.

### **Local Revenues (Funds 11, 26, 51, and 73)**

- Instructional Fee revenues were higher than budget at \$184K, or 76%, due to student registration in August which collected a large portion of fees for the year.
- Other local revenues include library fines, RTD fees, rental income, and insurance premium refunds. These revenues amounted to \$4K in Q1, or 40%.
- Athletics & Activities revenues were higher than budget at \$108K, or 50%, due to registration collections.
- Friends revenues were below budget at \$48K, or 13% in Q1, since the AG campaign had not started.
- Food Service revenues were below budget at \$88K, or 19%, since no food was served in July.
- BAASC revenues were below budget at \$27K, or 12%, since there was no activity in July.
- Center for Professional Dev't revenues were below budget at \$8K, or 6%, again due to no July activity.
- Kindergarten Enrichment revenues were below budget at \$31K, or 18%, since there was no July activity.
- The Bond Reserve Refund of \$6K below budget at 24%, but we expect additional interest earnings later.
- Overall, Local Revenues came in at
- \$505,087, or 27.1% for Q1, which is expected, with school registration revenues driving the number above budget.

### **Total Revenues**

- Total revenues in Q1 were \$3,859,584, or 26% of total budgeted revenues, slightly ahead of budget.

## **EXPENSES**

### **Instructional Expenses**

- Instructional salaries came in at \$638K, or 16% of budget in Q1, which is much lower than budget due to teacher salaries not being accounted for until August, when their work year begins (accrual accounting). Instructional benefits were also lower than budget at \$179K, or 15%, for the same reason.
- Instructional support staff salaries were lower in Q1 than budget at \$15K, or 10%, and benefits were \$7K, or 12%, since they did not work in the month of July and part of August.
- Instructional program costs were higher than budget at \$109K, or 29% in Q1, due to start of the year classroom supplies and some large tech purchases.
- Overall, Instructional Expenses came in at \$948,031, or 16.3% for Q1, which is where we expect it to be due to the teacher salary and benefit accrual.

### **Administration Expenses**

- Admin salaries were lower than budget at \$358K, or 22% in Q1 due to the salaries for counselors and media specialists being accrued the same as for teachers. Benefits costs were also under target at \$84K, or 18%, for the same reason.
- Admin support staff salaries were lower than budget in Q1 at \$22K, or 13% and benefits were at \$7K, or 10%, since they did not work in July and part of August.
- Admin program costs were lower than budget in Q1 at \$37K, or 14%, due to conservative spending.
- Overall, Administration Expenses were lower than budget at \$508,267, or 19.4% in Q1, as expected.

### **Facility Expenses**

- Total Facilities expenses were slightly higher than budget in Q1 at \$227,049, or 25.2%, driven by the summer maintenance work.

### **Debt Service Expenses**

- Bond debt servicing was right on track at \$391,316, or 25% in Q1, as expected.

### **Local Expenses**

- Miscellaneous local expenses were higher than budget at \$5K, or 34%, driven largely by credit card fees associated with registration.
- Athletics & Activities (A&A) salaries were at budget at \$25K, or 25% and benefits were at \$4K, or 24%. A&A program expenses were also lower than budget at \$42K, or 21%, since the fall season was not complete in Q1. Total A&A revenues exceeded total A&A expenses by \$36K in Q1.
- Friends of P2P expenses were below budget at \$10K, or 11% in Q1. Total Friends revenues exceeded total expenses by \$37K in Q1.
- Food Service salaries were below budget in Q1 at \$19K, or 14% and benefits were at \$5K, or 11%, since the staff did not work in July. Food Service program expenses were also below budget in Q1 at \$59K, or 22%. Total food service revenues exceeded total expenses by \$5K, which does not include F&R reimbursement for September.
- BAASC salaries were below budget at \$9K, or 15%, and benefits were at \$4K, or 18%, since there was no activity in July. BAASC program expenses were also below budget at \$14K, or 15%. Total BAASC revenues were exceeded by total expenses by \$127 in Q1.
- CPD salaries were below budget in Q1 at \$8K, or 10%; but CPD benefits were above budget at \$2.4K, or 31%. CPD program expenses were slightly above budget in Q1 at \$2.9K, or 27%. Total CPD revenues were exceeded by total expenses by \$4.9K in Q1, since some partners had delayed payments.
- Kindergarten Enrichment salaries were below budget at \$3K, or 11%, and benefits were at \$2K, or 18% in Q1, since there was no activity in July. Kindergarten Enrichment program expenses were also below budget at \$384, or 3%. Total Enrichment revenues exceeded total expenses by \$26K in Q1.
- The summer building renovation project was completed in Q1 at \$237K, or 90% of budget.
- Overall, Local Expenses came in above budget at \$452,480, or 30.1% for Q1, since the large renovation project was completed in Q1.

### **BVSD Purchased Services**

- Total payments to BVSD for purchased services were tracking as budgeted at \$591,049, or 25% in Q1.

### **Total Expenses**

- Total expenses in Q1 were \$3,118,192, which represents 21.1% of budgeted expenditures, which is lower than budget, as expected. The lower than budget Q1 expenses will be offset in Q4 when accrued salaries and benefits will be charged to Fund 11.
- Total revenues exceeded total expenses by \$741K in Q1, which should help finish the year at budget.

## **RESERVES**

### **Reserves**

- Total reserves at the end of Q1 were at \$3.57 million, which far surpasses the 20% minimum reserving level of \$2.6 million. However, this number is inflated by the large surplus reflected in Q1. This will be offset in Q4, and we expect to end the fiscal year with \$2.8 million in reserves.

### **Summary**

- The financial results for Q1 are positive for Peak to Peak. The results are aligned with our goal of being conservative in order to protect the school financially.

PEAK TO PEAK CHARTER SCHOOL

Q1 FY 2012-13 FINANCIAL REPORT 7.1.12 - 9.30.12	Q1 FY'11-12 Actual	Q1 FY'12-13 Actual	% of Budget	Q1 FY'12-13 YTD	% of Budget	FY 2012-13 Budget	Comments
<b>REVENUES</b>							
<b>Charter Fund Revenues (Fund 11)</b>						1,413.8	FTE enrollment as of 10/1/12
State PPR Funding (School Finance Act)	\$ 2,252,606	\$ 2,252,960	25.0%	\$ 2,252,960	25.0%	\$ 9,014,134	State Per Pupil Revenue
BVSD 1991 Mill Levy Override	\$ 88,194	\$ 87,493	25.0%	\$ 87,493	25.0%	\$ 349,972	1991 BVSD Mill Levy Override Revenue
BVSD 1998 Mill Levy Override	\$ 93,169	\$ 92,487	25.0%	\$ 92,487	25.0%	\$ 369,949	1998 BVSD Mill Levy Override Revenue
BVSD 2002 Mill Levy Override	\$ 157,324	\$ 156,262	25.0%	\$ 156,262	25.0%	\$ 625,046	2002 BVSD Mill Levy Override Revenue
BVSD 2005 Mill Levy Override	\$ 90,249	\$ 89,535	25.0%	\$ 89,535	25.0%	\$ 358,139	2005 BVSD Mill Levy Override Revenue
BVSD 2010 Mill Levy Override	\$ 303,174	\$ 333,731	25.0%	\$ 333,731	25.0%	\$ 1,334,925	2010 BVSD Mill Levy Override Revenue
SPED Funding	\$ 51,420	\$ 52,423	25.0%	\$ 52,423	25.0%	\$ 209,693	Special Ed categorical funding from state
ELPA Funding	\$ 3,752	\$ 3,781	25.0%	\$ 3,781	25.0%	\$ 15,122	English Language Proficiency Act categorical funding
BVSD Special Ed Teacher Reimbursement			0.0%	\$ -	0.0%	\$ 228,120	Reimbursement from BVSD for P2P SpEd Teachers
TAG Grant			0.0%	\$ -	0.0%	\$ 13,038	Talented & Gifted funding
CDE Charter Capital Construction	\$ 18,778	\$ 20,826	16.7%	\$ 20,826	16.7%	\$ 124,411	CDE Charter School Capital Construction funding
Carryover from Previous Year		\$ 265,000	100.0%	\$ 265,000	100.0%	\$ 265,000	Budget surplus from 2011-12 carried over to 2012-13
Other District/State Revenues				\$ -		\$ -	Other miscellaneous funding
<b>Total Charter Fund Revenues</b>	<b>\$ 3,058,666</b>	<b>\$ 3,354,497</b>	<b>26.0%</b>	<b>\$ 3,354,497</b>	<b>26.0%</b>	<b>\$ 12,907,549</b>	
<b>Local Revenues</b>							
Instructional Fees (Fund 11)	\$ 170,938	\$ 184,433	76.1%	\$ 184,433	76.1%	\$ 242,500	ES supplies, planners, lockers, WL, science, counseling, art, music fees
Other Local Revenues (Fund 11)	\$ 10,039	\$ 4,018	40.2%	\$ 4,018	40.2%	\$ 10,000	Local fees and fines, insurance refunds, rental income, BVSD transfers
Athletics & Activities Revenue (Fund 11)	\$ 101,386	\$ 107,615	49.5%	\$ 107,615	49.5%	\$ 217,418	Athletics & Activities fees
Friends of P2P Fundraising Revenue (Fund 26)	\$ 44,701	\$ 47,788	12.8%	\$ 47,788	12.8%	\$ 373,000	Revenues from events, donations and other fund raising activities
Food Service Revenue (Fund 51)	\$ 88,719	\$ 87,786	18.9%	\$ 87,786	18.9%	\$ 464,000	Food Service sales
BAASC Revenue (Fund 11)	\$ 21,628	\$ 26,783	12.0%	\$ 26,783	12.0%	\$ 223,279	BAASC fees
Center for Professional Development (Fund 11)	\$ 8,317	\$ 7,963	5.8%	\$ 7,963	5.8%	\$ 136,200	CPD fees for service
Kindergarten Enrichment Revenue (Fund 11)	\$ 27,150	\$ 31,235	18.0%	\$ 31,235	18.0%	\$ 173,259	Enrichment fees
Bond Reserve/Procard Rebate (Fund 11)	\$ 77,934	\$ 6,059	24.2%	\$ 6,059	24.2%	\$ 25,000	Bond Reserve annual earned interest, Procard rebate
Investment Income (Fund 11)	\$ 2,255	\$ 1,407		\$ 1,407		\$ -	Interest Earned in Chase and GWB MMkt Accounts
Revolving Grant Revenue (Fund 73)	\$ 8,061	\$ -		\$ -		\$ -	Revolving grant revenues
<b>Total Local Revenues</b>	<b>\$ 561,126</b>	<b>\$ 505,087</b>	<b>27.1%</b>	<b>\$ 505,087</b>	<b>27.1%</b>	<b>\$ 1,864,656</b>	
<b>Grand Total Revenues</b>	<b>\$ 3,619,793</b>	<b>\$ 3,859,584</b>	<b>26.1%</b>	<b>\$ 3,859,584</b>	<b>26.1%</b>	<b>\$ 14,772,205</b>	
<b>EXPENSES</b>							
<b>Instructional Expenses</b>							
Instructional Salaries	\$ 636,024	\$ 638,403	15.8%	\$ 638,403	15.8%	\$ 4,043,425	Salaries and stipends for classroom teachers
Instructional Benefits	\$ 211,311	\$ 178,996	15.0%	\$ 178,996	15.0%	\$ 1,193,411	Employee benefits for classroom teachers
Instructional Support Staff Salaries	\$ 15,919	\$ 15,424	10.4%	\$ 15,424	10.4%	\$ 147,653	Instructional support staff salaries
Instructional Support Staff Benefits	\$ 5,893	\$ 6,673	12.1%	\$ 6,673	12.1%	\$ 55,275	Instructional support staff employee benefits
Instructional Program	\$ 72,929	\$ 108,534	29.4%	\$ 108,534	29.4%	\$ 368,922	Textbooks, library books, dept materials, IT and copying expenses
<b>Total Instructional Expenses</b>	<b>\$ 942,075</b>	<b>\$ 948,031</b>	<b>16.3%</b>	<b>\$ 948,031</b>	<b>16.3%</b>	<b>\$ 5,808,686</b>	
<b>Administration Expenses</b>							
Administrative Salaries	\$ 311,781	\$ 357,723	21.6%	\$ 357,723	21.6%	\$ 1,652,596	Salaries for administrators, librarians, counselors
Administrative Benefits	\$ 89,239	\$ 83,903	17.9%	\$ 83,903	17.9%	\$ 467,547	Employee benefits for administrators, librarians, counselors
Administrative Support Staff Salaries	\$ 28,379	\$ 21,914	12.7%	\$ 21,914	12.7%	\$ 173,232	Admin support staff salaries
Administrative Support Staff Benefits	\$ 9,136	\$ 7,446	10.4%	\$ 7,446	10.4%	\$ 71,348	Admin support staff employee benefits
Administrative Support Program	\$ 33,453	\$ 37,282	14.4%	\$ 37,282	14.4%	\$ 258,900	Staff dev't, testing, counseling, copiers, supplies, IT, OE, HR expenses
<b>Total Administration Expenses</b>	<b>\$ 471,988</b>	<b>\$ 508,267</b>	<b>19.4%</b>	<b>\$ 508,267</b>	<b>19.4%</b>	<b>\$ 2,623,623</b>	
<b>Facility Expenses</b>							
Facilities Salaries	\$ 47,299	\$ 52,019	20.3%	\$ 52,019	20.3%	\$ 256,781	Facility and custodial staff salaries
Facilities Benefits	\$ 16,103	\$ 18,942	22.2%	\$ 18,942	22.2%	\$ 85,223	Facility and custodial staff employee benefits
Facilities Program	\$ 184,505	\$ 156,089	27.8%	\$ 156,089	27.8%	\$ 560,580	Utilities, maintenance costs, custodial supplies, insurance premiums
<b>Total Facility Expenses</b>	<b>\$ 247,907</b>	<b>\$ 227,049</b>	<b>25.2%</b>	<b>\$ 227,049</b>	<b>25.2%</b>	<b>\$ 902,584</b>	
<b>Debt Service</b>							
Debt Servicing (Bond Payments)	\$ 389,987	\$ 391,316	25.0%	\$ 391,316	25.0%	\$ 1,568,042	Rent paid to Prairie View to make bond payments
<b>Total Debt Service Expenses</b>	<b>\$ 389,987</b>	<b>\$ 391,316</b>	<b>25.0%</b>	<b>\$ 391,316</b>	<b>25.0%</b>	<b>\$ 1,568,042</b>	
<b>Local Expenses</b>							
Miscellaneous Local Expenses (Fund 11)	\$ 4,653	\$ 5,076	33.8%	\$ 5,076	33.8%	\$ 15,000	Bank fees, RTD fees, other local fees
Return to Reserves (Fund 11 to Fund 75)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ 30,000	Add'l money to go towards the Soccer Field Reserve
Athletics & Activities Salaries (Fund 11)	\$ 21,087	\$ 25,470	25.3%	\$ 25,470	25.3%	\$ 100,700	Athletic coaches and activity leaders salaries

<b>Q1 FY 2012-13 FINANCIAL REPORT 7.1.12 - 9.30.12</b>	<b>Q1 FY'11-12 Actual</b>	<b>Q1 FY'12-13 Actual</b>	<b>% of Budget</b>	<b>Q1 FY'12-13 YTD</b>	<b>% of Budget</b>	<b>FY 2012-13 Budget</b>	<b>Comments</b>
Athletics & Activities Benefits (Fund 11)	\$ 3,416	\$ 4,344	24.0%	\$ 4,344	24.0%	\$ 18,126	Athletic coaches and activity leaders employee benefits
Athletics & Activities Program Expenses (Fund 11)	\$ 28,961	\$ 41,875	20.9%	\$ 41,875	20.9%	\$ 200,200	Transportation, referees, supplies, A&A equipment
Friends of P2P Fundraising Program Expenses (Fund 26)	\$ 14,478	\$ 10,355	10.9%	\$ 10,355	10.9%	\$ 95,200	FP2P fundraising program costs
Food Service Salaries (Fund 51)	\$ 16,114	\$ 19,246	13.8%	\$ 19,246	13.8%	\$ 139,504	Food Service staff salaries
Food Service Benefits (Fund 51)	\$ 5,867	\$ 5,227	11.0%	\$ 5,227	11.0%	\$ 47,586	Food Service staff employee benefits
Food Service Program Expenses (Fund 51)	\$ 53,709	\$ 58,512	21.7%	\$ 58,512	21.7%	\$ 269,390	Food, supplies and equipment for food service
BAASC Salaries (Fund 11)	\$ 8,370	\$ 8,563	14.8%	\$ 8,563	14.8%	\$ 57,865	BAASC staff salaries
BAASC Benefits (Fund 11)	\$ 2,845	\$ 4,002	18.4%	\$ 4,002	18.4%	\$ 21,784	BAASC staff employee benefits
BAASC Program Expenses (Fund 11)	\$ 12,860	\$ 14,346	14.8%	\$ 14,346	14.8%	\$ 97,000	Transportation, program costs, supplies, staff benefit lost revenue
Center for Professional Dev't Salaries (Fund 11)	\$ -	\$ 7,650	9.9%	\$ 7,650	9.9%	\$ 77,301	CPD salaries and stipends
Center for Professional Dev't Benefits (Fund 11)	\$ -	\$ 2,362	31.2%	\$ 2,362	31.2%	\$ 7,560	CPD employee benefits
Center for Professional Dev't Program Expenses (Fund 11)	\$ 4,544	\$ 2,856	27.2%	\$ 2,856	27.2%	\$ 10,500	CPD marketing expenses, office and job fair supplies
Kindergarten Enrichment Salaries (Fund 11)	\$ 2,932	\$ 2,940	10.7%	\$ 2,940	10.7%	\$ 27,413	Enrichment staff salaries
Kindergarten Enrichment Benefits (Fund 11)	\$ 1,871	\$ 1,881	17.7%	\$ 1,881	17.7%	\$ 10,649	Enrichment staff employee benefits
Kindergarten Enrichment Program Expenses (Fund 11)	\$ 3,662	\$ 384	2.7%	\$ 384	2.7%	\$ 14,000	Transportation, program costs and supplies for enrichment
Major Renovations Expenses (Fund 11)	\$ -	\$ 237,208	89.5%	\$ 237,208	89.5%	\$ 265,000	Expenses associated with summer 2012 building renovations
Revolving Grant Expenses (Fund 73)	\$ 75	\$ 186		\$ 186			Revolving Grant Expenses
<b>Total Local Expenses</b>	<b>\$ 185,446</b>	<b>\$ 452,480</b>	<b>30.1%</b>	<b>\$ 452,480</b>	<b>30.1%</b>	<b>\$ 1,504,778</b>	
<b>Total Expenses</b>	<b>\$ 2,237,403</b>	<b>\$ 2,527,143</b>	<b>20.4%</b>	<b>\$ 2,527,143</b>	<b>20.4%</b>	<b>\$ 12,407,713</b>	
<b>Total BVSD Purchased Services</b>	<b>\$ 565,393</b>	<b>\$ 591,049</b>	<b>25.0%</b>	<b>\$ 591,049</b>	<b>25.0%</b>	<b>\$ 2,364,197</b>	Services purchased from BVSD: SpEd, ELL, Legal, Business, IT, HR, TAG
<b>Grand Total Expenses</b>	<b>\$ 2,802,796</b>	<b>\$ 3,118,192</b>	<b>21.1%</b>	<b>\$ 3,118,192</b>	<b>21.1%</b>	<b>\$ 14,771,910</b>	
<b>RESERVES</b>							
Increase (Decrease) in Fund Balance	\$ 816,997	\$ 741,392		\$ 741,392		\$ 295	Total Revenues less Total Expenses
ADD Soccer Field Reserves				\$ 298,817		\$ 298,817	Balance in Soccer Field Reserve Account (Great Western)
ADD P2P Financial Reserves				\$ 2,109,437		\$ 2,109,487	Balance in Financial Reserve Accounts (Chase/Great Western)
ADD Beginning TABOR Balance				\$ 426,391		\$ 426,391	Beginning Balance in TABOR
<b>Grand Total Ending Reserves</b>				<b>\$ 3,576,037</b>		<b>\$ 2,834,990</b>	Total Cash Reserves including TABOR