

**Robertson County Board of Education
Board Meeting Minutes
December 18, 2023
6:00 pm**

Present: Board Members – John Burns-Chair, Marsha Jones-Vice, Darlene Gifford, Wendell Haag, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden

Others- None.

Meeting was called to order by Dr. John Burns at 6:00 pm. All members were present.

ADOPT AGENDA

BOARD ITEM 121823-1

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve agenda.

VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay

None.

INSTRUCTIONAL SUPERVISOR/DPP'S REPORT-Aaron Massey

None.

BOARD ATTORNEY'S REPORT-Claire Estill

None.

FINANCE OFFICER'S REPORT-Tracy Teegarden

Ms. Teegarden, Finance Officer, presented to the Board the total fund ending cash balance at the end of November 30, 2023, and the general fund 1 ending cash balance as of November 30, 2023. The finance department will begin working on quarterly reports and W2s soon.

SUPERINTENDENT'S REPORT-Sanford Holbrook

Mr. Holbrook, Superintendent, presented to the Board that the playground installation is about 5% complete and should be complete in January. The school is working on replacing security cameras around the school.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 121823-2

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve the board meeting minutes from November 20, 2023.

VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 121823-3

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS

BOARD ITEM 121823-4

Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

11/19/23-11/21/23- Samantha Montgomery to SPED Conference in Louisville, KY

12/5/23- Deana Rosenthal to CTL Literacy Grant PD in Louisville, KY

12/15/23- Billie Jo Gifford to DTC meeting in Augusta, KY

1/17/24- Deana Rosenthal to CTL Literacy Grant PD virtually.

2/28/24- Deana Rosenthal to CTL Literacy Grant PD virtually.

3/13/24-3/15/24- Billie Jo Gifford to KySTe Conference in Louisville, KY

4/18/24- Deana Rosenthal to CTL Literacy Grant PD in Elizabethtown, KY

School Related Student Trip Requests

12/2/23- Archery to a tournament in Pendleton County, KY

12/13/23- Special Education transition trip to Morehead Conference Center in Morehead, KY

12/16/23- Archery to a tournament in Fleming County, KY

Out of State Trip Requests

None.

School Fundraisers

None.

Building Use Requests

None.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

None.

Resignations:

Theresa Coleman- Certified Music Teacher

**DISCUSS/CONSIDER APPROVING 2023-2024 1ST KETS OFFER
BOARD ITEM 121823-5**

Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve the 2023-2024 1st KETS offer. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING CAPITAL FUNDS REQUEST FOR 2023-2024
BOARD ITEM 121823-6**

Motion was made by Mrs. Sutton and seconded by Mr. Haag to approve the capital funds request for 2023-2024. VOTE: 5-0

**DISCUSS/CONSIDER APPROVING COLLABORATIVE FOR TEACHING AND
LEARNING (CTI) CONTRACT
BOARD ITEM 121823-7**

Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve collaborative for teaching and learning (CTI) contract as a single source purchase. VOTE: 5-0

**CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS
61.810(1)(B). EXECUTIVE SESSION IS NECESSARY DUE TO DISCUSSION OF
PERSONNEL**

**BOARD ITEM 121823-8
TIME ENTERED: 6:21pm**

Motion was made by Mrs. Sutton and seconded by Mr. Haag to consider motion to enter executive session pursuant to KRS61.810(1)(b). Executive session is necessary due to discussion of personnel. VOTE: 5-0

RETURN TO OPEN SESSION

BOARD ITEM 121823-9

TIME EXITED: 7:02pm

Motion was made by Mr. Haag and seconded by Mrs. Sutton to return to open session.

VOTE: 5-0

CONSIDER MOTION (IF ANY) TO TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

BOARD ITEM 121823-10

None.

COMMUNICATIONS

DISCUSSION FROM BOARD MEMBERS OR AUDIENCE

BOARD ITEM 121823-11

None.


ADJOURNMENT

BOARD ITEM 121823-12

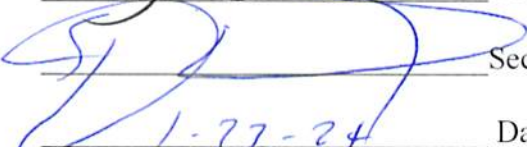
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to adjourn the meeting.

Time: 6:38 pm


VOTE: 5-0



Board Chair



Secretary



Date