

WACO INDEPENDENT SCHOOL DISTRICT
REGULAR MEETING
WISD Conference Center
115 S. 5th Street
Waco, Texas

Thursday, August 31, 2017
Closed Session 6:00 p.m.
Open Meeting 7:00 p.m.

AGENDA

- I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
- III. CLOSED SESSION
 - A. Texas Government Code Section
 - 1. Discussion on duties and responsibilities of the Superintendent
- IV. OPEN MEETING
- V. MOMENT OF SILENCE
- VI. PLEDGE OF ALLEGIANCE
- VII. PUBLIC MEETING
 - A. Public Meeting to discuss the 2017-2018 Budget and Proposed Tax Rate 3
- VIII. SPECIAL RECOGNITION
- IX. AUDIENCE FOR GUESTS
- X. CONSENT AGENDA
 - A. Discussion and possible action to approve minutes
 - 1. June 15, 2017, Special Meeting minutes 22
 - 2. June 22, 2017 Business Meeting minutes 25
 - B. Discussion and possible action to approve amendments to the 2016-2017 budget 30
 - C. Discussion and possible action to approve a resolution committing General Fund balances as of August 31, 2017 33
 - D. Discussion and possible action to approve the renewal of the bid for refrigeration services 35
 - E. Discussion and possible action to approve the renewal of the bid for floor covering services 37
 - F. Discussion and possible action to approve the amended interlocal cooperative agreement between Waco ISD and the City of Waco 39
 - G. Discussion and possible action to approve the amended interlocal cooperative agreement with Robinson ISD for transportation services 46

H. Discussion and possible action to approve a memorandum of understanding with EOAC/Headstart to provide a collaborative preschool program known as Jump Start	49
I. Discussion and possible action to approve a memorandum of understanding with the McLennan County Junior College District for college credit coursework and educational support of the Certified Nurse Aide Program at the Greater Waco Advanced Health Care Academy (GWAHCA)	67
J. Discussion and possible action to approve a cost share agreement between Waco ISD and Communities-in-Schools	74
K. Discussion and possible action to approve accepting the Gifts and Grants to Waco ISD	81
L. Discussion and possible action to approve the Lone Star Governance Implementation	83
1. Goal Progress Measure 3.1, Work Program Passing Rate Presented July 27, 2017	84
2. Goal Progress Measure 2.1; Advanced Placement Exam Results	85
M. Discussion and possible action to approve additional Texas Teacher Evaluation and Support System (T-TESS) appraisers for the 2017-2018 school year	86
N. Discussion and possible action to approve Local Policy Updates - District of Innovation Plan	87
O. Discussion and possible action to approve a resolution to sanction 4-H as an extracurricular activity	105
P. Discussion and possible action to hire an employee related to a current administrator	110
Q. Discussion and possible action to approve Cooper Foundation Term Extension	111
XI. DISCUSSION AND POSSIBLE ACTION	
A. Discussion and possible action to adopt the 2017-18 budgets	112
B. Discussion and possible action to approve a resolution adopting the tax rate for the 2017 tax year	116
C. Discussion and possible action to approve the Continuous Improvement Governance Work	122
XII. DISCUSSION AND UPDATES	
A. Update on Family Fest, August 12, 2017	136
XIII. ANNOUNCEMENTS	
XIV. ADJOURNMENT	

If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, if the Board chooses to conduct a closed meeting on such agenda item, it shall do so in accordance with applicable law, including the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL).]

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 31, 2017

Contact Person: Sheryl Davis

**RE: Public Meeting to Discuss the 2017-2018 Budget and Proposed
Tax Rate**

=====

Background Information:

In accordance with Section 44.004 of the Education Code, the District must conduct a public hearing to discuss the 2017-2018 budgets and the proposed tax rate. All requirements for budget adoption and setting the tax rate will be met with the holding of this public hearing. The purpose of the hearing is to allow any taxpayer of the District to present any comments regarding the budget or the proposed tax rate.

Notice of the public hearing was published in the newspaper on August 21, 2017. Additionally, both the notice and the proposed budget as compared to the prior year have been posted on the District's website since that date.

Fiscal Implications:

None

Administrative Recommendations:

No action is required. The public hearing is for input only.

Teachers are expected to reach unattainable goals with inadequate tools.

The **miracle** is that at times they accomplish this impossible task.

Haim Ginott

Teacher Confession:

Once a child is in my class, I will always refer to them as

"one of my kids"

even when they are grown!

The question is not whether we can afford to invest in every child;

it is whether we can afford not to.

Marian Wright Edelman

*Every child deserves a **champion**, an adult who will never give up on them, who understands the power of connection and insists they become the best they can possibly be.*

Rita Pierson

ONCE YOU MASTER
THE ART OF FACING
A ROOM FULL OF
TEENAGERS, AND
COME OUT ALIVE,
YOU CAN DO
ANYTHING

The best thing about being a teacher is that it matters. The hardest thing about being a teacher is that **it matters every day.** *Todd Whitaker*

The role of the teacher remains the **highest calling of a free people**. To the teacher, America entrusts her most precious resource, her children; and asks that they be prepared... to face the rigors of individual participation in a democratic society.

Shirley Hufstедler

Public Meeting to Discuss 2017-2018 Budget & Tax Rate

August 31, 2017

Education Code 44.002

- The Superintendent shall prepare, or cause to be prepared, a budget covering all proposed expenditures of the District for the following fiscal year.
- A summary of the proposed budget as compared to the prior years' actual expenditures is posted online at www.wacoisd.org

The function
of education is
to teach one to
think
intensively
and to think
critically.
Intelligence
plus character
– that is the
goal of true
education.

*Dr. Martin
Luther King, Jr.*

Texas Property Tax Law

- The Texas Constitution, Tax Code, and Education Code embody the concepts of truth-in-taxation which require school districts to comply with certain steps in adopting tax rates.
- There are four principles to truth-in-taxation for school districts:
 - Property owners have the right to know of increases in properties' appraised value and be notified of the resulting estimated taxes.
 - A district must publish its proposed tax rate, rollback tax rate, and other specific information about its proposed taxes.
 - A district must publish a budget and proposed tax rate hearing notice and hold a public hearing to provide an opportunity for citizen input concerning these issues.
 - A district must hold an election to ratify a tax rate adopted above its rollback rate.

Educate and inform the whole mass of the people ... they are the only sure reliance for the preservation of our liberty.

*Thomas
Jefferson*

2017-2018 Budget Timelines

Budget update: 2017-2018 Preliminary Attendance and Revenue Projections	June 15
Budget update: 2017-2018 Preliminary Official Budgets and Salary Increase Proposals	July 20
Certified Values from Chief Appraiser	July 25
Presentation of the Proposed Budget, Approval of Proposed Tax Rate, and Setting of Date for Public Meeting	August 3
Publish Notice of Proposed Budget and Tax Rate	August 21
Public Meeting on Proposed Budget and Tax Rate	August 31
Adoption of Budget	August 31
Approval of Tax Rate	August 31

No other investment yields as great a return as the investment in education. An educated workforce is the foundation of every community and the future of every economy.

Brad Henry

2017–2018 Budget Priorities



Instructional Support

- Three additional Dyslexia teachers
- Expansion of the Greater Waco Advanced Academies programs
- Fees for SAT/ACT testing
- Funding of instructional coaching positions eliminated due to loss of Federal Funding



Extracurricular Support

- Maintaining fine arts programs
- Funding band uniform and musical instrument replacements
- Artificial turf for baseball field



Competitive Compensation

- Increase starting teacher pay to \$45,600 with average raise of 1.1%
- Average general increase of 1% to other employee groups
- Increase in minimum wage rates for auxiliary staff
- Increase in health insurance contribution



Other District Support

- Continued funding of major repair / renovations projects
- Vehicle replacements, including buses as well as box truck for the warehouse

Literacy is much more than an educational priority – it is the ultimate investment in the future and the first step towards all the new forms of literacy required in the twenty-first century. We wish to see a century where every child is able to read and to use this skill to gain autonomy.

Irina Bokova

Tax Rates

- Texas school district tax rates are composed of two parts, a Maintenance & Operations (M&O) tax rate and an Interest & Sinking (I&S) tax rate.
 - M&O taxes pay the operating expenses of the district, such as salaries, utilities, supplies, equipment, and contracted services
 - I&S taxes pay the principal and interest on voter-approved bond issues to construct or improve facilities or purchase major equipment, such as school buses

The arts
can help
students
become
tenacious,
team-oriented
problem
solvers
who are
confident
and able to
think
creatively.

Arne Duncan

Truth-in-Taxation

Total Appraised Value and Total Taxable Value

	Preceding Tax Year	Current Tax Year
Total appraised value* of all property	\$ 7,720,843,718	\$ 8,317,562,744
Total appraised value* of new property**	198,130,928	141,355,490
Total taxable value*** of all property	4,794,731,592	5,299,274,784
Total taxable value*** of new property**	180,419,775	135,410,041

* Appraised value is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code

** "New property" is defined by Section 26.012(17), Tax Code

*** "Taxable Value" is defined by Section 1.04(10), Tax Code

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness*	\$ 166,390,000
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* Outstanding principal

A mathematician, like a painter or poet, is a maker of patterns. If his patterns are more permanent than theirs, it is because they are made with ideas.

G. H. Hardy

Truth-in-Taxation

Comparison of Proposed Rates with Last Year's Rates

	Maintenance & Operations	Interest & Sinking*	Total	Local Revenue per Student	State Revenue per Student
Last Year's Rate	\$ 1.170000	\$ 0.230000*	\$ 1.400000	\$ 4,818	\$ 4,974
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	\$ 1.129590	\$ 0.254950*	\$ 1.384540	\$ 5,299	\$ 4,728
Proposed Rate	\$ 1.170000	\$ 0.240000*	\$ 1.410000	\$ 5,123	\$ 4,728

** The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.*

In high school, in sport, I had a coach who told me I was much better than I thought I was, and would make me do more in a positive sense.

He was the first person who taught me not to be afraid of failure.

Mike
Krzyzewski

Truth-in-Taxation

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	Last Year	This Year
Average Market Value of Residences	\$ 102,996	\$ 116,097
Average Taxable Value of Residences	\$ 75,918	\$ 84,296
Last Year's Rate Versus Proposed Rate per \$100 Value	\$ 1.400000	\$ 1.410000
Taxes Due on Average Residence	\$ 1,062.85	\$ 1,188.57
Increase (Decrease) in Taxes		\$ 125.72
<i>Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.</i>		

When different experiments give you the same result, it is no longer subject to your opinion.

That's the good thing about science.

It's true, whether or not you believe in it.

That's why it works.

Neil DeGrasse Tyson

Truth-in-Taxation

Rollback Rate

Notice of Rollback Rate: The highest tax rate the district can adopt before requiring the voter approval at an election is \$1.410000. This election will be automatically held if the district adopts a rate in excess of the rollback rate of \$1.41000.

"You can't eat
(literature),
that's the
problem," he
said. "I've
tried, it's very
dry, and not al
all nutritious."

Kenneth Oppel

Taxes Frozen on Over 65 and Disable Homesteads

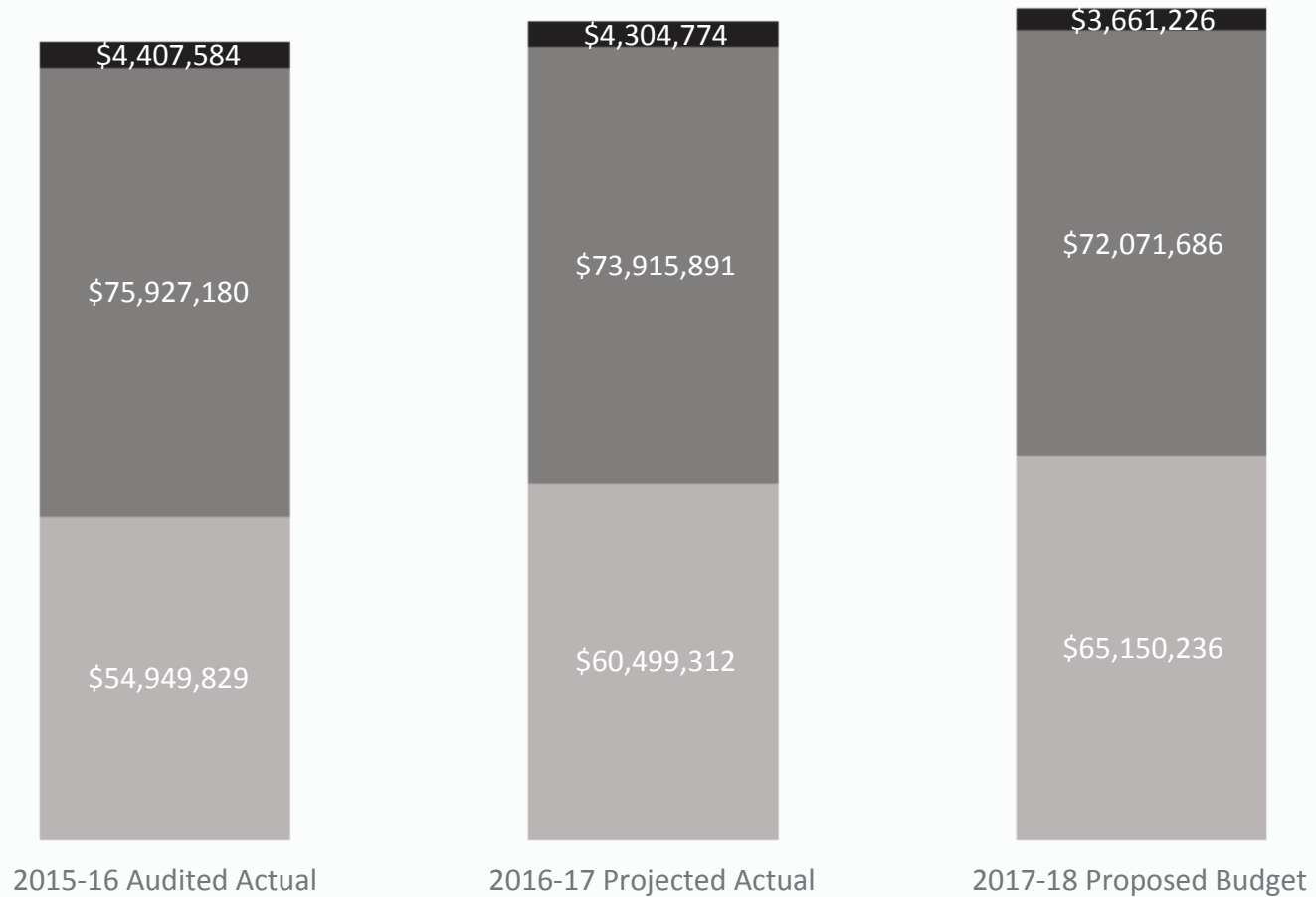
Tax bills on Over 65 or Disabled Homesteads will not go up. Taxes will never increase unless improvements are made to the homestead.

It is easier to
build strong
children than
to repair
broken men.

*Frederick
Douglas*

2017-18 General Fund Revenue

■ Local and Intermediate Source ■ State Programs ■ Federal Programs



Money never
remains just
coins and
pieces of
paper.

Money can be
translated into
the beauty of
living, a
support in
misfortune, an
education, or
future
security.

Sylvia Porter

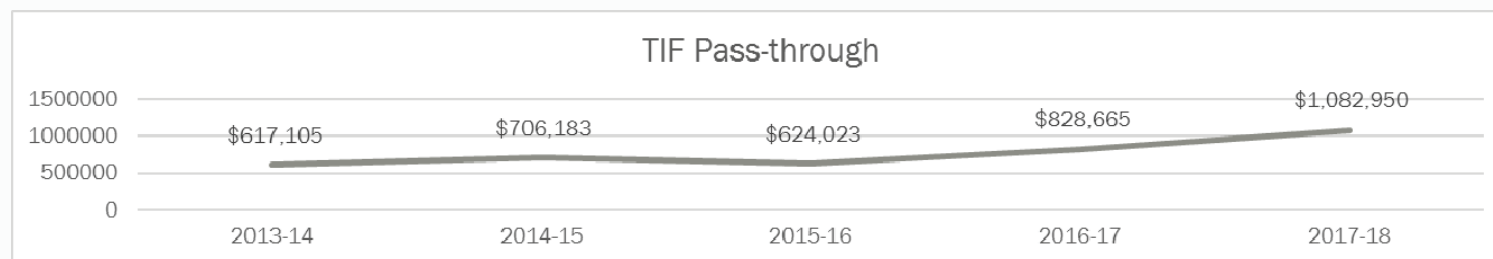
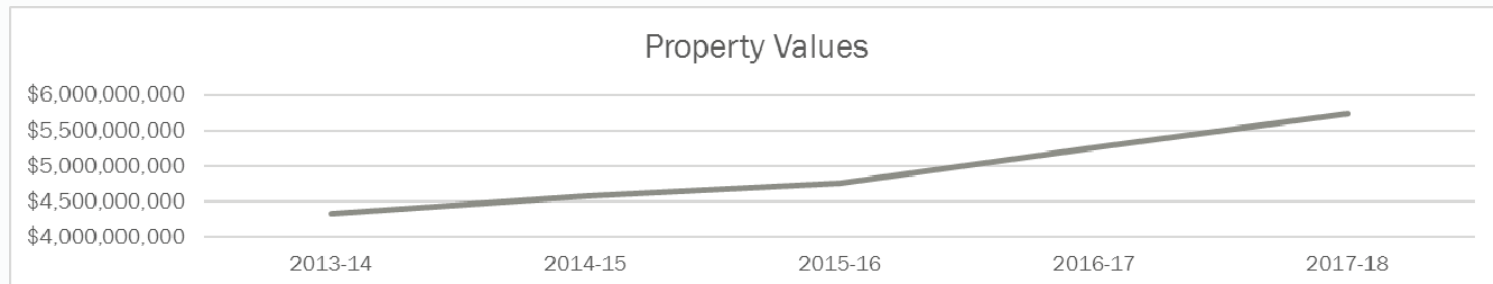
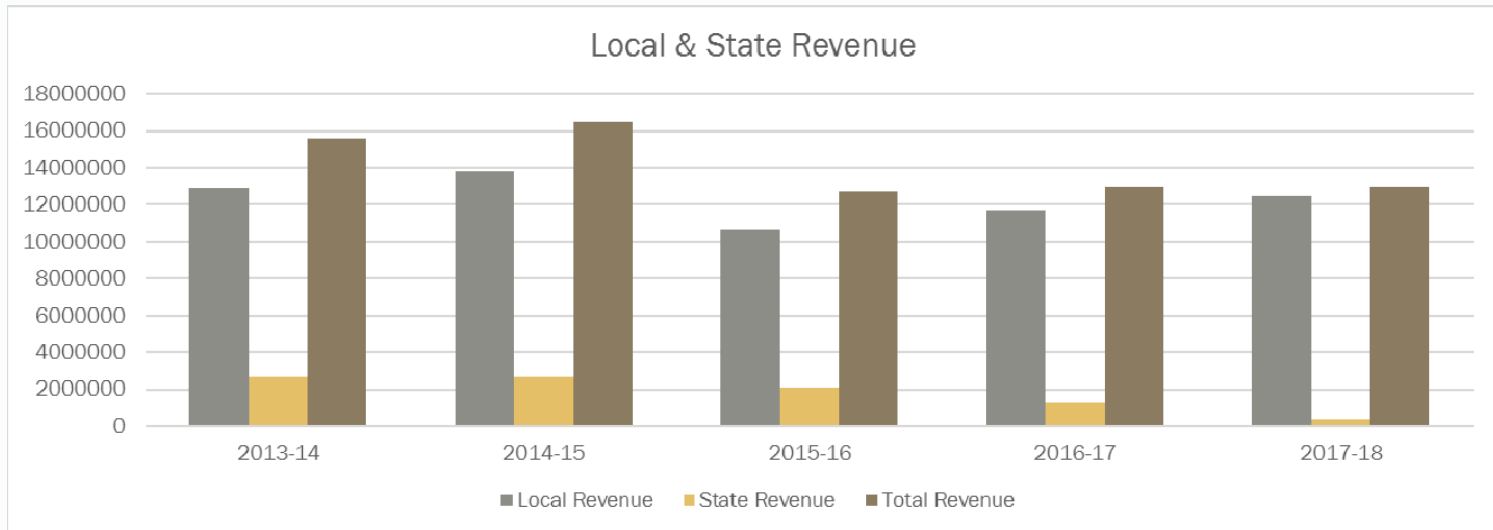
State Funding for Debt

As I've said many times before, arts education is not a luxury, it's a necessity. It's really the air many of these kids breathe. It's how we get kids excited about getting up and going to school in the morning. It's how we get them to take ownership of their future. And, most importantly, it's how we get [them] to go to college.

*Michelle
Obama*

- Waco ISD receives more state funding for its M&O enrichment pennies than for its I&S or debt pennies.
- Debt rate necessary to pay debt service without fund balance impact would be \$0.254950 instead of \$0.24000, an increase of \$0.01495.
- After 2017–2018, it is projected that property values in the district will make Waco ISD ineligible for state assistance for debt service.
- Waco ISD's I&S fund balance is adequate to cover shortfall.

Impact of Value Increases on Debt Service Revenue



There is an old saying that the course of civilization is a race between catastrophe and education. In a democracy such as ours, we must make sure that education wins the race.

John F. Kennedy

Official Budget Summary

	General Fund	Child Nutrition	Debt Service	Summary Total
Estimated Revenue	\$ 140,883,148	\$ 10,068,979	\$ 12,987,641	\$ 163,939,768
Appropriations	143,334,470	10,068,979	14,668,156	168,071,605
Increase (Decrease)	(2,451,322)	0	(1,680,515)	(4,131,837)
Operating Transfers	(608,001)	0	0	(608,001)
Increase (Decrease)	(3,059,323)	0	(1,680,515)	(4,739,838)
Beginning Fund Balance	\$ 41,367,901	\$ 1,635,765	\$ 4,646,144	\$ 47,649,810
Ending Fund Balance	\$ 38,308,578	\$ 1,635,765	\$ 2,965,629	\$ 42,909,972

Education should be one of our top funding priorities; talking about it does not help the teachers and students who desperately need promises fulfilled.

Solomon Ortiz

Cost of Salary Increase

Group	Scenario	Base	Increase	Salary Savings
Admin/Professional	1% Midpoint	\$ 24,864,978	\$ 224,658	\$ 0
Auxiliary	1% Midpoint	8,610,440	81,008	151,004
Paraprofessional-Aide	1% Midpoint	9,140,815	84,073	327,232
Paraprofessional-Support	1% Midpoint	6,263,905	56,478	165,062
Teacher	Current Step plus 0.4% (1.1%)	49,882,801	682,746	415,446
Total All Funds		\$ 98,762,939	\$ 1,128,964	\$1,058,744
Total General Funds		\$ 84,937,766	\$ 988,249	\$ 910,537
<i>Includes an increase in the minimum wage for auxiliary pay grades.</i>				

One looks back with appreciation to the brilliant teachers, but with gratitude to those who touched our human feelings. The curriculum is so much necessary raw material, but warmth is the vital element for the growing plant and for the soul of the child.

Carl Jung

Required Internet Posting

Summary Comparison of the Proposed Budget

	2016-17 Actual Budget*		2017-18 Proposed Budget	
	Aggregate	Per Pupil	Aggregate	Per Pupil
Instruction	\$ 81,279,432	\$ 5,390	\$ 82,393,918	\$ 5,449
Instructional Support	12,167,144	807	11,935,445	789
Student Support	25,318,828	1,679	23,786,116	1,573
General Administration	5,420,831	359	4,988,253	330
District Operations	27,250,894	1,807	21,589,114	1,428
Community Services	750,865	50	796,079	53
Debt Services	13,949,117	925	13,946,441	922
Capital Outlay	2,198,676	146	0	0
Other	6,819,667	452	8,636,239	571
Total	\$ 175,155,454	\$ 11,614	\$ 168,071,605	\$ 11,116

* 2016-17 Actual Budget as of July 28, 2017

Education is
the most
powerful
weapon which
you can use to
change the
world.

Nelson
Mandela

Public Input

It is in fact a part of the function of education to help us escape, not from our own time – for we are bound by that – but from the intellectual and emotional limitations of our time.

T.S. Eliot



Waco Independent School District Board of Trustees Special Meeting
Waco ISD Conference Center
115 S 5th Street
Waco, TX 76701
Thursday, June 15, 2017
Closed Session 6:00 p.m.
Open Meeting 7:00 p.m.

Call to Order – President Pat Atkins called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. He stated that a quorum of board members was present, and that notice of the meeting had been posted.

Board Members Present: President Pat Atkins, Vice President Allen Sykes, Secretary Norman Manning, Cary DuPuy, Stephanie Korteweg, Larry Perez, and Angela Tekell

Board Members Absent: No one

III. CLOSED MEETING – President Atkins called the closed meeting to order at 6:05 p.m. pursuant to the following sections of the Texas Government Code:

A. Texas Government Code Section:

1. 551.071 Consultation with Attorney

2. 551.072 Real Estate

3. 551.074 Personnel Matters

a. Discussion and possible action to approve the recommendation to hire administrators

No action was taken during the closed meeting. President Atkins reconvened the meeting at 7:10 p.m.

- President Pat Atkins welcomed Dr. A. Marcus Nelson to Waco ISD. President Atkins inquired as to whether there were any objections to hearing line items out of order. Upon hearing no objection, President Atkins began with item V. – A.

V. DISCUSSION AND POSSIBLE ACTION ON JUNE 15, 2017

A. Discussion and possible action to approve the recommendation to hire Administrators

- Elaine Botello, Assistant Superintendent of Human Resources, introduced principal candidate, Jacob Donnell.
Larry Perez moved, and Cary DuPuy seconded the motion to approve the employment of Jacob Donnell as the Crestview Elementary School Principal.

President Atkins continued with the agenda in its normal order.

IV. AUDIENCE FOR GUESTS

- Rosalinda Silva, a representative from the American Federation of Teachers, spoke in regards to the District's proposal of a self-funded group health plan.

V. DISCUSSION AND POSSIBLE ACTION ON JUNE 15, 2017

A. Discussion and possible action to approve the recommendation to hire administrators

- Line item heard out of order.

VI. REPORTS AND DISCUSSION

A. Presentation and discussion on demographic study

- Brent Alexander, Director of Demographic Research from School District Strategies, gave the Board of Trustees an overview of the District's demographic study. The Board requested an annual update on the District's demography.

B. Discussion and update on Superintendent entry plan

- Dr. A. Marcus Nelson, Superintendent, stated that he will meet with each board member to gather their input for the Superintendent's 100-day entry plan. Sandra Gonzales, Secretary to the Superintendent, will contact all board members to set an appointment with each one.

C. Reports and discussions on Board Member Committee

- There was no discussion on the line item.

D. Report and discussion on Lone Star Governance

1. Goal Progress Measure 2.2; Second Semester Dual Credit Completion

2. Time Tracker Data

- Dr. Nelson, Superintendent, stated that he attended a Lone Star Governance training in May, where Deputy Commissioner of Governance A. J. Crabill stated that the Waco ISD Board of Trustees may work with the Deputy Commissioner to pilot future activities.

E. Presentation and discussion of preliminary budget information

- Sheryl Davis, Chief Financial Officer, briefed the Board on the preliminary 2017-2018 budget. Dr. A. Marcus Nelson, Superintendent, stated that the Administration will work on a capital improvement plan.

F. Presentation and discussion of monthly and quarterly financial reports for the period ending May 31, 2017

- There was no discussion on the line item.

VII. DISCUSSION ON CONSENT AGENDA ITEMS FOR JUNE 22, 2017, BOARD OF TRUSTEES REGULAR BOARD MEETING

A. Approval of minutes

1. May 11, 2017, Special Meeting minutes

2. May 18, 2017, Workshop Meeting minutes

3. May 25, 2017, Business Meeting minutes

- President Atkins stated if anyone had any corrections to the minutes, to submit the changes to Sandra Gonzales, Secretary to the Superintendent.

B. Discussion and possible action to approve speaking services provided by the Superintendent to other entities pursuant to Education Code Section 11.201(e)

- There was no discussion on the line item.

C. Discussion and possible action to approve Dr. A. Marcus Nelson to serve on the Tax Increment Financing (TIF) Board of Directors with the City of Waco

- There was no discussion on the line item.

D. Discussion and possible action to approve amendments to the 2016-2017 budget

- There was no discussion on the line item.

E. Discussion and possible action to approve and award the bid for auctioneer services

- There was no discussion on the line item.

F. Discussion and possible action to approve and award the bid for printing services

- There was no discussion on the line item.

G. Discussion and possible action to approve the renewal of the bid for the Next First Generation Firewall (E-rate)

- There was no discussion on the line item.

H. Discussion and possible action to approve the renewal of the job order contract for plumbing services

- There was no discussion on the line item.

I. Discussion and possible action to approve and authorize the administration to execute a contract for professional services with Connected for Kids Therapy Service

- There was no discussion on the line item.

J. Discussion and possible action to approve 2017-18 Kindergarten Grading Policy

- The Board inquired as to whether Administration had obtained parent opinions regarding the Kindergarten grading policy change. Kim Ellis, Assistant Superintendent of Curriculum, confirmed that Administration had received parent input.

K. Discussion and possible action to approve an alternate approver for Texas Student Data System (TSDS) Public Education Information Management System (PEIMS) submissions

- There was no discussion on the line item.

L. Discussion of self-funded group health plan and possible action and award of major medical health insurance administrative service (ASO), pharmacy benefits management (PBM), and stop loss insurance

- After a brief discussion, American Federation of Teachers representatives will compile a list of concerns regarding self-funded insurance, and will send the list to Dr. A. Marcus Nelson, Superintendent. Dr. Nelson and the Waco ISD benefits staff will address the issues.

M. Discussion and possible action to authorize and designate the Waco ISD Assistant Superintendent of Human Resources to accept resignations of contracted employees

- There was no discussion on the line item.

Dr. A. Marcus Nelson, Superintendent, announced that Mike Morath, Texas Education Agency Commissioner would be at the Education Service Center, Region 12 on Friday, June 16th to unveil the new STAAR report card system at 11:00 a.m.

VIII. ADJOURNMENT

- Meeting adjourned at 9:53 p.m.



Waco Independent School District Board of Trustees Regular Meeting
Waco ISD Conference Center
115 S 5th Street
Waco, TX 76701
Thursday, June 22, 2017
Closed Session 6:00 p.m.
Open Meeting 7:00 p.m.

CALL TO ORDER: President Pat Atkins called the meeting of the Waco Independent School District to order at 6:05 p.m. He stated that a quorum of board members was present and that notice of the meeting had been posted.

Board Members Present: President Pat Atkins, Vice President Allen Sykes, Secretary Norman Manning, Cary DuPuy, Larry Perez, and Angela Tekell

Board Members Absent: Stephanie Korteweg

III. CLOSED MEETING –President Atkins called the closed meeting to order at 6:05 p.m. pursuant to the following sections of the Texas Government Code:

A. 551.074 Personnel Matters

No action was taken during the closed meeting. President Atkins reconvened the meeting at 7:00 p.m.

IV. MOMENT OF SILENCE

V. PLEDGE OF ALLEGIANCE

- The Pledge of Allegiance was led by Kaden Wormsby and Mekinnah Leal, students attending Hillcrest Professional Department.

VI. OPEN MEETING

VII. SPECIAL RECOGNITION

- Bruce Gietzen, Director of Communications, recognized the following groups:

Pledge Leaders: Kaden Wormsby, and Mekinnah Leal.

National History Fair: Neal DuPuy, an ATLAS Academy eighth grader who qualified for the national competition in the individual performance junior division with his act, “A Spoke in the Wheel”, about German theologian Dietrich Bonhoeffer. Gloria Conatser, a Waco High School sophomore, qualified for the national competition with her documentary video on veteran and civil rights advocate Dr. Hector P. Garcia, entitled “Relentless: A Texan’s Stand for the American Dream”. Kristeen Williams, and Shana Lyles, social studies and research teachers and Robert Glinski, Social Studies Content Specialist.

Secondary Teacher of the Year: James Villa, 8th grade Science Teacher who teaches at Tennyson Middle School.

VIII. AUDIENCE FOR GUESTS

- No one asked to speak.

IX. CONSENT AGENDA

A. Approval of minutes

- 1. May 11, 2017 Special Meeting Minutes**
- 2. May 18, 2017, Workshop Meeting Minutes**
- 3. May 25, 2017, Business Meeting Minutes**

- That the Board of Trustees approve the meeting minutes for May 11, May 18, and May 25, 2017.

B. Discussion and possible action to approve speaking services provided by the Superintendent to other entities pursuant to Education Code Section 11.201(e)

- That the Board of Trustees approve the speaking services for the Superintendent.

C. Discussion and possible action to approve Dr. A. Marcus Nelson to serve on the Tax Increment Financing (TIF) Board of Directors with the City of Waco

- That the Board of Trustees approve that Dr. A. Marcus Nelson serve on the Tax Increment Financing Board of Directors with the City of Waco.

D. Discussion and possible action to approve the 2016 - 2017 budget amendments

- That the Board of Trustees approve budget amendments:
 - #050 General Fund – Other Local Revenue – will increase other local revenue to match projected receipts from the claim on the gym floor at University High School. The corresponding increase in expenditures will be utilized for related repair cost.
 - #051 Bell's Hill Elementary School – will reallocate budgeted funds for social work and security extra-duty for support staff to school leadership for supplies.
 - #052 Career and Technology Department – will reallocate budgeted funds for instructional supplies to security for extra-duty support staff.
 - #053 English Language Learners Department – will reallocate budgeted funds for instructional supplies to school leadership for extra-duty professional staff.
 - #054 Regional Day School Program for the Deaf (fund 458) – will reallocate budgeted funds for instructional leadership various non-payroll expenditures to payments to fiscal agent of shared service arrangements.
 - #055 Greater Waco Advanced Health Care Academy (Fund 496) – will reallocate budgeted funds for instructional extra-duty support staff to instructional leadership for extra-duty support staff.
 - #056 Kendrick Elementary School – will reallocate budgeted funds for staff development extra-duty for professional staff to instruction for supplies.
 - #057 Greater Waco Advanced Manufacturing Academy (Fund 496) – will reallocate budgeted funds for instructional miscellaneous contracted services to staff development for employee travel.
 - #058 General Fund – Non Athletics Events Revenue – will increase non athletics events revenue to match receipts from hosting UIL One ACT Play Area Competition. The corresponding increase in expenditures will be utilized for related costs.
 - #059 McLennan County Challenge Academy (Fund 446) – will reallocate budgeted funds for instructional salaries to school leadership for salaries and benefits.
 - #060 Career and Technology Education Department- will reallocate budgeted funds for instructional supplies and student travel to staff development for employee travel.

#061 Cedar Ridge Elementary School – will reallocate budgeted funds for instructional equipment to school leadership for employee travel.

#062 Compensatory Education Services Department – will reallocate budgeted funds for social work miscellaneous contracted services to instruction for AVID supplies.

There will not be any effect on fund balance.

E. Discussion and possible action to approve and award the bid for auctioneer services

- That the Board of Trustees approve and award the bid for auctioneer services to Clark Auction Company.

F. Discussion and possible action to approve and award the bid for printing services

- That the Board of Trustees approve and award the bid for printing services to the list of responding vendors.

RFP 17-1088
Printing Services

Participant Name	Address	City	State	Status
360 Press Solutions	2009 Windy Terrace	Cedar Park	TX	
A-1 Banner & Sign Co. Inc.	805 N. Valley Mills Dr.	Waco	TX	SBE, LOC
Accent Publishing, Inc.	10930 Wyke St. Suite 101	San Antonio	TX	SBE
Ad Spectations	8801 Woodway Drive	Waco	TX	
Alma Western Printing & Finishing	5201 N. Valley Mills Dr.	Waco	TX	LOC
Aviom Advertising / Transgraphics (Bosque Forms Inc.)	524 Esther	Waco	TX	LOC
FASTSIGNS 15101 (Red Bird Digital Media, LLC)	5194 W Waco Dr	Waco	TX	LOC
Firmen Business Forms, Inc.	P. O. Box 23587	waco	TX	LOC
Gradel Printing Inc.	216 S. 6th	Waco	TX	LOC
Honest Signs (D & B Promark Inc)	5999 Woodway Drive	Waco	TX	SBE, LOC
Image Maker 401, Inc.	14021 Highway 71	Savannah	MO	
Integ	700 W Loop 340	Waco	TX	LOC
Kaiser Blair, Inc.	4236 Grissom Drive	Batavia	OH	
Mackie Business Forms, Inc.	PO Box 308	Hewitt	TX	SBE, DBE
National Document Solutions (Worle Enterprises)	P.O. Box 7789	Santa Rosa	CA	
Office Depot	14600 Trinity Blvd #300	Fort Worth	TX	
One TouchPoint - Southwest	P.O. Box 143924	Austin	TX	
Press Journal Printing	PO Box 124	Louisiana	MO	
Print World	6025 East Lancaster	Fort Worth	TX	SBE
Q71 Promotions & Apparel	300 S. Valley Mills Drive	Waco	TX	SBE, DBE, LOC
Ryder - Decal	700 Phoenix Lake Ave	Streamwood	IL	
Sign Lady (Angela Day)	1526 Austin Avenue	Waco	TX	DBE, LOC
THE UPS STORE (Holy Ship LLC)	1205 S 8th st	WACO	TX	SBE, LOC
TradeCam, LLC	819 Wagon Trail	Austin	TX	SBE
W Promotions/T-shirts Plus/New York Clothiers				
(T Weaver Enterprises)	906 Austin Ave	Waco	TX	LOC
Weldon, Williams & Lick, Inc.	P.O. Box 168	Fort Smith	AR	

SBE=Small Business Enterprise, DBE=Disadvantaged Business Enterprise, LOC= Local business residing within the Waco ISO taxing base

G. Discussion and possible action to approve the renewal of the bid for the Next Generation Firewall (E-rate)

- That the Board of Trustees approve the renewal of the bid for the Next Generation Firewall (E-Rate) to Solid Borders.

H. Discussion and possible action to approve the renewal of the job order contract for plumbing services

- That the Board of Trustees approve the renewal of the job order contract for plumbing services with The Brandt Company as the primary vendor, and McNamara Custom Services as the additional vendor for projects between \$5,000 and \$125,000.

I. Discussion and possible action to approve and authorize the administration to execute a contract for professional services with Connected for Kids Therapy Services

- That the Board of Trustees approve the award and authorize the administration to execute the professional services agreement with Connected for Kids Therapy Services/Leslie Percy for the 2017-2018 school year.

J. Discussion and possible action to approve 2017-18 Kindergarten Grading Policy

- That the Board of Trustees approve the recommended changes to the kindergarten report card and grading scale.

Waco Independent School District
 301 Texas Avenue, Waco, TX 76791
 817-768-1000 or 817-768-1001

Student ID 17
 Student Name Student O I
 Current Address Home Elementary
 Teacher

Kindergarten Report Card 2017-18

Language Arts	Grading Period					
	1	2	3	4	5	6
Reading						
Independent Reading Level						
Reading						
Comprehension						
Writing						
Mathematics						
Numbers and Relationships						
Geometry						
Science						
Life and Physical Sciences						
Earth and Space						
History and Social Studies						
Language Acquisition						
Art						
Music						
Physical Education						
Health and Safety						
Character Education						
Attendance						
Behavior						
Comments						

Parent Signature: _____ Date: _____

Principal Signature: _____ Superintendent: _____

Grading Period	Letters of the Alphabet					
	A	B	C	D	E	F
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Parent Signature: _____ Date: _____

Principal Signature: _____ Superintendent: _____

K. Discussion and possible action to approve alternate approver for Texas Student Data System (TSDS) Public Education Information Management System PEIMS Submissions

- That the Board of Trustees approve Rick Hartley, Area Assistant Superintendent as the alternate approver for Texas Student Data System Public Education Information Management System (PEIMS).

L. Discussion and possible action to approve the Lone Star Governance Implementation

- Goal Progress Measure 3.2; Presented May 25, 2017
- Goal Progress Measure 2.2; Presented June 15, 2017

- That the Board of Trustees accept goal progress measure 3.2, certifications completed between December and March 2017) and goal progress measure 2.2, second semester dual credit completion.

M. Discussion and possible action to approve gifts and grants to Waco ISD

- That the Board of Trustees approve the listed grant:
 Brook Avenue Elementary received a four year Texas Title I Priority Schools (TTIPS) grant from the Texas Education Agency. The initial noted of grant award issued for the first two years of the grant and totals \$1,966,566.00.

Larry Perez moved, and Norman Manning seconded the motion to approve the consent agenda as presented. Motion passed 6-0.

X. DISCUSSION AND POSSIBLE ACTION

A. Discussion of self-funded group health plan and possible action and award of major medical health insurance administrative service (ASO), pharmacy benefits management (PBM), and stop loss insurance

- Dr. A. Marcus Nelson, Superintendent, stated that he and Elaine Botello, Assistant Superintendent of Human Resources, and the benefits staff met with representatives from the American Federation of Teachers and Texas State Teachers Association to address concerns brought forward regarding the self-funded plan. Dr. Nelson committed to make the program successful.

Larry Perez moved, and Angela Tekell seconded the motion to approve the awards of the major medical health insurance administrative services (ASO) along with the stop loss insurance to United Health Care and the pharmacy benefits management (PBM) to Express Scripts. Motion passed 6-0

XI. REPORTS AND DISCUSSION

A. Discussion on Lone Star Governance Goal Progress Measure 3.3 (Career and Technical Education)

- Donna McKethan, Director of Career and Technology, stated that Administration would explore strategies used to measure progress measures and performance goals. Superintendent, Dr. A. Marcus Nelson, stated that he would bring information on funding opportunities to the July Board meeting.

B. Presentation and discussion on Waco High School's Restoration Practices; A Two Year Summary

- Trudy Bender, District Behavior Intervention Coordinator, and Andre Watkins, Restorative Justice Facilitator, gave the board an overview of Waco ISD's behavior and restorative practices.

C. Presentation and discussion of STARR/EOC index 1 scores

- Kim Ellis, Assistant Superintendent of Curriculum, briefed the board on the scores. The board requested the results of the curriculum audit and a detailed report that addresses the drops in student scores at a future meeting. Superintendent, Dr. A. Marcus Nelson, acknowledge the increased writing scores at Provident Heights and J. H. Hines Elementary Schools.

XII. ANNOUNCEMENTS

- Bruce Gietzen, Director of Communications, announced:
The Waco Civic Theater and Waco ISD Fine Arts Department will present "Hairspray" for two weeks beginning Thursday, June 22nd and ending Sunday, July 2nd.
One Carver Middle School student and seven University High School students graduated from the Waco Police Department Junior Academy.
Waco High School Cheerleaders attended the National Cheerleading Association camp where they earned various awards.
The new Texas Education Agency State of Texas Assessments of Academic Readiness (STAAR) test report card system web site will go live on June 30, 2017.
The District will be closed for the July 4th holiday from June 30th through July 5th.
Superintendent, Dr. A. Marcus Nelson, announced that Rick Hartley was named the superintendent lone finalist for Shepherd ISD.
Trustee Norman Manning announced that board members will begin church visits on Sunday, June 25th at Carver Park Baptist Church at 10:30 a.m.

XIII. ADJOURNMENT

- The meeting adjourned at 8:45 p.m.

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: David Cartwright

**RE: Discussion and possible action to approve amendments to the
2016-2017 budget**

=====

Background Information:

The Texas Education Agency has established additional requirements for school district budget preparation. As part of these requirements, a school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Attached are copies of the proposed amendments to the Official Budget identifying details of the requests. The following summarizes the effect of these amendments by functional category.

Summary:

Amendment #070: Athletics Department

This amendment will reallocate budgeted funds for extracurricular extra-duty and security other miscellaneous contracted services to maintenance for extra-duty and other miscellaneous contracted services. The adjustment is required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Code Function Description</u>
Source of Funds:	\$7,610.00	Extracurricular and Security expenditure functions
Use of Funds:	\$7,610.00	Maintenance expenditure function
Fund Balance Effect	None	

Amendment #071: General Fund – Final Amendment

This amendment will amend in general fund revenues for foundation school program to match projections for this year. Also to cover projected shortages in various functions for the 2016-17 fiscal year. The Texas Educational Agency requires a school district to amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget.

		<u>TEA Code Function Description</u>
Source of Funds:	\$500,000.00	Foundation School Program Revenues
Use of Funds:	\$500,000.00	Various expenditure functions
Fund Balance Effect	None	

Fiscal Implications:

There is no effect on fund balance.


Administrative Recommendation(s):

The administration recommends that the Board of Trustees approve the budget amendments, as presented.

AMENDMENT # 070

DATE: 8/7/2017

0.00



CHIEF FINANCIAL OFFICER

BATCH:	JV/BCN:	DATE:
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AMENDMENT # 071

DATE: 8/14/2017

0.00


CHIEF FINANCIAL OFFICER

Revised 01/2014

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: Sheryl Davis

RE: Discussion and possible action to approve resolution committing General Fund balances as of August 31, 2017

=====

Background Information:

Policy CE (Local), approved by the Board on August 25, 2010, allows for the commitment and assignment of fund balances for specific purposes. Attached is a resolution to commit an estimated \$4,991,500 of unassigned general operating fund balance for the following purposes:

- \$1,882,302 for renovations to the old maintenance shops to accommodate the relocation of Child Nutrition Services;
- \$163,865 set aside for additional physical education facilities at Indian Ridge Middle School;
- \$699,084 for renovations to accommodate the technology data center plus \$207,959 for associated network equipment;
- \$302,819 for renovations to the old Lake Waco campus to accommodate the transition program at Brazos High School;
- \$297,000 for repairs to the fire escape at the Administration building;
- \$303,822 for construction of science labs at the Greater Waco Advance Health Care Academy plus an additional \$278,000 to outfit the labs;
- \$86,587 for preliminary design services for various projects;
- \$625,108 accumulated from the sale of buses to be used for future bus replacement;
- \$88,168 for band lockers and other fine arts projects; and
- \$56,786 for funds approved through the tax ratification election for dual credit programs but not yet allocated.

Amounts shown reflect maximum commitments. Committed fund balances will be adjusted pending final accruals/expenditures at August 31, 2017.

Fiscal Implications:

This resolution potentially decreases the unassigned fund balance of the general fund by \$4,713,500.

Administrative Recommendations:

The Administration recommends approval of a Resolution committing unassigned general operating fund balance in an amount not to exceed \$4,713,500 for purposes described above.

RESOLUTION COMMITTING FUND BALANCE OF THE WACO INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Waco Independent School District being convened in Regular Session at its regular meeting place within the boundaries of the Waco Independent School District, on the 31st day of August, 2017.

WHEREAS, Governmental Accounting Standards Board (GASB), Statement Number 54, provides guidance regarding the allocation of fund balance by governmental entities; and

WHEREAS, the Board of Trustees of the Waco Independent School District have determined that a portion of the unassigned general operating fund balance should be allocated toward future capital needs of the District;

NOW THEREFORE, BE IT RESOLVED BY THE WACO INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES:

That Three Million Nine Hundred Forty-three Thousand Four Hundred Thirty-eight dollars of the unassigned general operating fund balance be committed for the construction and other major improvements.

BE IT FURTHER RESOLVED:

That Six Hundred Twenty-five Thousand One Hundred and Eight dollars of the unassigned general operating fund balance be committed for capital expenditures for equipment.

BE IT FURTHER RESOLVED:

That Four Hundred Twenty-two Thousand Nine Hundred and Fifty-four dollars of the unassigned general operating fund balance be committed for other expenditures.

INTRODUCED AND PASSED by the Waco Independent School District Board of Trustees, this day 31st of August, 2017.

Pat Atkins
President, Board of Trustees

Norman Manning
Secretary, Board of Trustees

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31,2017 **Contact Person:** S. Trotts/R. Gomez

RE: Discussion and possible action to approve the renewal of the bid for refrigeration services

=====

Background Information:

Request for Proposals, Job Order Contract (JOC) #14-1003, have been previously been opened and evaluated for the purpose of awarding a contractor to provide refrigeration services to the District on an as needed basis. We received two bids for this service. After evaluating the bid proposals, the Facilities and Maintenance department recommended that the primary vendor be awarded to A & H Refrigeration Co., Inc., while McNamara Custom Services be awarded as the additional vendor.

The Facilities and Maintenance department staff has been pleased with the services which they have received from A & H Refrigeration Co., Inc., and McNamara Custom Services and would like to exercise our option to renew both vendors for an additional one (1) year period.

A tabulation of the bid responses is attached for your review. Since this is a renewal, the evaluation score sheets not attached.

This bid will expire August 31, 2018, with no renewal options remaining on this bid.

Fiscal Implications:

The cost of this service will be charged to the appropriate departmental contracted services budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the renewal of the bid for refrigeration services under a job order contract with A & H Refrigeration Co., Inc., as the primary vendor and McNamara Custom Services as the additional vendor for projects between \$5,000 and \$125,000, as presented.

JOC # 14-1003 Refrigeration Services

Category	McNamara Custom Service	A&H Refrigeration
Status	SBE/DBE	
Maximum Hourly Rate for Supervisor	\$ 80.00	\$ -
Maximum Hourly Rate for Skilled Tradesman	\$ 70.00	\$ 50.00
Maximum Hourly Rate for Laborer	\$ 40.00	\$ -
Materials Mark-up	30%	25%
Equipment Rental Mark-up	20%	0%

LOC - Local Vendor with business within the Waco ISD boundaries

DBE - Disadvantage Business Enterprise

SBE - Small Business Enterprise

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017 **Contact Person:** S. Trotts/R. Gomez

RE: Discussion and possible action to approve the renewal of the bid for floor covering services

=====

Background Information:

Request for Proposals, Job Order Contract (JOC) # 14-1009, have been previously been opened and evaluated for the purpose of awarding a contractor to provide floor covering services to the District. We received two bids for this service. After evaluating the bid proposals, the Facilities and Maintenance department recommended that the primary vendor be awarded to Centex Carpet & Interiors while Gene Ives Acoustic be awarded as the additional vendor.

The Facilities and Maintenance department staff has been pleased with the services which they have received from Centex Carpet & Interior and Gene Ives Acoustics and would like to exercise our option to renew both vendors for an additional one (1) year period.

A tabulation of the bid responses is attached for your review. Since this is a renewal, the evaluation score sheets are not attached.

This bid will expire August 31, 2018, with no renewal options remaining on this bid.

Fiscal Implications:

The cost of this service will be charged to the appropriate departmental contracted services budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the renewal of the bid for floor covering services under a job order contract with Centex Carpet & Interiors as the primary vendor and Gene Ives Acoustic awarded as the additional vendor for projects between \$5,000 and \$125,000, as presented.

JOC # 14-1009 Floor Covering Services
Bid Tabulation

Category	Centex Carpet & Interiors	Gene Ives
Status		
Maximum Hourly Rate for Vinyl Composite	\$ 25.00	\$ 37.80
Maximum Hourly Rate for Ceramic Tile	\$ 28.00	\$ 37.80
Maximum Hourly Rate for Carpet Squares	\$ 25.00	\$ 37.80
Maximum Hourly Rate for Carpet Roll	\$ 25.00	\$ 37.80
Material Mark-up for Vinyl Composite	15%	15%
Material Mark-up for Ceramic Tile	15%	15%
Material Mark-up for Carpet Squares	15%	15%
Material Mark-up for Carpet Roll	15%	15%
Equipment Rental Mark-up	10%	15%

LOC - Local Vendor with business within the Waco ISD boundaries

DBE - Disadvantage Business Enterprise

SBE - Small Business Enterprise

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: S. Trotts/ K. Boatman

RE: Discussion and possible action to approve the amended interlocal cooperative agreement between Waco ISD and the City of Waco

=====

Background Information:

Waco ISD has had a collaborative partnership with the City of Waco to utilize the City's trunked 800 MHz communication system. The system has the capacity to include up to thirty-five (35) Waco ISD radios for communicating within the public safety and public service radios. This agreement is mutual beneficial to both the City and Waco ISD so that each entity's public safety radios be interoperable. Waco ISD will pay to the City of Waco \$25.00 per month, per radio for each day-to-day user and \$5.00 per month, per radio for each interoperability user that is utilizing the City of Waco's system.

Fiscal Implications:

The cost of this service will come from the Police department's contracted services budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the amended interlocal cooperative agreement between Waco ISD and the City of Waco, as presented.

**AMENDED INTERLOCAL COOPERATION AGREEMENT BETWEEN WACO
INDEPENDENT SCHOOL DISTRICT AND THE CITY OF WACO, TEXAS, FOR
THE USE OF CITY OF WACO 800 MHZ TRUNKED VOICE RADIO SYSTEM**

THIS AGREEMENT ("Agreement") is entered into this ____ day of _____ by and between **WACO INDEPENDENT SCHOOL DISTRICT (WACO ISD)** and the City of Waco, Texas, sometimes collectively referred to as "parties", pursuant to and authorized by Chapter 791 of the Texas Government Code.

WHEREAS, there is a common need between and among the parties for reliable radio communications interoperability; and

WHEREAS, WACO ISD uses 800 MHz radios to communicate within their public safety and public service radios; and,

WHEREAS, WACO ISD needs a means for their 800 MHz public safety radios and public service radios to communicate to each other; and

WHEREAS, THE CITY OF WACO operates a trunked 800 MHz communications system; and

WHEREAS, the City of Waco has the capacity on their system to include up to **35** of **WACO ISD'S** radios; and

WHEREAS, the City of Waco will program those radios owned by **WACO ISD** for operation on the Waco system; and

WHEREAS, it is to the mutual benefit of both Waco and **WACO ISD** that their public safety radios be interoperable.

NOW THEREFORE, in consideration of the premises, terms, and agreements herein set forth, the parties agree as follows:

1. Recitals and Preambles. All the recitals and preambles hereinabove stated are found to be true and correct and are incorporated herein and made a part of this Agreement.

2. Memorandum of Understanding. Approval of this Agreement is conditioned on **WACO ISD** executing a Memorandum of Understanding which outlines additional terms and conditions of this Agreement. A copy of that Memorandum of Understanding is attached as Exhibit A.

3. Payment. **WACO ISD** will pay the City of Waco \$25.00/month/radio for each day to day user and \$5.00/month/radio for each interoperability user that is operated on Waco's system. Should future costs make it necessary for Waco to increase this monthly charge, **WACO ISD** will have the opportunity to stay on Waco's system at the adjusted rate. If **WACO ISD** should increase or decrease the number of radios on the City of Waco's system,

the billing cycle shall be adjusted accordingly.

4. Hold Harmless. To the extent allowed by law, the parties hereby mutually and individually release and hold harmless each other, respectively, its officers, agents, employees, and volunteers, from and against any and all liability, claims, suits, demands, or causes of action which may arise due to any loss or damage to personal property, or personal injury, and/or death occurring as a consequence of the performance of this Agreement.

5. Entire Agreement. This agreement constitutes the entire agreement between the parties, and all negotiations and all understandings between the parties are merged herein.

6. Amendments. This Agreement can be supplemented and/or amended only by a dated written document executed and mutually agreed upon by each party.

7. Venue. The obligations and undertakings of each of the parties to this Agreement shall be performable at Waco, McLennan County, Texas.

8. Choice of Law. This Agreement is governed by the laws of the State of Texas.

9. Authorization. The parties agree and represent that their respective governing bodies have authorized the execution of this Agreement and such execution is correct and proper in all respects.

EXECUTED this _____ day of _____.

WACO INDEPENDENT SCHOOL DISTRICT

By: _____

CITY OF WACO, TEXAS

Dale A. Fisseler, City Manager

ATTEST:

Esmeralda Hudson, City Secretary

APPROVED AS TO FORM & LEGALITY:

Jennifer Richie, City Attorney

EXHIBIT A

City of Waco Day-to-Day and Interoperability Subscriber MOU
MEMORANDUM OF UNDERSTANDING FOR
CITY OF WACO 800 MHZ TRUNKED VOICE RADIO
SYSTEM INTEROPERABILITY and DAY-TO-DAY
SUBSCRIBER ACCESS

Effective Date:

Type of access requested:

(circle one)

Day to Day

Interoperability

Both

Address: 501 Franklin Avenue, Waco, TX 76701

Attn: Sheryl Davis

Telephone: 254-755-9473

The City of Waco is required to enter into agreements with federal, state, and other agencies' regional radio systems and to have access to federal, state, and interoperability radio frequencies. Local agencies having access to the City of Waco's 800 MHz radio system may have access to these interoperability channels, thus requiring an agreement between the Subscriber Agency and the City of Waco.

- 1) Subject to the terms of this Memorandum of Understanding (MOU), the City of Waco hereby grants the agency identified above a revocable license to use the Radio Equipment described in the radio inventory on the City of Waco's 800 MHz Trunked Voice Radio System as a "Day-to-Day" and/or "Interoperability" subscriber for the sole purpose of radio communication on specified talk groups or channels which will be enumerated in a template plan to be approved by the City of Waco prior to radio unit programming.
- 2) Day-to-day radio communications means the above named agency will use the City of Waco's radio system as their primary radio communications platform for internal radio communications within their own agency.
- 3) An interoperability subscriber agency is an agency which is not a City of Waco department or operation, or day-to-day subscriber but has been granted permission for system radio use under this MOU to communicate as needed with City of Waco subscribers. Interoperability radio communications means radio communication between the external subscriber and City of Waco departments and their personnel during joint operations, public safety critical incident responses, or other limited interoperability purposes approved by the City of Waco.

- 4) Day-to-day subscriber fees will be outlined in an Interlocal Agreement (ILA) if the agency requires day-to-day operational radio communication on the City's 800 MHz radio system, and this MOU will be attached to the ILA as a part of that agreement.
- 5) Interoperability subscribers will be assessed a fee for use of the City of Waco's 800 MHz Trunked Voice Radio System. Interoperability subscribers shall not use the City of Waco's 800 MHz Trunked Voice Radio System as their primary radio communications platform for internal radio communications within their own agency. Interoperability subscribers will not be issued their own private talk groups or channels.
- 6) Programming of day-to-day and interoperability subscriber radios for use on the City of Waco's 800 MHz Trunked Voice Radio System must be done by the City of Waco Radio Shop unless otherwise agreed upon. Due to the critical necessity of safeguarding the system key, tight control over programming will be exercised.
- 7) Each radio device assigned to the City of Waco's 800 MHz system will be identified individually with a unique ID and Unit Alias. The Radio System Manager will be notified of any unit changes such as unit numbers. Subscribers will be inventoried on a periodic basis using unit serial number and alias.
- 8) The City of Waco Radio System Manager will be notified in the event a device is lost, stolen, causing interference, or removed from service. In any event, the Radio System Manager will disable the unit until such time the unit is recovered, repaired or replaced.
- 9) Emergency ID functionality on the City of Waco's 800 MHz Trunked Voice Radio System will not be programmed into interoperability subscriber radios.
- 10) Interoperability subscribers must identify themselves when initiating conversations on the City of Waco's 800 MHz Trunked Voice Radio System by giving their agency name (or acronym approved by the City of Waco) followed by their unit number. Example: "XYZ PD, Unit 101 to Waco PD Dispatch".
- 11) When operating radios on the City of Waco's 800 MHz Trunked Voice Radio System, all users must abide by all applicable rules and regulations of the Federal Communications Commission, Texas Statewide Interoperability Channel Plan (TSICP), and City of Waco Standard Operating Procedures, protocols set forth by individual talkgroup owners, and decisions and directives of the City of Waco Radio System Manager. All violations by units of external subscriber agencies must be immediately resolved by the external agency to the satisfaction of the Radio System Manager or shall be grounds for immediate disconnection of the external agencies' radio equipment from the City of Waco's 800 MHz Trunked Voice Radio System, and termination of this MOU. The external agency shall reimburse the City of Waco upon

receipt of any costs, fines or penalties assessed against the City of Waco as a result of a violation of an FCC rule or regulation by that agency's subscriber.

- 12) Radio equipment and accessories shall be approved by the City of Waco Radio System Manager prior to use on the City of Waco's 800 MHz Trunked Voice Radio System. All costs of an external agency to acquire or maintain radios or other equipment, train personnel or to connect to the City of Waco's 800 MHz Trunked Voice Radio System shall be borne and paid by that agency.
- 13) All subscriber agency personnel who will be operating approved radio equipment on the City of Waco's 800 MHz Trunked Voice Radio System will be required to undergo user training as set forth by the City of Waco Radio System Manager.
- 14) The failure of the City of Waco to perform its obligations under this MOU shall be excused to the extent caused by the occurrence of an event or act not within the control of the City of Waco, or the Radio System Manager.
- 15) This MOU is effective as of the Effective Date stated above, and shall remain in effect until terminated by either party upon 10 days prior written notice.
- 16) Within 30 days upon termination, the City of Waco's 800 MHz Trunked Voice Radio System programming shall have been removed from the subscriber agencies' equipment and certification provided that the programming has been removed.
- 17) The subscriber agency acknowledges that radio systems are subject to periodic outages, equipment failures, and other conditions which may prevent or interfere with radio communications. In no event shall the City of Waco or any City agency be liable to a subscriber agency for any claim or cause of action arising out of or related to a failure of the City of Waco's 800 MHz Trunked Voice Radio System.
- 18) The person executing this MOU on behalf of the subscriber agency warrants and represents that he or she has been duly authorized and empowered to execute and enter into this MOU on behalf of that agency, that all action necessary to approve this MOU has been taken, and that this MOU is a binding obligation of the subscriber agency.
- 19) This MOU constitutes the entire understanding of the parties related to this subject matter hereof, and there shall be no modifications or waivers hereof except in writing, signed by both parties. The MOU is made under and shall be governed

by the laws of the State of Texas, and is performable in McLennan County, Texas.

AGREED TO BY:

Waco Independent School District
(Subscriber Agency / Department Name)

Signature: _____

Printed Name: Marcus Nelson

Title: Superintendent

AND

(Subscriber Agency / Department Name)

Signature: _____

Printed Name: _____

Title: _____

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017 **Contact Person:** S. Trotts/D. Gray

**RE: Discussion and possible action to approve the amended interlocal
cooperative agreement with Robinson ISD for transportation services**

=====

Background Information:

The district issued a bid for student transportation services on February 16, 2015 (RFP #15-1028) and was approved by the Board of Trustees on April 23, 2015. In order for Robinson ISD to utilize our bid for student transportation services, the district entered into an interlocal agreement with Waco ISD pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code.

The purpose of this amendment to the agreement is to include language which permits school use of its buses by the other District in the event of a bus shortage situation. Each District will pay a rental fee of \$1.50 per mile, per bus to the District providing the. The use of any school buses for transportation by one District will not interfere with the normal school transportation services by the other District. Automobile liability insurance is carried by Goldstar for both the Waco ISD and Robinson ISD transportation services.

Fiscal Implications:

The cost of this agreement will be charged to the transportation rental budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the amended interlocal cooperative agreement between Waco ISD and the Robinson ISD, as presented.

Interlocal Cooperative Purchasing AGREEMENT

This Interlocal Cooperative Purchasing Agreement ("Agreement") is made and entered into as of the date written below between the Waco ISD, Waco, TX ("WISD") and the Robinson ISD, Robinson, TX ("RISD"). This is a modification of a previously executed interlocal agreement from May 2015.

WHEREAS, both the WISD and the RISD have determined a need for a cooperative agreement to purchase like goods and services to avoid duplicate procurement efforts and obtain the benefits of volume purchasing; and

WHEREAS, both the WISD and the RISD have determined a need for a cooperative agreement to permit school use of its school buses by other the other school districts using an inter-local agreement; and

WHEREAS, both the WISD and the RISD are authorized by Section 271.102 of the Local Government Code to pursue mutually beneficial and cooperative purchasing programs;

NOW THEREFORE, for in consideration of the mutual obligations and benefits contained herein, the WISD and the RISD agree as follows:

SECTION 1. The primary purpose of this Agreement is to enable the WISD and the RISD to purchase like goods and services and to avoid duplicate procurement effort and obtain the benefits of volume purchasing by satisfying the provisions of Section 271.102 of the Local Government Code.

SECTION 2. The secondary purpose of this Agreement is to enable the WISD and the RISD to allow for school use of each other's buses in the event of a shortage situation. The Organization shall pay to the District a rental fee in the amount of \$1.50 per mile, per bus for use of each bus subject to this agreement. This amount can be adjusted annually by a mutually agreeable amount. The rental fee is intended to include the total cost of operation of the bus for the period of time in use by the Organization during the time covered by this Agreement. The use of any school buses for transportation by one district shall not interfere with the normal school transportation services provided by the other district.

SECTION 3. The parties agree that each of the parties shall respectively designate a person and/or persons to act under the direction of, and on behalf of, the entity.

SECTION 4. The purpose of this Agreement is for either school district to purchase off of a bid of the other district.

SECTION 5. The Agreement shall remain in effect until cancelled by either party.

SECTION 6. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for all purposes incident to this Agreement shall lie in McLennan County, Texas.

SECTION 7. The Parties expressly agree that neither WISD nor RISD have made any warranties whatsoever, express or implied, to any services performed by either district.

SECTION 8. This Agreement shall constitute the complete understanding of WISD and RISD in regards to the services described herein, and may not be modified in any manner without the express written consent of both parties. If any portion of this Agreement shall be declared or held unenforceable for any reason, the remaining portions hereof shall continue in full force and effect.

SECTION 9. The undersigned officers and/or agents are properly authorized to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary actions extending such authority have been duly passes and are now in full force and effect.

In WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date(s) set forth herein.

Dated this ____ day of _____, 201__

WACO ISO:

Dr. A. Marcus Nelson
Superintendent

ROBINSON ISO:

Dr. Michael Hope
Superintendent

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: S. Trotts/ Y. Williams

RE: Discussion and possible action to approve a memorandum of understanding with EOAC/Head Start to provide a collaborative preschool program, known as “Jump Start”

=====

Background Information:

Waco ISD has had a collaborative partnership with EOAC Head Start for over seventeen years. The purpose of this memorandum of understanding (MOU) is to continue the established cooperative method of providing high quality services to local preschool children and their families. This collaborative preschool program is known as “Jump Start”.

In essence, the agreement will provide additional instructional support staff and materials to two classrooms each at South Waco and West Avenue Elementary Schools. Additionally, EOAC/Headstart will assist in the recruitment and assessment of eligible four-year olds, provide for parent training, and collaborate in staff development for Waco ISD and Head Start staff involved in the project.

A copy of the memorandum of understanding is attached.

Fiscal Implications:

Waco ISD salaries for the Jump Start classrooms are included in 2017-2018 budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the memorandum of understanding (MOU) between Waco ISD and EOAC/Head Start to provide a collaborative preschool program known as “Jump Start”, as presented.

EOAC Head Start
Early Head Start



500 Franklin Avenue
Waco, Texas 76701-2101
Phone: (254) 753-0331
Fax: (254) 753-8223



**WACO INDEPENDENT SCHOOL DISTRICT
AND
EOAC HEAD START**

**MEMORANDUM OF UNDERSTANDING (MOU)
2017-2018**

This Memorandum of Understanding is made effective on the 1st day of August 2017 by and between the Waco Independent School District (WISD), a legally constituted Independent School District located in McLennan County, Texas (hereafter the "Waco ISD"), located at 501 Franklin Avenue, Waco, Texas and EOAC (administrators of the McLennan County Head Start Program, which is a federally funded early childhood program) (hereafter "Head Start"), located at 500 Franklin Avenue, Waco, Texas.

I. Purpose of Memorandum of Understanding

The purpose of this MOU is to establish the best possible cooperative method of providing highly qualified school readiness services to local preschool children and their families, including transition to kindergarten and to establish working procedures in the provision of services to preschool children eligible for special education in compliance with Federal and Texas State law and regulations.

This collaborative preschool program will hereafter be known as "Jump Start." The Program will be offered at the campuses shown on "Attachment A."

It is the intent of this agreement to:

1. Define the services to be provided by each agency.
2. Ensure that eligible children receive high quality, appropriate preschool services.
3. Ensure that each Agency assumes the responsibility to communicate with the other, and share leadership responsibilities and by doing so ensures that available resources are utilized in the most effective manner.

4. Ensure that children eligible for preschool special education services receive a free and appropriate public education, as required by law, in the least restrictive environment.
5. Provide services to preschool children with disabilities on a mandatory basis including providing comprehensive evaluations of children with suspected disabilities by appropriate personnel using appropriate instruments.
6. Ensures that this cooperative arrangement between Waco I.S.D. and EOAC Head Start is developed, implemented, and reviewed at least annually.

II. Description of Program

Collaborative Head Start/ISD Pre-k classrooms will serve four-year-old children who meet eligibility regulations for pre-k enrollment of Texas Education Agency and the enrollment guidelines for Head Start programs. The children will be served on campuses in 4 classrooms (see "Attachment A"). Enrollment will include a maximum of no more than 20 children per classroom. This collaboration will follow the district-adopted school calendar year.

This collaborative will include eligible children who may receive PPCD special education services in a self-contained classroom, Jump Start classroom or in a Head Start classroom for dual enrollment opportunities.

Agencies will share responsibilities and resources for collaborative staff development. Curriculum in the prekindergarten and Head Start classrooms will be aligned and activities and objectives in each program will support those in the other program.

Provide preschool children with disabilities a free and appropriate public education (FAPE), including the development and implementation of an Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP), which includes all the components of an IEP, procedural safeguards, and the provision of related services.

III. Agency Responsibilities

- A. Responsibilities of Waco I.S.D.
 1. Must recruit, enroll and serve eligible preschool children (four-year-olds) for the collaborative classrooms, per state and local prekindergarten regulations and Head Start eligibility guidelines. Children enrolled must meet criteria of both programs. Serving these children will include provisions of state and local pre-k curriculum materials, developmentally appropriate materials and supplies, and other components normally occurring in public pre-k classrooms in Waco ISD.

2. Assist in recruiting, enrolling and serving children with disabilities who are eligible to participate and as identified by the LEA. (Economic Opportunity Act PL92-424).
3. Provide classroom space (per the attached list) for the collaborative classrooms on the campuses named in the list, along with usual and customary usage of the accompanying facilities such as library, gym and playground. Classroom space and associated utilities are considered as an in-kind to the Head Start program with a monthly rental valuation of facility use as identified in the appraisal document on file at the EOAC Central Office.
4. Provide food services for enrolled students during the adopted school calendar year. Food services will be accomplished through "family-style" dining (Head Start will provide any additional utensils or equipment necessary to undertake that style of food service).
5. Provide a daily three-hour period of pre-k instruction based on the Texas Education Agency Prekindergarten Guidelines for all enrolled students. A teacher who meets Texas Education Agency early childhood certification requirements will deliver classroom instruction. The teacher will be a Waco ISD employee and will be funded by Waco ISD. The teacher will be supervised and evaluated by a Waco ISD administrator (principal).
6. Provide for common planning time by Waco ISD pre-k teachers and EOAC Head Start teachers each day, before or at the end of the instructional day.
7. Salaries and fringe benefits of Waco ISD teachers will be considered an in-kind donation to the Head Start program at the starting rate for certified teachers and supporting staff.
8. Provide student testing and evaluation and collaborative program evaluation deemed necessary to fulfill school district requirements. Analysis of evaluation will be shared by both agencies as may be pertinent.
9. Assist in delivery of collaborative staff development for Waco ISD and Head Start staff involved in the collaborative project.
10. Ensure that campus health staff is available to children participating in Jump Start classrooms on campuses. Provide for state of Texas annual requirements for vision and hearing screening and report such to the state.
11. Provide office space, access to and use of a telephone for Head Start Child and Family Advocate.
12. Provide a substitute when Waco ISD employee is absent from duty contingent on the availability of Waco ISD substitutes on the given day.
13. Provide a designated person to coordinate efforts between Waco ISD and Head Start.

14. Include Head Start in the child find plan under part B of the Individuals with Disabilities Education Act (IDEA) for evaluation purposes. If children are identified and services are recommended, the family will have options of enrolling in Waco ISD to receive their services through the district, dual enrollment in Waco ISD and Head Start or receiving services through proportionate share funds until funds are depleted at Head Start. Services will only be provided through IDEA-B if children are dually enrolled.
15. Inform Head Start of the appropriate local referral procedures and referral information required by Waco ISD.
16. Identify district staff responsible for accepting and processing the referral of students from Head Start.
17. Report results of referral and assessment process to Head Start with parent's written consent.
18. Assure that whenever appropriate the IEP will include instructions for parent(s)/guardians(s) to assist in accomplishing the goals and objectives of the IEP
19. Assure that procedural safeguards and confidentiality of information are provided to eligible children and their parents.
20. Facilitate the transition of eligible children into Waco ISD.

ASSESSMENT

Each individual with exceptional needs that is assessed for special education services shall have the benefit of a multi- disciplinary team of persons. No single procedure shall be used as a sole criterion for assessment.

- A. The District shall ensure that a full and individual evaluation is conducted for each child being considered for special education and related services under Part B of IDEA (1). The evaluation is conducted in accordance with the procedures described in 300.560-300.535. (2) The results of the evaluation are used by the child's IEP team in meeting the requirements of 300.340-300.350
- B. Parents shall receive five business days' notice of an IEP meeting to ensure an opportunity to attend and for Head Start to help with transportation if necessary.
- C. The meeting notice shall also identify any local agency that shall be invited to send a representative. The EOAC Head Start program is here noted to be acknowledged as the other local agency.

(See "Attachment B" for disability service implementation)

B. Responsibilities of EOAC Head Start

1. Assist in recruiting, enrolling and serving eligible preschool children (four-year-olds) for the collaborative classrooms, per state and local prekindergarten regulations and Head Start eligibility guidelines. Serving these children will include provisions of curriculum

materials (including any mandated by Head Start Performance Standards), developmentally appropriate materials and supplies, and other components normally occurring in Head Start classrooms in McLennan County.

2. EOAC Head Start will reimburse Waco ISD for food services for enrolled students and for adult meals consumed and the difference between the current "free" rate and the current "reduced and paid" rate as applicable for each day of service.
3. Support and implement the existing state and district medical policies of Waco ISD.
4. Provide at least six hours of classroom services for enrolled students. Provide four (4) teachers who meet the Office of Head Start teacher qualification requirements for Head Start programs to deliver classroom services. Teachers will be EOAC employees and will be funded by EOAC. Teachers will be supervised and evaluated in accordance with EOAC Personnel Policies and Procedures. Provide Teacher Assistants, as appropriate, who will also be employees of EOAC, and will assist the teachers in the classrooms. The assistants will be supervised and evaluated by Head Start staff.
5. Ensure that Head Start staff co-teaches with Waco ISD staff members assigned to the classroom, taking equal responsibility for lesson plans, daily preparation and instruction to the students.
6. Provide the necessary paperwork for EOAC Head Start staff to comply with the requirements of Waco ISD (i.e.: results of criminal background check, TB test results, CPR certification). EOAC Head Start must register with the Texas DPS Criminal History Clearinghouse and have all employees working at the Waco ISD campus to have passed the fingerprint based applicant clearinghouse of Texas (FACT).
7. Provide student testing and evaluation, and collaborative program evaluations, deemed necessary to fulfill EOAC/Head Start requirements. Analysis of the collaborative program evaluation will be shared by both agencies.
8. Assist in delivery of collaborative staff development for Waco ISD and Head Start staff involved in the collaborative project.
9. Provide or make available to participating children and their families support services that would be available for eligible students in a Head Start Center.
10. Provide a designated person to coordinate efforts between Waco ISD and Head Start.
11. Provide confidentiality of the identity of students with disabilities enrolled in the collaborative program.
12. Follow the dress code policy of Waco ISD.
13. Provide a substitute when Head Start employee is absent from duty contingent on the availability of Head Start substitutes on the given

- day, and notify the WISD campus principal if problems arise in finding a substitute.
14. Supplement materials and supplies that are purchased as needed to accommodate the classroom.
 15. Provide for parent training, training information and parent activities.
 16. Ensure that only children who reside within the Waco ISD boundaries are being served in the collaborative classrooms.
 17. Ensure discussion between collaborative campuses before a student is transferred.
 18. Recruit and identify children to participate in dual enrollment from Waco ISD PPCD classrooms.
 19. Participate in the District child find plan under Part B of IDEA through monthly transition meetings with the Preschool Assessment team.
 20. Screen all children within the first 45 days of enrollment and refer those suspected to need special education and related services to the District for assessment.
 21. Refer children suspected of having a disability to the child's School District for evaluation (1302.33 (3)(i))
 22. Insure completion of health screening/assessment (medical, dental, nutritional, and developmental) not performed by the local education agency as part of the evaluation for determining if a disability is present.
 23. Collaborate with the local education agency in the multidisciplinary evaluation, the implementation of the portions of the IEP identified for the Head Start Program to assist in or follow through on activities to support the achievements of the child's IEP goals and objectives, the IEP annual review and the transition process.
 24. Insure that procedural safeguards, including confidentiality of records are provided for all children with disabilities and their parents.
 25. Offer a support system for families of children with disabilities through training, information and social support to enable parents to advocate for their child.
 26. Provide information on special education and the referral process to all families with a child suspected to have a disability. This is done throughout the year in Head Start child recruitment efforts and meetings.

(See "Attachment B" for disability service implementation)

IV. Confidentiality

EOAC Head Start and Waco ISD may review the enrollment data on current students and previously enrolled students to verify those students' participation in the collaborative program. In rendering performance, hereunder, EOAC Head Start and Waco ISD will ensure compliance with all applicable statutory requirements relating to the confidentiality of education records set forth in the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. §1232g. *et. seq.* EOAC Head Start and Waco ISD will have a system in effect to protect student records that are maintained in connection with the services provided pursuant to this agreement. EOAC Head Start and Waco ISD will not transfer or disclose any identifiable student education records to any third party or entity without the express written consent of someone authorized to act on behalf of the student. The Waco ISD may require EOAC Head Start to transfer a student record to another agency if the transfer is necessary to protect either the confidentiality of the record or the health or welfare of the student. EOAC Head Start and Waco ISD understands and agrees that no confidential information will be disclosed in any document intended for public disclosure.

V. Collaboration Efforts

1. EOAC Head Start and Waco ISD will utilize a weekly planning time for lesson plan development and preparation. The EOAC Head Start Teacher Assistant will assist with classroom coverage during the planning time. Lesson plans and supply lists will be provided to the Head Start Early Childhood Specialist weekly.
2. Staff training will be determined and coordinated by the Head Start Early Childhood Specialist and the responsible Waco ISD personnel based on needs assessments completed by EOAC Head Start staff and Waco ISD collaborative staff.
3. Meetings between Head Start administrator and district administrators will be held per the schedule in "Appendix A." Effort will be made to provide a joint-planning and meeting time to Waco ISD and Head Start teachers before the first day of school in August 2017.
4. Waco ISD teachers and principals will be invited to all Head Start staff meetings related to this collaborative.
5. Head Start teachers and administrative staff will be invited to all Waco ISD meetings related to this collaborative.
6. Head Start will provide all Head Start support services for children enrolled in this collaborative.
7. Waco ISD will provide breakfast and lunch to all students who qualify.

8. Head Start will provide tables, chairs, and serving dishes to accommodate family style meal service, if needed.
9. Head Start will provide snack for all students in this collaborative if not provided by the district.
10. Waco ISD will distribute and maintain all forms and records needed for the USDA School Lunch Program.
11. Head Start will purchase meals for Head Start staff from Waco ISD.
12. Head Start will provide a Special Services Manager, a Nutrition Manager, an Early Childhood Specialist, a Child Outcomes Support Monitor, a Health Manager and a Family and Community Partnerships Manager who will observe classrooms 3 times per year and share information with the Head Start Director and Principal on finding from the monitor.
13. Head Start will comply with screening, identification and services for children with disabilities in accordance with Waco ISD guidelines.
14. In accordance with IDEA, Waco ISD will provide special education services to all children who have Individual Education Plans (IEP) as determined by the district.
15. Waco ISD will provide space for family style meal services, if needed.
16. The Waco ISD school nurse will provide student services as needed.
17. Head Start will provide for the cost of two class field trips per year per classroom.
18. Document parent and community in-kind services to support Head Start's non-federal requirement.

VII. Physical Environment

1. The Waco ISD teacher and Head Start teachers will work together to set up the classroom environment.
2. Head Start and Waco ISD will provide classroom furniture and equipment for classrooms.
3. Waco ISD and Head Start will provide access to the laminator and die cut machine for Head Start teachers.
4. Waco ISD will provide custodial services. Head Start will support custodial supplies for classrooms.

VIII. Communication with Parents and Parent Involvement

1. Waco ISD and Head Start will coordinate to provide joint pre-k and Head Start registration and transition.
2. Waco ISD will publicize pre-k through public notices in English and Spanish in accordance with TEC 29.153, (e), page 192.
3. Waco ISD will provide pre-kindergarten enrollment packets to Head Start.

4. Student will be screened as they enroll throughout the school year. Under the following circumstances, they will be enrolled in Head Start:
 - a. the child qualifies by age
 - b. the family qualifies by income
 - c. there is space in one of the collaborative classrooms
 - d. the family chooses to participate
5. Head Start will work in collaboration with the school district to keep and maintain all student immunizations current or up-to-date.

Ongoing Communication

6. Head Start staff that receives parent concerns compliments, and complaints, will follow the district's policy and the Head Start complaint procedure.
7. The Child and Family Advocate will attempt to contact the family by 10 a.m. if the child is unexpectedly absent and parent has not contacted the school or Child and Family Advocate within one hour of start time.
8. Head Start Child and Family Advocate will contact families of students who are absent for 2 or more days by making a home visit.
9. Head Start teachers will conduct two family home visits and two parent conferences each year.

IX. Management of Collaboration

1. Head Start administrators and Waco ISD administrators will meet per the schedule in "Appendix A."
2. Waco ISD and Head Start will work together to meet the target attendance level for collaborative classrooms of at least 96% each day.
3. Waco ISD will provide general liability insurance for all pre-k children enrolled in this collaborative.
4. Head Start will provide general liability insurance for all children enrolled in this collaborative.
5. Waco ISD and Head Start will observe a communication/problem-solving protocol.
6. Head Start will provide a designated person to coordinate efforts between Waco ISD Principals and Head Start campus assigned staff.
7. Waco ISD and EOAC Head Start will work collaboratively to maintain compliance with all Child Care Licensing Standards as prescribed by the State of Texas and will post a copy of the current license to operate.
8. Waco ISD and EOAC Head Start will work collaboratively to actively recruit and enroll children with disabilities to meet the 10 percent disability enrollment requirement for Head Start.

X. Notices

All notices required or permitted under this agreement may be given to a party personally or by mail, addressed to such party at the address stated below or to such other address as one party may from time to time notify the other in writing. Any notice so given shall be deemed received when deposited in the United States mail so addressed with postage prepaid.

XI. Terms/Termination

This agreement will be for a term of one (1) year, August 1, 2017 through June 10, 2018, unless earlier terminated as provided herein. At the end of each year, the agreement may be renewed for an additional term to be determined by the agreement of both parties. Termination of this agreement may be made by either party should funding cease. Such termination will be in writing with sixty (60) days' notice.

XII. Supplements, Modification or Waivers

Any supplement, modification or waiver of any provision of this agreement must be in writing and signed by authorized representatives of both parties.

XIII. Miscellaneous Provisions

- This agreement shall not serve to create a principal agent relationship, partnership or joint venture. Each party shall retain control over its own employees and agents.
- No party waives or relinquishes any immunity or defense on behalf of itself, its agents, trustees, officers or employees as a result of entering this agreement.
- This agreement shall not benefit or obligate any person or entity that is not a party. The parties shall cooperate fully in opposing any attempt by any third party to claim any benefit, protection or other consideration under this agreement.
- Any notice required under this agreement must be in writing and directed to the following persons.

1. Waco Independent School District

Contact Person:

Yolanda Williams, Assistant Superintendent of Elementary Education
Waco ISD Administration Bldg.
501 Franklin Avenue
Waco, TX 76703

Person Responsible for Implementing Agreement:

Sherry Smith,
Director of Purchasing
501 Franklin Avenue
Waco, TX 76703

2. EOAC Head Start

Contact Person:

Debora A. Jones, Director
EOAC Head Start
500 Franklin Avenue
Waco, TX 76701

Person Responsible for Implementing Agreement:

John Key, Executive Director
EOAC
500 Franklin Avenue
Waco, TX 76701

- Either party may not assign this agreement without prior written consent of the other party.
- Both parties agree to abide by the rules and regulations or standards set by both law and regulatory agencies.

The Waco Independent School District and the EOAC Head Start program are agreed to enter the collaborative preschool agreement outlined above.

Dr. A. Marcus Nelson
Superintendent of Schools -WISD

Date

Yolanda Williams
Assistant Superintendent of
Elementary Education

Date

John Key
EOAC Executive Director/Superintendent

7-11-19
Date

Debora A. Jones

Head Start/Early Head Start Director

7-11-17
Date

“Attachment A”

COLLABORATIVE CAMPUS 2017 – 2018

WEST AVE. -2 CLASSROOMS
SOUTH WACO -2 CLASSROOMS

QUARTERLY MEETINGS

Meetings will be scheduled with Head Start and Pre-K to train and inform all persons working with the Jump Start collaboration in stages (see timelines). The first planning meetings will include the Principals and Head Start Program Managers. The next meeting will include all Jump Start staff, the third meeting will be a combined group and the final meeting will be the administrator to plan for the next school year.

Timelines

2017

April

Meet to decide program model, evaluation model, and curriculum. Look at budgeting process for the 2017-2018 school year.

Head Start recruitment and enrollment (announce WISD/Head Start collaboration).

May Round Up/Recruitment and Enrollment continue
Begin ordering materials and supplies for classrooms
Develop/Revise MOU for next year

June

Recruitment and Enrollment continues.

July

Dates for parent orientation for each campus
Acceptance Letters
Master list of combined ISD/HS students for Jump Start classrooms

August

Collaborative Head Start/WISD in-service for Jump Start staff
Students begin school

October

Collaboration Meeting – Administrators
Student Assessment/Pre-testing

November

Collaboration Meeting – Administrators

December

Collaboration Meeting – Jump Start Staff/Admin

2018

April

Collaboration Meeting – Admin

June

Evaluation of Jump Start Collaboration

School Readiness – Assessment Data Review Monthly Mondays:

Time: (TBD)

Dates:

September 11

October 9

November 6

December 11

January 16 (Tuesday)

February 12

March 19

April 9

May 7

Participants for School Readiness assessment meetings: Debora Jones, Dr. Konrad, Pre-K Coach, Head Start Mentor/Coaches and Head Start Education Management team.

“Attachment B”

PROCEDURAL SAFEGUARDS

The individual shall be afforded procedural safeguards and confidentiality of all identifiable information in accordance with Texas Education Code and federal regulation

The district shall:

- Implement all procedural safeguards in accordance with Texas and federal laws and regulations.
- Inform parents of legal rights and protections, including due process hearing and complaint procedures
- Inform Head Start of any due process hearing, of grievances of children and families who are provided special education by the District and enrolled in Head Start.
- With parent's written consent, provide information to Head Start.

Head Start shall:

- Ensure that all procedural safeguards in accordance with Texas and federal laws and regulations are implemented.
- Inform parents of legal rights and protections
- With parent's written consent, Head Start will provide information to the District.
- Participate in the meetings and assist in the development of an IEP for children eligible for special education.
- Facilitate active involvement of parents/guardians.
- Coordinate review of both agencies.
- Provide space for the team meetings.
- Provide location for Occupational Therapy/Speech/Physical Therapy if students are not enrolled with Waco ISD and the family determines to have services provided at Head Start through Proportionate share funds until these funds are depleted.

TRANSITION

The child with exceptional needs and his or her parents shall have the benefit of a uniform transition plan from Head Start to the local public school.

The District shall

- Establish a system to ensure a smooth transition of children with disabilities from Head Start center sites to public schools.
- With parent's consent, provide to Head Start by October 15th, the new school of attendance for Head Start students receiving special education services through the district.

Head Start shall:

- Participate on the preschool transition committee
- Provide the District with a list of 4-year old children who will transition from Head Start by June 15th.
- Assist the District in establishing a transition plan for Head Start students transitioning to public school
- Update the list of identified special education students attending Head Start, home address, emergency information and telephone number.

AREAS OF COORDINATION AND COOPERATION (1302.63)

1. Information on children enrolled in Head Start and/or jointly enrolled children will be shared with written consent of the parent/guardian. This information would include the Head Start developmental screenings, contractual screenings/evaluations, physician referrals, etc. in accordance with the Head Start Performance Standards Part (1302.63(c)(i).
2. A copy of a Head Start Referral and Treatment Record will be sent to Waco ISD when referring a child for further evaluation. Upon completion of the evaluation, the school will complete and return the Head Start referral form with notification if special services are necessary.
3. Waco ISD may refer eligible children to the Head Start program either orally or in writing at any time throughout the year.
4. Waco ISD may request a Head Start representative to attend the IEP meeting of a child being considered for Head Start enrollment to explain Head Start service. All information shared will remain confidential.
5. Waco ISD will notify Head Start either in writing, electronically or by phone of Placement Committee Meetings, IEP meetings or IEP review meetings for any child receiving joint services.

6. An Individual Education Plan (IEP) will be collaboratively developed for each jointly placed child identified with a disability at a staffing which includes the child's parent or legal guardian, public school staff, Head Start staff and other appropriate service providers.
7. Services for jointly placed children with disabilities including the purchase of necessary equipment may be cooperatively shared as agreed upon at joint IEP meetings.
8. Staff working with jointly placed children with disabilities will meet monthly.
9. Planning for the transition of each child with disabilities will be discussed during the IEP review. (1302.71)
10. Waco ISD staff may be used on a consultation basis for children served in Head Start inclusive of preschool psychological screening, assessment and observation. Written recommendation provided by Waco ISD staff will be used by Head Start teaching staff to meet the individual needs of the child/children. All information will remain confidential.

Waco ISD and Head Start agree to share information on training and in-services to facilitate joint training whenever appropriate. (1302.71(2)(iii)).

"ATTACHMENT C"

Administration for Children and Families (ACF) – Memorandum of Understanding
Interagency Agreement Overview (Pg. 13-14) – Orientation Guide for Head Start

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: S. Trotts/K. Wilson

RE: Discussion and possible action to approve a memorandum of understanding with the McLennan County Junior College District for college credit coursework and educational support of the Certified Nurse Aide Program at the Greater Waco Advanced Health Care Academy (GWAHCA)

=====

Background Information:

The Waco ISD seeks to participate in an interlocal agreement, via a memorandum of understanding, with the McLennan County Junior College District (MCC) for the Greater Waco Advanced Health Care Academy (GWAHCA). This participation would allow for participation in both dual credit courses for GWAHCA students as well as continuing education support for the Certified Nurse Aide Training and Competency Education Program (NATCEP).

MCC will provide oversight for the GWAHCA Certified Nurse Aide program at a cost of \$12,600 per academic year. MCC will also provide the following services for the rates shown on an as-needed basis:

- hands on or clinical service at a cost of \$132 per student;
- CPR and First Aid certification training at a cost of \$50 per student; and
- classroom or Didactic instruction at a cost of \$136 per student.

The agreement will be in effect from the date that it is signed by both parties and shall terminate on June 30, 2019.

Fiscal Implications:

The cost of these services have been budgeted in the 2017-18 budget for GWAHCA.

Administrative Recommendation(s):

The Administration recommends the Board of Trustees approve the Memorandum of Understanding with the McLennan County Junior College District for college credit coursework and educational support of the Certified Nurse Aide program at the Greater Waco Advanced Health Care Academy (GWAHCA), as presented.

Memorandum of Understanding between
McLennan County Junior College District and Waco Independent School District
Greater Waco Advanced Health Care Academy

This document is executed as a Memorandum of Understanding (MOU) between McLennan County Junior College District, an Institution of Higher Education (herein referred to as MCJCD), and the Waco Independent School District, a local public school, which are both located in McLennan County, Texas. It has been developed for the support of the Greater Waco Advanced Health Care Academy (GWAHCA).

WHEREAS, the purpose of this agreement is to outline the collaboration of the parties, as listed above, in support of Waco ISD's GWAHCA;

WHEREAS, the parties to this MOU desire to begin the partnership in the fall of the 2017 academic year;

WHEREAS, both Waco ISD and MCJCD are willing and able to facilitate development of this program to benefit students seeking careers in the health professions;

WHEREAS, MCJCD and Waco ISD are authorized by state law to establish and enter into agreements for concurrent enrollment programs;

NOW, THEREFORE, the parties to this MOU mutually agree to the following:

Purpose

This school, serving grades 11-12, will offer students the opportunity to begin training for a career in the health professions. While attending GWAHCA, these students will develop a commitment to learning, a capacity for critical thinking, an understanding of their future role as healthcare professionals, and the academic and technical skills necessary to achieve success in these and other arenas.

Term

Subject to approval of this agreement by the ISD and MCJCD, the term of this MOU shall commence upon the date that the second of the Parties has signed this MOU ("Commencement Date") and shall expire on June 30, 2019 ("Expiration Date"). Notwithstanding the foregoing, both Parties acknowledge and agree that a condition precedent to a Party's signing the MOU is approval of the Agreement by that Party's governing board. The time period between the Commencement Date and the Expiration Date shall be referred to as ("Initial Term"). Upon mutual written agreement by the Parties and approval as may be required by the Parties' governing boards, TEA, and THECB, this MOU may be extended for a one-year renewal term ("Renewal Term"). As used in this MOU, the term ("Term") shall mean the Initial Term, the Initial Term as may be extended by the Renewal Term, or such shorter period of time in the event of termination of this MOU at any time on notice by either party as set forth on page 5 below.

College Credit Coursework (Dual Credit)

- A. GWAHCA students will comply with all current dual credit policies and regulations at McLennan in order to enroll in college credit courses.

Memorandum of Understanding between
McLennan County Junior College District and Waco Independent School District
Greater Waco Advanced Health Care Academy

- B. Students enrolling in college credit courses at GWAHCA will complete the standard dual credit enrollment paperwork. Students not from Waco ISD should submit paperwork signed by a representative of that ISD.
- C. GWAHCA college credit courses will meet or exceed medical standards of practice and students will comply with all relevant healthcare standards and regulations applicable to the course and its content.
- D. College credit courses to be offered at GWAHCA will be selected by Waco ISD and MCJCD personnel in accordance with the needs of the students and the state regulations governing dual credit. Scheduling of those courses will be agreed upon mutually, taking into consideration both the GWAHCA daily class schedule and the MCJCD class schedule.
- E. Waco ISD and GWAHCA's ISD partners will add the selected college credit courses to their dual credit agreements with MCJCD.
- F. The MCJCD minimum enrollment number will be met for a college credit course at GWAHCA to proceed.
- G. Courses taught by faculty sent from McLennan Community College will be comprised of dual credit students only.
- H. College credit courses at GWAHCA may be taught by qualified Waco ISD faculty. Such faculty members will apply to MCJCD as adjunct instructors and must be approved by MCJCD. ISD faculty hired to teach for MCJCD in this manner will be paid under letter of agreement with Waco ISD at the standard adjunct rate.
- I. MCJCD agrees to waive tuition and standard fees for students identified as economically disadvantaged according to the established guidelines for the MCJCD dual credit tuition waiver. Tuition and fees for the remaining students who do not qualify for MCJCD tuition waivers will be the responsibility of the student according to home district policy. Each semester Waco ISD will submit the tuition voucher form, available on the MCJCD dual credit website, detailing which students and which courses are to be billed to the district.

Continuing Education Coursework

- A. The McLennan Community College Certified Nurse Aide Program is a state-approved program under the jurisdiction of the Texas Department of Aging and Disability Services (DADS). Certified Nurse Aides candidates must complete training, the evaluation program, and have acceptable legal and professional backgrounds to become a Certified Nurse Aide.

Memorandum of Understanding between
McLennan County Junior College District and Waco Independent School District
Greater Waco Advanced Health Care Academy

- B. To complete the McLennan Community College Nurse Aide Training and Competency Evaluation Program, or NATCEP a student must complete 112 clock hours of instruction and pass all written and skills test and assessment. The instruction consist of 68 hours of didactic or classroom training that does not include direct resident care and 44 hours of hands-on or clinical skills training in an approved nursing facility. The Texas Department of Aging and Disability Services requires a student complete 100 hours consisting of 60 hours of didactic or classroom instruction and 40 hours of clinical or hands-on instruction. Students successfully completing the minimum DADS hour requirements will be eligible for program completion. DADS requires each approved program to have a program director and supplemental instructors approved in accordance to statute.
- C. McLennan Community College will provide program oversight of the GWAHA Program. **Program Oversight** will consist of the following:
1. Maintain compliance with all licensing, credentialing, student testing, and regulation required to designate the Greater Waco Advanced Health Care Academy (GWAHCA) as an approved training site.
 2. Monitor and document the completion of 112 clock hours of training consisting of 68 classroom hours and 44 hours hands-on or clinical skills training hours for each student enrolled in the program.
 3. Provide an approved NATCEP clinical training facility to accommodate the completion of the 44 hand-on or clinical skills training.
 4. Ensure the 112 clock hours of instruction are taught using a curriculum established by the DADS and utilized by McLennan Community College and GWAHCA.
 5. Provide a Program Director that meets the requirements of §94.5(a) and (b) of the Texas Administrative Code (relating to Program Director, Program Instructor, Supplemental Trainers, and Skills Examiner Requirements).
 6. Program director will select and supervise any program instructors.
 7. Program Director will ensure that all program instructors meet the NATCEP requirements as stated in the TEA 94.5 relating to Program Director, Program Instructor, Supplemental Trainers, and Skills Examiner Requirements.
 8. Program Director will submit the necessary documentation for each program instructor to DADS for approval to teach in the GWAHCA training site and nursing home clinical site.

Memorandum of Understanding between
McLennan County Junior College District and Waco Independent School District
Greater Waco Advanced Health Care Academy

9. Deliver CPR and First Aid certification training to students prior to participating in hands-on or clinical instruction at a cost of \$50 per student, if not completed by GWAHCA instructors.
10. Register all students and maintain a continuing education transcript.
11. Provide a certificate of completion for students who successfully complete the program.
12. McLennan Community College will provide Program Oversight for the GWAHA Nurse Aide program at a cost of \$12,600 per academic year.

D. Classroom or Didactic Instruction requirements:

1. Consist of the 68 clock hours of instruction that does not involve direct resident care and is typically conducted in a classroom setting.
2. Instruction is conducted by an approved DADS instructor or the program director.
3. McLennan Community College will provide Classroom or Didactic Instruction at a cost of \$136 per student with a student ratio of 20 students per instructor if needed.

E. Hands-on or Clinical Instruction requirements:

1. Consist of the 44 clock hours of resident care in a long-term care nursing facility
2. Instruction is conducted by an approved DADS instructor or program director.
3. An instructor to student ratio of 10 students per instructor.
4. McLennan Community College will provide hands on or clinical instruction at cost of \$132 per student to the total number of students who do not receive clinical instruction from GWAHCA DADS certified instructors.

F. Greater Waco Advanced Health Care Academy will

1. Collaborate with McLennan Community College to ensure that all WISD classroom and clinical instructors meet all the DADS requirement.
2. Report incidents involving students and instructors that include, but are not limited to, accidents, injuries, crimes, theft, property damage, internet issues, equipment breakdown, student and staff issues that occur in the classroom or clinical site to the Program Director immediately.
3. Collaborate with McLennan Community College prior to any scheduling of students for clinical site rotations.

Instructional Materials

Memorandum of Understanding between
McLennan County Junior College District and Waco Independent School District
Greater Waco Advanced Health Care Academy

Students enrolled in MCJCD courses will use instructional materials adopted by MCJCD. MCJCD will not provide textbooks or other instructional materials. Adoption of new text books will occur every 5 years unless unforeseen issues arise.

Instructional Calendars

MCJCD and GWAHCA personnel will work together to resolve conflicts in instructional calendars. Personnel will ensure that all required contact time for the college credit courses is met.

Facilities

GWAHCA will provide faculty and students the facilities and technology necessary to support a college learning environment. Students will have access to MCJCD email, Blackboard, WebAdvisor, and the MCJCD Library from GWAHCA computers. Use of MCJCD computers will be subject to MCJCD computer use policies.

Points for Competitive MCJCD Health Programs

Students who successfully complete the course of study at GWAHCA may be eligible for additional points in competitive entry programs at MCJCD.

Indemnification

To the extent authorized by law, in consideration of the performance both parties of this agreement, each party does hereby agree to indemnify and hold harmless all agents, servants and employees of the other party from and against any and all claims and liabilities from any acts or omissions of the other party, its agents, servants, or employees, in the performance of this Agreement, except that neither party shall indemnify the other for claims or liabilities arising solely from the negligence, act or omission of the other party.

Amendment

The Parties to this MOU acknowledge that it may be necessary to amend and/or modify this MOU from time to time in order to address additional concerns or issues that arise as the program progresses. However, no amendment, modification or alteration of the terms of this agreement shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by an authorized representative of the parties hereto.

Severability

If any clause or provision of this agreement is determined to be illegal, invalid, or unenforceable under present or future laws effective during the term of this agreement, including any renewals, then in that event it is the intent of the parties hereto that the remainder of this agreement shall not be affected thereby, and it is also the intent of the parties to this agreement that in lieu of each clause or provision of this agreement that is illegal, invalid or unenforceable, there be added as part of this agreement a clause or provision as similar in terms to such illegal, invalid or unenforceable clause or provision as may be possible and be legal, valid and enforceable.

Memorandum of Understanding between
McLennan County Junior College District and Waco Independent School District
Greater Waco Advanced Health Care Academy

Termination

This agreement and partnership may be terminated by either party upon ninety (90) days written notice to the other party. In the event of termination during the initial term of this agreement, the effective date of termination shall be as of June 30, 2019 following the notice. It is the intent of the parties that no termination shall be made during the middle of the school year which will disrupt the academic progress for the students of Waco ISD GWAHCA, unless the parties mutually agree.

Nondiscrimination

Neither MCJCD nor Waco ISD will discriminate on the basis of sex, race, age, handicap, color, or national origin in its educational and vocational programs, activities or employment as required by Title IX, Section 504 and Title VI.

McLennan Community College provides equal educational opportunities to all individuals and does not discriminate against any individual regardless of race, color, religion, national or ethnic origin, gender, disability, age, veteran status, genetic information, sexual orientation, gender identity, pregnancy, or other legally protected category in its educational programs, activities, or employment.

<http://www.mclennan.edu/employees/policy-manual/docs/E-XXXIV.pdf>

This Agreement does not create a partnership or a joint venture between the parties hereto, nor does it authorize either party to serve as the legal representative or agent of the other. Neither party will have any right or authority to assume, create, or incur any liability or any obligation of any kind, expressed or implied, against or in the name of or on behalf of the other party.

Waco Independent School District

McLennan Community College

Dr. Marcus Nelson
Superintendent

Dr. Johnette McKown
President

Date

Date

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: S. Trotts/R.McDurham

**RE: Discussion and possible action to approve a cost share agreement
between Waco ISD and Communities-in-Schools**

=====

Background Information:

The Waco ISD and Communities-in-Schools of the Heart of Texas (CIS) have annually entered into a cooperative cost-sharing effort to provide school-based support services to students and their families in an effort to bolster their level of academic success. CIS is a research-based dropout prevention program with a foundation of integrated student support systems. CIS provides intensive case management and family support to at-risk students during the academic year. The CIS model relies heavily on a three-tiered approach: school-wide prevention, targeted services, and individualized early intervention services.

The ten schools receiving these services are Bell's Hill Elementary, Brook Avenue Elementary, Cedar Ridge Elementary, Provident Heights Elementary, Carver Middle School, Cesar Chavez Middle School, Indian Spring Middle School, Tennyson Middle School, University High School, and Waco High School. A report on student outcomes for the 2016-17 school year is attached.

In addition to the regular mentoring services offered by CIS, additional services will be provided at Waco High School, Indian Spring Middle School, Provident Heights Elementary School, and Brook Avenue Elementary School through the Community Youth Development Program. These campuses will receive additional leadership curriculum for those students who are at risk for juvenile delinquency.

The cost to the District for CIS programming is \$30,000 per campus, which includes \$8,419 in managerial costs (indirect costs), for a total cost to the District of \$300,000. The District will pay CIS in ten equal payments of \$30,000.

A breakdown of the site budget is attached as well as a copy of the proposed agreement.

Fiscal Implications:

Waco ISD will assume a total of \$300,000 which represents 46% of the total cost associated with the implementation of CIS programming on ten campuses. State Compensatory Education Funds will be used from the appropriate campus and/or department budget.

Administrative Recommendation(s):

The Administration recommends that the Board of Trustees approve the cost share agreement between Waco ISD and Communities in Schools, as presented.

Waco ISD Report

2016-2017 CIS-HOT Student Outcomes

CIS-HOT students promotion rate	<u>94%</u>
CIS-HOT eligible senior graduation rate	<u>81%</u>
CIS-HOT students significantly improved in targeted service area	<u>80%</u>


*Official outcomes from TEA are not released until September 2017

2016-2017 School Year Service Report

Students served with the national CIS model of case management	<u>1,850</u>
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Most Common Services Provided	# of Service Hours*
○ Academic Support/Tutoring Services (all subjects)	<u>9,087</u>
○ Tutoring	<u>6,274</u>
○ College & Career Readiness	<u>2,326</u>
○ Total Supportive Guidance Services	<u>18,681</u>
○ Health & Human Services	<u>2,969</u>
○ Parent & Family Engagement	<u>1,257</u>

*This breakdown does not include all service hours logged

REVENUE			
Texas Education Agency	\$34,553		
ISD Cost Share Per Campus	\$30,000		
Total	\$64,553		
Communities In Schools of the Heart of Texas Site Budget			
Line Item	Amount	Notes	
SALARIES			
Site Coordinator	\$35,000	100%	
Program Director	\$4,443	5%	
Chief Operations Officer	\$1,135	5%	
Chief Strategy Officer	\$1,135	5%	
Volunteer Director	\$1,128	5%	
Dir of HR & Admin	\$594	5%	
Data Entry Spec (PT)	\$133	5%	
\$43,568			
FRINGE			
Payroll Taxes	\$3,522		
WC	\$194		
Retirement	\$625		
Health Insurance	\$5,227		
EAP	\$58		
Life Insurance	\$28		
TOTAL			\$9,654
GENERAL			
Supplies/Postage	\$465	General Office - \$150 Copies - \$105 Postage - \$5mth x 12mths = \$60 Program Supplies - \$15mth x 10mths = \$150	
Computer/Printer	\$750	Computer - \$625; Printer - \$125	
Criminal Bckgrd Check	\$78	Finger print criminal history check	
Telephone	\$147	PD - Landline-\$35mth = \$35 x .10 x 12mths = \$42; SDP - Landline-\$35mth = \$35 x .05 x 12mths = \$21; SDOP Landline-\$35mth = \$35 x .05 x 12mths=\$21; VD Landline-\$35mth = \$35 x .05 x 12mths=\$21; DHR&A - Landline-\$35mth = \$35 x .05 x 12mths=\$21; DES - Landline-\$35mth = \$35 x .05 x 12mths=\$21	
Travel	\$214	Local Travel - 35 miles x .51mi x 12mths = \$214	
Training	\$200	Training for CEUs - \$100; Ethics Training - \$100;	
Equipment M&R	\$225	\$75hr x 3hrs - \$225	
Rent	\$134	PD - \$1,337yr x .10 = \$134	
TOTAL			\$2,213
OTHER			
Printing/Media	\$28	Business Cards- \$28	
Work Study	\$284		
Special Activities	\$150	\$15mth x 10mths = \$150	
Liability Insurance	\$237	Est. 4% of clients served; Est. premium \$3,200 x .04 - \$128	
TOTAL			\$699
ADMINISTRATIVE			
	\$8,419	15% of Direct Costs - \$56,134 x .15 = \$8419	
TOTAL			\$8,419
	\$64,553		



Contract for Communities In Schools of the Heart of Texas Support Services
2017-2018 School Year

The Texas Education Agency (“TEA”) administers the Communities In Schools (“CIS”) program in accordance with the Texas Education Code §33.152 and provides guidance to local CIS programs for implementation of programs statewide based on a model designed for Texas.

The primary goals of CIS are to help students who demonstrate early warning signs for dropping out of school, to improve in academics, attendance, and/or behavior and, ultimately, to stay in school and graduate.

Parties to Contract

This contract is entered into by and between the **Waco Independent School District**, hereinafter referred to as “District”, and **Communities In Schools of the Heart of Texas**, a 501(c)3 non-profit organization, hereinafter referred to as “CIS”.

The Parties agree to enter into a cooperative effort to provide school-based support services to at-risk students and their families.

In support of this contract, CIS shall:

1. Fully implement and adhere to CIS program requirements on each campus served by CIS, in accordance with the guidance provided by the Texas Education Agency which has established rules and procedures for the operation of the program.
2. Provide overall management and supervision of CIS programs and employees on named District campuses. CIS employees assigned to District campuses are responsible for developing, implementing, and managing the CIS program and activities under the direction of the CIS Executive Director and the CIS Board of Directors. While CIS employees are an additional resource and support to the campus, TEA requirements as well as CIS responsibilities restrict them from accepting additional duties generally fulfilled by District employees (administrative, clerical, substitute teacher, or otherwise). However, CIS staff are willing to show their support by assisting the campus in other ways.
3. Follow the calendar of the assigned District. All CIS employees are classified by the U.S. Department of Labor and the Texas Workforce Commission as non-exempt. No CIS employee may work overtime (more than 40 hours per week) without the prior and expressed authorization from the CIS Executive Director.
4. Develop and provide the principal of the assigned campus with a CIS Campus Plan. The CIS Campus Plan is an annual, formal written agreement developed by CIS and signed by the principal, which contains all the information, requirements, standards, processes, and forms necessary to develop a plan that reflects the service needs of a campus and its students, as well as all of the services that will be provided to students and their families. The CIS Campus Plan includes an Agreement which addresses the role of CIS in the Campus Improvement Plan, the access to student records that CIS will have, the sharing of student data, CIS responsibilities, school responsibilities, reporting of data, and any other issues critical to the success of the CIS program.

5. Implement the Texas Education Agency's Case Management Model utilizing the full array of the following six (6) component services to meet the diverse needs of CIS students and their families:
 - Supportive Guidance/Counseling
 - Health & Human Services
 - Academic Support
 - Enrichment Activities
 - Parent and Family Engagement
 - Career and College Readiness
6. Provide multidisciplinary case management for students and coordinate the resources of the community to benefit students and families. Per TEA requirements, each full-time CIS Site Coordinator is required to case manage no more than 100 at-risk students.
7. Ensure the integrity of the CIS program service delivery initiatives by providing training and support (managerial, administrative, logistical and technical) to all CIS staff assigned to District campuses.
8. Provide periodic progress reports to the District's CIS Board Representative as well as an annual report of program outcomes.
9. Safeguard all student data and information according to TEA policy for CIS programs as well as federal and state laws, specifically FERPA, HIPPA, and HB300.

In support of this contract, the District shall:

1. Facilitate and support the implementation and adherence to CIS program requirements on each campus served by CIS.
2. Allow CIS Staff to obtain written parental consent to access student records and render services using the official Texas Education Agency Parent Consent and Release of Information forms.
3. Allow CIS, with written parental consent, access to student information such as school records, test scores, attendance, free/reduced lunch status, at-risk list, public assistance status, and grades.
4. Allow CIS, in the absence of written parental consent, but acting at the request and on behalf of the District/Campus, access to student information in order to provide services. This allows the local CIS program to provide crisis type services, at the request of a school official, until a signed Parental Consent- Release of Information (PC-ROI) form is obtained.
5. Identify CIS as a Contract Provider who will be granted access to student data and listed in the District's FERPA notification to parents, i.e.; "Code of Conduct Book", "Student Handbook", etc.
6. Include CIS as a partner in addressing dropout issues and is so written into the District and Campus Improvement Plans (note: TEA requires that CIS be included in the District and Campus Improvement Plans).
7. Provide each CIS Staff with office space, to include: a computer with internet and District software programs access (to facilitate communication and student data retrieval), office furniture, phone, printer/access to a printer, janitorial services, maintenance/repair, and utilities.
8. Assist with distribution and collection of Parent Consent Forms by adding the CISHOT PC-ROI in all Campus Registration Documents – electronic or paper

CIS Support Services will be provided by 10 full-time professional staff at the following campuses:

- Bell's Hill Elementary
- Brook Avenue Elementary
- Cedar Ridge Elementary
- Provident Heights Elementary
- Carver Middle School
- Cesar Chavez Middle School
- Indian Spring Middle School
- Tennyson Middle School
- University High School
- Waco High

Total cost for the CIS Support Services in Waco ISD for 2017-2018 - \$645,530 of which:

- CIS agrees to pay \$345,530, which represents 54% of the total cost
- Waco ISD agrees to pay \$300,000, which represents 46% of the total cost. The District will pay CIS in ten equal installments (\$300,000 in 10 payments of \$30,000).

Timeline: 9-1-2017 contract signed and due back to CIS
9-1-2017 CIS will send first invoice to District

The term of this agreement shall be from September 1, 2017 through August 31, 2018, which is automatically extended for one calendar year on the first day of every August, unless one or both parties request modification of, or the cancellation of this Memorandum, prior to June 30 of any year. Either party may cancel this MOU if thirty days written notification is provided to the other party.

Waco Independent School District

Dr. Marcus Nelson		
_____ Superintendent, WISD	_____ Signature	_____ Date

Communities In Schools of the Heart of Texas

Mike Harper		
_____ Executive Director, CIS-HOT	_____ Signature	_____ Date

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 31, 2017

Contact Person: Sharla Garcia
Lara Robertson

RE: Discussion and possible action to approve Gifts and Grants to Waco ISD

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Background Information (Gifts >\$50,000 for Board Approval):

No gifts valued at \$50,000 or greater were reported for the August 2017 report.

Fiscal Implications (All Gifts):

An increase of **\$7,878.44** in total cash, items, and services donated to Waco ISD was recorded for the **August 2017** report.

Background Information (Grants):

The **Texas Department of Family and Protective Services (DFPS)** approved the **Family Abuse Center's (FAC) Project HOPES** grant for **Year 3**. Waco ISD's subcontract proposal to FAC for **\$125,476** funds two full-time staff designated to assist with the implementation of the parental involvement and educational activities.

Fiscal Implications (Grants):

An increase of **\$125,476** in grant awards to Waco ISD.

Administrative Recommendation(s):

The administration recommends acceptance of these gifts and grants to Waco ISD.

Waco ISD Gifts Report August 2017

Date	Name	Cash	Item	Service	Amount	Notes	Campus
07/17/2017	Sam's Club #8286		\$ 100.00		\$ 100.00	4-\$25 gift cards for parent involvement	Compensatory Education Services
07/17/2017	Magnolia Market		\$ 300.00		\$ 300.00	3 gift sets - tin bucket, t-shirt, coffee mug, & magazine	Professional Development
07/17/2017	Philosophical Society of Texas	\$ 250.00			\$ 250.00	check for choir program	Waco High
07/20/2017	Brazos Higher Education Service Corp.	\$ 3,000.00			\$ 3,000.00	ck# 058828: welding station for GWAMA	GWAMA
07/20/2017	Marie Porter		\$ 450.00		\$ 450.00	2000 Buick Regal (not in driving condition) for automotive program	Waco High
08/05/2017	Baylor Scott & White Hillcrest Medical Center		\$ 1,491.84		\$ 1,491.84	top & bottom scrubs sets (24 small, 48 medium, 48 large, 48 x large)	GWAHCA
08/11/2017	Nothing Bundt Cakes		\$ 159.60		\$ 159.60	40 buy one/get one free bundt cake (\$3.99 each)	Indian Spring Middle
08/11/2017	Jersey Mike's		\$ 27.00		\$ 27.00	4 free subs (\$6.75 each)	Indian Spring Middle
08/11/2017	Lula Janes'					gift card for lunch combo	Indian Spring Middle
08/11/2017	Beauty Box		\$ 76.00		\$ 76.00	coupons for 1 express manicure (\$20 each), 4 brow sugarings (\$14 each)	Indian Spring Middle
08/11/2017	Sironia		\$ 24.00		\$ 24.00	2 lunch coupons (\$12 each)	Indian Spring Middle
08/15/2017	Alpha Phi Alpha Fraternity, Inc.		\$ 200.00		\$ 200.00	school supplies	Indian Spring Middle
08/16/2017	Central United Methodist Church		\$ 250.00		\$ 250.00	school items/supplies	Kendrick Elementary
08/18/2017	Providence Healthcare Network/Ascension	\$ 1,200.00			\$ 1,200.00	ck# 0000591039 - for CTE summer internship program	CTE
08/23/2017	Silos Baking Company		\$ 350.00		\$ 350.00	100 cupcakes	Indian Spring Middle
	TOTALS	\$ 4,450.00	\$ 3,428.44	\$ -	\$ 7,878.44		

Waco Independent School District
Board of Trustees Meeting Agenda Item

Date: August 31, 2017

Contact Person: Dr. A. Marcus Nelson

**RE: Discussion and possible action to approve the Lone Star Governance
Implementation**

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Background Information:

The Board needs to accept the monitoring reports for goal progress measure 3.1;
Work program passing rate presented July 27, 2017 and goal progress measure 2.1;
Advanced Placement exam results presented August 24, 2017.

Fiscal Implications:

None

Administration Recommendations:

The Administration recommends that the Board accepts the two goal progress
measures.

Goal Progress Measure Report

Board Goal Three: Increase the percentage of graduates displaying career readiness by completing a WISD Workforce Preparation Program from 65% to 80% by 2020.

Goal Progress Measure One:

1. Increase the percentage of students passing the Waco ISD Work Program course each midterm and semester from 90% to 95% by 2020.

2016-17 Goal Progress Measure Checkpoint: Increase the percentage of students passing the Waco ISD Work Program Course each midterm and semester from 90% to 91% by 2017.

2016-17 Goal Progress Measure Outcome: Percentage of students passing the Waco ISD Work Program Course is 96% for 2017.

Explanation of outcome: At the semester checkpoint it was determined that this progress measure would be discontinued when Progress Measures are revised.

Goal Progress Measure Report

Board Goal Two: Increase the percent of graduates displaying college readiness by earning at least 12 hours of post-secondary credit from 5.9% in 2014-2015 to 20% by 2020.

Progress Measure 1: Increase the percentage of students passing an AP exam from 28.1% in 2015-2016 to 40% by 2020.

Date Presented to Board: August 24, 2017

2016-17 checkpoint: Increase the percentage of students achieving a passing score on the AP exam to 31% by 2017.

2016-17 Progress Measure Results: Passing rate = 26.03%

Explanation of Results:

- The Advanced Placement exam results lost a slight amount of ground because of the increase of students in AP World History; however, the passing percentage for that test was higher than it was when the course was offered 2 years ago.
- The changing structure of the Human Geography test and the lack of direction by the College Board also caused a loss of ground in that subject area.
- In terms of progress, WISD had a record number of AP Scholars this year despite the slightly decreased passing rate, and the percent of exams scoring 1 has been reduced from 70.6% in 2014 to 44.7% in 2017, indicating definite progress.

Adjustments Made following Results to meet Progress Measure and Goal:

- For World History, UHS instructor Clark Nelson attended the AP Scoring this year as a reader for the first time and returned with specific recommendations for students to immediately increase scores that he has shared with the other teachers.
- As we have more AP teachers who have been in those positions for 3 years, we can encourage them to attend as readers as well.
- Regarding subjects where AP passing rates have consistently struggled (English Literature, Statistics, Chemistry), the courses were assigned to new instructors who have attended AP institutes over the summer and have been preparing their syllabi for the fall College Board audit submission.

Additional Information: Subject test passing rate and score breakdowns follow.

ADVANCED PLACEMENT RESULTS – PERCENT PASSING AND SCHOLARS						
	2017			2016		
	Tests Taken	Tests Passed	% Passed	Tests Taken	Tests Passed	% Passed
Music Theory				16	7	43.75%
English Language	130	33	25.38%	139	23	16.55%
English Literature	46	5	10.87%	64	9	14.06%
Human Geography	44	4	9.09%	136	42	30.88%
US History	16	2	12.50%	42	3	7.14%
World History	197	29	14.72%	25	0	0.00%
Calculus (AB or BC)	26	9	34.62%	42	4	9.52%
Statistics	26	5	19.23%	17	1	5.88%
Biology				10	5	50.00%
German Language	3	0	0.00%			
Spanish Language	79	59	74.68%	71	62	87.32%
Studio Art: Drawing	4	4	100.00%			
Studio Art: 2D	8	4	50.00%	10	3	30.00%
Spanish Literature	28	4	14.29%			
Psychology				1	1	100.00%
AP SCHOLARS	23			15		
	607	158	26.03%	575	160	27.83%

KEY:

Less than 10% passing	Score Decrease
-----------------------	----------------

ADVANCED PLACEMENT RESULTS - BREAKDOWN BY SCORE								
	2017	%	2016	%	2015	%	2014	%
5's	24	4.0%	19	3.3%	13	1.9%	6	0.9%
4's	45	7.4%	58	10.2%	28	4.1%	23	3.5%
3's	89	14.7%	83	14.6%	86	12.7%	49	7.4%
2's	215	35.4%	168	29.5%	207	30.6%	129	19.5%
1's	234	38.6%	242	42.5%	343	50.7%	455	68.7%
	607		570		677		662	

Waco Independent School District
Board of Trustees Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: Elaine Botello

RE: Discussion and possible action to approve additional Texas Teacher Evaluation and Support System (T-TESS) teacher appraisers for 2017-2018 School Year

=====

Background Information:

The Board of Trustees initially approved T-TESS appraisers who have been designated to conduct teacher appraisals on July 27, 2017 and August 3, 2017. The following campus administrators recently completed the T-TESS appraiser training and are eligible to serve a T-TESS appraiser for the 2017-2018 school year:

Lauren Frasure
Mary Nied Phillips
Jennifer Kunz

Fiscal Implications:
none

Administrative Recommendations:

The administration recommends approval of the 2017-2018 T-TESS appraisers listed above.

Waco Independent School District
Board of Trustees Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: Yolanda Williams

**RE: Discussion and possible action to approve Local Policy Updates –
District of Innovation Plan**

=====

Background Information:

LOCAL policies are being revised to align with the Waco ISD District of Innovation Plan.

HB 1842 was passed during the 84th Texas Legislative Session (2015) and provides Texas public school districts the opportunity to be designated as Districts of Innovation. Districts of Innovation may be exempted from a number of state statutes and will have:

- Greater local control as the decision makers over the educational and instructional model for students;
- Increased freedom and flexibility, with accountability, relative to state mandates that govern educational programming; and
- Empowerment to innovate and think differently.

The Waco ISD District of Innovation Committee worked through the summer to research and develop the draft District of Innovation plan. On February 6, 2017, the Quality District Advisory Committee held a public meeting and then approved the DOI plan be moved forward for Board of Trustee review and possible adoption. The Quality District Advisory Committee approved plan was posted on the WISD website on February 7, 2017 for a thirty-day public comment period.

The Board conducted a public hearing on March 16, 2017 and approved the Waco ISD District of Innovation Plan.

Fiscal Implications:

None

Administrative Recommendations:

Administration is seeking Board approval of the revised LOCAL policies related to the Waco ISD District of Innovation Plan.

PROPOSED POLICY

In accordance with state law, the District has completed all requirements for designation as an innovation district, and the Board has adopted an [innovation plan](#).¹

¹ Innovation Plan:

<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

STATE TEACHER CERTIFICATION

In accordance with the District's innovation plan, the District shall be exempt from the state law that generally requires school districts to hire teachers who are appropriately certified by the State Board for Educator Certification.

Any teacher in the District shall be allowed to apply to the District and his or her campus principal to teach certain courses that are in subjects or grade levels outside his or her areas of certification but for which the teacher has college hours and expertise.

All other teaching assignments shall require certification in accordance with state law. [See DK]

UPDATING CREDENTIALS

All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:

1. An official college transcript showing the highest degree earned and date conferred.
2. Proof of the certificate or endorsement.

CONTRACT PERSONNEL

The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.

SOCIAL SECURITY NUMBER

The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

¹ Innovation Plan:
<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

MAXIMUM
PROBATIONARY
CONTRACT PERIOD

In accordance with the District's innovation plan, the District shall be exempt from the state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. The District shall apply this exemption to teachers hired after January 1, 2017.

For a teacher with no teaching experience prior to employment with the District, the District may issue as many as five one-year probationary contracts.

The District may issue as many as three one-year probationary contracts to a teacher who has experience as a teacher in public education preceding employment by the District.

¹ Innovation Plan: <http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: [This local policy has been revised in accordance with the District's innovation plan.¹](#)

SUPERINTENDENT'S AUTHORITY

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

CAMPUS ASSIGNMENTS

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

[In accordance with the District's local innovation plan exemption regarding SBEC certification, the principal shall have the authority to assign a certified teacher to teach certain courses that are in subjects or grade levels outside his or her areas of certification but for which the teacher has college hours and expertise. The District shall provide notice to parents regarding such assignments, as required by law.](#)

[All other teaching assignments shall require certification in accordance with state law. \[See DBA\]](#)

ASSIGNMENT OF EMPLOYEES RELATED TO ONE ANOTHER

An employee shall not be assigned to a school or department if the employee is related, within the second degree by blood or marriage, to an administrator in that school or department.

Employees who are related by blood or marriage within the second degree shall not be assigned to positions where one directly supervises the other.

SUPPLEMENTAL DUTIES

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid

ASSIGNMENT AND SCHEDULES

DK
(LOCAL)

WORK CALENDARS
AND SCHEDULES

supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.

¹ Innovation Plan:

<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

SCHOOL START AND
END DATES

In accordance with the District's innovation plan, the District shall be exempt from state laws that generally require instruction for students to begin no earlier than the fourth Monday in August and prohibit scheduling the last day of school prior to May 15.

SCHOOL CALENDAR

The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.

SCHOOL CLOSURE

The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.

¹ Innovation Plan: <http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

MINUTES OF INSTRUCTION

In accordance with the District's innovation plan, the District shall be exempt from state laws requiring an instructional day to consist of seven hours or 420 minutes.

The Board-adopted school calendar shall provide 75,600 instructional minutes in accordance with state law.

LOSS OF CLASS TIME

The District shall not remove a student from a regularly scheduled class for tutoring or test preparation for more than ten percent of the school days on which the class is offered without a parent's written consent.

INTERRUPTIONS

In accordance with the District's innovation plan, the District shall be exempt from the state law limiting interruptions of classes during the school day.

~~The District shall limit nonacademic activities that interrupt and distract from the academic process and shall enforce the following restrictions:~~

- ~~1. Announcements, other than emergency announcements, shall be made over the public address system only once during the school day.~~
- ~~2. Selling or solicitation shall not be permitted during class time. [For fundraising activities, see FJ]~~

¹ Innovation Plan:
<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED POLICY

Note: This local policy has been revised in accordance with the District's [innovation plan](#).¹

CLASS SIZE RATIO

In accordance with the District's innovation plan, after the first six-week period of a school year, the District shall be exempt from the state law requiring a district to request a waiver from TEA and notify parents when a class in kindergarten–grade 4 exceeds the required 22:1 student-to-teacher ratio. However, the District shall notify the parents of students in the affected classroom.

¹ Innovation Plan: <http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

EXCUSED ABSENCES

In addition to excused absences required by law, the District shall excuse absences for the following purposes.

HIGHER EDUCATION VISITS

In accordance with the District's innovation plan, the District shall be exempt from the state law that limits the number of absences the District may excuse for a student who is visiting accredited institutions of higher education.

The District shall establish the number of absences that may be excused ~~excuse a student for up to two days~~ during a ~~the~~ student's junior year and ~~up to two days during the student's~~ senior year for the purpose of visiting ~~to visit~~ an accredited institution of higher education. A student shall be required to submit verification of such visits in accordance with administrative regulations.

EARLY VOTING OR ELECTION CLERK

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. A student shall be required to submit verification of service in accordance with administrative regulations.

[For extracurricular activity absences, see FM.]

WITHDRAWAL FOR NONATTENDANCE

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

STUDENTS ATTENDING HOMESCHOOLS

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed

ATTENDANCE
COMPULSORY ATTENDANCE

FEA
(LOCAL)

and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

ENFORCING
COMPULSORY
ATTENDANCE

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

¹ Innovation Plan:
<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

ATTENDANCE
ACCOUNTING SYSTEM

The Superintendent shall be responsible for maintaining a student attendance accounting system in accordance with statutory and TEA requirements. [See also FD for admissions and residency requirements.]

ATTENDANCE
RECORDING TIME

In accordance with the District's innovation plan, the District shall be exempt from state law and rules that establish the time of day for taking attendance, as well as certain requirements in state law regarding truancy prevention plans.

Each campus site-based committee shall determine and recommend for Board approval the appropriate official attendance time/period for their respective campus. The District shall develop guidelines for the minimum number of minutes a student must be in attendance during a school day in order to be counted in attendance for the purposes of compulsory attendance, attendance accounting, and requirements related to truancy prevention measures. [See also FEA and FED]

~~ALTERNATIVE
RECORDING TIME~~

~~When appropriate, the Superintendent shall establish written procedures permitting a campus to specify an alternative time for taking attendance other than the second or fifth instructional hour. Exceptions may be authorized for an entire campus or for a designated group of students at a campus. The alternative time for recording attendance shall be determined in accordance with TEA's Student Attendance Accounting Handbook.~~

PARENTAL CONSENT
TO LEAVE CAMPUS

The Superintendent shall establish procedures regarding parental consent for a student to leave campus, including procedures for documenting a student's absence. The procedures shall be communicated in the employee and student handbooks.

¹ Innovation Plan:
<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

In accordance with the District's innovation plan, the District shall be exempt from state law regarding minimum attendance for credit or a final grade.

The teacher of record and the principal shall have authority to award credit or a final grade to a student who has not been present at least 90 percent of the days a course or subject is offered, but has a grade average of 80 or higher in the course or subject.

~~This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.~~

CONSIDERATION OF ALL ABSENCES

~~All absences shall be considered in determining whether a student has attended the required percentage of days under this policy.~~

ATTENDANCE COMMITTEES

~~The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.~~

~~The Superintendent or designee shall make the specific appointments in accordance with legal requirements.~~

PARENTAL NOTICE OF EXCESSIVE ABSENCES

~~A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.~~

METHODS FOR REGAINING CREDIT OR AWARDING A FINAL GRADE

~~When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.~~

~~If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.~~

~~Petitions for credit or a final grade may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.~~

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

	<p>The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.</p> <p>Students who have lost credit or have not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.</p>
PERSONAL ILLNESS	<p>When a student's absence for personal illness exceeds five consecutive days, the principal or attendance committee may require that the student present a statement from a physician or health clinic verifying the illness or condition that caused the student's extended absence from school as a condition of classifying the absence as one for which there are extenuating circumstances.</p> <p>If a student has established a questionable pattern of absences, the principal or attendance committee may require that a student present a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances.</p>
GUIDELINES ON EXTENUATING CIRCUMSTANCES	<p>The attendance committee shall adhere to the following guidelines to determine attendance for award of credit or a final grade:</p>
DAYS OF ATTENDANCE	<p>1. If makeup work is completed satisfactorily, excused absences that are allowed under compulsory attendance requirements shall be considered days of attendance for award of credit or final grade. [See FEA(LEGAL) at EXCUSED ABSENCES FOR COMPULSORY ATTENDANCE DETERMINATIONS.]</p>
TRANSFERS/ MIGRANT STUDENTS	<p>2. A transfer or migrant student incurs absences only after his or her enrollment in the District.</p>
DOCUMENTATION	<p>3. The committee shall consider the acceptability and authenticity of documented reasons for the student's absences.</p>
CONSIDERATION OF CONTROL	<p>4. The committee shall consider whether the absences were for reasons out of the student's or parent's control.</p>
STUDENT'S ACADEMIC RECORD	<p>5. The committee shall consider whether or not the student has completed assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.</p>

ATTENDANCE
ATTENDANCE FOR CREDIT

FEC
(LOCAL)

INFORMATION FROM STUDENT OR PARENT	6. The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.
BEST INTEREST STANDARD	In reaching consensus regarding a student's absences, the committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent or designee shall develop administrative regulations addressing the committee's documentation of the decision.
IMPOSING CONDITIONS FOR AWARDING CREDIT OR A FINAL GRADE	The committee may impose any of the following conditions for students with excessive absences to regain credit or be awarded a final grade: 1. Completing additional assignments, as specified by the committee or teacher. 2. Attending tutorial sessions as scheduled, which may include Saturday classes or before and after school programs. 3. Maintaining the attendance standards for the rest of the semester. 4. Taking an examination to earn credit. [See EHDB] 5. Attending a flexible school day program. 6. Attending summer school. In all cases, the student must also earn a passing grade in order to receive credit.
APPEAL PROCESS	A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL).

¹ Innovation Plan:
<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's innovation plan.¹

CAMPUS BEHAVIOR COORDINATOR

In accordance with the District's innovation plan, the District shall be exempt from the state law requiring that a single person at each campus be designated to serve as the campus behavior coordinator (CBC).

Every campus administrator shall be designated to serve as a campus behavior coordinator on his or her campus.

STUDENT CODE OF CONDUCT

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

REVISIONS

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

EXTRACURRICULAR STANDARDS OF BEHAVIOR

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they

STUDENT DISCIPLINE

FO
(LOCAL)

have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

'PARENT' DEFINED

Throughout the Student Code of Conduct and discipline policies, the term "parent" includes a parent, legal guardian, or other person having lawful control of the child.

GENERAL DISCIPLINE
GUIDELINES

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student's behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
 - a. The seriousness of the offense;
 - b. The student's age;
 - c. The frequency of misconduct;
 - d. The student's attitude;
 - e. The potential effect of the misconduct on the school environment;
 - f. Requirements of Chapter 37 of the Education Code; and
 - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

CORPORAL
PUNISHMENT

The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force as a means of discipline for violations of the Student Code of Conduct.

STUDENT DISCIPLINE

FO
(LOCAL)

PHYSICAL RESTRAINT	<p>Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:</p> <ol style="list-style-type: none">1. Protect a person, including the person using physical restraint, from physical injury.2. Obtain possession of a weapon or other dangerous object.3. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.4. Control an irrational student.5. Protect property from serious damage. <p>A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]</p>
VIDEO AND AUDIO MONITORING	<p>Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.</p> <p>The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.</p>
USE OF RECORDINGS	<p>The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.</p>
ACCESS TO RECORDINGS	<p>Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]</p>

¹ Innovation Plan:
<http://www.wacoisd.org/cms/one.aspx?portalid=428&pageid=446362>

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: August 24, 2017

Contact Person: Donna McKethan

RE: Discussion and possible action to approve a resolution to sanction 4-H as an extracurricular activity

=====

Background Information:

Board Policy FM (Legal) Student Activities states that: "An extracurricular activity is an activity sponsored by the UIL, the Board, or an organization sanctioned by Board resolution. The activity is not necessarily directly related to instruction of the essential knowledge and skills, but may have an indirect relation to some areas of the curriculum. Extracurricular activities include, but are not limited to: public performances, contests, demonstrations, displays, and club activities."

The County Extension agents listed on the next page, on behalf of the 4-H organization of McLennan County, are asking that the 4-H organization be sanctioned by the Board of Trustees as an extracurricular activity. They request that this be done through approval of the resolution that follows their letter. Mrs. McKethan will be on hand to answer any questions the board may have.

Fiscal Implications:

None known at this time.

Administrative Recommendations:

The administration recommends approval of the resolution sanctioning 4-H as an extracurricular activity in Waco ISD.

ADJUNCT FACULTY REQUEST

Cover Letter Requesting Adjunct Faculty Status

August 1, 2017

Dr. Marcus Nelson, Superintendent
Waco Independent School District
501 Franklin Avenue
Waco, Texas 76701

RECEIVED

AUG 10 2017

SUPERINTENDENT OFFICE

Dear Dr. Nelson,

On behalf of the McLennan County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Waco Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

(A) has a minimum of a bachelor's degree; and

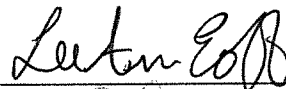
(B) is eligible for participation in the Teacher Retirement System of Texas.

McLennan County requests the agents listed on the enclosed Adjunct Faculty Agreement be considered awarded adjunct staff member status for the period of time indicated on the agreement.

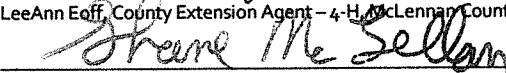
I hope Waco Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

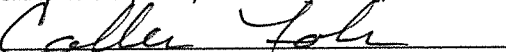
Sincerely,



LeeAnn Eoff, County Extension Agent – 4-H, McLennan County



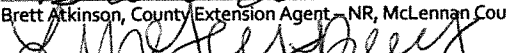
Shane McLellan, County Extension Agent – Ag, McLennan County



Colleen Foleen, County Extension Agent – FCS, McLennan County



Brett Atkinson, County Extension Agent – NR, McLennan County



Lindsey Breunig, County Extension Assistant – BLT, McLennan County

Attachment: Resolution for Extracurricular Status of 4-H Organization

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS
COUNTY OF McLennan

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the **Waco Independent School District**, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the **Waco Independent School District**.

Upon consideration and vote of _____ in favor, **McLennan County Extension Staff** is hereby named as adjunct faculty member(s) of the **Waco Independent School District** subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 1st day of September, 2017 and remain in effect until the 1 day of July, 2018.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Shane McLellan	County Extension Agent – Ag	B.S. Ag Service & Development M.S. Agriculture Education Ed.D. Agriculture Education	Tarleton University Tarleton University Texas A&M University & Texas Tech University	1997 1998 2015
LeeAnn Eoff	County Extension Agent – 4-H	B.S. Ag Leadership/Development	Texas A&M University	2016
Colleen Foleen	County Extension Agent – FCS	B.S. Genetics and Cellular Biology	Washing State University	1999
Brett Atkinson	County Extension Agent – NR	B.S. Interdisciplinary Agricultural Ed.	Texas Tech University	2016
Lindsey Breunig	County Extension Assistant – Better Living for Texans (BLT)	B.S. Public Health M.S. Public Health	Baylor University Baylor University	2017

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from **Waco Independent School District**.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 8 or County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member (s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such McLennan County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named McLennan County Extension Agent(s), (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by **Waco Independent School District** or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this 31st day of August, 2017.

Waco Independent School District

By: _____

EXTRACURRICULAR STATUS REQUEST

Request for Extracurricular Status for 4-H

August 1, 2017

Dr. Marcus Nelson, Superintendent
Waco Independent School District
501 Franklin Avenue
Waco, Texas 76701

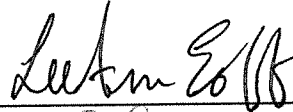
Dear Dr. Nelson,

On behalf of the 4-H members of **McLennan County**, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the **Waco Independent School District**. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and members of the Board of Trustees for your consideration of this request.

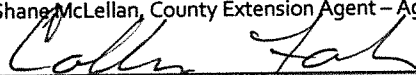
Sincerely,



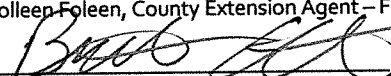
LeeAnn Eoff, County Extension Agent – 4H, McLennan County



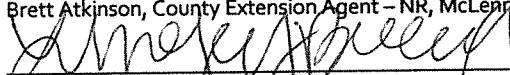
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Brett Atkinson, County Extension Agent – NR, McLennan County



Lindsey Breunig, County Extension Assistant – BLT, McLennan County

Attachment: Resolution for Extracurricular Status of 4-H Organization

EXTRACURRICULAR STATUS REQUEST

Resolution Requesting Extracurricular Status For 4-H

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Waco Independent School District

Meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

McLennan County

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district
whose rules shall be final.

Approved this 31st day of August, 2017.

Board of Trustee

Superintendent

Waco Independent School District

Board of Trustees Board Meeting Agenda Item

Date: August 31, 2017

Contact Person: Elaine Botello

RE: Discussion and possible action to hire an employee related to a current administrator

=====

Background Information:

Policy DC (Local) states, "An applicant for employment, who is related to a District administrator within the second degree by blood or marriage, as defined in this policy, shall disclose the nature of the relationship during the application process. The District shall employ such an applicant only with Board approval."

Justin Austin Logan was recommended for employment with Waco ISD as a behavior support aide at Provident Heights Elementary. Justin is the son of Karmen Logan, Principal of Alta Vista Elementary.

Fiscal Implications:

None

Administrative Recommendation(s):

Administration recommends the Board of Trustees approve the employment of Justin Austin Logan.

Waco Independent School District
Board of Trustees Meeting Agenda Item

Date: August 31, 2017

Contact Person: Dr. Marcus Nelson

**RE: Discussion and possible action to approve Cooper Foundation Term
 Extension**

=====

Background Information:

The Cooper Foundation trustees are requesting that the Waco ISD trustees cast their votes to support Dr. Sharon Shields serving an additional term as a Cooper Foundation trustee.

Administration Recommendations:

That the Board support extending the term of Dr. Sharon Shields on the Cooper Foundation Board.

Waco Independent School District
Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: Sheryl Davis

RE: Discussion and possible action to adopt the 2017-18 budgets

=====

Background Information:

In accordance with Section 44.002 of the Education Code, the Superintendent has caused to be prepared a proposed budget covering all estimated revenue and proposed expenditures of the district for the 2017-18 fiscal year. Under rules adopted by the State Board of Education, the annual official budget includes the general, food service and debt service funds. The proposed budget was presented to the Board of Trustees at a specially-called meeting on August 3, 2017.

The proposed General Fund budget of \$143,334,470, Child Nutrition Fund budget of \$10,068,979 and Debt Service Fund budget of \$14,668,156 are presented on the attached schedule.

The Budgets were prepared under the following assumptions:

- ADA estimated at 13,669
- Local net taxable property values of \$5,744,499,011
- Maintenance and Operations Tax Rate of \$1.17000/\$100 of assessed value
- Interest and Sinking Tax Rate at \$0.24000/\$100 of assessed value

A general compensation increase is included in the 2017-18 proposed budgets. Employees paid on the Teacher schedule will receive an average increase of \$600 or 1.1% for the 2017-18 school year. Employees paid on the Auxiliary, Clerical/Paraprofessional, and Administrative/Other Professional schedules will receive 1% increase on the appropriate midpoint.

The district's contribution to group health insurance will increase from \$350.00 per month to \$367.50 per month for employee coverage.

The proposed budgets were developed based on an M&O tax rate of \$1.17000 and an I&S tax rate of \$0.24000 per \$100 of valuation for a total tax rate of \$1.41000. The budget for the Debt Service Fund, as presented, would utilize an estimated \$1,185,824 of its projected \$4,646,144 fund balance to cover budgeted expenditures.

Included in the attachments are budgets for the McLennan County Challenge Academy and the Regional Day School for the Deaf, both of which Waco ISD acts as the fiscal agent, and the locally funded budgets for the Greater Waco Advanced Health Care and Manufacturing Academies. These budgets are primarily funded through contributions from member/participating districts.

The proposed budgets for the McLennan county Challenge Academy and the Regional Day School for the Deaf balance estimated revenues with proposed appropriations. Estimated

revenues will fall short of covering budgeted expenditures for the Greater Waco Advanced Health Care and Manufacturing Academies by \$236,467 and \$371,534, respectively. The projected deficits for these programs would be covered by the budgeted operating transfer from the General Fund.

Fiscal Implications:

Adoption of the proposed budgets provides funding for District operations for fiscal year 2017-18.

Administrative Recommendations:

The administration recommends the Board of Trustees consider and approve budgets for the 2017-18 fiscal year in the following amounts, as presented.

Official Budget:

General Fund	\$143,334,470
Child Nutrition Fund	\$ 10,068,979
Debt Service Fund	\$ 14,668,156

Other Budgets:

Greater Waco Advanced Health Care Academy	\$ 1,133,974
Greater Waco Advanced Manufacturing Academy	\$ 1,144,541
McLennan County Challenge Academy	\$ 940,156
Regional Day School for the Deaf	\$ 743,023

Waco Independent School District
OFFICIAL ADOPTED BUDGET
2017-2018

	General Fund	National School Lunch & Breakfast Fund	Debt Service Fund	Memorandum Total
Revenues:				
Local and Intermediate Source Revenue	\$ 65,150,236	\$ 800,065	\$ 12,607,134	\$ 78,557,435
State Program Revenue	72,071,686	53,700	380,507	72,505,893
Federal Program Revenue	3,661,226	9,215,214	-	12,876,440
Total Revenues	<u>\$ 140,883,148</u>	<u>\$ 10,068,979</u>	<u>\$ 12,987,641</u>	<u>\$ 163,939,768</u>
Appropriations:				
Instruction	\$ 76,449,367	\$ -	\$ -	\$ 76,449,367
Instructional Resources and Media Services	898,008	-	-	898,008
Instructional Staff Development and Curriculum Development	3,856,543	-	-	3,856,543
Instructional Leadership	2,689,886	-	-	2,689,886
School Leadership	9,245,559	-	-	9,245,559
Guidance, Counseling and Evaluation Services	3,745,800	-	-	3,745,800
Social Work Services	912,675	-	-	912,675
Health Services	1,113,051	-	-	1,113,051
Student Transportation	3,546,386	-	-	3,546,386
Food Services	-	10,068,979	-	10,068,979
Extracurricular Activities	4,399,225	-	-	4,399,225
General Administration	4,988,253	-	-	4,988,253
Plant Maintenance and Operations	16,756,066	-	-	16,756,066
Security and Monitoring Services	2,239,732	-	-	2,239,732
Data Processing Services	2,593,316	-	-	2,593,316
Community Services	796,079	-	-	796,079
Debt Service	361,235	-	13,585,206	13,946,441
Facilities Acquisition and Construction	-	-	-	-
Payments to Shared Services Arrangement	440,000	-	-	440,000
Payments to Juvenile Justice Alternative Education Program	750,000	-	-	750,000
Payments to Tax Increment Fund	6,806,529	-	1,082,950	7,889,479
Other Intergovernmental Charges	746,760	-	-	746,760
Total Appropriations	<u>\$ 143,334,470</u>	<u>\$ 10,068,979</u>	<u>\$ 14,668,156</u>	<u>\$ 168,071,605</u>
Excess (Deficiency) of Estimated Revenues Over Appropriations	\$ (2,451,322)	\$ -	\$ (1,680,515)	\$ (4,131,837)
Other Financing Sources/(Uses)	(608,001)	-	-	(608,001)
Net Change in Fund Balance	<u>\$ (3,059,323)</u>	<u>\$ -</u>	<u>\$ (1,680,515)</u>	<u>\$ (4,739,838)</u>
Fund Balance, beginning of year	41,367,901	1,635,765	4,646,144	47,649,810
Fund Balance, end of year	<u>\$ 38,308,578</u>	<u>\$ 1,635,765</u>	<u>\$ 2,965,629</u>	<u>\$ 42,909,972</u>
Non-spendable Funds:				
Inventories	200,000	-	-	200,000
Restricted Funds:				
Retirement of Long-term Debt	-	-	2,965,629	2,965,629
National School Lunch and Breakfast Program	-	1,635,765	-	1,635,765
Committed Funds	5,655,942	-	-	5,655,942
Assigned Funds	1,946,552	-	-	1,946,552
Unassigned Fund Balance	<u>\$ 30,506,084</u>	<u>\$ 1,635,765</u>	<u>\$ 2,965,629</u>	<u>\$ 35,107,478</u>

Waco Independent School District
OTHER ADOPTED BUDGETS
2017-2018

	Greater Waco Advanced Health Care Academy	Greater Waco Advanced Manufacturing Academy	McLennan County Challenge Academy	Regional Day School for the Deaf	Memorandum Total
Revenues:					
Local and Intermediate Source Revenue	\$ 860,400	\$ 734,400	\$ 865,500	\$ 716,297	\$ 3,176,597
State Program Revenue	37,107	38,607	74,656	26,726	177,096
Total Revenues	<u>\$ 897,507</u>	<u>\$ 773,007</u>	<u>\$ 940,156</u>	<u>\$ 743,023</u>	<u>\$ 3,353,693</u>
Appropriations:					
Instruction	\$ 727,582	\$ 869,645	\$ 576,532	\$ 678,793	\$ 2,852,552
Instructional Staff Development and Curriculum Development	10,100	7,190	200	250	17,740
Instructional Leadership	193,234	95,104	-	50,980	339,318
School Leadership	-	-	199,842	-	199,842
Guidance, Counseling and Evaluation Svcs	74,522	73,105	63,039	-	210,666
Health Services	-	-	100	-	100
Plant Maintenance and Operations	128,536	99,497	3,000	-	231,033
Community Services	-	-	-	-	-
Payments to Shared Services Arrangement	-	-	97,443	13,000	110,443
Total Appropriations	<u>\$ 1,133,974</u>	<u>\$ 1,144,541</u>	<u>\$ 940,156</u>	<u>\$ 743,023</u>	<u>\$ 3,961,694</u>
Excess (Deficiency) of Estimated Revenues Over Appropriations	\$ (236,467)	\$ (371,534)	\$ -	\$ -	\$ (608,001)
Other Financing Sources/(Uses)	236,467	371,534	-	-	608,001
Net Change in Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred Revenue, beginning of year	-	-	232,889	23,172	256,061
Deferred Revenue, end of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 232,889</u>	<u>\$ 23,172</u>	<u>\$ 256,061</u>

Waco Independent School District

Board of Trustee Meeting Agenda Item

Date: August 24/31, 2017

Contact Person: Sheryl Davis

RE: Discussion and possible action to approve a resolution adopting the tax rate for the 2017 tax year

=====

Background Information:

Annually, the Board of Trustees must determine the property tax rate necessary to provide sufficient local revenues to fund the adopted budget for the succeeding fiscal year. The tax rate must be in two parts: (1) an Interest and Sinking Fund (I&S) tax rate is determined to levy sufficient taxes required to service the interest and principal requirements for the District's outstanding bonded debt; (2) a Maintenance and Operations (M&O) tax rate is determined to meet the District's share of the general operating fund budget. All legal requirements for setting the 2017 tax rate have been accomplished except for the formal adoption of the resolution establishing the tax rate. The Notice of Public Meeting to Discuss Budget and Proposed Tax Rate was published in the Waco Tribune on August 14, 2017. A copy of the notice is attached.

The administration is recommending a M&O tax rate of \$1.17000/\$100 assessed value and a proposed I&S rate of \$0.24000/\$100 assessed value for 2017 for a total tax rate of \$1.41000/\$100 assessed value. The 2016 M&O rate was \$1.17000 and the I&S rate was \$0.23000/\$100 assessed value. Earnings on investments, State facilities funding as well as fund balance will also be utilized in funding the District's 2017-18 debt service.

The proposed rate exceeds the calculated effective tax rate of \$1.315404/\$100 assessed value. Therefore, the motion to adopt a resolution setting a tax rate that exceeds the effective tax rate must be made in the following form:

"I move that the property tax rate be increased by the adoption of a tax rate of \$1.41000, which is effectively a 7.19 percent increase in the tax rate.

This tax rate will raise more taxes for Maintenance and Operations than last year's rate. The tax rate will effectively be raised by 3.47 percent and will raise taxes for Maintenance and Operations on a \$100,000 home by approximately \$0.00."

The District may not set the 2017 tax rate above the \$1.41000/\$100 assessed value published in the attached public notice. The Resolution supporting the adoption of proposed tax rate proposal is attached.

Fiscal Implications:

The proposed tax rate will generate funding for the General Fund and the Debt Service Fund budgets as adopted by the Board of Trustees.

Administrative Recommendations:

The administration recommends adoption, by resolution, of the proposed 2017 tax rates, of \$1.17000/\$100 assessed value for Maintenance and Operations and \$0.24000/\$100 assessed value for Interest and Sinking for a total 2017 tax rate of \$1.41000/\$100 assessed value. **The motion must be made in the above form.**

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The Waco ISD will hold a public meeting at 7:00 PM, August 31, 2017 in Waco ISD Administration Building Conference Center, 115 South 5th St., Waco, TX 76701. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	\$1.170000/\$100 (proposed rate for maintenance and operations)
School Debt Service Tax	\$0.240000/\$100 (proposed rate to pay bonded indebtedness)
Approved by Local Voters	

Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories.

Maintenance and operations	2.79 % increase
Debt Service	0.83 % increase
Total expenditures	2.61 % increase

Total Appraised Value and Total Taxable Value (as calculated under Section 26.04, Tax Code)

	<u>Preceding Tax Year</u>	<u>Current Tax Year</u>
Total appraised value* of all property	\$7,720,843,718	\$8,317,562,744
Total appraised value* of new property**	\$198,130,928	\$141,355,490
Total taxable value*** of all property	\$4,794,731,592	\$5,299,274,784
Total taxable value*** of new property**	\$180,419,775	\$135,410,041

*Appraised value is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

** "New property" is defined by Section 26.012(17), Tax Code.

*** "Taxable value" is defined by Section 1.04(10), Tax Code.

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness* \$159,795,000

*Outstanding principal.

Comparison of Proposed Rates with Last Year's Rates

	<u>Maintenance & Operations</u>	<u>Interest & Sinking Fund*</u>	<u>Total</u>	<u>Local Revenue Per Student</u>	<u>State Revenue Per Student</u>
Last Year's Rate	\$1.170000	\$0.230000*	\$1.400000	\$4,818	\$4,974
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	\$1.129590	\$0.254950*	\$1.384540	\$5,299	\$4,728
Proposed Rate	\$1.170000	\$0.240000*	\$1.410000	\$5,123	\$4,728

*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both. The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	<u>Last Year</u>	<u>This Year</u>
Average Market Value of Residences	\$102,996	\$116,097
Average Taxable Value of Residences	\$75,918	\$84,296
Last Year's Rate Versus Proposed Rate per \$100 Value	\$1.400000	\$1.410000
Taxes Due on Average Residence	\$1,062.85	\$1,188.57
Increase (Decrease) in Taxes		\$125.72

Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in tax rate or property value.

Notice of Rollback Rate: The highest tax rate the district can adopt before requiring voter approval at an election is \$1.410000. This election will be automatically held if the district adopts a rate in excess of the rollback rate of \$1.410000.

Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment.

Maintenance and Operations Fund Balance(s)	\$33,565,407
Interest & Sinking Fund Balance(s)	\$4,646,144

WACO INDEPENDENT SCHOOL DISTRICT
Waco, Texas
August 31, 2017

A RESOLUTION ADOPTING THE TAX RATE FOR THE 2017 TAX YEAR

BE IT RESOLVED by the Board of Trustees of the Waco Independent School District that:

The tax rate for the 2017 tax year is hereby set and adopted and a tax levied on the taxable property in the District as follows:

- | | |
|---|---|
| (a) For Maintenance and Operations, | \$ 1.17000 for each \$100.00 valuation; |
| (b) For payment of Principal and Interest on Bonds (Interest and Sinking Fund), | <u>\$ 0.24000 for each \$100.00 valuation</u> |

TOTAL TAX RATE FOR 2017	\$ 1.41000 for each \$100.00 valuation.
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This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 3.47 percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$0.00.

BE IT FURTHER RESOLVED that for the 2017 tax year, each adult is entitled to an exemption of \$25,000.00 of the appraised value of his/her resident homestead. An adult who is disabled or is 65 years of age or older is entitled to an additional exemption of \$10,000.00 of the appraised value of his/her residence homestead. "Disabled" means under a disability for purposes of payment of disability insurance benefits under Federal Old-Age, Survivors and Disability Insurance. The exemptions herein made and confirmed are both the Maintenance and Operations and the Interest and Sinking Fund Rates.

BE IT FURTHER RESOLVED that the appointment of the tax assessor-collector for the County of McLennan, Texas, as the tax assessor-collector for the Waco Independent School District is hereby ratified and confirmed. The Secretary of the Board is directed to notify the assessor-collector of the tax rate herein adopted by transmitting a true and correct copy of this Resolution to the assessor-collector. The assessor-collector is hereby authorized to assess and collect the taxes for the Waco Independent School District at the above rate and to deposit the proceeds to the account of the District in accordance with law.

The resolution was adopted and passed by the Board of Trustees of the Waco Independent School District at a public meeting called for that purpose pursuant to statutory notice at the school Administration Building, 115 S. 5th Street, Waco, Texas, with a quorum of the Board present and voting on this 31st day of August, 2017.

Pat Atkins, President
Board of Trustees
Waco Independent School District

ATTEST:

Norman Manning, Secretary

Randy H. Riggs, CPA
McLennan County
Tax Assessor/Collector



P O Box 406
Waco, TX 76703
(254) 757-5130
Fax (254) 757-5141
Randy.riggs@co.mclennan.tx.us

Independent School Districts

Date: August 21, 2017

Dear Waco ISD,

Under the Truth-in-Taxation laws, it is the duty of the Tax Assessor-Collector to calculate the Effective Tax Rate and the Rollback Tax Rate for the entities for which he collects taxes and to publicize these rates and other items of information in a way that will come to the attention of the entities' property owners. After this has been done, the governing bodies of the taxing units must adopt by ordinance, resolution, or order the rate for the current tax year. Our office has complied with the calculation and publication requirement, enclosed you will find a copy of your unit's 2017 rate calculations as published in the Waco Tribune Herald.

If you adopt a rate that exceeds the calculated Rollback Rate, you should know that school districts would have an automatic rollback election.

******IF YOUR UNIT'S TAX RATE CONTAINS A DEBT COMPONENT, YOU MUST ADOPT THE DEPT RATE CALCULATED IN THE ROLLBACK TAX RATE WORKSHEET.*******

Below you will find valuable information to you. If you have any questions, feel free to contact our office.

2017 Total Certified Taxable Value Approved by ARB	<u>\$ 5,455,979,843</u>
2017 Taxable Value Still Under ARB Review	<u>\$ 288,519,168</u>
2017 Adjusted Taxable Value for school districts	<u>\$ 5,231,140,113</u>

2017 Taxable Value of New Improvements \$ 135,410,041

2017 Anticipated Collection Rate 100 %

2017 Rollback Rate 1.410000 Per \$100 valuation

WHEN YOU HAVE ADOPTED THE 2017 RATE FOR YOUR UNIT, PLEASE WRITE THAT RATE IN THE SPACE PROVIDED BELOW.

“We, the governing body of Waco ISD,

have adopted the following tax rate for 2017 M&O 1.170000
I & S .240000
Total 1.410000

Please have the members of your governing body sign below and return to our office as soon as possible.

Randy H. Riggs, CPA

McLennan County Tax Assessor/Collector

Governing Body Members' Signatures:

_____	_____
_____	_____
_____	_____
_____	_____

DATE

Waco Independent School District

Board of Trustees Meeting Agenda Item

Date: August 31, 2017

Contact Person: Dr. A. Marcus Nelson

**RE: Discussion and possible action on Continuous Improvement
 Governance Work**

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Background Information:

As its next step in fully implementing TEA's model for continuous improvement for governing teams, the board will:

1. Review and Discuss Board Self Evaluation
2. Review and Discuss the Quarter 3 Monitoring Report
3. Board Secretary informs each trustee of current number of required training hours.
4. Discuss other Matters Regarding Governance Model

Section	Three Quarters Ago	Two Quarters Ago	One Quarter Ago	Current Quarter	Next Quarter Targets	Extra Meetings Needed	Total Points Possible
Vision 1		0	12				15
Vision 2		0	12				15
Vision 3		0	0				20
Vision 4		0	0				5
Accountability 1		0	0				15
Accountability 2		0	0				5
Structure		0	1				15
Advocacy		1	1				10
Unity		0	0				10
Total		1	26				100

Affirmations

By Signing below, I affirm as a Trustee that this Lone Star Governance Quarterly Report is Complete and Accurate.

Trustees	Initial Here to Affirm Adherence To All Board Operating Procedures	Signature
Board President: Pat Atkins		
Board Vice-President: Allen Sykes		
Board Secretary: Norman Manning		
Stephanie Korteweg		
Cary DuPuy		
Larry Perez		
Angela Tekell		



TEXAS FRAMEWORK: VISION

VISION 1: The Board works collaboratively with the Superintendent to develop the vision and student outcome goals

Does Not Meet Focus !	0	Preparing To Focus	1	Approaches Focus	4	Meets Focus	12	Masters Focus	15
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>The Board does not have a vision.</p> <p>The Board does not have goals.</p> <p>The Board does not consistently distinguish between inputs (resources and activities invested in a particular program or strategy; usually knowable at the beginning of a cycle; a measure of effort applied), outputs (the result of a particular set of inputs; usually knowable in the midst of a cycle; a measure of the implementation of the program or strategy), and outcomes (the impact of the program or strategy; usually knowable at the end of a cycle; a measure of the effect on the intended beneficiary).</p>		<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board has a Board-adopted vision statement.</p> <p>The Board has Board-adopted goals.</p> <p>The Board owned the vision development process while working collaboratively with the Superintendent.</p> <p>The Board owned the goals development process while working collaboratively with the Superintendent.</p> <p>The Board has adopted no fewer than 1 and no more than 5 goals. Three is the recommended number.</p>		<p>And...</p> <p>Each goal describes a baseline (current state), a target (future state), a population (which students will be impacted), and a deadline (date by when the current state will equal the future state). (e.g. "[population]'s ability to demonstrate [measure] is currently at [baseline] and will be at [target] by [deadline]" or "The number of high performing campuses will increase from [baseline] to [target] by [deadline]")</p> <p>The deadline for each goal to reach target is no fewer than 3 years away. No more than 5 years are recommended.</p> <p>The Board has adopted an annual target for each goal in addition to its deadline target. These are not GPMs.</p>		<p>And...</p> <p>The goals are all student outcome goals (they all describe what students know or are able to do) as distinct from adult inputs, adult outputs, student inputs, and student outputs.</p> <p>All Board Members and the Superintendent agree that the student outcome goals are all SMART (specific, measurable, attainable, results-focused, time-bound), will challenge the organization, and will require adult behavior change.</p> <p>The Board relied on a root cause analysis, comprehensive student needs assessment, and/or similar research-based tool to inform identification of and prioritization of potential student outcome goals.</p>		<p>And...</p> <p>Students, families, teachers, and community members were involved in the vision and student outcome goals development process in such a manner that there is broad community acceptance of the Board's vision and student outcome goals.</p> <p>All Board Members have committed the vision and student outcome goals to memory and know, at all times, the current status of each student outcome goal.</p>	

VISION 2: The Board has adopted goal progress measures (GPMs) aligned to each student outcome goal

Does Not Meet Focus ! 0	Preparing To Focus 1	Approaches Focus 4	Meets Focus 12	Masters Focus 15
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>The Board does not have goal progress measures (GPMs) (specific graph-plottable indicators used to determine if the goal is likely to be met or not.</p> <p>The Board is treating annual targets for the student outcome goals as if they are GPMs (annual targets for student outcome goals are never goal progress measures).</p>	<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board has Board-adopted GPMs for each student outcome goal.</p> <p>The Superintendent owned the GPM development process while working collaboratively with the Board.</p> <p>The current statuses of the GPMs that were adopted are able to be updated multiple times during each school year.</p>	<p>And...</p> <p>Each GPM includes a baseline, a target, a population, and a deadline. (e.g. "Percent and/or number of [population]'s [measure] currently at [baseline] will be [target] by [deadline]" or "Percent of students completing algebra by the end of 9th grade will grow from [baseline] to [target] by [deadline]")</p> <p>The deadline for each GPM to reach target is no more than 5 years away. One to three year GPM deadlines are recommended.</p> <p>The Board has adopted an annual target for each GPM in addition to its deadline target.</p> <p>The Board has adopted no fewer than 1 and no more than 3 GPMs for each student outcome goal.</p>	<p>And...</p> <p>The GPMs are all student outputs or student outcomes, as distinct from adult inputs, adult outputs, and student inputs. GPMs are most commonly student outputs.</p> <p>All Board Members and the Superintendent agree that the GPMs are all SMART.</p> <p>All Board Members and the Superintendent agree that the GPMs are all predictive of their respective student outcome goals, and are influenceable by the Superintendent. Predictive suggests that there is some evidence of a correlation between the progress measure and the goal. Influenceable suggests that the Superintendent has authority over roughly 80% of whatever the progress measure is measuring.</p>	<p>And...</p> <p>Students, families, teachers, and community members were involved in the GPM development process in such a way that there is broad community acceptance of the Board's GPMs.</p>

VISION 3: The Board has adopted a vision for what student outcomes will be and has adopted constraints aligned with that vision									
Does Not Meet Focus !	0	Preparing To Focus 🚩	1	Approaches Focus ➡	3	Meets Focus ✓	9	Masters Focus 🏆	10
<i>The Board does not meet focus if any of the following conditions are true:</i>		<i>The Board is preparing to focus if all of the following conditions are true:</i>		And...		And...		And...	
<p>The Board does not have a vision.</p> <p>The Board does not have constraints (specific prohibitions on Superintendent authority that are aligned with the vision and grounded in community values).</p>		<p>The Board has a Board-adopted vision statement.</p> <p>The Board has Board-adopted constraints.</p> <p>The Board owned the vision development process while working collaboratively with the Superintendent.</p> <p>The Board owned the constraint development process while working collaboratively with the Superintendent.</p> <p>The Board has adopted no fewer than 1 and no more than 5 constraints. Three is the recommended number.</p>		<p>Each constraint describes a single operational action or class of actions the Superintendent may not use or allow. (e.g. "Do not allow hiring criteria at low performing campuses to require less than 2 years of in-role experience and/or demonstrated effectiveness at improving student outcomes" or "Do not allocate resources/funds in a manner that disadvantages students in low performing campuses" or "Do not allow the number of students in low performing campuses to increase or remain the same")</p>		<p>All Board Members and the Superintendent agree that the constraints will challenge the organization, and will require adult behavior change.</p> <p>Separate from the constraints on the Superintendent's authority, the Board has adopted 3 to 5 self-constraints on its own behavior and self-evaluates against one of them each month.</p>		<p>References to research that suggests alignment with the vision are cited for constraints where appropriate.</p> <p>The Board, in collaboration with the Superintendent, has adopted one or more theories of action (high level strategic constraints to which all school system inputs and outputs must be aligned; they do not have CPMs) to drive overall strategic direction. Research has been cited for each theory of action.</p> <p>Students, families, teachers, and community members were involved in the vision and constraint development process in such a manner that there is broad community acceptance of the Board's vision and constraints.</p>	

VISION 4: The Board has adopted constraint progress measures (CPMs) aligned to each constraint.

Does Not Meet Focus ! 0	Preparing To Focus 0.5	Approaches Focus 1	Meets Focus 4	Masters Focus 5
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>The Board does not have constraint progress measures (CPMs) (specific graph-plottable indicators used to determine if the constraint is likely to be avoided or not.</p>	<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board has Board-adopted CPMs for each constraint.</p> <p>The Superintendent owned the CPM development process while working collaboratively with the Board.</p> <p>The current statuses of the CPMs that were adopted are able to be updated multiple times during each school year.</p>	<p>And...</p> <p>Each CPM describes a baseline, a target, and a deadline. (e.g. "Percent of teachers teaching at low performing campuses who are first year teachers will decline from [baseline] to [target] by [deadline]" or "Percent of campuses funded using an equitable student-based budgeting formula will increase from [baseline] to [target] by [deadline]")</p> <p>The Board has adopted no fewer than 1 and no more than 3 CPMs for each constraint.</p> <p>The deadline for each CPM to reach target is no more than 5 years away. One to three year CPM deadlines are recommended.</p> <p>The Board has adopted an annual target for each CPM in addition to its deadline target.</p>	<p>And...</p> <p>All Board Members and the Superintendent agree that the CPMs are all SMART.</p> <p>All Board Members and the Superintendent agree that the CPMs are all predictive of their respective constraints, and are influenceable by the Superintendent. Predictive suggests that there is some evidence of a correlation between the progress measure and the constraint. Influenceable suggests that the Superintendent has authority over roughly 80% of whatever the progress measure is measuring.</p>	<p>And...</p> <p>Students, families, teachers, and community members were involved in the CPM development process in such a manner that there is broad community acceptance of the Board's CPMs.</p> <p>The Board has adopted no fewer than 1 and no more than 3 Board self-constraint progress measures (SCPMs) for each of the self-constraints the Board adopted.</p>



TEXAS FRAMEWORK: ACCOUNTABILITY

ACCOUNTABILITY 1: The Board invests at least half of its time focusing on its vision and student outcome goals

Does Not Meet Focus ! 0	Preparing To Focus 1	Approaches Focus 4	Meets Focus 12	Masters Focus 15
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>The Board does not have student outcome goals, GPMs, constraints, CPMs, or annual targets.</p> <p>The Board does not have a monitoring calendar (a Board-adopted multi-year schedule that describes the months during which student outcome goals, constraints, and progress measures are reported to the Board).</p> <p>The Board does not track its use of time in Board-authorized public meetings (any non-privileged meeting authorized by the Board or Board president including, but not limited to, Board workshops, Board hearings, Board committees. Some statutorily required hearings are exempted from this definition).</p>	<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board has a Board-adopted monitoring calendar.</p> <p>The Board has received a monitoring report (a report that evidences to the Board whether or not reality matches the adopted student outcome goals, constraints, and progress measures). A monitoring report must contain 1) the goal/constraint being monitored, 2) the measures showing the previous three reporting periods, the current reporting period, and the annual and deadline targets, 3) the Superintendent's evaluation of performance (not met, approaching, meeting, mastering), and 4) supporting documentation that evidences the evaluation and describes any needed next steps.</p>	<p>And...</p> <p>The Superintendent owned the monitoring calendar development process while working collaboratively with the Board.</p> <p>The Board's monitoring calendar spans no fewer than 18 months. The recommended span is 24-36 months.</p> <p>Of the total minutes spent in Board-authorized public meetings, no fewer than 10% are invested in progress monitoring (a process that includes the Board receiving monitoring reports on the timeline indicated by the monitoring calendar, discussing them, and voting to accept or not accept them) or setting student outcome goals and GPMs.</p>	<p>And...</p> <p>Of the total minutes spent in Board-authorized public meetings, no fewer than 25% are invested in progress monitoring the Board's student outcome goals or setting student outcome goals and GPMs.</p> <p>No more than two student outcome goals are monitored per month.</p> <p>Every student outcome goal is monitored at least four times per year.</p> <p>Every constraint is monitored at least once per year.</p>	<p>And...</p> <p>Of the total minutes spent in Board-authorized public meetings, no fewer than 50% are invested in progress monitoring the Board's student outcome goals or setting student outcome goals and GPMs.</p> <p>The Board's monitoring calendar spans across the Board's student outcome goals' 3 to 5 year deadlines.</p> <p>The student outcome goals, constraints, and annual targets have not been changed since the monitoring calendar was adopted unless 1) 24 months has passed, or 2) the goal/constraint has been met.</p>

ACCOUNTABILITY 2: The Board measures and communicates, but does not interfere in, progress toward the vision and student outcome goals

Does Not Meet Focus ! 0	Preparing To Focus 0.5	Approaches Focus 1	Meets Focus 4	Masters Focus 5
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>Any individual Board Member does not know whether or not the school system is in low performing status and, if it is, for how long.</p> <p>Any individual Board Member does not know whether or not there are low performing campuses and, if there are, how many.</p> <p>The Board does not schedule each student outcome goal to be progress monitored at least four times per year on its monitoring calendar.</p> <p>The Board does not schedule each constraint to be progress monitored at least once per year on its monitoring calendar.</p>	<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board has been provided copies of -- but did not vote to approve / disapprove -- the Superintendent's plan(s) for implementing the Board's student outcome goals and ensured that the plan included both an implementation timeline and implementation integrity measures.</p> <p>The most recent Board self-evaluation took place no more than 12 months ago using this instrument or a research-aligned instrument.</p> <p>The most recent Superintendent evaluation took place no more than 12 months ago.</p> <p>The most recent Board self-evaluation took place no more than 45 days prior to the most recent Superintendent evaluation.</p>	<p>And...</p> <p>The most recent Board self-evaluation evaluated the Board in part based on the results of student outcome goals.</p> <p>The most recent Superintendent evaluation evaluated the Superintendent in part based on the results of student outcome goals.</p> <p>All Board Members have completed a training that covered the state's accountability system and agree that they understand the system.</p> <p>The Board tracks the average quarterly cost of staff time spent on governance. This includes the time of any staff members spent preparing for, attending, and debriefing after meetings. This includes all Board-authorized public meetings as well as all closed sessions and all hearings.</p>	<p>And...</p> <p>The Superintendent's annual evaluation is based only on the Board-adopted student outcome goals and constraints, using data reported as scheduled via the Board's monitoring calendar.</p> <p>The Board considers Superintendent performance as indistinguishable from school system performance.</p> <p>The Board created a self-constraint concerning the cost of staff time spent on governance.</p>	<p>And...</p> <p>The Board self-evaluates using this implementation integrity instrument quarterly.</p> <p>The Board modifies its student outcome goals, GPMs, constraints, CPMs, and monitoring calendar no more than once during any 12 month period. The recommended minimum amount of time between modifications is 24-36 months.</p>

TEXAS FRAMEWORK: STRUCTURE

Structure: The Board delegates to the Superintendent operational authority to accomplish the vision and student outcome goals

Does Not Meet Focus ! 0	Preparing To Focus 1	Approaches Focus 4	Meets Focus 12	Masters Focus 15
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>Board Members did not receive the final version of the materials to be voted on at least three calendar days in advance of the Board-authorized public meeting during which the materials would be considered.</p> <p>There were more than 5 Board-authorized public meetings in a month.</p> <p>Any meeting of the Board lasted more than 10 hours.</p> <p>Any Board Member agrees that their first loyalty is owed to the staff or to vendors, rather than to the community, the vision, and to improving student outcomes.</p>	<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board tracks its use of time in Board-authorized meetings, categorizing every minute used as follows:</p> <ul style="list-style-type: none"> - Goal Setting: selecting student outcome goals, GPMs, and/or targets - Goal Monitoring: progress monitoring student outcome goals - Constraint Setting: selecting constraints, CPMs, theories of action, and/or targets - Constraint Monitoring: progress monitoring constraints - Leadership Evaluation: Board self-evaluations and Superintendent evaluations - Voting: debating and voting on any item (these activities are never a form of "monitoring") - Community Engagement - Other 	<p>And...</p> <p>All consent-eligible items (includes but is not limited to personnel actions, contract renewals, previous meeting minutes, policy updates, construction amendments, non-monitoring administrative reports, committee reports, enrollment updates, regular financial reports where financial activities remained within budgetary parameters) were placed on the consent agenda and more than three quarters of the items were voted on using a consent agenda.</p> <p>The Board limits its adoption of local policies regarding school system operations to matters that are required by law or an appropriate exercise of the Board's oversight authority as defined by the Board's adopted constraints.</p>	<p>And...</p> <p>There are no more than 4 Board-authorized public meetings per month and none lasts more than 3 hours.</p> <p>The Board schedules no more than 5 topics during any one Board-authorized public meeting.</p> <p>The Board has reviewed its local policies and has voted to remove policies regarding school system operations that are neither required by law nor an appropriate exercise of the Board's oversight authority as defined by the Board's adopted constraints. The review addressed operational directives in all "local" policies in the C-G series, and Board-adopted "exhibit" policies, and any components unrelated to Board operating procedures that may be in the B series.</p>	<p>And...</p> <p>There are no more than 3 Board-authorized public meetings per month and none lasts more than 2 hours.</p> <p>The Board schedules no more than 3 primary topics for discussion during any Board-authorized public meeting.</p> <p>Board Members received the final version of the materials to be voted on at least seven calendar days in advance of the Board-authorized public meeting during which the materials would be considered.</p> <p>No edits are made to the Board's regularly scheduled meeting agenda during the meeting or during the three business days prior to the meeting unless a state of emergency has been declared.</p>



TEXAS FRAMEWORK: ADVOCACY






Advocacy: The Board promotes the vision

Does Not Meet Focus ! 0	Preparing To Focus 1	Approaches Focus 3	Meets Focus 9	Masters Focus 10
<p><i>The Board does not meet focus if any of the following conditions are true:</i></p> <p>The Board has not arranged for any Board Member-led community engagement activities during the previous 12 month period beyond public comments during regularly scheduled Board meetings and/or statutorily required hearings.</p> <p>The Board has not publicly communicated the Board-adopted student outcome goals.</p>	<p><i>The Board is preparing to focus if all of the following conditions are true:</i></p> <p>The Board has a two-way communication system in place where Board Members, at least once per year, listen for and discuss the vision and values of their students.</p> <p>The Board has a two-way communication system in place where Board Members, at least once per year, listen for and discuss the vision and values of their families, staff, and community members.</p>	<p>And...</p> <p>Board Members have hosted a community meeting to discuss progress toward student outcome goals at each feeder pattern with low performing campuses during the previous 12 month period. [Meetings to accomplish this objective do not have to be counted as part of the total of Board-authorized public meetings or minutes.]</p> <p>The Board has provided time during regularly scheduled Board-authorized public meetings to recognize the accomplishments of its students and staff regarding progress on student outcome goals.</p>	<p>And...</p> <p>The Board has hosted and the Board Members have led or co-led at least one training on Lone Star Governance for its community during the previous 6 month period. [Meetings to accomplish this objective do not have to be counted as part of the total of Board-authorized public meetings or minutes.]</p> <p>The Board has displayed and keeps updated the status and targets of all student outcome goals, and GPMs permanently and publicly in the room in which the Board most frequently holds regularly scheduled Board meetings.</p>	<p>And...</p> <p>Board Members included students in at least one of the Lone Star Governance trainings during the previous 12 month period.</p> <p>Prior to being seated, all newly selected Board Members received training on Lone Star Governance from fellow Board Members on their Board or from a TEA-certified Lone Star Governance Coach.</p>



TEXAS FRAMEWORK: UNITY

Unity: The Board works collaboratively with the Superintendent to lead toward the vision and student outcome goals

Does Not Meet Focus 	0	Preparing To Focus 	1	Approaches Focus 	3	Meets Focus 	9	Masters Focus 	10
<i>The Board does not meet focus if any of the following conditions are true:</i>		<i>The Board is preparing to focus if all of the following conditions are true:</i>		And...		And...		And...	
<p>The Board has not adopted policies that establish Board operating procedures.</p> <p>The Board was not able to achieve a quorum for at least two Board-authorized public meetings during the previous 3 month period.</p> <p>A Board Member voted on an item for which they had a conflict of interest, as defined by law, during the previous 3 month period.</p> <p>Board Members serve on committees formed by the Superintendent or staff.</p> <p>The Board has not voted to approve any Quarterly Progress Trackers.</p>		<p>Once annually, the Board affirms that is has reviewed all policies governing Board operating procedures.</p> <p>The Board has a policy that contains a template Ethics & Conflicts of Interest Statement and all Board Members have signed the statement during the previous 12 month period.</p> <p>All Members understand that if the Board has committees, their role is only to advise the Board, not to advise the staff.</p> <p>All Members understand that a Board officers' role is to advise the Board, not to advise the staff.</p> <p>The Board is self-evaluating each quarter in pursuit of the continuous improvement timeline.</p>		<p>Attendance for all Board Members at Board-authorized public meetings was over 70% during the previous 3 month period.</p> <p>The Board was able to achieve a quorum at all Board-authorized public meetings during the previous 12 month period.</p> <p>The Board has set the expectation that information provided by the Superintendent to one Board Member is provided to all Board Members.</p> <p>The Board completed the most recent Quarterly Progress Tracker and voted to approve it.</p>		<p>Attendance for all Board Members at Board-authorized public meetings was equal to or greater than 80% during the previous 3 month period.</p> <p>All Board Members have completed all statutorily required trainings.</p> <p>The Board completed the most recent Quarterly Progress Tracker and a super majority of the Board voted to approve it.</p> <p>All Board Members agree that they are responsible for the outcomes of all students, not just students in their region of the school system.</p>		<p>The Board received a certificate of completion (all Board Members and the Superintendent attended the entirety of both days together) from TEA for the Lone Star Governance workshop.</p> <p>Each quarter, the Board unanimously agreed that all Board Members adhered to all policies governing Board operating procedures during the previous 3 month period.</p> <p>The Board completed the most recent Quarterly Progress Tracker and the Board unanimously voted to approve it.</p> <p>All Board Members agree that none of the Board Members have given operational advice or instructions to staff members.</p>	

Board of Trustees Continuing Education Hours January 1, 2017 – August 25, 2017

	Tier I	Tier II	Tier III
	+Local District Orientation / +Orientation to the Texas Education Code/ ^Update to the Texas Education Code	Team-building Session must include a review of the roles, rights, and responsibilities of the local board as outlined in the Framework for Governance Leadership and an assessment of continuing education needs of the board-superintendent team	Additional Continuing Education, based on assessed needs
President Pat Atkins	0	5	3
Vice President Allen Sykes	0	5	3
Secretary Norman Manning	0	5	3
Cary DuPuy	0	4.25	3
Stephanie Korteweg	0	5	14.5
Larry Perez	0	4.25	3
Angela Tekell	5.5	5	3

+ First Year Board Member

^ After a legislative session

Note: Board Members attended Lone Star Governance Training in November and December 2016 for a total of 23.5 training hours. 8 hours under Tier II and 15.5 hours under Tier III.

Board Time Use Tracker
(LSG Framework Accountability 1)

Meeting Date	% Time Spent on S Outcome Goals
03-16-17	30%
03-23-17	19%
04-20-17	56%
04-27-17	43%
05-11-17	0%
05-18-17	31%
05-25-17	3%
06-15-17	3%
06-22-17	23%
07-20-17	7%
08-24-17	68%
08-31-17	
09-21-17	
09-28-17	
10-19-17	
10-26-17	
11-16-17	

Does Not Meet Focus: Of total minutes spent in Board-authorized public meetings, fewer than **25 percent** are invested in progress monitoring of the Board's student outcome goals

Meets Focus: Of total minutes spent in Board-authorized public meetings, no fewer than **25 percent** are invested in progress monitoring of the Board's student outcome goals

Masters Focus: Of total minutes spent in Board-authorized public meetings, no fewer than **50 percent** are invested in progress monitoring of the Board's student outcome goals

Board Time Use Tracker - Identification Chart

Date of meeting: August 24, 2017

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision 1	Student Outcome Goal Setting			
Vision 2	Student Outcome Goal Monitoring	42	68%	Goal Progress Measure 2.1; Advanced Placement Exam Results
Vision 3	Constraints Setting			
Vision 4	Constraints Monitoring			
Accountability 1	Superintendent Evaluation			
Accountability 2	Board Self-Evaluation			
Structure	Voting	10	16%	Consent items, any "approve" item, SPARK update, ISMS gym
Advocacy 1	Community engagement			Audience for guests, Public hearings, Prosper Waco rtps, Baylor updates, Announcements, Hunger Initiative
Advocacy 2	Student/Family Engagement			Pledge of Allegiance, Special Recognition
Advocacy 3	Community Training			
Other	Other	10	16%	Board Cmt Rpts, Demographer study, financial reports, employee survey, ISMS pavilion, "discussed" items, Board Mtg Calendar
Total Vision-focused Minutes		42	68%	
Total Minutes		62		

From: "Crabill, A.J." <[mailto:A.J.Crabill@tea.texas.gov]A.J.Crabill@tea.texas.gov>

Subject: Re: Time tracker

If the workshop is to provide background on a specific board item, I'd associate it with **voting**. If it's to inform/educate about a broader area, I would use **other**. If it is to set goals/GPMs I'd associate it with **goal setting** and so forth.

In short: it can go whichever way the content of the session determines. But if the session is to add context for a specific board item that's up for a vote, I'd count it as an extension of voting.

Time Tracker: does not include closed session.

Waco Independent School District

Board of Trustees Board Meeting Agenda Item

Date: August 31, 2017

Contact Person: Sheila Whitehead

RE: Update on Family Fest 2017

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Background Information:

Sheila Whitehead, Coordinator for Compensatory Education Services, will give the Board an update on 2017 Family Fest.

Fiscal Implications:

None

Administrative Recommendation(s):

For report only.

Family Fest 2017

Family Fest is an annual event sponsored by Waco ISD and is in its sixth year. It is held at both Waco and University High school campuses on the second Saturday in August. Family Fest uses Title I District Parent Involvement resources to engage families. The goals for this back to school event focus on:

- building relationships with our families and encouraging parent involvement,
- providing information and education on school and community resources,
- offering health screenings and immunizations,
- engaging families in fun learning activities, and
- preparing students for the new school year.

Family Fest includes all schools and all grade levels. It gives parents the opportunity to meet the Principal or Assistant Principal of their child's school before the new school year begins. It is an opportunity to let parents know how important they are in the education of their children and invite them to take an active role in the lives of their students.

Family Fest Attendance

Campus	2015	2016	2017
University	359	465	459
Waco High	439	523	545

189 families attended Family Fest this year at Waco High with 179 attending at University High. Students in these families are represented by the following breakdown by campus attendance:

Campus	WHS	UHS
Alta Vista	0	48
Bell's Hill	0	51
Brook Avenue	17	2
Cedar Ridge	29	1
Crestview	39	7
Dean Highland	48	2
Hillcrest PDS	14	5
J.H. Hines	34	0
Kendrick	0	48
Lake Air Montessori	42	16
Mountainview	11	0
Parkdale	28	2
Provident Heights	26	2
South Waco	0	28
West Avenue	18	0
Cesar Chavez Middle	0	68
Carver Middle School	30	1
Tennyson Middle	61	8

Indian Spring Middle	40	3
University High	0	160
Waco High	106	0
G L Wiley Opp Center	0	1
Brazos High	2	1
Challenge	0	1
WISD Students Attending	545	459

The exhibitors at Family Fest come from as close as around the corner to as far away as Austin! Exhibitors are contacted beginning in the spring and the CES department and Family Fest planning committee makes every attempt to reach out to and accommodate any organization that has goods or services that would be beneficial to Waco ISD students and parents.

The following exhibitors participated in this year's Family Fest event:

WHS	UHS
Advanced Academics	Advanced Academics393.17
Atlas Academy (w/Tennyson)	Alta Vista
AVID	Animal Birth Control Clinic
Baylor Scott & White Hillcrest - Mature Driver Program	AVID
Baylor Scott & White Pediatric Clinic	Baylor Scott & White Hillcrest - Mature Driver Program
BBVA Compass Bank	Baylor Scott & White Pediatric Clinic
Blue Cross/Blue Shield of Texas	BBVA Compass Bank
Boy Scouts of America	Bell's Hill
Brazos High	Blue Cross/Blue Shield of Texas
Brook Ave	Boy Scouts of America
Carter Blood Care	Cesar Chavez Middle School
Cedar Ridge	Child Nutrition Services
Child Nutrition Services	Early Childhood Education
Crestview	English Language Learners
Dean Highland	Family Health Center (Dental Screening)
Early Childhood Education	Family Health Center (Medical)
Elite Therapy Center	Fine Arts
Elysian Fitness	Fusion Dental
English Language Learners	H. E. B. Pharmacy (BP, Blood Sugar testing)
ExpressER	Hillcrest PDS
Family Abuse Center	Kendrick
Family Health Center (Dental Screening)	Lake Air Montessori Magnet
Family Health Center (Medical)	La Puerta
Fine Arts	Mayborn Museum
Fusion Dental	M C Art Supplies
G W Carver Middle School	Medico MD
H. E. B. Pharmacy (BP, blood sugar & A1c screening)	NAACP
Hillcrest PDS	NAMI
Indian Spring Middle School	Parent Involvement
J. H. Hines	Planned Parenthood
Kiwanis Key Club	Providence Rehab

Lake Air Montessori Magnet	Registration for School
La Puerta	SAM'S Club
Lion Hub - Waco High	Smile Doctors
Mayborn Museum	South Waco
M C Art Supplies	Special Education
MCC	STARRY
Medico MD	Stonewood Dental
Mountainview	Texas Health Steps
NAACP	Texas Workforce Solutions
NAMI	United Health Care
Parkdale	University Center at MCC
Planned Parenthood	University High
Project Link	VOICE - CAP
Provident Heights	Waco Community Development Corporation
Registration for School	Waco Founder Lion's Club
Rosalinda's Insurance Agency	McLennan-Waco County Health District (Immunizations)
SAM'S Club	Wiley Opportunity Center
Smile Doctors	WISD PD
Special Education	WRS Group, Ltd.
STARRY	
Stonewood Dental	
Superior HealthPlan	
Tennyson Middle School -	
Texas A&M AgriLife Extension	
Texas Health Steps	
Texas Workforce Solutions	
VOICE - CAP	
Waco Community Development Corporation	
Waco Founders Lion's Club	
Waco High School PTA	
Waco - McLennan County Health District (Immunizations)	
West Avenue Elementary	
Wiley Opportunity Center	
WISD PD	
Waco Fire Dept	

Donated goods and services for the event this year included:

- DJs/entertainment at both campuses
- Bottled water for workers - Sam's Club
- Doughnuts for workers - Shipley's Doughnuts
- Coffee for workers – Starbucks
- Hotdogs for parents & students – Child Nutrition Services
- Drinks for parents & students – Bush's Chicken
- Gift cards provided by Sam's club. These cards are divided equally between the UHS and WHS campuses and are offered as door prizes to attendees throughout the event.

In addition to WISD staff who work extra duty to assist at the event, a number of volunteers assist. Volunteers stuff backpacks with school supplies and pass out the drinks with the snacks during the event. Volunteers typically include students from the high schools and adults from the community (including Waco Junior League members).

The cost of producing Family Fest varies each year, however, items purchased from year to year are similar. Below is a breakdown of expenses paid for with Title I Parent Involvement district level funds for the 6th Annual Waco ISD Family Fest.

Vendor	Amount	Description
Extra duty staff (WISD)	3003.15	Payroll (WISD staff assisting with event)
Action Rental	1,125.00	Table rental
Channing Bete	1,891.80	Parent Resources (pamphlets)
GoldStar Transit	433.32	Family transportation
Walmart	4,674.50	Backpacks & composition tablets
Office Depot	1,106.00	School supplies
Staples	594.36	School supplies
Warehouse	105.00	School supplies
Sign Lady	430.00	Bus signs (marketing –signs)
Amazon.com	393.17	Laminating film (marketing – signs)
Oriental Trading	53.94	Stampers for exhibitors
Staples	330.52	Poster supplies (marketing – signs)
Barnes & Noble	3,597.88	Books for teens
Treasure Bay Books	4,275.46	Books for children
Total expenditure:	\$22,014.10	

With a total of 1004 registered students attending this year, expenses averaged \$21.93 per student.