



**Waco Independent School District Board of Trustees Workshop**  
**Waco ISD Conference Center**  
**115 S 5<sup>th</sup> Street**  
**Waco, TX 76701**  
**Thursday, October 19, 2017**  
**Closed Session 6:00 p.m.**

**Call to Order:** President Pat Atkins called the meeting of the Waco Independent School District Board of Trustees to order at 6:05 p.m. He stated that a quorum of board members was present, and notice of the meeting had been posted.

**Board Members Present:** President Pat Atkins, Vice President Allen Sykes, Secretary Norman Manning, Cary DuPuy, Stephanie Korteweg, Larry Perez, and Angela Tekell

**Board Members Absent:** None

**III. CLOSED MEETING** - President Atkins called the closed meeting to order at 6:05 p.m. pursuant to the following sections of the Texas Government Code:

A. Texas Government Code Section

1. Discussion on duties and responsibilities of the Superintendent

**No action was taken during the closed meeting, President Atkins reconvened the meeting at 7:15 p.m.**

## **II. AUDIENCE FOR GUESTS**

- No one requested to speak.

**President Atkins inquired as to whether there were any objections to hearing item VI-I out of order. Hearing no objects President Atkins heard line item:**

### **VI-I Discussion and possible action on Improvement Plans**

#### **1. District Improvement Plan**

- Superintendent A. Marcus Nelson stated that the DIP is a living document which is edited weekly based on the district's data. The document includes data from the employee opinion survey, parental involvement survey, campus needs assessment, and the federal and state program guidelines.

#### **2. Campus Improvement Plans**

- Superintendent A. Marcus Nelson stated that the campus improvement plans are created with data uniquely tied to each campus and some plans include multiple year initiatives.

## **III. DISCUSSION AND UPDATE**

### **A. Presentation and discussion of Internal Audit Department 2016-2017 annual report**

- Elizabeth Cardwell, Internal Auditor, gave the Board of Trustees a brief overview of the Internal Audit Charter, the risk assessment, and audit plan and processes which the audit

committee reviews and approves. Superintendent Dr. A. Marcus Nelson clarified that in the future the Board of Trustees will have input on the audit plan before the final committee approval.

**B. Discussion and presentation on Lone Star Governance Continuous Improvement**

**1. Career and Technical Education (CTE) Goal Progress Measure 3.3**

- Donna McKethan, Director of Career & Technical Education, briefed the Board of Trustees on board goal three (increasing the percentage of graduates displaying career readiness by completing a WISD workforce preparation program from 65% to 80% by 2020), and progress measure three (increase the cumulative percentage of students completing an advanced CTE practicum course from 62% in 2015-2016 to 80% by 2020). Donna McKethan stated that goal progress measure 3.3 was met.

**2. Discussion and update on English Learners Program**

- Grace Benson, Executive Director of Curriculum – Elementary, briefed the Board of Trustees on the 2016-2017 Bilingual and English as a Second Language (ESL) programs report and evaluation. Grace Benson stated that 2,030 students were served by ESL services, 719 students were served by bilingual services, 47 Limited English Proficient (LEP) denials, and 165 students exited the program. The TELPAS composite score denotes the students overall level of English proficiency. The TELPAS elementary school level composite scores show increases in second, third, and fourth grades with a slight decrease in fifth grade. Middle school scores show an increase in sixth and eighth grades with a decline in seventh grade. The high school level scores show a decline in ninth and tenth grades and an increase in the eleventh and twelfth grades. There were more students tested in 2016-2017. STAAR reading results in the elementary level showed no change in third grade, a growth in fourth and fifth grades, an increase in fourth grade writing, and increases in sixth, seventh, and eighth grades. English I and II also showed increases. There was an increase in fourth grade in STAAR math and slight declines in third and fifth grades; there was an increase in sixth, seventh, and eighth grades and Algebra I. Grace Benson introduced content specialist Cathleen Rooney, Lynn Callentine, and Milissa Johnson.

**3. Updated Time Tracker Information**

- Superintendent A. Marcus Nelson, commended the Board of Trustees for their outstanding work as well as staff making presentations engaging.

**C. Reports and discussions on Board Member Committees**

- Mr. Norman Manning, district representative on the Texas Association of School Boards (TASB) Delegate Assembly, stated that each board member was given a copy of the resolutions that will be presented at the next Legislative session. President Atkins stated that Angela Tekell will replace Allen Sykes on the City Center Board.

**D. Presentation and discussion of monthly and quarterly financial reports for the period ending August 31, 2017**

- No discussion on the line item.

**E. Monthly financial reports for the period ending September 30, 2017**

- No discussion on the line item.

**IV. DISCUSSION AND POSSIBLE ACTION ON OCTOBER 26, 2017**

**A. Discussion and possible action to approve minutes**

**1. September 21, 2017, Special Meeting Minutes**

- President Atkins stated if anyone had any corrections to the minutes, to submit the

changes to Sandra Gonzales, Secretary to the Superintendent.

**B. Discussion and possible action to approve amendments to the 2017-2018 Budget**

- No discussion on the line item.

**C. Discussion and possible action to approve the bid award for network operations center renovations**

- No discussion on the line item.

**D. Discussion and possible action to approve the renewal of the bid for theater and fine arts supplies, equipment, repairs and services**

- No discussion on the line item.

**E. Discussion and possible action to approve a Memorandum of Understanding between the City of Waco Police and the Waco ISD Police Departments for the coordination of services**

- No discussion on the line item.

**F. Discussion and possible action to approve list of qualified brokers authorized to engage in Investment transactions with the District and local banks for the purchase of certificates of deposit**

- No discussion on the line item.

**G. Discussion and possible action to approve independent Sources of investment Officer Training**

- No discussion on the line item.

**H. Discussion and possible action to approve investment policy and strategies as codified under policy CDA (Local) - Other Revenues: Investments**

**I. Discussion and possible action on Improvement Plans**

- Line item heard out of order.
  - 1. District Improvement Plan**
  - 2. Campus Improvement Plans**

**J. Discussion and possible action to approve additional teacher appraisers to the 2017-2018 Texas Teacher Evaluation and Support System (T-TESS) appraiser list**

- Line item heard out of order.

**K. Discussion and possible action to approve an interlocal cooperation agreement between McLennan County, Waco ISD, and the City of Waco pursuant to Chapter 791 of the Texas Government Code and to provide for and support that certain voter-approved Venue Project for land in and near the Heart of Texas Fair complex**

- Line item pulled from the agenda.

**V. ADJOURNMENT**

- The meeting adjourned at 8:15 p.m.