

**WACO INDEPENDENT SCHOOL DISTRICT**  
**REGULAR MEETING**  
**WISD Conference Center**  
**115 S 5<sup>th</sup> Street**  
**Waco, Texas 76701**

**Thursday, October 26, 2017**  
**Closed Session 6:00 P. M.**  
**Open Meeting 7:00 P. M.**

**AGENDA**

- I. CALL TO ORDER
- II. ESTABLISHMENT OF QUORUM
- III. CLOSED MEETING
  - A. Texas Government Code Section
    - 1. 551.071 Consultation with Attorney
    - 2. 551.072 Real Estate Matters
    - 3. 551.074 Personnel Matters
      - a. Discussion on duties and responsibilities of the Superintendent
- IV. OPEN MEETING
- V. MOMENT OF SILENCE
- VI. PLEDGE OF ALLEGIANCE
- VII. SPECIAL RECOGNITION
- VIII. AUDIENCE FOR GUESTS
- IX. CONSENT AGENDA
  - A. Discussion and possible action to approve minutes
    - 1. September 21, 2017, Special Meeting Minutes 3
  - B. Discussion and possible action to approve amendments to the 2017-2018 budget 6
  - C. Discussion and possible action to approve the bid award for network operation 11  
center renovations
  - D. Discussion and possible action to approve the renewal of the bid for theater and 17  
fine arts supplies, equipment, repairs and services
  - E. Discussion and possible action to approve a Memorandum of Understanding 20  
between the City of Waco Police and the Waco ISD Police Departments for the  
coordination of services
  - F. Discussion and possible action to approve list of qualified brokers authorized to 24  
engage in Investment Transactions with the District and local banks for the  
purchase of certificates of deposit

G. Discussion and possible action to approve independent Sources of Investment Officer Training	26
H. Discussion and possible action to approve investment policy and strategies as codified under Policy CDA (Local) - Other Revenues: Investments	27
I. Discussion and possible action to approve Improvement Plans	
1. 2017-2018 District Improvement Plan	32
2. 2017-2018 Campus Improvement Plans	33
J. Discussion and possible action on Lone Star Governance Continuous Improvement: Career and Technical Education (CTE) Goal Progress Measure 3.3; Board Time Tracker	34
K. Discussion and possible action to approve gifts and grants to Waco ISD	38
L. Discussion and possible action to approve an interlocal cooperation agreement between McLennan County, Waco ISD, and the City of Waco pursuant to Chapter 791 of the Texas Government Code and to provide for and support that certain voter-approved Venue Project for land in and near the Heart of Texas Fair complex	44
X. REPORTS AND DISCUSSION	
A. Report on 2017 delinquent tax collections	55
B. Discussion and update on Continuous Improvement Governance Work: Goal Progress Measure 1.1, 1.2, and 1.3	76
XI. ANNOUNCEMENTS	
XII. ADJOURNMENT	

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If, during the course of the meeting, the Board may lawfully conduct a closed meeting as to all or part of any item on the agenda, then, if the Board chooses to conduct a closed meeting on such agenda item, it shall do so in accordance with applicable law, including the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). The Board shall not conduct a closed meeting unless a quorum of the Board first convenes in an open meeting for which proper notice has been given. Before any closed meeting is conducted, the presiding officer will publicly identify the section or sections of the Open Meetings Act or other applicable law authorizing the closed meeting. All final votes, actions, or decisions regarding any matter deliberated in a closed meeting shall only be taken in open meeting for which proper notice has been given. [See BEC(LEGAL).]

The notice for this meeting was posted in compliance with the Texas Open Meetings Act on

          , **before**                                   .

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For the Board of Trustees



**Waco Independent School District Board of Trustees Special Meeting**  
**Waco ISD Conference Center**  
**115 S 5<sup>th</sup> Street**  
**Waco, TX, 76701**  
**Thursday, September 21, 2017**  
**Closed Session: 6:00 p.m.**

**Call to Order:** President Atkins called the meeting of the Waco Independent School District Board of Trustees to order at 6:00 p.m. He stated that a quorum of the board members was present, and that notice of the meeting had been posted.

**Board Members Present:** President Pat Atkins, Vice President Allen Sykes, Secretary Norman Manning, Cary DuPuy, Stephanie Korteweg, Larry Perez, and Angela Tekell

**Board Members Absent:** None

**III. CLOSED SESSION** – President Atkins called the closed meeting to order at 7:30 p.m. pursuant to the following sections of the Texas Government Code:

**A. Texas Government Code Section**

**1. 551.074 Personnel Matters**

**a. Discussion on duties and responsibilities of the Superintendent**

No action was taken during the closed meeting. President Atkins reconvened the meeting at 7:30 p.m.

**IV. AUDIENCE FOR GUESTS**

- No one requested to speak.

**V. DISCUSSION AND UPDATE**

**A. Presentation and discussion on AVID (Advancement Via Individual Determination)**

- Robin Wilson, AVID Coordinator, gave the Board a brief overview on how AVID helps prepare students to be successful when enrolled in dual credit classes.

**B. Report on fees paid to purchasing cooperatives for the 2016-2017 fiscal year**

- No discussion on the line item.

**C. Report on Purchases Over \$25,000**

- No discussion on the line item.

**D. Discussion and update on Lone Star Governance**

**1. Time Tracker**

**2. Dual Credit Summer update**

**3. End of year student certifications**

- Dr. Scott McClanahan, Interim Executive Director of Secondary Curriculum and Instruction, stated that 134 students completed 203 summer classes at McLennan Community College, currently two students were expected to graduate high school in 2018 and simultaneously receive an associate degree from McLennan Community College. At a future board meeting Dr. McClanahan will give the Board an update on systems used to help students be successful at the college level. Donna McKethan,

Director of Career Technical Education (CTE), stated that there were 117 students who received a certified nursing certificate, and Greater Waco Advanced Health Care Academy has become a testing site. After a brief discussion, Mrs. McKethan would inform the Board of the different certifications Waco ISD offered.

**E. Board Member Committees**

**VI. DISCUSSION AND POSSIBLE ACTION ON SEPTEMBER 21, 2017**

**A. Discussion and possible action to approve a backup submitter for access to Texas Education Agency (TEA) secure applications**

- After a brief discussion Norman Manning moved, Cary DuPuy seconded, to approve Sheryl Davis, CFO, as the primary backup submitter designee for Texas Education Agency (TEA) secure environment applications. Motion passed 7-0.

**B. Discussion and possible action to approve an interlocal agreement with the City of Waco for the Waco Independent School District channel**

- After a brief discussion Stephanie Korteweg moved, Norman Manning seconded, to approve the interlocal cooperative agreement between Waco ISD and the City of Waco for the Waco ISD district channel. Motion passed 7-0.

**C. Discussion and possible action on hiring of employees related to current administrators**

- The line item was pulled from the agenda, no action was taken.

**D. Discussion and possible action on Texas Association of School Boards Delegate**

- After a brief discussion Cary DuPuy moved, Angela Tekell seconded, to retain Mr. Norman Manning as the delegate and Mr. Pat Atkins as the alternate for the annual TASB Delegate Assembly. Motion passed 7-0.

**VII. DISCUSSION AND POSSIBLE ACTION FOR THE CONSENT AGENDA ON SEPTEMBER 28, 2017**

**A. Discussion and possible action to approve minutes.**

- 1. July 20, 2017, Special Board Meeting Minutes**
- 2. July 27, 2017, Regular Board Meeting Minutes**
- 3. August 3, 2017, Special Board Meeting Minutes**
- 4. August 24, 2017, Board Workshop Minutes**
- 5. August 31, 2017, Regular Board Meeting Minutes**

- There was no discussion on the line item.

**B. Discussion and possible action to approve amendments to the 2017-2018 budget**

- The Board inquired on amendment #004. Sheryl Davis, CFO, stated that the projects were funded in 2016-17 and the funds had been committed to the projects.

**C. Discussion and possible action to nominate candidates for McLennan County Appraisal District Board of Directors**

- Board of Trustee Allen Sykes stated that every two years the taxing entities in McLennan County elect directors for the McLennan County Appraisal District Board. Each entity is entitled to nominate one candidate for each of the five positions to be filled. Mr. Sykes stated that he would be willing to continue to serve on the Board unless someone else requested to serve. After a brief discussion the Board agreed to submit by resolution the nomination of two candidates Allen Sykes and Mildred Watkins. The Board will take action on the resolution on September 28, 2017.

**D. Discussion and possible action to approve Targeted Improvement Plans for Improvement Required (IR) campuses**

- The Board inquired about several items on the Targeted Improvement Plans. Karmen Logan, Principal of Alta Vista, stated that staff at her campus meet with each grade level at both horizontal and vertical alignments, and interventions were targeted per student; Jacob Donnell, Principal of Crestview Elementary stated his campus uses the spiraling method to reteach; Julie Sapaugh, Principal of J. H. Hines, stated that her campus articulates learning; Alonzo McAdoo, Principal of Carver Middle School, stated that he offers instructional enrichment after school and on Saturdays.

**E. Discussion and possible action to approve a Memorandum of Understanding between Waco ISD and the Health and Human Services Commission for a Foster Grandparent Program at Indian Spring Middle School**

- No discussion on the line item.

**F. Discussion and possible action to approve an Interlocal Agreement between Waco ISD and the Klaras Center for Families-Heart of Texas Region MHMR for Brook Avenue Elementary and G. W. Carver Middle, and Waco High Schools**

- Dr. Robin McDurham, Assistant Superintendent of Student Services and Family Engagement, stated that the program would be a zero-cost to the District.

**VIII. ADJOURNMENT**

- The meeting adjourned at 9:06 p.m.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 19/26, 2017

**Contact Person:** David Cartwright

**RE: Discussion and possible action to approve amendments to the 2017-18 budget**

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**Background Information:**

The Texas Education Agency has established additional requirements for school district budget preparation. As part of these requirements, a school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Attached are copies of the proposed amendments to the Official Budget identifying details of the requests. The following summarizes the effect of these amendments by functional category.

**Summary:**

***Amendment #006: Food Service Fund***

This amendment will amend funds in from unassigned food service fund balance to cover costs for the new demonstration kitchen as well as serving line equipment at West Avenue Elementary School.

		<u>TEA Code Function Description</u>
Source of Funds:	\$350,531.00	Fund Balance
Use of Funds:	\$350,531.00	Food Service expenditure function
Fund Balance Effect	<b>Decrease</b>	

***Amendment #007: Regional Day School Program for the Deaf***

This amendment will reallocate budgeted funds for instructional leadership payroll benefits to extracurricular other professional services. The adjustment is required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

		<u>TEA Code Function Description</u>
Source of Funds:	\$5,517.00	Instructional Leadership expenditure function
Use of Funds:	\$5,517.00	Extracurricular expenditure function
Fund Balance Effect:	<b>None</b>	

***Amendment #008: General Fund – Districtwide***

This amendment will reallocate budgeted funds for payments to Tax Increment Fund for miscellaneous costs to other intergovernmental charges for Central Appraisal District services and general administration for property tax collection. The adjustment is required to appropriately reclassify the budget to the proper expenditure codes per TEA accounting guidelines.

Source of Funds:	\$140,000.00	<u>TEA Code Function Description</u> Payments to Tax Increment Fund expenditure function
Use of Funds:	\$140,000.00	Other Intergovernmental Charges and General Administration expenditure functions
Fund Balance Effect:	<b>None</b>	

**Fiscal Implications:**

Amendment #006 decreases fund balance of the Food Service Fund by \$350,531.00.  
The remaining amendments have no effect on fund balance.

**Administrative Recommendation(s):**

The administration recommends that the Board of Trustees approve the budget amendments, as presented.

**AMENDMENT # 006**

**DATE:** 10/2/2017

88

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David Cartwright  
BUDGET COORDINATOR

  
CHIEF FINANCIAL OFFICER

BATCH: JV/BCN: DATE:



## AMENDMENT # 007

DATE: 10/4/2017

0.00

**CHIEF FINANCIAL OFFICER**

Revised 01/2014


**AMENDMENT # 008**

**DATE:** 10/6/2017

10

Amend funds from Payments to Tax Increment Fund to cover Central Appraisal District and tax collection fees.

  
BUDGET COORDINATOR

  
CHIEF FINANCIAL OFFICER

**YOU CANNOT REDUCE A BUDGET BY MORE THAN THE CURRENT ACCOUNT BALANCE AMOUNT.**

BATCH: JV/BCN: DATE:

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date: October 19/26, 2017 Contact Person: S. Trotts/R. Gomez**

**RE: Discussion and possible action to approve the bid award for the network operations center renovations**

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**Background Information:**

Competitive Sealed Proposals, CSP # 17-1085, have been issued and opened for the purpose of soliciting a qualified contractor to perform renovations to the existing space within the current Technology Department as well as renovate the remaining 1800 sq. ft. which will house the District's new network operations center.

We received three (3) proposals for these services. After the Facilities and Maintenance department evaluated the proposals, it was determined that Flores Roofing & Construction, LLC offered the best value to the District and as such be recommended for this bid award.

This project was originally scheduled to be awarded in August but was pulled from the agenda so that the newly hired Chief Technology Officer and Assistant Superintendent of Operations could review the plans and bid specifications. As a result of the two-month extension, Flores Roofing and Construction has increased their pricing by 7 percent or \$30,908.75. Had the original points for pricing utilized the increased bid amount, it would have changed the points awarded to the other bidders and may have impacted the original evaluations. However, with the increase, Flores Roofing and Construction remains low bidder and staff is confident in recommending the contractor for award.

A Bid Tabulation and Evaluation Scoresheets are attached for your review.

**Fiscal Implications:**

The total cost of this project is \$ 471,033.75 and will come from funds committed by the Board of Trustees for this project.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve Flores Roofing & Construction, LLC as the awarded contractor for the network operation center renovations project, as presented.

CSP 17-1085  
Network Operation Center Renovations  
Pricing Worksheet

VENDORS	Barsh Company	Flores Roofing & Construction	HCS, Inc. Commercial General Contractor
Status:	SBE		SBE
Base Bid	\$ 519,300.00	\$ 440,125.00	\$ 554,000.00
Scoresheet points will be distributed based on total price			
Flores = \$440,125 = 35 points			
Barsh = \$440,125/\$519,300=84.75%*35=29.66 points			
HCS = \$440,125/\$554,000=79.445%*35=27.81 points			

**Please Note:** Due to the two (2) month extension in awarding this bid, and in light of the weather circumstances in Texas and Florida, which caused shortage of building materials, Flores Roofing and Construction has increased their price by 7%, bringing their total base price to \$ 471,033.75.

Combined Evaluation Scoresheet  
CSP 17-1088  
Network Operations Center  
Renovations

CC

Evaluator's Name	Barsh	Flores	HCS, Inc.
Raul Gomez	86.00	87.00	85.81
Mike Tyra	75.66	76.00	75.81
Alexander Villanueva	84.66	85.00	83.81
<b>Total # of Points</b>	246.32	248.00	245.43
<b>Average Score</b>	82.11	82.67	81.81
<b>Rank</b>	2	1	3

CSP # 17-1085  
Network Operation Center Renovations - Evaluation  
Scoresheet

CRITERIA:	Max Score	Barsh	Flores	HCS, Inc.
Price <i>(low proposer receives maximum points; remaining vendors receive a percentage of the maximum based on ratio to low bid )</i>	35	29.66	35.00	27.81
Financial Capacity in Relation to Size and Scope of Project	5	4.00	0.00	5.00
<b>Experience and Reputation</b>				
▶ Experience doing business with Waco ISD	3	2.00	0.00	2.00
▶ Experience doing this type of work	20	16.00	19.00	16.00
▶ Experience doing business with other school districts	3	3.00	0.00	3.00
<b>Quality of Goods or Services</b>				
▶ Based on external references	20	18.00	19.00	18.00
<b>Safety Record</b>	3	3.00	3.00	3.00
<b>Adequacy of Staffing</b>	5	5.00	5.00	5.00
<b>Other Relevant Factors Specifically Listed in the Request for Bids, Proposals, or Qualifications ( list, if applicable)</b>				
▶ Provide requested number of copies of response	2	2.00	2.00	2.00
▶ Attendance at Pre-Bid Meeting	4	4.00	4.00	4.00
<b>Total</b>	<b>100</b>	<b>86.66</b>	<b>87.00</b>	<b>85.81</b>
<b>* Points were distributed base on the base bid</b>				
** Flores did not turn in financial statement, therefore did not receive points				
R.Rolando Gomez				
<b>Evaluator:</b>				

CSP # 17-1085  
Network Operation Center Renovations - Evaluation  
Scoresheet

CRITERIA:	Max Score	Barsh	Flores	HCS, Inc.
Price (low proposer receives maximum points; remaining vendors receive a percentage of the maximum based on ratio to low bid )	35	29.66	35.00	27.81
Financial Capacity in Relation to Size and Scope of Project	5	4.00	0.00	5.00
<b>Experience and Reputation</b>				
▶ Experience doing business with Waco ISD	3	3.00	0.00	3.00
▶ Experience doing this type of work	20	11.00	11.00	10.00
▶ Experience doing business with other school districts	3	3.00	0.00	3.00
<b>Quality of Goods or Services</b>				
▶ Based on external references	20	12.00	18.00	14.00
<b>Safety Record</b>	3	3.00	3.00	3.00
<b>Adequacy of Staffing</b>	5	4.00	3.00	4.00
<b>Other Relevant Factors Specifically Listed in the Request for Bids, Proposals, or Qualifications ( list, if applicable)</b>				
▶ Provide requested number of copies of response	2	2.00	2.00	2.00
▶ Attendance at Pre-Bid Meeting	4	4.00	4.00	4.00
<b>Total</b>	<b>100</b>	<b>75.66</b>	<b>76.00</b>	<b>75.81</b>
<b>* Points were distributed base on the base bid</b>				
** Flores did not turn in financial statement, therefore did not receive points				
<b>Evaluator: Mike Tyra 8/8/17</b>				



## Network Operation Center Renovations - Evaluation Scoresheet

CRITERIA:	Max Score	Barsh	Flores	HCS, Inc.
<b>Price</b> ( <i>low proposer receives maximum points; remaining vendors receive a percentage of the maximum based on ratio to low bid</i> )	35	29.66	35.00	27.81
<b>Financial Capacity in Relation to Size and Scope of Project</b>	5	4.00	0.00	5.00
<b>Experience and Reputation</b>				
► Experience doing business with Waco ISD	3	3.00	0.00	3.00
► Experience doing this type of work	20	17.00	19.00	17.00
► Experience doing business with other school districts	3	3.00	0.00	3.00
<b>Quality of Goods or Services</b>				
► Based on external references	20	14.00	19.00	14.00
<b>Safety Record</b>	3	3.00	3.00	3.00
<b>Adequacy of Staffing</b>	5	5.00	3.00	5.00
<b>Other Relevant Factors Specifically Listed in the Request for Bids, Proposals, or Qualifications ( list, if applicable)</b>				
► Provide requested number of copies of response	2	2.00	2.00	2.00
► Attendance at Pre-Bid Meeting	4	4.00	4.00	4.00
<b>Total</b>	<b>100</b>	<b>84.66</b>	<b>85.00</b>	<b>83.81</b>
<b>* Points were distributed base on the base bid</b>				
<b>** Flores did not turn in financial statement, therefore did not receive points</b>				
<b>Evaluator: Alexander Villanueva</b>				



**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 19/26, 2017

**Contact Person:** S. Trotts/L. Carpenter

**RE: Discussion and possible action to approve the renewal of the bid for theatre and fine arts supplies, equipment, repairs and services**

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**Background Information:**

Request for Proposal, RFP # 16-1063, had been previously been opened and awarded for the purpose of creating a list of approved vendors from which the Fine Arts Department can purchase supplies, equipment, repairs and services on an as needed basis. We received seventy-one responses to this bid. The list of vendors is attached for your review. All valid responses were accepted, therefore, no evaluation score sheets are attached.

This bid will expire October 31, 2018, with two (2) additional one (1) year renewal periods. The District reserves the right to issue supplemental bids at the end of each renewal period, if additional vendors are needed. The current list of vendors has been sufficient this past year; therefore, a supplemental bid was not issued.

**Fiscal Implications:**

The cost of these supplies will be charged to the appropriate campus/department budget.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the renewal of vendors on the theatre and fine arts supplies, equipment, repairs and services bid, as presented.

16-1063  
Theatre and Fine Arts Supplies,  
Equipment, Repairs and Services

Participant Name	Address	City	State	Zip
A V Pro, Inc.	315 North I-35E	DeSoto	TX	75115
Asel Art Supply	2701 Cedar Springs	Dallas	TX	75201
Award Specialty	431 Lake Air	Waco	TX	76710
Azbell Electronics	1813 Speight Avenue	Waco	TX	76706
B & H foto & Electronics Corp	420 Ninth Avenue	New York	NY	10001
Barbizon Light of Texas	2225 W. Beltline Rd Suite 309	Carrollton	TX	75006
Batteries Plus Bulbs	4300 W. Waco Drive	Waco	TX	76710
Batts Audio, Video & Lighting	4101 S. State Hwy 91	Denison	TX	75020
Blackerby Violin	1111 Anderson Lane	Austin	TX	78757
BMI Supply	571 Queensbury Avenue	Queensbury	NY	12804
Brazos Media Technologies	3617 Franklin Avenue	Waco	TX	76710
Carolyn Nussbaun Music Co	625 Digital Drive Ste 300	Plano	TX	75075
Costumes by Dusty Inc.	324 Exchange Dr	Arlington	TX	76011
Eldridge Plays & Musicals	PO Box 4904	Lancaster	PA	17604
Fred J. Miller	8765 Washington Church Rd	Miamisburg	OH	45342
Golden D'or Fabrics	10795 Harry Hines	Dallas	TX	75220
Hillje Music Center	3703 Colony Dr.	San Antonio	TX	78230
INTERACTIVE EDUCATIONAL VIDEO, LLC	PO Box 4582	Chesterfield	MO	63006
Interstate Music	13819 W. National Avenue	New Berlin	WI	53151
J.W. Pepper & Son, Inc.	7459 Airport Freeway	Richland Hills	TX	78118
Leapin' Leotards Ltd	5320 Gulfon Suite 1	Houston	TX	77081
Lisle Violin Shop	4510 Burke Rd	Pasadena	TX	77504
Lone Star Percussion	10611 Control Place	Dallas	TX	75238
Luck's Music Library	32300 Edward	Madison Heights	MI	48071
Lula-Bells, LLC	175 Enterprise Pkwy	Boerne	TX	78006
M & D Music	PO Box 341	China Spring	TX	76633
Master Audio Visual, Inc.	2135 Gilmer Rd	Longview	TX	75604
McCormick's	PO Box 577	Arlington Heights	IL	60006
Music & Arts Center	4949 Sharp St. Ste 104	Dallas	TX	75247
MUSIC IN MOTION	1601 E PLANO PKWY #100	PLANO	TX	75074
National Educational Music Ctr	1181 Route 22 East	Mountainside	NJ	07092
National Stage Equipment Company	P.O. Box 429	Lorena	TX	76655
Norcostco, Inc	1231 Wycliff Avenue	Dallas	TX	75207
Nye & Associates	PO Box 23610	Waco	TX	76702
Pender's Music Company	314 S ELM ST	DENTON	TX	76201
Performing Arts Supply	6115 Milwee	Houston	TX	77092
Peripole, Inc	PO Box 12909	Salem	OR	97309
Plank Road Publishing	PO Box 26627	Wauwatosa	WI	53226
Playscript	7 Penn Plaza, Suite 904	New York	NY	10001
Praise Hymn Fashions	2427 Franklin Drive	Mesquite	TX	75150
Pro Sound Inc	8812 Grow Drive	Pensacola	FL	32514
QTI	300 S. Valley Mills Drive	Waco	TX	76710
RBC Music Co. Inc.	PO Box 29128	San Antonio	TX	78229

16-1063  
Theatre and Fine Arts Supplies,  
Equipment, Repairs and Services

Participant Name	Address	City	State	Zip
Rhythm Band Instruments, LLC	PO Box 126	Fort Worth	TX	76101
Romeo Music	136 Levee Place	Coppell	TX	75019
School Outfitters	3736 Regent Avenue	Cincinnati	OH	49212
Service Shade Shop	10104 Huebner Road	San Antonio	TX	78240
Stage Accents	234 Industrial Parkway	Northvale	NJ	07647
StageLight, Inc.	3355 W. 11th	Houston	TX	77008
StageRight Corporation	495 Pioneer Parkway	Clare	MI	48617
Steinway Piano Gallery	12980 Research Blvd.	Austin	TX	78734
Steve Weiss Music	2324 Wyandotte Road	Willow Grove	PA	19090
Suzuki Music	PO Box 710459	Santee	CA	92072
Sweetwater Music Education	5501 US Hwy 30 W	Fort Wayne	IN	46818
Sweetwater Sound Inc	5501 US Hwy 30 W	Fort Wayne	IN	46818
Techland Houston	2420 Center Street	Houston	TX	77007
Terra Nova Violins	6983 Blanco Rd	San Antonio	TX	
Texas Scenic Company, Inc.	P.O. Box 680008	San Antonio	TX	78268
The Costume Closet	500 Homeplace	Fairview	TX	75069
The MT Pit	352 S. 500 E.	Salt Lake City	UT	84102
The Tuba Exchange	2411 South Alston	Durham	NC	27713
Theatrefolk	PO Box 1064	Crystal Beach	ON	L0S 1B0
Tote Unlimited	1401 South Sylvania Ave.	Fort Worth	TX	76111
Troxell Communications	1527 West State Hwy 114	Grapevine	TX	76051
Unit Sets, LLC	6371 Safe Haven Ln	Brownwood	TX	76801
Univeral Melody Services -Brook Mays Music - H & H Music	8605 John W. Carpenter Frwy	Dallas	TX	75247
Varsity Spirit Fashions	6745 Lennox Center Ct. Ste 300	Memphis	TN	38115
Washington Music Center	11151 VEIRS MILL RD	WHEATON	MD	20902
Weldon, Williams & Lick, Inc.	P.O. Box 168	Fort Smith	AR	72901
Wenger Corporation	555 Park Drive	Owatonna	MN	55060
West Music Company	1212 5th St	Coralville	IA	52241

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 19/26, 2017

**Contact Person:** S. Trotts/ K. Boatman

**RE: Discussion and possible action to approve a Memorandum of Understanding between the City of Waco Police and the Waco ISD Police Departments for coordination of services**

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**Background Information:**

The Waco ISD's Police Department (WISDPD) desires to enter into an agreement with the Waco Police Department (WPD) in an effort to coordinate services between both departments. The following areas have been identified where assistance and collaboration can be beneficial to both departments:

- Calls or sightings of children out of school during school hours
- Traffic crashes and enforcement
- Incidents at bus stops or off campus involving WISD Students
- Citations
- Transporting prisoners
- Incidents at WISD facilities during school hours
- Incidents at WISD facilities after school hours
- Training opportunities beneficial to both departments

This memorandum of understanding will be review annually by both parties and will remain in force until such time as one or both parties terminate this agreement.

**Fiscal Implications:**

There is no cost associated with this agreement.

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the memorandum of understanding between the WISD Police Department and the Waco Police Department for coordination of services, as presented.

# **MEMORANDUM OF UNDERSTANDING**

## **WACO POLICE DEPARTMENT AND WACO ISD POLICE DEPARTMENT October, 2017**

### **I. OPERATIONS**

#### **Calls or sightings of children out of school during school hours**

WPD and WISDPD will work together in detaining the children and returning them to the proper campus. WISDPD will be the primary agency responding to this call for service. WPD may assist if needed. Responsibility for the call will be determined prior to the call being dispatched to WPD Officers. WPD Officers are to assume that if they receive a call concerning children out during school hours, there are no WISD Officers available to take the call.

#### **Traffic Crashes and Enforcement**

WISDPD will investigate all traffic crashes, which occur on WISD property between the hours of 7 a.m. to 5 p.m. on normal scheduled school days and during special events. WISDPD will investigate crashes on school property after 5 p.m. and on other than normal school days if a WISD officer is on the scene and not otherwise occupied with security functions. WPD will investigate all other crashes according to state law; this includes FSI and FSRA. WPD will provide crime scene or crash scene assistance as needed. WPD Officers will investigate crashes adjacent to WISD property during school hours. WISDPD will be made aware of traffic crashes involving buses transporting WISD students. In most cases, WISDPD can assist WPD Officers in the care of the students and in identifying students, arranging alternative transportation, notification of parents, etc. If a non-reportable bus crash or WISD fleet vehicle crash occurs during normal WISD hours, a WISDPD will conduct the investigation and make a report.

#### **Incidents at bus stops or off campus involving WISD students**

WPD will respond to calls concerning students at bus stops and other locations involving WISD students. WISDPD will be made aware of the call and, if available, respond to assist WPD Officers; however the primary unit will be the WPD Officer dispatched.

#### **Citations**

Traffic citations and any other Class C citation issued by WISDPD may be processed through Municipal Court.

### **Transporting prisoners**

WPD and WISDPD will be responsible for transporting their own prisoners. Either department may assist as the secondary unit if a unit is available.

## **II. INVESTIGATIONS**

### **Incidents at WISD facilities during school hours**

**WISD** will respond to and follow-up on calls for service which occur on their facilities between the hours of 7 a.m. to 5 p.m. on normal school days. This includes follow-up of all criminal incidents. Either department may be called upon to assist the other if the situation requires a level of expertise or equipment, which is not immediately on hand by the requesting department. In these incidents on **WISD** property, the WPD officer will act as an assisting Officer and the WISDPD Officer is the primary officer.

### **Incidents at WISD facilities after school hours**

**WPD** Officers will be dispatched and will make a report if appropriate, for calls for service which occur on **WISD** facilities during all hours other than 7 a.m. to 5 p.m. Monday thru Friday on normal school days if a **WISDPD** Officer is unavailable. If the incident requires a follow-up investigation, cases will be forwarded to **WISDPD** for follow-up.

## **III. ADMINISTRATIVE**

### **Exceptions**

Exceptions may be made as necessary and as agreed upon by both Chiefs of Police.

### **Notification**

WPD will notify designated WISDPD staff of any serious incident(s) that occurred on WISD property and were reported to WPD. WPD communications will notify the WISDPD of any major event that occurs in the city of Waco that may have an impact on school campuses in the area.

### **Coordination of Effort**

The WPD and WISD Chiefs will formally meet every 12 months to discuss and coordinate the operations of both departments.

### **Training**

Both departments will share training opportunities which may be available and of interest to either department. Training expenses will be paid as appropriate and consistent with others attending the training.

### **Complaints**

Citizen complaints received by either department will be forwarded to the appropriate Chief or his designee.

### **Review of this Memo of Understanding**

This MOU will be reviewed annually as part of the review required for the Inter-local Agreement or at any other time it is deemed necessary by the Chiefs of either department.

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Ken Boatman  
Chief of Police  
Waco Independent School District

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Ryan Holt  
Chief of Police  
Waco Police Department

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Date

**Waco Independent School District**  
**Board of Trustee Meeting Agenda Item**

**Date:** October 19/26, 2017

**Contact Person:** Sheryl Davis

**RE: Discussion and possible action to approve the list of qualified brokers authorized to engage in investment transactions with the District and local banks for the purchase of certificates of deposit**

=====

**Background Information:**

In accordance with the Public Funds Investment Act and Texas Government Code 2256.025, the governing body of an entity subject to this subchapter of the entity shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity. Brokers who wish to engage in investment transactions with the District are given a copy of the District's investment policy and are required to sign a statement to the effect that they have read the policy and will comply with said policy, as well as the Public Funds Investment Act. As necessary, the administration requires the broker to provide audited financial statements, proof of National Association of Securities Dealers (NASD) certification, and proof of state registration. The following brokers are presented for the Board's consideration:

Broker/Dealer	Location	Contact
<b>Securities Broker/Dealer:</b>		
Cantor Fitzgerald & Co.	Houston, TX	Kenneth Guillory
Coastal Securities, Inc.	Austin, TX	John Saragusa
Estrada, Hinojosa & Co. Inc.	Dallas, TX	U.S. Williams
FTN Financial	Austin, TX	John Saragusa
Hilltop Securities (USA Mutuals)	Austin, TX	Linda Callaway-Gusnowski
Investors Brokerage of Texas, Ltd. (CDARS)	Waco, TX	Randall Chenot
Oppenheimer & Co.	Dallas, TX	Daniel Roseveare
Raymond James & Associates, Inc.	Dallas, TX	Ron Calvos
RBC Capital Markets, LLC	San Antonio, TX	Robert (Dusty) Traylor
Stifel, Nicolaus & Company, Inc.	Austin, TX	Jim Stewart
<b>Investment Pools (previously approved by the Board):</b>		
Federated Investment Counseling (TexPool)	Houston, TX	Jerry Landrum & Denise Hamala
First Public, LLC (TASB Lone Star)	Austin, TX	Steve Orta
First Southwest- Hilltop Securities (TexSTAR)	Dallas, TX	Xochilt Perez
JPMorgan Asset Management (TexSTAR)	Dallas, TX	
PFM Asset Management, LLC (TexasTERM)	Austin, TX	Edward Polansky, Rachael Cammaci, Leslie Weaber
Public Trust Advisors, LLC (Texas CLASS)	Austin, TX	Danny King

In addition to investing in certificate of deposit programs through CDARS, TexasTERM, and USA Mutuals, the District invests with local banks. The following banks may be considered for the purchase of certificates of deposit:



**Local Banks for Purchase of Certificates of Deposit:**

Alliance Bank of Central Texas  
American Bank  
Bank of America  
BBVA Compass Bank  
Central National Bank  
Community Bank and Trust  
Extraco Banks (Depository)  
First Community Bank  
First National Bank, Central Texas

First National Bank, Main Branch  
First National Bank, McGregor  
Independent Bank  
JPMorgan Chase Bank  
National Bank  
Synergy Bank  
Texas First State Bank  
Wells Fargo Bank

Approving the above lists does not require the District to invest any funds with these entities, but allows the District that option if it so chooses. Having this option available will assist the District in its efforts to obtain the best rate of return possible on District funds while maintaining liquidity and safety of principal.

**Fiscal Implications:**

None

**Administrative Recommendation(s):**

The Administration recommends the Board of Trustees approve the list of qualified brokers/dealers, including those for previously approved investment pools, authorized to engage in investment transactions with the District as well as the list of local banks for the purchase of certificates of deposit, as presented.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 19/26, 2017

**Contact Person:** Sheryl Davis

**RE: Discussion and possible action to approve independent Sources of Investment Officer Training**

=====

**Background Information:**

In accordance with the Public Funds Investment Act and Texas Government Code 2256.008, the investment officers of a local government shall:

(1) attend at least one training session from an independent source approved by the governing body of the local government or a designated investment committee advising the investment officer as provided for in the investment policy of the local government and containing at least ten hours of instruction relating to the treasurer's or officer's responsibilities under this subchapter within twelve months after taking office or assuming duties; and

(2) In addition to the requirements of Subsection (1), the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer(s) of a school district shall attend an investment training session not less than once in a two-year period that begins on the first day of the school district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under this subchapter from an independent source approved by the Board of Trustees of the school district, or by a designated investment committee advising the investment officer as provided for in the investment policy of the district.

The following independent sources of investment officer training have been or will be utilized by the District and are presented for Board consideration:

Government Finance Officers Association  
Government Treasurers' Organization of Texas  
Texas Association of School Administrators (TASA)  
Texas Association of School Boards (TASB)  
Texas Association of School Business Officials (TASBO)  
Texas State University, Center for Public Service  
Texas Education Agency/Education Service Centers (TEA/ESCs)  
The University of North Texas, Center for Public Management

**Fiscal Implications:**

None

**Administrative Recommendation(s):**

The Administration recommends that the Board of Trustees approve the independent sources of investment officer training, as listed.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 19/26, 2017

**Contact Person:** Sheryl Davis

**RE: Discussion and possible action to approve investment policy and strategies as codified under Policy CDA (Local) – Other Revenues: Investments**

=====

**Background Information:**

In accordance with the Public Funds Investment Act and Texas Government Code 2256.005(e), the governing body of an investing entity shall review its investment policy and strategies not less than annually. The governing body shall adopt a written instrument by rule, order, ordinance or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.

The District's Investment policy and strategies as codified in Policy CDA (Local) – Other Revenues: Investments has been reviewed in conjunction with recent legislative activity. No legislation was enacted in the 85<sup>th</sup> session that would impact the local policy so it has been determined that no change in policy is required.

A copy of Policy CDA (LOCAL) is attached.

**Fiscal Implications:**

None

**Administrative Recommendation(s):**

The Administration recommends the Board of Trustees approve the resolution to adopt Policy CDA (Local) – Other Revenues: Investments with no changes.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

INVESTMENT  
AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

APPROVED  
INVESTMENT  
INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL) under AUTHORIZED INVESTMENTS, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

INVESTMENT  
MANAGEMENT

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

LIQUIDITY AND  
MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed two years from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

DIVERSITY

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

MONITORING MARKET  
PRICES

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

MONITORING RATING  
CHANGES

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

FUNDS / STRATEGIES

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OPERATING FUNDS

The primary objective of investment strategies for operating funds is to ensure that anticipated cash flows are matched with adequate investment liquidity. Because the funds are pooled for investment purposes, the portfolio shall address the varying needs of all funds

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

in the pooled fund group. The highest quality securities shall be chosen to ensure preservation of principal, liquidity, and ultimate marketability in the case of needed liquidity. The secondary objective is to create a portfolio structure that will experience minimal volatility during economic cycles. Diversification shall be addressed by using different local government investment pools and by purchasing quality short- to medium-term securities that will complement each other in a ladder maturity structure. A cash flow analysis of these funds shall be used to determine any funds available for longer term investments. Investments shall be made in accordance with this cash flow analysis.

AGENCY FUNDS	Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
DEBT SERVICE FUNDS	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
CAPITAL PROJECT FUNDS	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
ENTERPRISE FUNDS	Investment strategies for enterprise fund investments shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
SAFEKEEPING AND CUSTODY	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
BROKERS / DEALERS	Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).
SOLICITING BIDS FOR CD'S	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

INTEREST RATE RISK	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
INTERNAL CONTROLS	<p>A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:</p> <ol style="list-style-type: none"><li>1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.</li><li>2. Avoidance of collusion.</li><li>3. Custodial safekeeping.</li><li>4. Clear delegation of authority.</li><li>5. Written confirmation of telephone transactions.</li><li>6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.</li><li>7. Avoidance of bearer-form securities.</li></ol> <p>These controls shall be reviewed by the District's independent auditing firm.</p>
ANNUAL REVIEW	<p>The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.</p>
ANNUAL AUDIT	<p>In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.</p>

# **Waco Independent School District**

## ***Board of Trustees Meeting Agenda Item***

**Date:** October 19/26, 2017

**Contact Person:** Yolanda Williams

**RE:** **Discussion and possible action to approve the 2017-2018  
District Improvement Plan**

=====

### **Background Information:**

Waco ISD conducted a comprehensive needs assessment based on TAKS/STAAR performance, dropout rates, attendance rates, and data from the 2016 TAPR report. The 2017 TAPR report will not be released to districts until December 2017 or January 2018. The District Improvement Plan is a living document in which the goals, strategies, and evidence described will be monitored and adjusted as needed.

Additional data resources included the WISD Employee Opinion Survey, parental involvement surveys, campus needs assessments, federal and state programs guideline, district policy, and professional development assessment.

The draft may be found by following the link <http://www.wacoisd.org/botmeetings>.

### **Fiscal Implications:**

None

### **Administration Recommendation(s):**

Report only



**Waco Independent School District**

***Board of Trustee Meeting Agenda Item***

**Date:** October 19/26, 2017

**Contact Person:** Yolanda Williams  
Dr. Robin McDurham

**RE:                Discussion and possible action to approve the 2017-2018 Campus Improvement Plans**

=====

**Background Information:**

Under the provisions of the Texas Education Code (TEC) Chapter 39 and the Elementary Secondary Education Act (ESEA) School Improvement Program, each campus must conduct a comprehensive needs assessment by analyzing a variety of data to identify areas of strength and need, and must develop a plan for improvement in the targeted areas of weakness. Both the campus and district monitor the progress of the implemented plans quarterly. The plans may be found by following the link <http://www.wacoisd.org/botmeetings>.

**Fiscal Implications:**

Funding to implement the Campus Improvement Plans is documented in the plan and is a coordination of local, state, and federal funding.

**Administrative Recommendations:**

The Administration recommends approval of the Campus Improvement Plans for 2017-2018.

**Waco Independent School District**  
***Board of Trustees Meeting Agenda Item***

**Date:** October 19/26, 2017

**Contact Person:** Dr. A. Marcus Nelson

**RE: Discussion and possible action on Lone Star Governance Continuous Improvement: Career and Technical Education (CTE) Goal Progress Measure 3.3; Board Time Tracker**

=====

**Background Information:**

The next steps the Board needs to take in implementation of the Lone Star Governance model are to:

1. Approve the monitoring report for goal progress measure 3.3; Advanced CTE practicum completion.
2. Approve the updated time tracker information.

**Fiscal Implications:**

None

**Administration Recommendations:**

That the Board of Trustees approve the monitoring report of goal progress measure 3.3, and the updated Time Tracker information.

## Goal Progress Measure Report

**Date Presented to Board:** October 19, 2017

**Board Goal Three:** Increase the percentage of graduates displaying career readiness by completing a WISD Workforce Preparation Program from 65% to 80% by 2020

**Progress Measure Three:** Increase the cumulative percentage of students completing an advanced CTE practicum course from 62% in 2015-2016 to 80% by 2020.

**Annual Checkpoint:** Increase the cumulative percentage of students completing an advanced CTE practicum course to 70% by 2017.

**Superintendent's evaluation of goal progress measure achievement:**

- ☐ Does Not Meet Goal
- ☐ Approaching Goal Attainment
- ☐ Met Goal
- ☒ Mastery of Goal

**Explanation/Elaboration for Outcome:**

86.2% 2017 graduates of WHS, UHS and Brazos are aligned to complete a Business, STEM or Human Services Endorsement. The completion of these endorsements is the indicator with reflects career readiness.

To complete one of the CTE related endorsements, a student must complete 4 credit in a coherent sequence of CTE course. A capstone class must be included in the set of courses for the endorsement.

Non CTE related endorsements include Arts & Humanities and Multidisciplinary endorsements.

.

Brazos High School – 16.6 %

Waco High School – 88.5 %

University High School – 95 %

**Board Time Use Tracker**  
(LSG Framework Accountability 1)

Meeting Date	% Time Spent on S Outcome Goals
03-16-17	30%
03-23-17	19%
04-20-17	56%
04-27-17	43%
05-11-17	0%
05-18-17	31%
05-25-17	3%
06-15-17	3%
06-22-17	23%
07-20-17	7%
08-24-17	68%
08-31-17	14%
09-21-17	75%
09-26-17	56%
9-28-17	38%
10-19-17	70%
10-26-17	

**Does Not Meet Focus:** Of total minutes spent in Board-authorized public meetings, fewer than **25 percent** are invested in progress monitoring of the Board's student outcome goals

**Meets Focus:** Of total minutes spent in Board-authorized public meetings, no fewer than **25 percent** are invested in progress monitoring of the Board's student outcome goals

**Masters Focus:** Of total minutes spent in Board-authorized public meetings, no fewer than **50 percent** are invested in progress monitoring of the Board's student outcome goals

# Board Time Use Tracker - Identification Chart

Date of meeting: October 19, 2017

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision 1	Student Outcome Goal Setting			
Vision 2	Student Outcome Goal Monitoring	43:13:00	70%	GPM 3.3 and Bilingual Education Student Outcomes
Vision 3	Constraints Setting			
Vision 4	Constraints Monitoring			
Accountability 1	Superintendent Evaluation			
Accountability 2	Board Self-Evaluation			
Structure	Voting	3:00	4%	Consent agenda
Advocacy 1	Community Engagement			
Advocacy 2	Student/Family Engagement			
Advocacy 3	Community Training			
Other	Other	16:00	26%	Internal Auditor's Annual Report; Board Member Committee reports.
Total Vision-focused Minutes		43:13:00	70%	
Total Minutes		62		

From: "Crabill, A.J." <<mailto:A.J.Crabill@tea.texas.gov> >A.J.Crabill@tea.texas.gov>

Subject: Re: Time tracker

If the workshop is to provide background on a specific board item, I'd associate it with **voting**. If it's to inform/educate about a broader area, I would use **other**. If it is to set goals/GPMs I'd associate it with **goal setting** and so forth.

In short: it can go whichever way the content of the session determines. But if the session is to add context for a specific board item that's up for a vote, I'd count it as an extension of voting.

Time Tracker: does not include closed session.

**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 26, 2017

**Contact Person:** Sharla Garcia  
Lara Robertson

**RE: Discussion and possible action on gifts and grants to Waco ISD**

=====

**Background Information (Gifts >\$50,000 for Board Approval):**

No gifts valued at \$50,000 or greater were reported for the September 2017 report.

**Fiscal Implications (All Gifts):**

An increase of **\$1,454.16** in total cash, items, and services donated to Waco ISD was recorded for the **October 2017** report.

**Background Information (Grants):**

**G. W. Carver Middle School** received a continuation grant from the **TEA 21<sup>st</sup> Century Texas ACE** program for **\$248,686.00**. The grant provides a robust Afterschool program and designs activities that align with school day learning and TEKS.

The **Allergan Foundation** awarded **Lake Air Montessori Magnet** a **\$7,500.00** grant to expand and upgrade Makerspace. The funds will purchase drone kits, robotics, and circuit kits, and complement the current STEM curriculum.

**Waco ISD Homeless Outreach Department** received approval for Year 3 of the **Texas Support for Homeless Education (TEXSHEP)** grant. The **\$119,550** award provides additional staff to assist the Homeless Liaison in serving homeless youth within Waco ISD. The funds also provide uniforms, bus passes, and school supplies as the need arises.

**Fiscal Implications (Grants):**

An increase in grant awards totaling **\$375,736** to Waco ISD.

**Administrative Recommendation(s):**

The administration recommends acceptance of these gifts and grants to Waco ISD.

Waco ISD Gifts Report  
October 2017

Date	Name	Cash	Item	Service	Amount	Notes	Campus
09/01/2017	VOICE					3 cases of water, 10 boxes crackers/cookies for cheerleaders and drill team	Waco High
09/06/2017	McNamara Custom Services	\$ 250.00			\$ 250.00	donation to WISD Education Foundation, designated for sponsorship of GWAMA construction academy (ck# 8925)	GWAMA
09/01/2017	Lowe's of Waco		\$ 350.00		\$ 350.00	50 pairs of gloves for boys soccer	Athletics / Boys Soccer
09/11/2017	Baylor University Mayborn Museum Complex		\$ 100.00		\$ 100.00	backpacks, pencils, paper, construction paper, glue sticks	Alta Vista Elementary
09/14/2017	Drug Emporium		\$ 110.00		\$ 110.00	10 cases of water (\$3.50 ea.); 25 boxes of fruit snacks (\$3.00 ea.)	Indian Spring Middle
09/14/2017	McAlisters Deli		\$ 155.76		\$ 155.76	4-dinner for 1 coupons (\$7.64 ea.); 25 free cookie coupons (\$1.00 ea.); 2 cookies platters for meetings (Sept. 20 & Oct. 4)	Indian Spring Middle
09/15/2017	Salvation Army		\$ 488.40		\$ 488.40	66 Disney character action figures (\$7.40 ea.)	Hillcrest PDS
	<b>TOTALS</b>	<b>\$250.00</b>	<b>\$1,204.16</b>	<b>\$ -</b>	<b>\$1,454.16</b>		

## Texas Education Agency

NOGA ID:

186950247110030

Organization: WACO ISD

County-District: 161914

Vendor ID: 1 - 746002532

Campus/School: Not Applicable

ESC Region: 12

School Year: 2018

## Notice of Grant Award

SAS # A782-18

Amendment Number:

Name of Grant Program	FAR Fund Code	FAR Rev Code	Fed Awd # /CFDA #	Federal Aid Agency	TEA USE Only	Begin Date	End Date	Increase (Decrease)	Amount
2017-2018 21ST CCLC CYCLE 9 YEAR 2	265	5929	X 84.287C	USDE	69501824	8/1/2017	7/31/2018	\$0.00	\$248,686.00
								NOGA Total:	\$248,686.00

*Negotiations completed  
09/29/2017*

An amount of \$0.00 has been reserved for the Notice of Grant Award and will not be disbursed to the subgrantee until TEA has received the final expenditure report and/or final documents required under this grant.

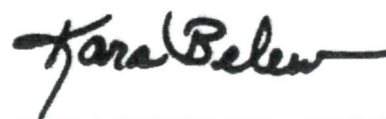
Application and any amendment thereto identified above, Received Date/ Document Control Number/ Application ID 6/8/2017 as revised or negotiated by the Texas Education Agency (TEA), is hereby incorporated by reference and, therefore, made a part of this grant award. Also incorporated by reference into this grant award are the Provisions and Assurances contained in the incorporated application, the Request for Application (if applicable), the instructions to completing the Standard Application System (SAS), any guidelines which accompany the application, including program and fiscal guidelines, and any and all attachments or appendices submitted by the applicant or included by TEA. This grant is made contingent upon the availability of funds from the funding entity to the Texas Education Agency for distribution to the subgrantee named above. If funding is not received, TEA assumes no liability for costs incurred by the grant recipient.

## Offer Accepted by Grantee

The signature of the applicant's authorized officer contained on the applicant's application or amended application referred to above, is hereby incorporated by reference and made a part of this grant/award.

Approval ID of the Commissioner of Education or Designee Texas Education Agency

Date



7/11/17





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*President*

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Stephen Kaufhold  
*Treasurer*

Gwyn L. Grenrock  
*Executive Director*

2525 Dupont Drive  
P.O. Box 19534  
Irvine, CA 92623-9534  
Phone: 714/246-5766  
Fax: 714/796-3495

September 25, 2017

Ms. Stephanie Tankersley  
Waco Independent School District  
c/o Lake Air Montessori  
4601 Cobbs Dr.  
Waco, TX 76710

Dear Ms. Tankersley,

Enclosed please find The Allergan Foundation's Community grant award to the Waco Independent School District in support of Lake Air Montessori. We appreciate the opportunity to support such a worthy cause and applaud your efforts.

Also enclosed, please find the terms and conditions of our grant funding. Your deposit of the grant check will be deemed acceptance of all the terms and conditions contained within.

To help us better understand your work in the community, you will be required to report back to the Foundation regarding the use of awarded funds. As part of our updated procedures, The Allergan Foundation has adopted a standardized, online format for this grant reporting. Please expect to be contacted late next year via email with a link to upload requested information directly into our grants management system. We appreciate your feedback and value its importance in helping us assess the effectiveness of our program. We look forward to hearing of your progress.

**Please note that organizations funded by The Allergan Foundation are required to observe a one-year hiatus before applying again for support.** If you have any questions on this or any of our grant stipulations, please contact Gwyn Grenrock, Executive Director, at (714) 246-5766.

We wish you continued success and thank you for your commitment to service.

Sincerely,

The Board of Directors  
The Allergan Foundation

Enclosure

**The Allergan Foundation  
Grant Terms and Conditions**

**Grant Recipient:** Waco Independent School District

**Grant Amount:** \$7,500.00

- a. **Your Tax-Exempt Status:** The Grantee is an exempt governmental unit treated as a public organization under Internal Revenue Code Section 509(a)(1). (an "Exempt Public Charity").
- b. **Grant Purpose and Expenditure of Funds:** The Grantee agrees to apply the grant funds exclusively toward Lake Air Montessori, which is administered by the Grantee. The grant funds are not to be used for any other purpose without the Foundation's prior approval in writing. However, if such use would require the Grantee to distribute the grant funds without the Grantee's discretion to another entity or individual, this grant will be deemed general and unrestricted with a non-binding recommendation that the grant funds be used for the specified purpose. The Grantee further agrees to use the grant proceeds only for educational, scientific, literary or other charitable purposes consistent with the Grantee's above described tax-exempt status. The Grantee will not use any of the grant funds to influence any legislation or the outcome of any election, to conduct a voter registration drive, or to pay the overhead expenses attributed to any such activities. Additionally, the Grantee will not use any of the grant funds to satisfy a charitable pledge or obligation of any person or organization other than the Foundation, or to provide any tangible economic benefit to any Foundation manager or substantial contributor or their respective family members.
- c. **Return of Grant Funds:** The Grantee agrees to return any funds not expended for the purposes described above to the Foundation c/o Foundation Source at 55 Walls Drive, 3rd Floor, Fairfield, CT 06824. The rules governing private foundations also require you to return the enclosed grant if your organization is no longer recognized by the Internal Revenue Service as an Exempt Public Charity.
- d. **Foundation Connection and/or Allergan, Inc. Connection:** If a Foundation member exercises a position of control or management over you, alone or with others, the grant may be subject to additional terms or rescission. If this is the case, you may not expend any of the grant and you must notify Foundation Source immediately. No portion of the grant will be used to provide financial benefit to Allergan, Inc., any of its company or any employee of the company, nor is the grant in any way a condition of or conditioned upon a business relationship with Allergan, Inc. Additional conditions may apply and it may be necessary for you to return the donated funds.
- e. **Regulations:** The grantee organization warrants that it will comply with all applicable laws and regulations in the expenditure of the grant and that it will not engage in any unlawful or unauthorized use or transfer of grant funds. In addition, no portion of the grant will be used by the grantee organization to provide financial, in-kind, technical or material benefit to any individual or entity, or agent thereof, that the grantee organization knows or has reason to know advocates, plans, sponsors, engages in or has engaged in terrorist or violent activity.
- f. **Reporting:** The Grantee will retain appropriate records of the expenditures of grant funds and will submit a status report to the Foundation upon request. Failure to submit a report may jeopardize future support from the Foundation.
- g. **Length of Funding Period:** Agencies may apply annually for funding; however, after being successfully funded, agencies must observe a one-year hiatus before they can apply again for a grant.
- h. **Site Visits:** The Foundation reserves the right to conduct an on-site evaluation of all operations relating to the grant, including a visit(s) from Foundation personnel and to observe any program(s) relating to the activities financed by the Foundation's grant.
- i. **Recognition:** This contribution is from The Allergan Foundation, not Allergan, Inc. Should you choose to acknowledge or recognize this grant, please do so in the name of The Allergan Foundation.
- j. **Other Terms:** If any document relating to this particular grant contains conflicting terms, these Grant Terms and Conditions govern. This grant is subject to these Terms and Conditions and by cashing the grant check, you are indicating that you agree to its terms.

As used herein the term "Grantee" and the like means the recipient of the Grant. The term "Foundation" means the foundation making the Grant.



# Education Service Center Region 10

Application ID: 08/15/2017

Organization: WACO ISD

County District: 161-914

Campus/Site: N/A

ESC Region: 12

SAS #: A701A-18

Vendor ID: 27643

School Year: 2017-2018

AUG 31 2017

SUPERINTENDENT OFFICE

## Notice of Grant Award

Application Submit Date: 08/15/2017

Amendment Number: 00

NOGA ID	Name of Grant Program	FAR Fund Code	FAR Rev Code	Fed Awd # CFDA #	Federal Aid Agency	Region 10 Use Only	Begin Date	End Date	Increase (Decrease)	Amount
18-036	McKinney-Vento/TEXSHEP (Texas Support for Homeless Education Program)	206	5929	S196A130045 84.196A	USDE	206-169	9/1/2017	8/31/2018	\$0.00	\$119,550

Application and any amendment thereto identified above, Received Date/Document Control Number/Application ID 08/15/2017, as revised or negotiated by the Education Service Center Region 10 hereby incorporated by reference and, therefore, made a part of this grant award. Also incorporated by reference into this grant award are the Provisions and Assurances contained in the incorporated application, the Request for Application (if applicable), the instructions to completing the Standard Application System (SAS), any guidelines which accompany the applications, including program and fiscal guidelines, and any and all attachments or appendices submitted by the applicant or included by the Education Service Center Region 10. This grant is made contingent upon the availability of funds from the funding entity to the Texas Education Agency, then to ESC Region 10 for distribution to the subgrantee named above. If funding is not received, neither TEA nor ESC Region 10 assumes any liability for costs incurred by the grant recipient.

### Offer Accepted by Grantee

The digital signature of the applicant's authorized officer contained on the applicant's application referred to above, is hereby incorporated by reference and made a part of this grant/award contract

Approval ID of the Executive Director or Designee of the Education Service Center Region 10

Date

*Gordon D. Taylor*

8/29/2017

*Negotiations completed  
09/29/2017*

# **Waco Independent School District**

## ***Board of Trustees Meeting Agenda Item***

**Date:** October 19/26, 2017

**Contact Person:** Israel Carrera

**RE: Discussion and possible action to approve an interlocal cooperation agreement between McLennan County, Waco ISD, and the City of Waco pursuant to Chapter 791 of the Texas Government Code and to provide for and support that certain voter-approved Venue Project for land in and near the Heart of Texas Fair complex.**

=====

### **Background Information:**

The approximately 258 acres of land bounded by Bosque Boulevard, Lake Air Drive, New Road, and Cobbs Drive has a unique history of public ownership and use. The City, District, and County each own various parcels in this area, which is hereinafter referred to as the "Parent Tract: and use those parcels for public purposes. Over the years there have been various conveyances and exchanges between the Parties to benefit mutually beneficial public purposes. It is in furtherance of this long history of cooperation that the Parties have diligently worked toward this Agreement, which will allow for the development of the Venue Project that will substantially benefit the local economy by attracting visitors, and that will provide expanded opportunities for recreation to resident of the County.

Transfer of real property as set forth in interlocal agreement and any payment due to the City based on condemnation awards for taking of City land after any adjustments or offsets agreed to by the City and the District. Such adjustments and offsets will include the County's transfer of property to the City to accommodate City facility relocations-which is conditioned on the District's transfer of property to the County, and the District's execution of a Termination and Release of Sports and Recreational Complex Agreement dated March 18, 1977, concerning certain real property commonly known as the Hart-Patterson Track and Field Complex.

A copy of the agreement and related exhibits showing current ownership and proposed transfer of parcels is attached for your review.

### **Fiscal Implications:**

Fiscal implications are unknown at this time. The proposed real property transfers are subject to compensation for lost facilities to substantially assist in the construction of new replacement facilities being successfully negotiated with the District. The parties are not required by the agreement to convey property unless negotiations are successful.

### **Administration Recommendations:**

The Administration recommends that the Board of Trustees approve the interlocal cooperation agreement between McLennan County, Waco ISD, and the City of Waco as presented.

**INTERLOCAL COOPERATION AGREEMENT**  
**AMONG McLENNAN COUNTY, WACO INDEPENDENT SCHOOL DISTRICT,**  
**AND CITY OF WACO**

This Interlocal Cooperation Agreement (the “Agreement”) is entered into by and among McLennan County, Texas (hereinafter “County”), the City of Waco, Texas (hereinafter “City”), and the Waco Independent School District (hereinafter “District”), pursuant to Chapter 791 of the Texas Government Code and other applicable law. The County, the City, and the District are sometimes referred to herein as the “Parties”.

The County, City and District hereby agree to the terms set forth herein to (1) provide for and support that certain voter-approved Venue Project (hereinafter defined) proposed for land in and near the existing Heart of Texas Fair complex; (2) provide for the orderly transfer of interests in real property that are necessary to actually construct the Venue Project and related infrastructure and compensation therefore; and (3) provide for the cooperative maximization of the utilization of sports facilities constructed to replace sports facilities being lost for the Venue Project so that such facilities serve as additional venues for sporting events within and in support of the Venue Project at times when such use does not interfere with such Party’s use.

The Commissioners Court of the County previously adopted Resolution No. 2017-001 (the “Initial Resolution”) on January 17, 2017 making certain findings concerning the proposed planning, acquisition, establishment, development, construction, or renovation of a venue project relating to a new multipurpose arena and other adjacent support facilities, and any related infrastructure (the “Venue Project”) and to comply with Section 334.021, as amended, Texas Local Government Code (the “Act”). The Texas Comptroller of Public Accounts approved the Venue Project pursuant to the Act pursuant to a letter dated January 25, 2017. Thereafter, the Commissioners Court of the County ordered that a Venue Project election be held on May 6, 2017 pursuant to an Order No. 2017-001 adopted on February 7, 2017 (“Venue Project Election Order”). Finally, the Commissioners Court canvassed the returns of the Venue Project election on May 15, 2017 to confirm that the qualified voters of the County approved the Venue Project and the venue taxes supporting the Venue Project. The Initial Resolution and Venue Project Election Order are collectively referred to herein as the “Authorization”.

1. Background.

1.1 The Parent Tract. The approximately 258 acres of land bounded by Bosque Boulevard, Lake Air Drive, New Road, and Cobbs Drive has a unique history of public ownership and use. The City, District and County each own various parcels in this area, which is hereinafter referred to as the “Parent Tract”, and use those parcels for public purposes. Over the years there have been various conveyances and exchanges between the Parties to benefit mutually beneficial public purposes. It is in furtherance of this long history of cooperation that the Parties have diligently worked toward this Agreement, which will allow for the development of the Venue Project that will substantially benefit the local economy by attracting visitors, and that will provide expanded opportunities for recreation to residents of the County.

1.2. Current Ownership. The current ownership of the various parcels within the Parent Tract is roughly and approximately shown on the map attached hereto as Exhibit "A."

1.3. Venue Project. The County has proposed, and the qualified voters of the County have approved the Venue Project based upon the Authorization at the location of the Heart of Texas Fairgrounds and on surrounding property, and any related infrastructure and acquisitions. All Parties support the Venue Project.

1.4. Necessity of Ownership Changes. The proposed footprint of the portion of the Venue Project consisting of the expansion of the Heart of Texas Fair complex, including various improvements, requires the County to acquire land that is currently owned by the District, and on which District athletic facilities are located. In order to convey the land to the County, the District needs an alternative site within the Parent Tract for its facilities to be re-constructed. The only possible source of alternative sites near the District property is land owned by the City. Further, other land of the City is being sought for potential school purposes as a condition of the District's conveyance to the County. The City is willing to allow such land to be acquired by the District; however, in doing so the City will lose a frequently used and important baseball/softball field complex and challenger field which it would have to re-build on another parcel owned by the City within the Parent Tract. In order to provide sufficient area for this ball field complex to be re-built, this, in turn, will require the County to transfer certain land to the City.

Obtaining the land for the Venue Project in compliance with the Authorization is a necessity to move forward with the Venue Project. Again, this will result in both the District and the City losing certain sports/recreational facilities. Thus, providing compensation for the lost facilities is necessary to carry out the Venue Project and serves the public purposes thereof. Rather than seek condemnation of needed interests through eminent domain, which becomes more difficult when governmental entities are the landowners, the County desires to arrive at an agreed conveyance for an agreed consideration.

The basic concept plan showing the location of improvements and the proposed post-cooperative-transfer ownership of parcels, with roughly drawn and estimated boundaries, is attached hereto as Exhibit "B." It is important to note that certain elements of the concept plan may change and that the attachments, both as to current and future ownership, and as to the exact location of improvements, are preliminary approximations and are subject to further review. The process of finalizing the acquisitions and conveyances necessarily will require a significant amount of additional work to identify with specificity the land transactions necessary and the exact location for the new improvements.

2. Surveying. As an initial matter before any conveyance or acquisition takes place, significant surveying work will be required. Survey services will be needed to (1) locate current boundaries where necessary; (2) create the property descriptions for certain properties to be conveyed or acquired; and (3) create a subdivision plat (or plats, current and amended) covering the properties of the Parties within the Parent Tract. The scope and order of the services to be procured remains to be determined. It is necessary to promptly obtain initial consulting and planning for the surveying work. The Parties agree that the best course of action would be to use one surveying firm for consistency and economies of scale. Therefore, the District, City and County agree that the County will engage a single surveyor to perform the surveying services necessary to carry out this Agreement. To the extent actually and lawfully available, the survey

costs will be paid out of the Venue Project Fund controlled and owned by the County. The Parties agree to jointly participate in the cost of the surveying, if any, for which funding is not available from the Venue Project Fund, with each Party paying a one-third share of any such amount. If the City and District are required to participate in the surveying costs, and such expenditures are eligible for reimbursement from the Venue Project bond proceeds or other available funds in the Venue Project Fund, the County will pay to the City and District each Party's expenditures for the joint surveying.

The survey process is envisioned to consist of two phases. The first phase being to verify the boundaries of the tracts as they currently exist. After the design phase for the Venue Project is completed and it is clear where all improvements are to be located and the space needed for such improvements has been verified, the second phase of the surveying will involve the actual survey work necessary to accomplish the necessary real property transfers.

### 3. Real Property Transfers.

3.1 Transfers. Conveyances (or other transfers) of land will be made by the City, District, and County based on the surveys conducted and the subdivision plat, or subdivision plat, as amended. For illustration, using the approximated current ownership shown on Exhibit "A", the following transactions would take place:

- a) the area(s) identified as I-Tract 11 and L-Tract 13 will be conveyed by the District to the County;
- b) the area(s) identified as X-Tract 22, and the majority of R-Tract 18, T-Tract 18, and Q-Tract 18 will be conveyed by the City to the District; and
- c) part of J-Tract 13 will be conveyed by the County to the City.

Conveyances from the City to the County will contain the following reversionary clause:

The property conveyed herein shall be used for the Heart O' Texas Fair and Fairgrounds purposes, Venue Project purposes, or other public purposes jointly approved by the City of Waco and the County, and if used for other non-approved purposes, title to the property is subject to reversion to the City of Waco; however, any such reversion cannot take place while any bonds or other indebtedness issued by the County for improvements on the property remain outstanding.

City agrees that the intended purposes of the Venue Project are within the approved uses of the properties.

### 3.2 Consideration.

- a) Consideration from the County for property transferred to it: Transfer of real property as set forth above and additional consideration for loss of facilities in the form of funding to be used in the construction of new City and District facilities from lawfully authorized funds, as negotiated.

b) Consideration from the City for property transferred to it: Transfers of real property as set forth above.

c) Consideration from the District for property transferred to it: Transfers of real property as set forth above and any payment due to the City based on condemnation awards for the taking of City land after any adjustments or offsets agreed to by the City and the District. Such adjustments and offsets will include the County's transfer of property to the City to accommodate City facility relocations-which is conditioned on the District's transfer of property to the County, and the District's execution of a Termination and Release of Sports and Recreational Complex Agreement dated March 18, 1977, concerning certain real property commonly known as the Hart-Patterson Track and Field Complex.

3.3 Title. Each Party to this Agreement represents and covenants that it is the sole owner of fee title to the land that it is to convey or transfer under this Agreement, that no liens exist on the land that it is to convey or transfer under this Agreement, and that it has authority to convey or transfer the land that it is to convey or transfer under this Agreement. Land to be transferred by the City to the District will go through a condemnation process due to applicable legal requirements—but the City does not object to such acquisition as it is in the best interest of the City and the public. The District will also be responsible for any hearing required by Chapter 26 of the Texas Parks & Wildlife Code.

4. Negotiation. The County understands that the proposed real property transfers addressed above are subject to compensation for lost facilities to substantially assist in the construction of new replacement facilities being successfully negotiated with the District and the City. The Parties agree to start negotiations as soon as possible after the execution of this Agreement by all Parties. Nothing herein is intended to waive the County's power of eminent domain. Negotiations shall not delay the survey process. The parties are not required by this Agreement to convey property unless negotiations are successful. The Parties understand that a more comprehensive Interlocal Agreement will be entered into if negotiations are successful.

5. Cooperative Use. The Parties further agree to separately work toward reaching agreements and putting a program in place to maximize the use of facilities so that any replacement facilities of the District or City may be used during agreed times to serve the public purposes of the Venue Project.

6. Governing Law and Venue. The laws of the State of Texas shall govern this Agreement, except where clearly superseded by federal law. Venue of any dispute shall be in a court of competent jurisdiction in McLennan County, Texas.

8. Entire Agreement. This Agreement supersedes and constitutes a merger of all prior oral and/or written agreements and understandings of the parties on the subject matter of this Agreement and is binding on the parties and their legal representatives, receivers, executors, successors, agents and assigns.

9. Amendment. Any amendment of this Agreement must be by written instrument dated and signed by all Parties.



10. Severability. No partial invalidity of this Agreement shall affect the remainder unless the public purpose to be served hereby is so greatly diminished thereby as to frustrate the object of this Agreement.

11. Waiver. No waiver by either Party of any provision of this Agreement shall be effective unless in writing, and such waiver shall not be construed as or implied to be a subsequent waiver of that provision or any other provision.

12. Authority. The signatories hereto have the authority and have been given any approvals necessary to bind by this Agreement the respective Parties for which they sign.

13. Multiple Counterparts. The signature pages to this Agreement may be executed by the Parties hereto, as the case may be, in separate counterparts. Facsimile signatures and signature pages provided in the form of a “.pdf” or similar imaged document transmitted by electronic mail shall be deemed original signatures for all purposes hereunder.

*[The remainder of this page intentionally left blank.]*

**EXECUTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**CITY OF WACO, TEXAS**

By: \_\_\_\_\_

Its: Mayor

ATTEST:

\_\_\_\_\_  
Esmeralda Hudson, City Secretary

APPROVED AS TO FORM & LEGALITY:

\_\_\_\_\_  
Jennifer Richie, City Attorney

**MCLENNAN COUNTY**

By:   
Scott M. Felton, County Judge 10/03/17

ATTEST:

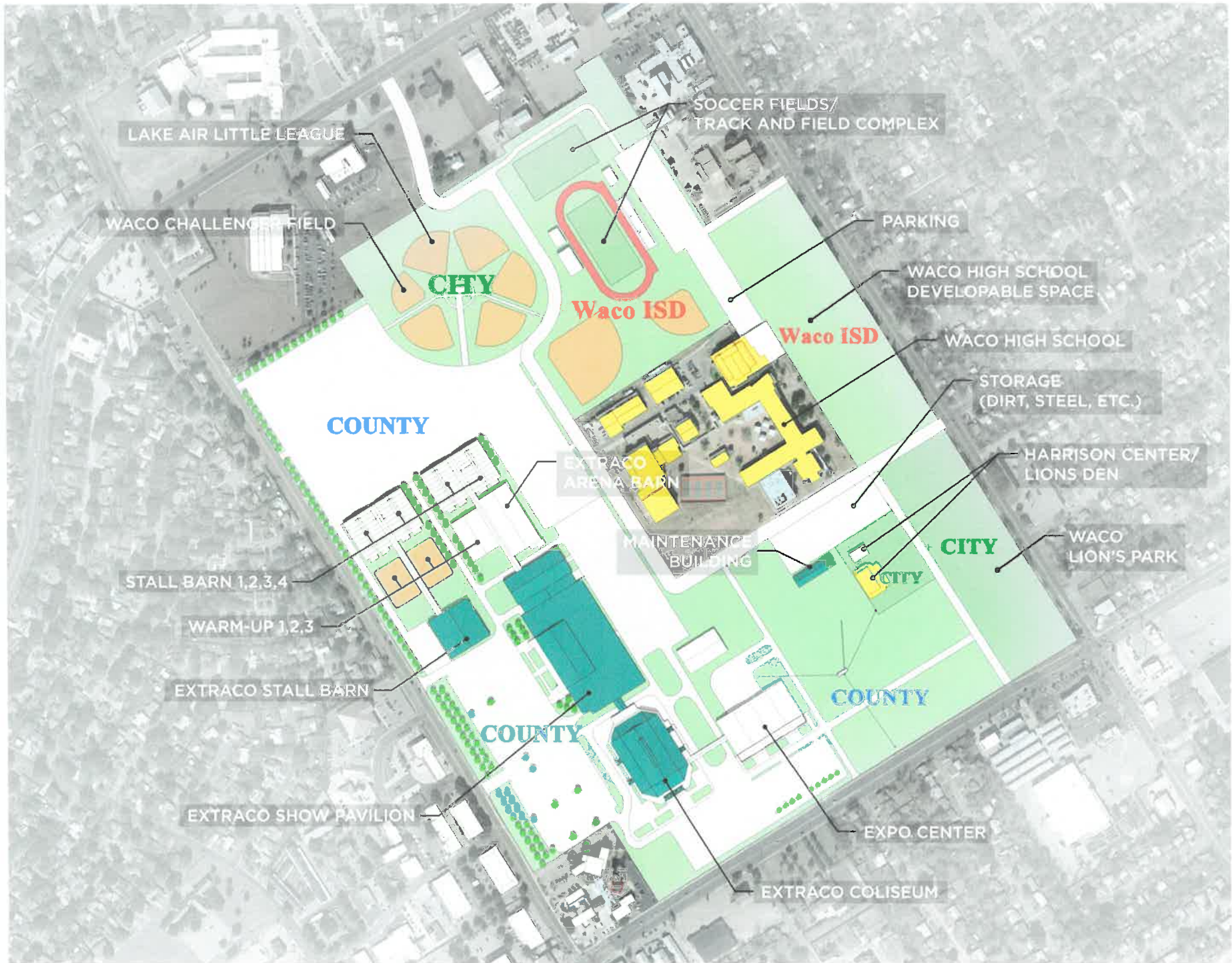
\_\_\_\_\_  
County Clerk or Deputy Clerk

**WACO INDEPENDENT SCHOOL DISTRICT**

By: \_\_\_\_\_  
Its: President, Board of Trustees

Attest:

\_\_\_\_\_  
Board Secretary



53



**Waco Independent School District**

**Board of Trustee Meeting Agenda Item**

**Date:** October 26, 2017

**Contact Person:** Sheryl Davis

**RE: Report on Delinquent Tax Collections**

=====

**Background Information:**

Mr. Robert Meyers from the firm of McCreary, Veselka, Bragg & Allen, P.C. and Mr. Rick Bostwick from the firm of Beard, Kultgen, Brophy, Bostwick and Dickson, L.L.P., whose firms represent Waco ISD in the collection of its delinquent taxes, will give their annual report on the delinquent property tax collection activity for the District.

A copy of the report is attached.

**Fiscal Implications:**

None

**Administrative Recommendation(s):**

The report is presented for information, only. No action is required at this time.



**McCREARY  
VESELKA  
BRAGG &  
ALLEN, P.C.**

**BEARD  
KULTGEN  
BROPHY  
BOSTWICK &  
DICKSON, L.L.P.**

# **REPORT ON DELINQUENT PROPERTY TAX COLLECTIONS**

*for the*



**October 26, 2017**

**Robert L. Meyers**  
Attorney at Law  
100 North 6<sup>th</sup>, Suite 602  
Waco, Texas 76701

**Frederick deB. Bostwick**  
Attorney at Law  
220 South 4<sup>th</sup> Street  
Waco, Texas 76701



**MCCREARY, VESELKA, BRAGG & ALLEN, P.C.**  
*and*  
**BEARD, KULTGEN, BROPHY, BOSTWICK & DICKSON, L.L.P.**  
**ATTORNEYS AT LAW**  
**Waco, Texas**

October 26, 2017

Dr. A. Marcus Nelson  
Superintendent  
Waco Independent School District  
501 Franklin Avenue  
Waco Texas 76703

**Re: Report on Delinquent Property Tax Collections**

Dear Dr. Nelson:

We are enclosing for you and the Board of Trustees copies of our latest Report on Delinquent Property Tax Collections. Our report details our activities undertaken to collect the delinquent taxes due to the Waco Independent School District. The report also explains the procedures we follow to insure that each property owner is notified of their tax delinquency, and the legal steps that will be taken when prompt payment of the taxes is not made.

We believe that our collection procedures provide the Waco Independent School District with maximum recovery of its delinquent taxes in the shortest period of time possible. In addition to our collection activities, we will advise the Waco Independent School District on any ad valorem tax matter.

We appreciate the opportunity to represent the Waco Independent School District in the collection of its delinquent taxes, and invite your questions and comments in order that we may better serve your needs.

Sincerely,

*Robert L. Meyers*

Robert L. Meyers  
McCreary, Veselka, Bragg & Allen, P.C.

*Rick Bostwick*

Frederick deB. Bostwick, III  
Beard, Kultgen, Brophy, Bostwick & Dickson, L.L.P.

**MCCREARY, VESELKA, BRAGG & ALLEN, P.C.**  
*and*  
**BEARD, KULTGEN, BROPHY, BOSTWICK & DICKSON, L.L.P.**

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**REPORT ON DELINQUENT PROPERTY TAX COLLECTIONS**  
*for the*  
**WACO INDEPENDENT SCHOOL DISTRICT**

The goal of our tax collection program is to collect the greatest amount of tax in the shortest period of time. **McCreary, Veselka, Bragg & Allen, P.C.** and **Beard, Kultgen, Brophy, Bostwick & Dickson, L.L.P.** believe they have met this goal for the **Waco Independent School District**.

Tax Collections generally fall into two categories, *current tax collections*, the collection of the current levy of taxes within the fiscal year in which they are assessed, and *delinquent tax collections*, taxes that are unpaid and referred to a law firm for collection. It is our belief that an effective delinquent tax collection program will not only result in the quick recovery of delinquent taxes, but will also enhance current collections. When the taxpaying public is aware that the **District** aggressively, but fairly, pursues unpaid taxes, there is more incentive for a property owner to timely pay their current taxes. The following are some of the significant points contained in our report.

***CURRENT TAX COLLECTIONS***

- The **District** collected **98.70%** of its current year's taxes. (Chart Page 2)
- In the last five years, the **District's** Total Annual Tax Collections (current and delinquent taxes, penalties and interest) actually **exceed** the amount of taxes that have been levied (Chart Page 3)

***DELINQUENT TAX COLLECTIONS***

- The **District** ultimately collects over **99.00%** of the taxes that it levies. (Chart Page 4)
- We have collected **39.07%** of the taxes referred to us in July 2017, **76.00%** of the taxes referred to us in July 2016, and **84.00%** of the taxes referred in July 2015. The balance of these taxes is being quickly and efficiently collected. (Charts Page 5).
- In order to collect the **District's** delinquent taxes we have:
  - Sent over **9,064** Delinquent Tax Notices
  - Filed **211** Delinquent Tax Suits
  - Recovered **144** Judgments, and
  - Posted for sale **144** properties

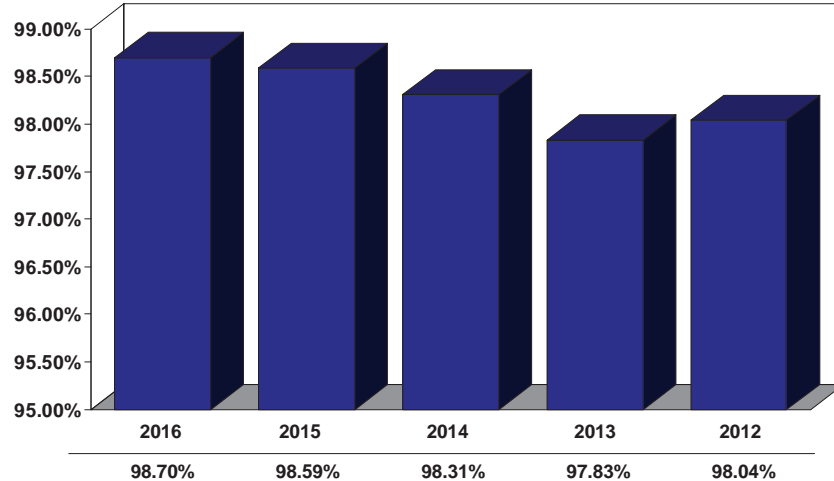
***PROPERTY VALUE AUDITS***

- We filed audits of the District's Property Values for the tax years 2014 and 2015 with the Comptroller of Public Accounts that resulted in the District recovering **\$1,070,623** in additional state aid.

## CURRENT TAX COLLECTIONS

Displayed below are the District's current tax collection amounts and percentages. This is the amount of taxes levied by the District for the past five years and the amount of those taxes collected in that budget year.

*The District collected over **98.70%** of its tax levy for the 2015 tax year.*



Variances in the Current Collection Percentages from year to year are primarily influenced by the ability of taxpayers to pay their taxes. This past year the District experienced one of the highest percentages of collections of its current taxes ever.

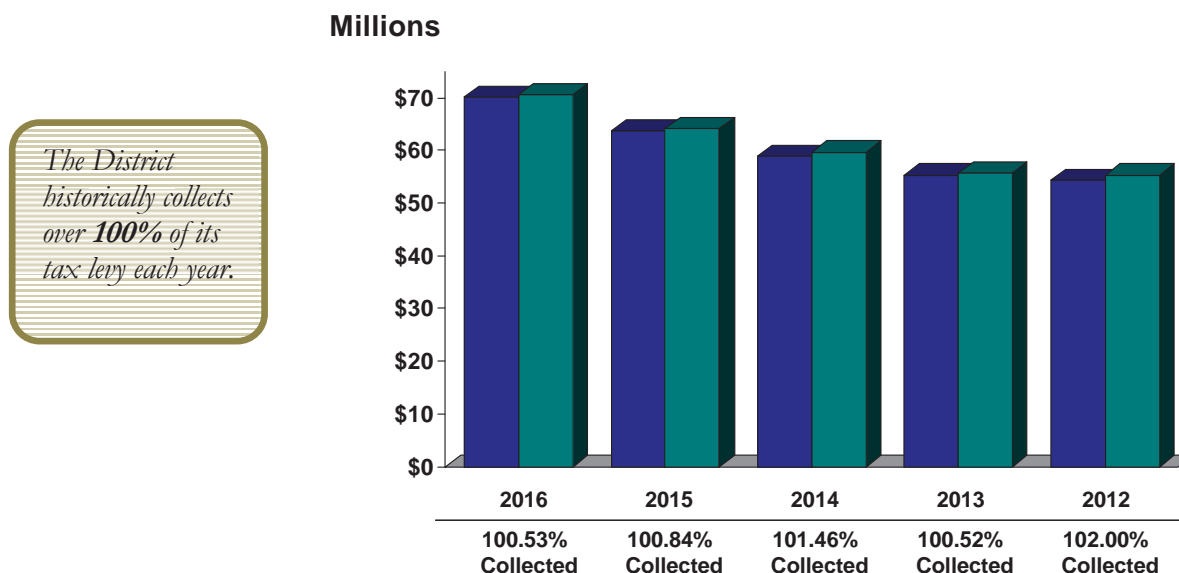
The Table below and the Chart above list the original amount of taxes levied by the District and the amount and percentage of collection of these taxes from October 1 through August 31 of each year. The amount of each year's tax levy has been adjusted for Tax Office corrections to the District's tax roll.

### CURRENT TAX COLLECTIONS (OCTOBER 1 THROUGH AUGUST 31)

<i><b>Tax Year</b></i>	<b>Original Tax Levy (Adjusted)</b>	<b>Current Tax Collections</b>	<b>Percent Collected</b>
<i><b>2016</b></i>	\$70,121,271	\$69,209,687	98.70%
<i><b>2015</b></i>	\$63,696,988	\$62,798,653	98.59%
<i><b>2014</b></i>	\$58,831,547	\$57,839,516	98.31%
<i><b>2013</b></i>	\$55,360,543	\$54,159,631	97.83%
<i><b>2012</b></i>	\$54,280,289	\$53,216,868	98.04%

## TOTAL ANNUAL TAX COLLECTIONS

In each of the last five years, the District's Total Annual Tax Collections ***actually exceeded the amount of taxes that were levied.*** Despite the changes in the local economy, the District has collected **100.52%** to **102.00%** of the taxes levied for each of the last five years.



For each of the last five years the amount of the Current Taxes collected added to the Delinquent Taxes, Penalties and Interest also collected is greater than the amount of taxes levied by the District. Thus, the District is assured that each year it will collect over 100% of the taxes that are levied. (The amounts listed have been adjusted for tax office corrections.)

### TOTAL ANNUAL TAX COLLECTIONS\* (SEPTEMBER 1 THROUGH AUGUST 31)

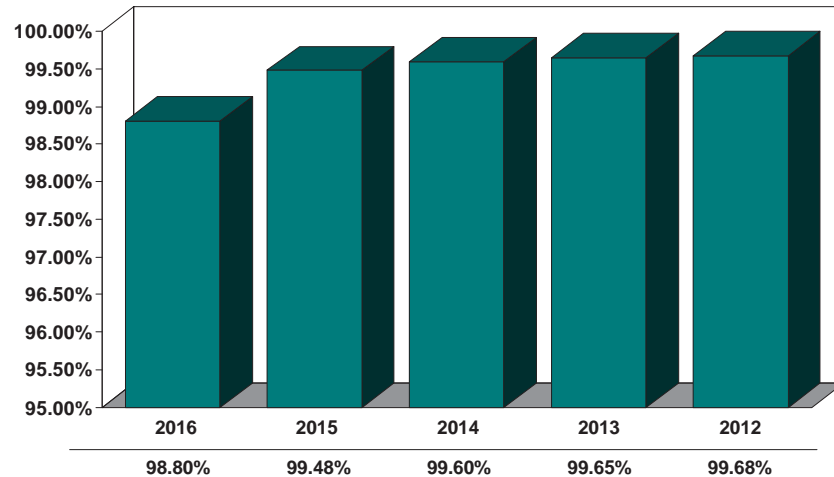
<i>Tax Year</i>	Original Tax Levy (Adjusted)	Total Annual Tax Collections	Percent Collected
<b>2016</b>	\$70,121,271	\$70,495,352	100.53%
<b>2015</b>	\$63,696,988	\$64,234,721	100.84%
<b>2014</b>	\$58,831,547	\$59,691,511	101.46%
<b>2013</b>	\$55,360,543	\$55,649,695	100.52%
<b>2012</b>	\$54,280,289	\$55,364,743	102.00%

*\*Includes Current and Delinquent Taxes, Penalties and Interest*

## COLLECTION OF TAX LEVY

Ultimately over **99%** of the District's taxes are collected. Listed below are the last five tax years. As of September 30, 2017 **98.80% to 99.68%** of the taxes levied for the tax years 2016 through 2012 have been recovered. For each of the tax years prior to 2012, the District has collected over 99.00% of the taxes that were levied

*Ultimately, the District collects over **99.00%** of the taxes that it levies.*



This Chart and the Table below list the actual amount of taxes levied for the past five years and the amount and percentage of each year's tax levy that have been collected. The amounts included are original tax amounts only *and do not include penalties and interest that have also been collected.*

It is a historical reality that a small percentage of each year's tax levy will be uncollectable due to a number of reasons such as insolvent business personal property accounts, bankruptcies, tax deferrals, medical hardships, and the fact that some property owners are judgment proof. Therefore, the cumulative percent collected, while extremely high, will never be one hundred percent.

### COLLECTION OF TAX LEVY (TAX COLLECTIONS FROM OCTOBER 1 OF EACH TAX YEAR THROUGH SEPTEMBER 30, 2017)

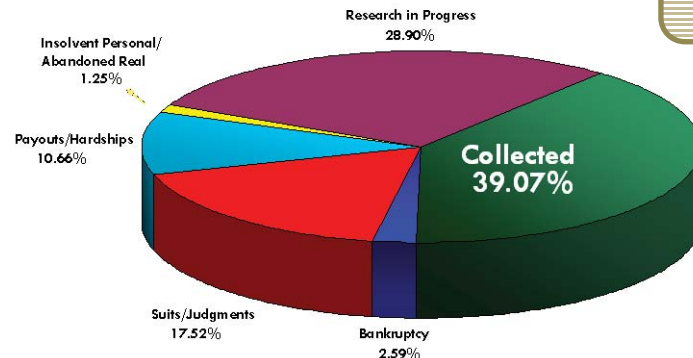
<i><b>Tax Year</b></i>	<i><b>Original Tax Levy (Adjusted)</b></i>	<i><b>Total Tax Collections</b></i>	<i><b>Percent Collected</b></i>	<i><b>Number Of Months</b></i>
<b>2016</b>	\$70,121,271	\$69,278,297	98.80%	12
<b>2015</b>	\$63,696,988	\$63,368,198	99.48%	24
<b>2014</b>	\$58,831,547	\$58,597,821	99.60%	36
<b>2013</b>	\$55,360,543	\$55,168,778	99.65%	48
<b>2012</b>	\$54,280,289	\$54,106,968	99.68%	60

## COLLECTION STATUS OF DELINQUENT TAXES

Each July 1, the District refers its unpaid delinquent taxes from the prior year to us for collection. The following charts depict the success we have had in collecting the taxes referred to us. As of October 1, 2017, we have collected:

### COLLECTION STATUS OF 2016 DELINQUENT TAXES

Category	Amount	Percent
Total Due (7/1/17)	\$1,383,587	
Collected*	<b>\$540,613</b>	<b>39.07%</b>
Bankruptcy	\$35,890	2.59%
Suits & Judgments	\$242,343	17.52%
Payout & Hardships	\$147,485	10.66%
Insolvent & Abandoned Property	\$17,363	1.25%
Research in Progress	\$399,893	28.90%

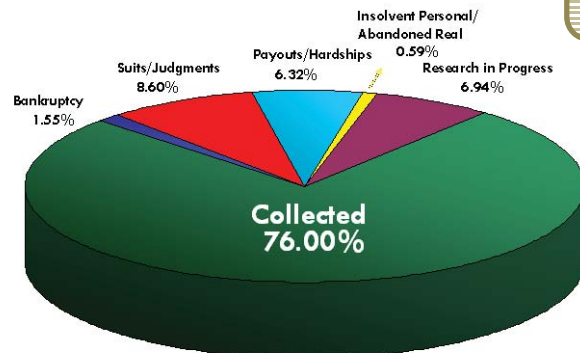


**39.07%**  
Collected in  
3 Months

Delinquent Taxes Collected: \$540,613

### COLLECTION STATUS OF 2015 DELINQUENT TAXES

Category	Amount	Percent
Total Due (7/1/16)	\$1,370,191	
Collected*	<b>\$1,041,401</b>	<b>76.00%</b>
Bankruptcy	\$21,197	1.55%
Suits & Judgments	\$117,883	8.60%
Payout & Hardships	\$86,551	6.32%
Insolvent & Abandoned Property	\$8,080	0.59%
Research in Progress	\$95,078	6.94%

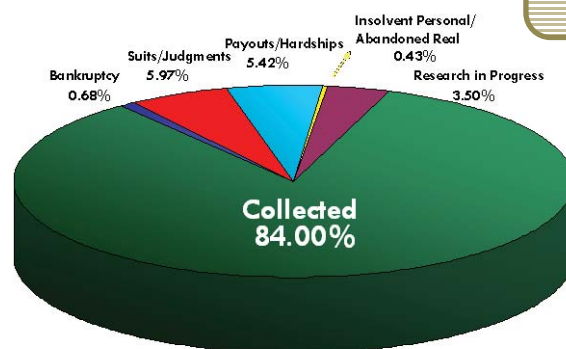


**76.00%**  
Collected in  
15 Months

Delinquent Taxes Collected: \$1,041,401

### COLLECTION STATUS OF 2014 DELINQUENT TAXES

Category	Amount	Percent
Total Due (7/1/15)	\$1,461,194	
Collected*	<b>\$1,227,468</b>	<b>84.00%</b>
Bankruptcy	\$9,906	0.68%
Suits & Judgments	\$87,262	5.97%
Payout & Hardships	\$79,190	5.42%
Insolvent & Abandoned Property	\$6,212	0.43%
Research in Progress	\$51,155	3.50%



**85.08%**  
Collected in  
27 Months

Delinquent Taxes Collected: \$1,227,468

\*Collected amount listed includes taxes collected and taxes deleted due to tax office adjustments

## **THIS OUTSTANDING LEVEL OF COLLECTIONS DID NOT SIMPLY HAPPEN.**

- We have worked diligently collecting these taxes. MVBA has conducted a comprehensive delinquent tax collection program, which provides for:
  - Regular and systematic mailing of delinquent tax notices to delinquent property owners.
  - Thorough title examinations and ownership verification on selected delinquent tax accounts.
  - Pre-litigation notices to all property owners and lienholders on each delinquent tract of real property; and
  - The filing and prosecuting of delinquent tax suits to judgment and the final sale of the property to satisfy the tax delinquency if payment arrangements were not satisfactory made.
  - We believe that these charts graphically depict the results of MVBA's aggressive delinquent tax collection program.

## **DEFINITIONS AND COMMENTS REGARDING CHARTS ON PAGE 5**

### **Lawsuits/Judgments**

MVBA files delinquent tax suits for the collection of delinquent taxes. Often property owners enter into payment arrangements subsequent to the filing of suit. Further prosecution of these delinquent tax suits is abated as long as the taxpayer complies with the payout agreement. If the property owner makes no effort to pay after suit is filed and citation is served, or if the taxpayer defaults on a payout agreement, judgment is sought. If taxes remain unpaid, subsequent to judgment, an order of sale is issued and the property is posted for sale.

### **Bankruptcy**

When a property owner files bankruptcy collection activity is prohibited under the United States Bankruptcy Code. MVBA monitors the progress of bankruptcy cases and filed appropriate motions and objections with the Bankruptcy Court to insure that the tax claims and the tax liens are accorded the highest possible priority. The amount of the claims that will ultimately be paid, particularly in Chapter 7 cases, cannot be estimated.

### **Insolvent Personal & Abandoned Real Property**

Tax accounts on which delinquent notices mailed by MVBA have been returned to us by the U. S. Postal Service as undeliverable or accounts for which the Appraisal District or Tax Office has been unable to determine an address. MVBA is engaged in an extensive address research program. When new addresses are found, notices are promptly sent. However, without an



accurate address personal property delinquent taxes are, as a practical matter, uncollectable. Some of these accounts represent mobile homes that are no longer in the County. In most cases, the Appraisal District has no knowledge of the whereabouts of the owners of these mobile homes. These accounts are uncollectable because collection activity against the owners is effectively precluded. There are numerous business personal accounts where the business is no longer operating. When a business ceases operation, often the owner leaves the County and/or State. Even if the owners of the business can be located, they are usually “judgment proof”. Many of these businesses were corporations which are either defunct or have no assets. The whereabouts of the owners of a few real property accounts are unknown. These are unimproved lots or vacant acreage tracts making it extremely difficult to locate the owners. In some cases, the record owners are deceased and their heirs are unknown or cannot be located. The owners of these vacant and abandoned properties will be served with citation by publication and the properties sold at tax sales.

#### **Pre-Litigation Payouts/Deferrals & Hardships**

Property owners enter into written installment payment agreements pursuant to §33.02 of the Property Tax Code prior to suit being filed. These payment agreements are tailored to the individual taxpayer’s ability to pay based on their particular financial problems. As a result of the payout agreements, a steady flow of tax payments is received.

There are also, taxpayers who have claimed the over-65 deferral provided by the Tax Code, which prevents the collection of the delinquent taxes assessed against their homesteads. In addition, a few property owners have been designated as hardship cases. Hardship cases are those in which the property owners have documented severe medical conditions or acute financial problems that warrant unusual consideration. Designation as a hardship merely delays collection but does allow for the eventual collection of the taxes.

#### **Research in Progress**

This segment refers to those accounts, which do not have any known impediment to the collection process or specific collection activity pending. MVBA has sent several notices of delinquency on each account. We are continuing to place additional accounts under litigation. However, we stress that there may be circumstances which may preclude the collection of some of these taxes. These may include bankruptcies, insolvent or closed businesses, hardship cases, and/or incorrect addresses which are unknown. Nevertheless, MVBA will continue to use all appropriate efforts to collect the delinquent taxes that are due.



## DELINQUENT PROPERTY TAX COLLECTION ACTIVITY

(October 1, 2016 through September 30, 2017)

### ***TAXPAYER NOTIFICATION***

Our experience has proven that the right notice to the right person at the right time results in the payment of taxes to our client. For this reason, *McCreary, Veselka, Bragg & Allen* sends a series of letters to property owners both before and after we have filed a delinquent tax suit against a property owner and the property. Listed below are various types of notices sent by MVBA to property owners notifying them of their tax delinquency and the status of legal action taken by MVBA to collect the taxes.

Many delinquent accounts are collected as a result of giving the property attention to finding the correct address of a property owner. Delinquent accounts with unknown or incorrect addresses are researched by MVBA through the use of Texas Motor Vehicle registration information, internet databases, telephone directories, city directories, utility records, voter registration records, assumed name files and the records of the Secretary of State. When MVBA obtains new addresses, notices are immediately sent informing the property owner of their tax, and notifies the Tax Office of the new address so that the tax records can be updated.

<i><b>Type of Notices</b></i>	<i><b>Number of Notices</b></i>
<b>Initial Notices</b> are polite, but pointed, notices designed to remind the delinquent property owner of their tax liability and urging voluntary payment of the taxes due.	4,054
<b>Delinquent Notices</b> are more insistent notices requiring payment of the delinquent taxes and inform the property owner that a tax lien has attached to their property and they are personally liable for the tax.	3,002
<b>Demand Notices</b> are sent on selected accounts giving notice that if the taxes are not paid, a delinquent tax suit will be filed against the property owner and the property.	2,008
<b>TOTAL NOTICES</b>	<b>9,064</b>

## ***LITIGATION***

MVBA files delinquent tax suits when property owners and all other parties whom MVBA has determined to have an interest in the property fail to respond to the notices sent to them. Delinquent tax suits filed by MVBA seek a personal judgment against the property owner and foreclosure and sale of the property to satisfy the tax delinquency. When all delinquent taxes, penalties and interest have been paid to the taxing jurisdiction, and all costs of court have been paid in the lawsuit, the lawsuit is dismissed against both the property owner and the property.

<i><b>Number of Suits</b></i>	<i><b>Number of Properties</b></i>	<i><b>Amount Due</b></i>
211	276	\$654,464

## ***JUDGMENTS***

When the property owner and all parties who have an interest in the property have been served with citation, MVBA notifies the property owner and all other defendants in the lawsuit of the date at which a hearing will be held in District Court to seek a judgment against the property owner and the property. MVBA recovers judgments against the property owner and the property, authorizing sale of the property in order to recover the delinquent taxes, penalties and interest owed. If the property owner pays the total amount of taxes, penalties, interest and costs after judgment has been rendered by the District Court, the judgment is released against both the property owner and the property

<i><b>Number of Judgments</b></i>	<i><b>Number of Properties</b></i>	<i><b>Amount Due</b></i>
144	178	\$398,862

## ***TAX SALES***

Should the property owner fail to respond to the notice of judgment, MVBA proceeds with a Sheriff's Sale of the property. MVBA publishes a Notice of Sale in the local newspaper and sends copies to the property owner and all other defendants in the delinquent tax suit, as required by law. In many instances, the property owner either pays the taxes prior to sale or enters into satisfactory arrangements for the payment of the taxes, in which case the property is withdrawn from the Sheriff's Sale. Properties offered for sale are either conveyed to purchasers, or if no acceptable bid is made on the property, conveyed to the taxing units in lieu of payment of taxes. MVBA assists the Sheriff in conducting the sale and prepares the deeds to the purchasers, finalizes the sale papers and supervises the distribution of the sale proceeds to the taxing authorities in order to satisfy the tax delinquency.

<i>Properties Posted for Sale</i>	<i>Properties Paid/Payout</i>	<i>Properties Sold/ Conveyed into Trust</i>	<i>Amount Due</i>
144	86	58	\$430,838

## ***BANKRUPTCY LITIGATION***

**McCreary, Veselka, Bragg & Allen's** bankruptcy department closely supervises those individuals and corporations that file for protection under the bankruptcy laws who owe taxes. Through our fully computerized bankruptcy tracking system, MVBA files and monitors all claims for taxes owed by the bankrupt debtor. Proofs of Claim are filed by MVBA to assert the amount of tax, penalty and interest due when the bankruptcy is filed. Administrative claims are filed to seek recovery of taxes that arise after the debtor has filed bankruptcy. Our attorneys review all Motions and Plans for Reorganization filed by the debtor or any other creditor with the Bankruptcy Court, aggressively assert the tax claims, and defend the tax liens of our clients to the fullest extent allowed under the Bankruptcy Code.

<i>Type</i>	<i>Number of Bankruptcies</i>	<i>Number of Properties</i>	<i>Amount Due</i>
<b>Proofs of Claim</b>	20	28	\$215,400

### ***PROPERTY VALUE AUDITS***

Our firm filed audits of the district's taxable value with the Comptroller of Public Accounts. The audits reported corrections and changes to the District's tax roll which decreased the District's taxable value and tax levy. The audits lowered the Comptroller's finding of the District's taxable which it reported to the Texas Education Agency that entitled the District to additional state aid. The amount of reduction in the District's taxable values and additional state aid are set out below:

<i><b>Tax Year</b></i>	<i><b>Original Taxable Value</b></i>	<i><b>Audited Taxable Value</b></i>	<i><b>Decrease in Value</b></i>	<i><b>Additional State Aid</b></i>
<b>2014</b>	\$4,022,356,733	\$3,991,890,723	\$30,466,010	<b>\$533,503</b>
<b>2015</b>	\$4,317,987,992	\$4,286,348,824	\$31,639,168	<b>\$537,120</b>

*All of our  
collection services  
are provided at no  
cost to the district*

### ***FEE FOR SERVICES***

MVBA provides all legal representation for a contingent fee of the delinquent taxes, penalties and interest collected. Our attorney fees are paid entirely by the delinquent property owners upon payment of the delinquent taxes as an additional penalty pursuant to the Texas Tax Code.

**McCREARY  
VESELKA  
BRAGG &  
ALLEN, P.C.**

**BEARD  
KULTGEN  
BROPHY  
BOSTWICK &  
DICKSON,  
L.L.P.**



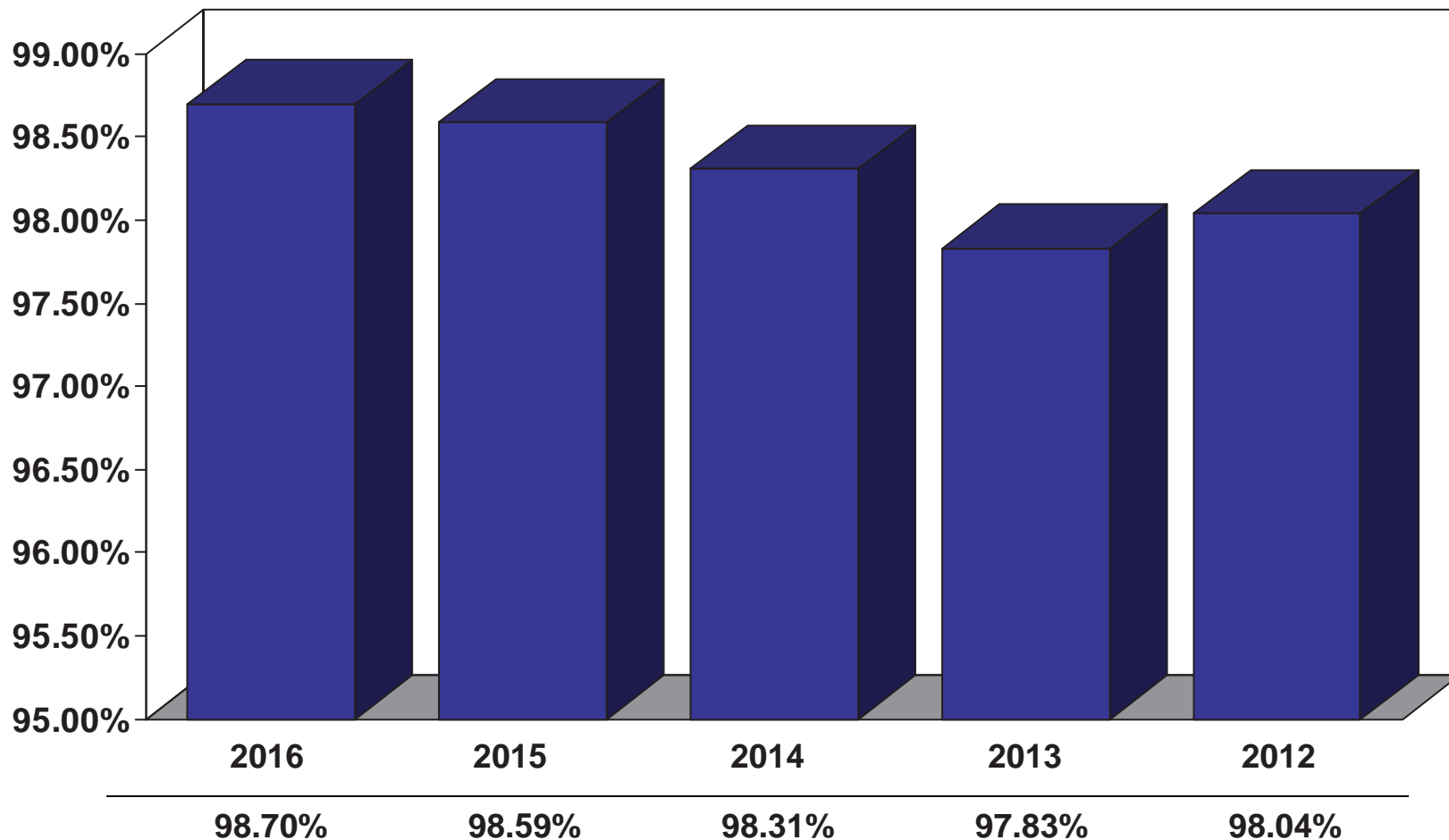
**REPORT ON DELINQUENT  
PROPERTY TAX COLLECTIONS**

**October 26, 2017**

**Robert L. Meyers**  
Attorney at Law

**Frederick deB. Bostwick**  
Attorney at Law

# WACO INDEPENDENT SCHOOL DISTRICT CURRENT TAX COLLECTIONS

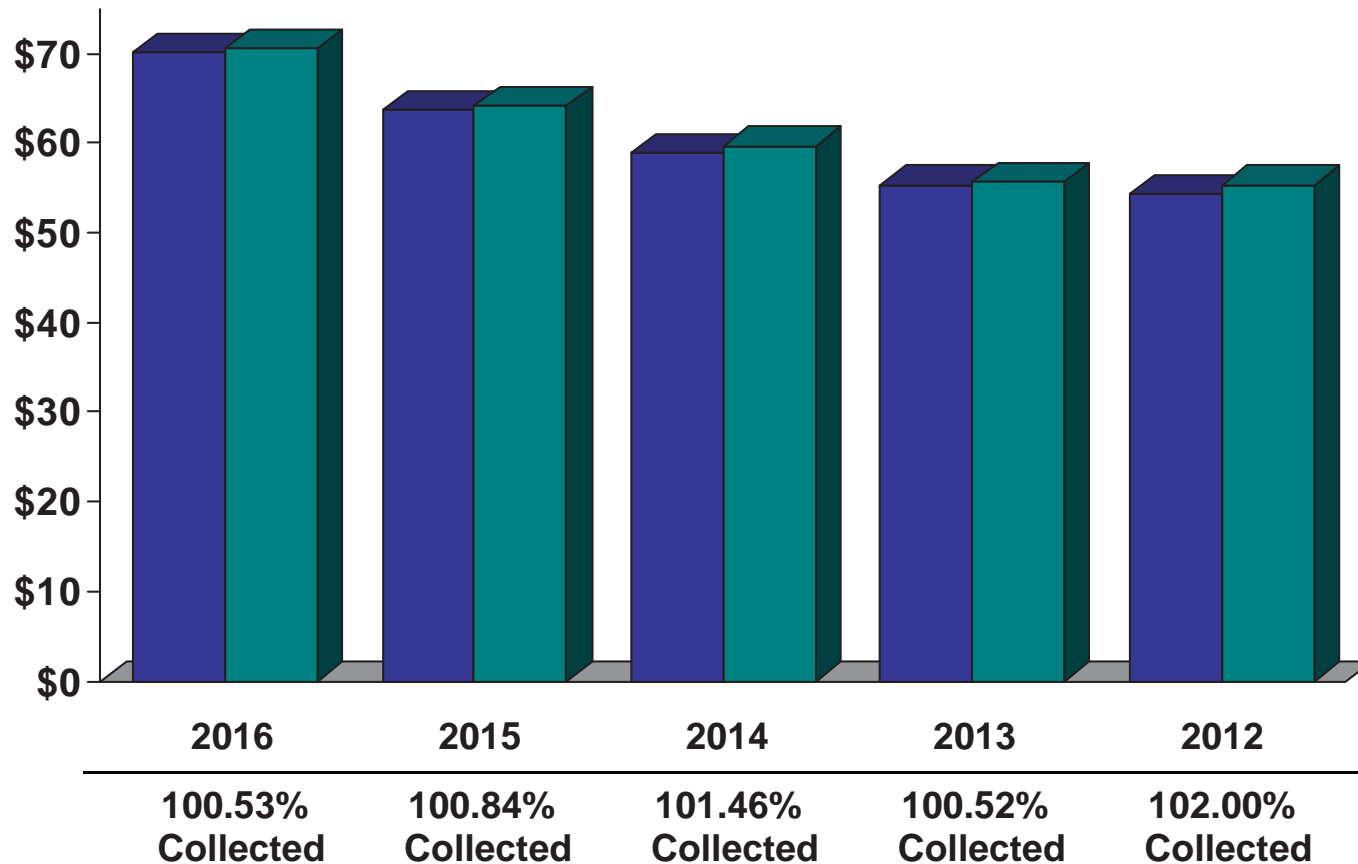


**Robert L. Meyers**  
Attorney at Law

**Frederick deB. Bostwick**  
Attorney at Law

# WACO INDEPENDENT SCHOOL DISTRICT TOTAL ANNUAL TAX COLLECTIONS

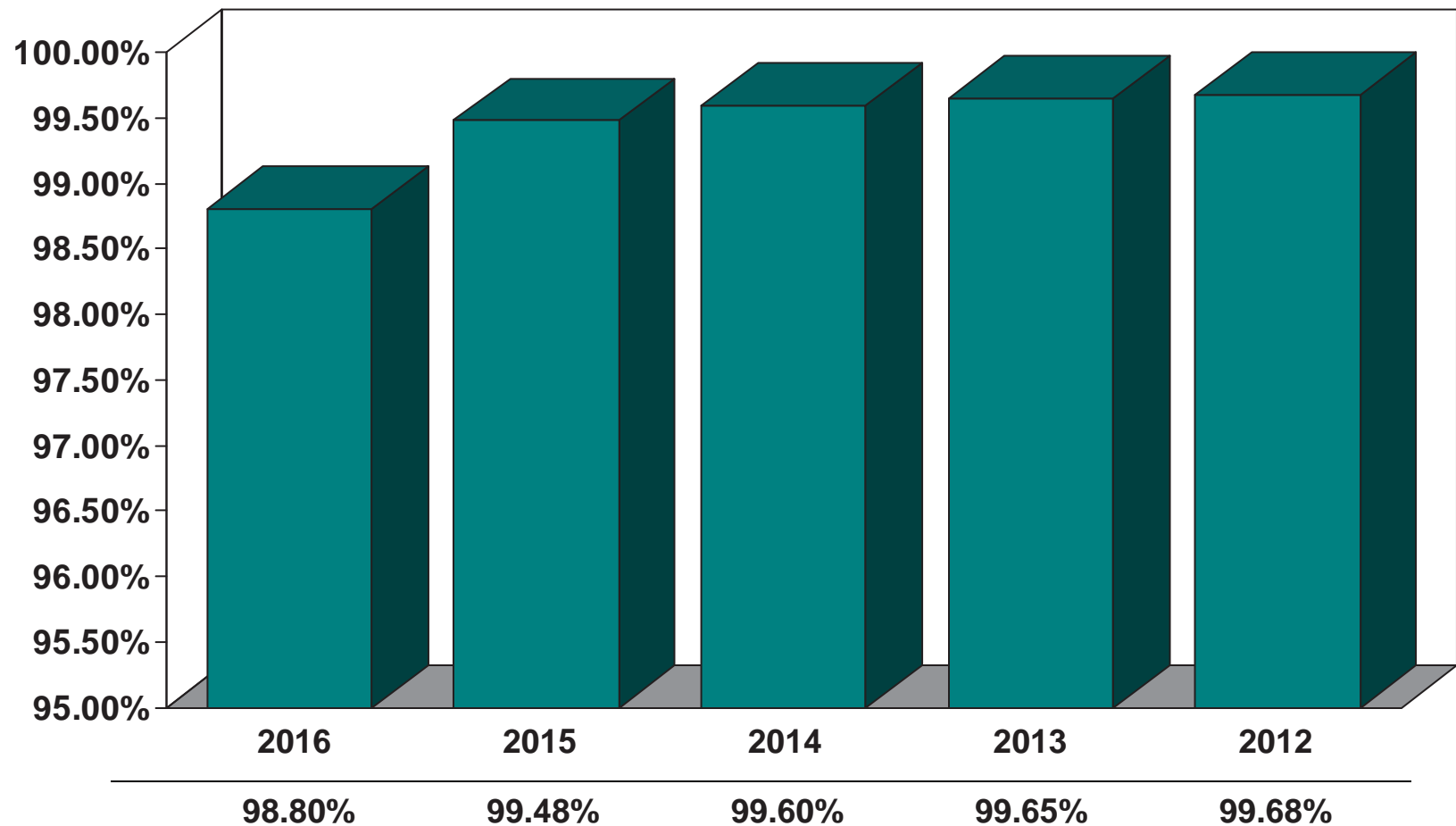
Millions



**Robert L. Meyers**  
Attorney at Law

**Frederick deB. Bostwick**  
Attorney at Law

## WACO INDEPENDENT SCHOOL DISTRICT COLLECTION OF TAX LEVY

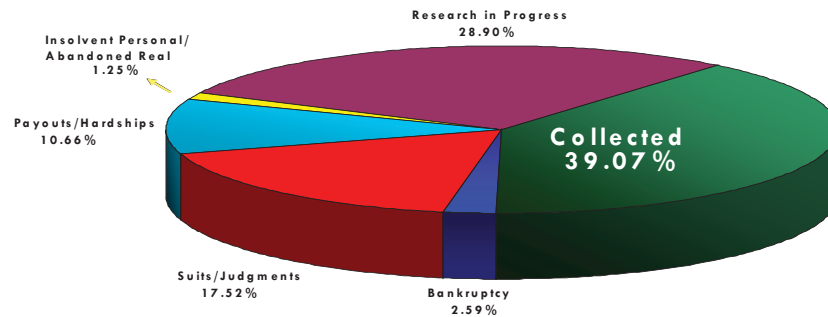


**Robert L. Meyers**  
Attorney at Law

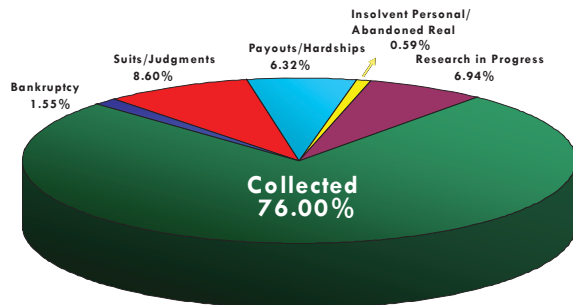
**Frederick deB. Bostwick**  
Attorney at Law



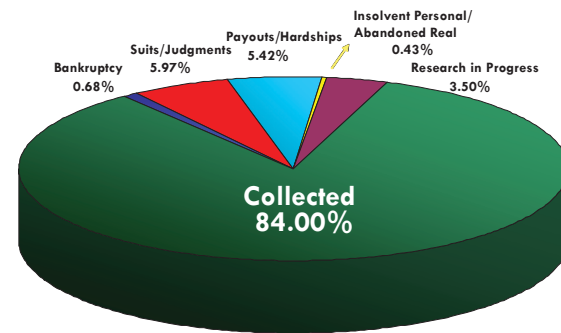
# WACO INDEPENDENT SCHOOL DISTRICT COLLECTION STATUS OF DELINQUENT TAXES



*2016 Delinquent Taxes*



*2015 Delinquent Taxes*



*2014 Delinquent Taxes*

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# WACO INDEPENDENT SCHOOL DISTRICT

## TAX COLLECTION ACTIVITY

<i>Tax Notices</i>	9,064
<i>Tax Lawsuits</i>	211
<i>Tax Judgments</i>	144
<i>Tax Sales</i>	144

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# WACO INDEPENDENT SCHOOL DISTRICT

## PROPERTY VALUE AUDITS

<i>Tax Year</i>	<i>Original Taxable Value</i>	<i>Audited Taxable Value</i>	<i>Decrease in Value</i>	<i>Additional State Aid</i>
<b>2014</b>	\$4,022,356,733	\$3,991,890,723	\$30,466,010	<b>\$533,503</b>
<b>2015</b>	\$4,317,987,992	\$4,286,348,824	\$31,639,168	<b>\$537,120</b>

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**Robert L. Meyers**  
Attorney at Law

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**Frederick deB. Bostwick**  
Attorney at Law

**Waco Independent School District**

***Board of Trustees Meeting Agenda Item***

**Date:** October 26, 2017

**Contact Person:** Dr. A. Marcus Nelson

**RE:      Discussion and update on Continuous Improvement Governance Work:  
            Goal Progress Measure 1.1, 1.2, and 1.3**

=====

**Background Information:**

As its next step in fully implementing TEA's model for continuous improvement for governing teams, the board will:

1. Discussion of Goal Progress Measure 1.1, third grade students reading on grade level; 1.2, first grade students reading on grade level; and 1.3, second grade students reading on grade level.

## Goal Progress Measure Report: Board Goal One

**Board Goal One:** Increase the percentage of Third Grade students reading on grade level as measured by STAAR from 54% to 83% by 2020.

**Progress Measure 1:** Increase the percentage of Kindergarten students reading on grade level as measured by ISIP<sup>1</sup> scores from 45% to 75% by 2020.

Annual Growth in Kindergarten:  
45% in 2017  
55% in 2018  
65% in 2019  
75% in 2020

**Progress Measure 2:** Increase the percentage of First Grade students reading on grade level as measured by ISIP scores from 45% to 80% by 2020.

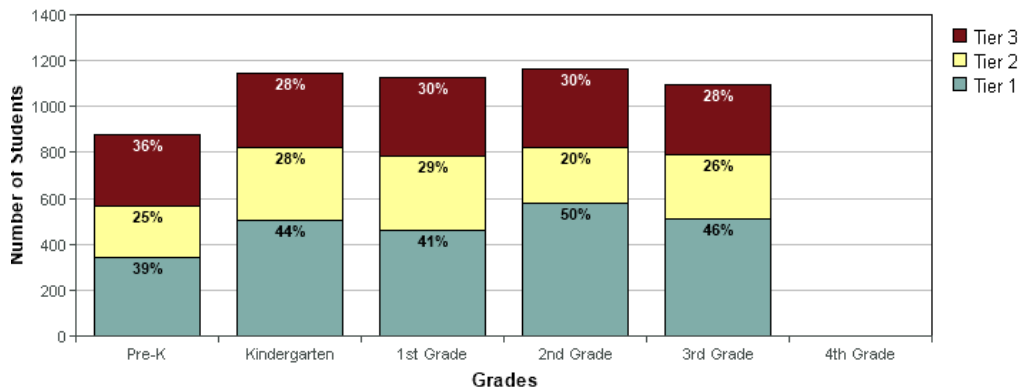
Annual Growth in First Grade:  
50% in 2017  
60% in 2018  
70% in 2019  
80% in 2020

**Progress Measure 3:** Increase the percentage of Second Grade students reading on grade level as measured by ISIP scores from 60% to 80% by 2020.

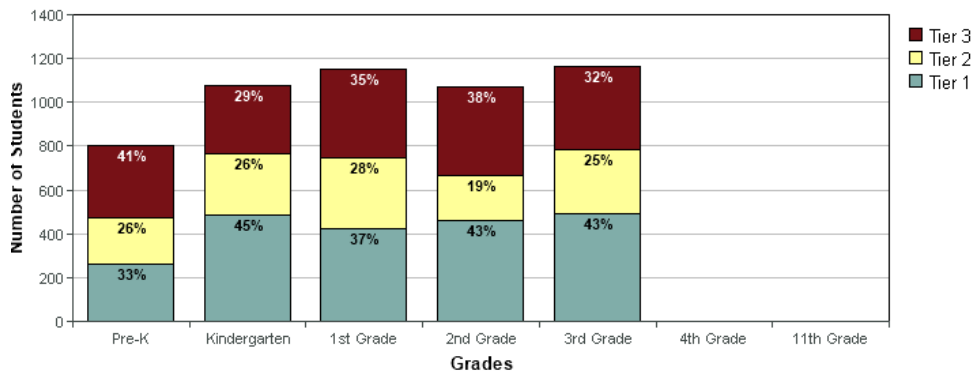
Annual Growth in Second Grade:  
60% in 2017  
70% in 2018  
75% in 2019  
80% in 2020

**Date Presented to Board:** October 19, 2017

**ISIP Early Reading Summary (September 2017)**



**ISIP Early Reading Summary (September 2016)**



**2017-2018 checkpoint:** Increase the percentage of Kindergarten students reading on grade level to 45% by 2017.

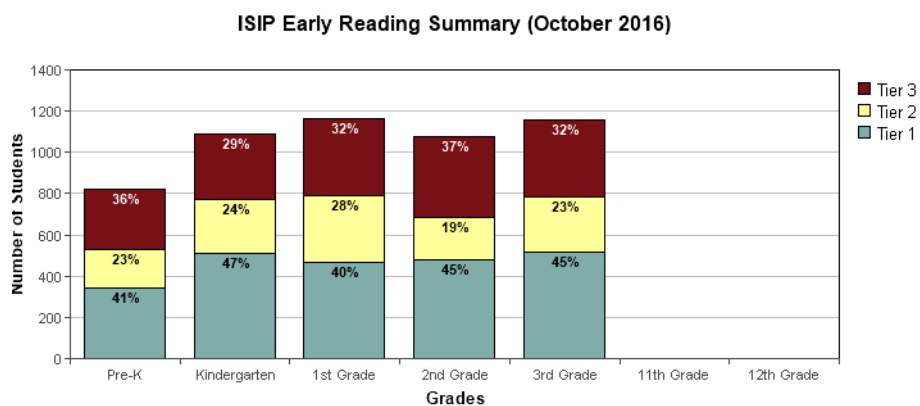
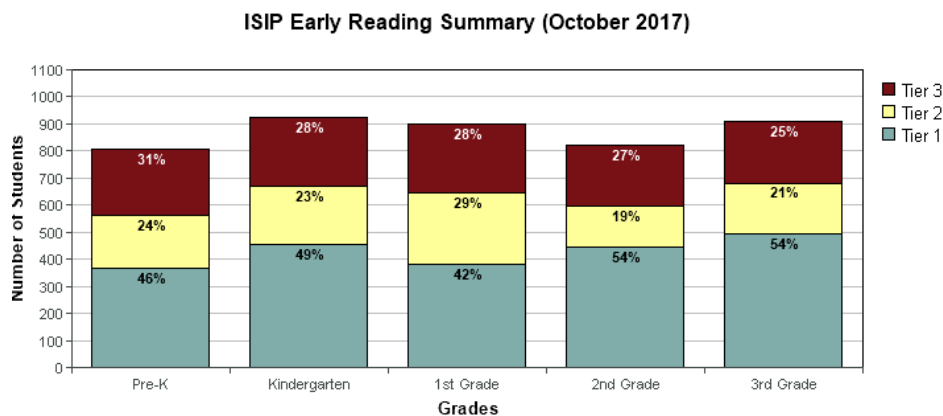
**2017-18 Progress Measure Results:** During **September** of 2017, 44% of students were at Tier 1<sup>2</sup> in comparison to 45% in 2016.

**2017-2018 checkpoint:** Increase the percentage of First Grade students reading on grade level to 50% by 2017.

**2017-18 Progress Measure Results:** During the **September** of 2017, 41% of students were at Tier 1 in comparison to 37% in 2016.

**2017-2018 checkpoint:** Increase the percentage of Second Grade students reading on grade level to 60% by 2017.

**2017-18 Progress Measure Results:** During **September** of 2017, 50% of students were at Tier 1, in comparison with 43% in 2016.



**2017-2018 checkpoint:** Increase the percentage of Kindergarten students reading on grade level to 45% by 2017

**2017-18 Progress Measure Results:** During **October** of 2017, 49% of students were at Tier 1, in comparison with 47% in 2016.

**2017-2018 checkpoint:** Increase the percentage of First Grade students reading on grade level to 50% by 2017.

**2017-18 Progress Measure Results:** During the **October** of 2017, 42% of students were at Tier 1 in comparison with 40% in 2016.

**2017-2018 checkpoint:** Increase the percentage of Second Grade students reading on grade level to 60% by 2017.

**2017-18 Progress Measure Results:** During **October** of 2017, 54% of students were at Tier 1 in comparison with 45% in 2016.



**Explanation of Results:** Given that the 2017-2018 Board Goal 1 focuses on increasing the percentage of Third Grade students reading on grade level as measured by STAAR from 54% to 83% by 2020, the results indicate a steady growth when comparing monthly performance on ISIP in 2017 for the months of September and October. There was a 1% drop for Kindergarten in Tier 1 for 2017 while First and Second Grades saw gains in 2017. Ideally, as instruction becomes stronger at Tier 1, one would expect to see a decrease in students at Tier 2 and Tier 3. The data presented also indicates a decrease in both September and October of students at Tier 3<sup>3</sup> which is indicative of stronger instructional practices at Tier 1.

These results also indicate a growth in the performance of Third Grade. Third Grade increased by 3% in September of 2017 when compared with 2016. Growth in students' performance on Tier 1 was also seen in October where 54% of students were at Tier 1 in comparison to 45% in 2016.

**Additional Information:** ISIP is a computer adaptive testing system that adjusts the difficulty level of each question based on the response provided by the student. This allows the program to identify the individual student's reading ability and skill development.

“The objective of ISIP™ is to identify the students potentially at risk of reading failure. Estimated ability level indices are used from each subtest to determine a student's overall estimated reading ability index. The student's overall reading ability index is used as the dividing line to determine students potentially at risk. Skill goals and criteria become progressively more difficult with each assessment period.”

Retrieved on 10/4/17 from <https://secure.istation.com/ReportToolbox/TierGoals>

<sup>1</sup> **ISIP** Istation's Indicators of Progress

<sup>2</sup> **Tier 1** denotes students performing at grade level

<sup>3</sup> **Tier 2** denotes students performing moderately below grade level and in need of intervention

<sup>4</sup> **Tier 3** denotes students performing seriously below grade level and in need of intensive intervention