



**Waco Independent School District Board of Trustees Regular Board Meeting**  
**Waco ISD Conference Center**  
**115 S 5<sup>th</sup> Street**  
**Waco, TX 76701**  
**February 22, 2018**

**Call to Order:** President Pat Atkins called the meeting of the Waco Independent School District to order at 6:30 p.m. He stated that a quorum of Board members was present and that notice of the meeting had been posted.

**Board Members Present:** President Pat Atkins, Vice President Allen Sykes, Cary DuPuy, and Stephanie Korteweg

**Board Members Absent:** Angela Tekell, Larry Perez, and Norman Manning

**III. CLOSED MEETING** - President Atkins called the closed meeting to order at 6:30 p.m. pursuant to the following sections of the Texas Government Code:

- A. Texas Government Code Chapter 551
1. 551.074 Discussion on duties and responsibilities of the Superintendent
  2. 551.074 Personnel Matters

**No action was taken during the closed meeting, President Atkins reconvened the meeting at 7:05 p.m.**

**IV. OPEN MEETING**

**V. MOMENT OF SILENCE**

**VI. PLEDGE OF ALLEGIANCE**

- The Pledge of Allegiance was led by Taliyah Joiner, a student at Brook Avenue Elementary.

**VII. SPECIAL RECOGNITION**

- Kyle DeBeer, Executive Director of Communications and Community Engagement, recognized the following groups/individuals:  
Pledge Leader: Taliyah Joiner.

**Fine Arts:** Waco High School State Ensemble and Solo qualifiers – Faith Allen, Devonta'e Bible, Jonah Burnias, Derby Carlson, Neal DuPuy, Molly Hepp, Jonathan Matthews, Sarah Mendoza, Emilizeth Milan, Ace Mohammed, Erykka Powell, Dazani Robinson, Billy Smith, Isaac Sutton, Ecclesia Velasco, Halee Wise, and Michael Wood. Students who qualified for the State Solo and Ensemble Contest as a member of an ensemble: Paige DuPuy, Brigitte Eichenberg, and Alyssa Riggs. Allison Pendleton qualified for State with both a solo and as a member of an ensemble. All-Region Choir: Ellie Becker, Gipram Galeno, Roberto Guevara, Haley Nafe, Jairo Romero, Harper Singletary, and Katie Burnham (qualified for state as a member of an ensemble) All-Region and those qualifying for state with both a solo and as a member of an ensemble: Kylie Burnham, and Chloe Maddow. State qualifier in both solo and ensemble. Libby Grant, State qualifier in both solo and ensemble, and selected for both all-region and pre-

area, Izabel Weaver, State qualifier in solo, and selected for both all-region and pre-area, Emily Hines, State qualifier in both solo and ensemble, and selected for both all-region and pre-area and as an area alternate, and Harper Hoover, State qualifier in an ensemble, selected for both all-region and pre-area and as an area alternate. Assistant Choir Director, Christie Lujan, and Director Carrie Forehand, Principal, Mr. Ed Love.

**Waco ISD's Parents as Teachers Program named National Blue Ribbon Affiliate** – Anita Henderson, Regina Cotton, Pauluisa Ramos, Jaqueta Sims, and Yuri Gonzalez, Waco ISD Parents as Teachers educators, Dr. Mary Konrad, Early Childhood Coordinator and Parents as Teachers supervisor.

**Waco ISD and Baylor University honored by the National Association for Professional Development Schools with the 2018 Exemplary PDS Achievement Award** – Baylor University staff: Dr. Krystal Goree, Partnership Liaison and Director of Professional Practice, Dr. Terrill Saxon, Interim Dean of the School of Education, Dr. Suzanne Nesmith, Associate Dean of Undergraduate Education, Dr. Larry Browning, Chair of the Department of Curriculum and Instruction, and Dr. Susan Johnsen, Chair of the Department of Educational Psychology. Waco ISD, Ms. Yolanda Williams, Assistant Superintendent of School Improvement.

#### **VIII. AUDIENCE FOR GUESTS**

- No one asked to speak.

#### **IX. CONSENT AGENDA**

##### **A. Discussion and possible action to approve Board of Trustees Board Meeting Minutes and Intergovernmental Meeting Summary**

- 1. October 18, 2017, Intergovernmental Meeting Summary Notes**
- 2. January 4, 2018, Special Meeting Minutes**
- 3. January 18, 2018, TAPR Meeting Minutes**
- 4. January 18, 2018, Workshop Minutes**
- 5. January 25, 2018, Regular Board Meeting Minutes**

- That the Board of Trustees approve the board meeting minutes for January 4th, 18<sup>th</sup> (TAPR meeting), 18<sup>th</sup>, 25<sup>th</sup>, and the summary notes for October 18, 2017.

##### **B. Discussion and possible action to approve amendments to the 2017-2018 budget**

- That the Board of Trustees approve amendments to the 2017-2018 budget:
  - #016 – General Fund – Districtwide – will reallocate budgeted funds for instructional miscellaneous operating to extracurricular for miscellaneous operating and reclassified transportation costs.
  - #17 – English Language Learner Department – will allocate budgeted funds for counseling employees travel costs to instruction for testing materials.
  - #18 – Special Education Department – will reallocate budgeted funds for instructional leadership equipment to instruction for equipment.
  - #019 – Regional Day School Program for the Deaf – will reallocate budgeted funds for instructional extra-duty professional to staff development for employee travel.
  - #020 – will reallocate budgeted funds for instructional stipends to staff development for salary and benefits.

There was no effect on fund balance.

##### **C. Discussion and possible action to approve Policy EL (LOCAL) and adopt Local Campus Partnership Application Form**

- That the Board of Trustees adopt EL (Local) and the Local Campus Partnership Application form.

Waco ISD 161914 SB 1882 Partnerships	EL (LOCAL)	Waco ISD 161914 SB 1882 Partnerships APPLICATION PROCESS	EL (LOCAL)
CREATION	The District is committed to providing the best appropriate educational settings for all students and, as necessary, shall engage partners to operate campuses and/or programs as described in this policy. An arrangement constitutes a SB 1882 Eligible Partnership if it satisfies all applicable requirements of Texas Education Code Section 11.174 and local criteria specified in the following sections. All SB 1882 Partnership campuses and programs shall continue to be operated under the legal auspices of the Board, Schools, communities, and partners shall have the opportunity to:	The Board shall consider an application for a campus charter or program charter if the applicant:	1. Meets the eligibility requirements for a campus charter or program charter set forth in TEC §12.052, §12.053, §12.052, and §12.053; 2. Follows the application process established by the District; and 3. Provides evidence to the Board that the applicant will comply with the statutory and District requirements for a campus charter or program charter.
DEFINITIONS	The terms used herein are defined as follows:	The Board welcomes charter school pursuant to various paths as set forth in TEC Chapter 12, Subchapter C. The Board specifically invites and encourages applications pursuant to TEC §12.052. Regardless of authorization path, all groups and entities seeking to create a charter school under Subchapter C shall follow the Charter Application and Review Process set forth in this policy.	The Board welcomes charter school pursuant to various paths as set forth in TEC Chapter 12, Subchapter C. The Board specifically invites and encourages applications pursuant to TEC §12.052. Regardless of authorization path, all groups and entities seeking to create a charter school under Subchapter C shall follow the Charter Application and Review Process set forth in this policy.
CAMPUS-INITIATED CHARTER	A campus-initiated charter school or program is one in which a campus applies to become a charter school. At least 80 percent of the parents of the school's students and at least 80 percent of the school's classroom teachers must sign the petition submitted to the District.	APPLICATION PROCESS	1. A comprehensive written application submitted by each applicant in accordance with application guidance and requirements provided by the Board; 2. A rigorous review of the written application conducted by a Charter Application Review Committee ("Review Committee") of internal and/or external evaluators that makes recommendations to the Superintendent; 3. A formal recommendation from the Superintendent to the Board for approval or denial of each application, based on and providing evidence from the Review Committee and staff recommendation, public forum, and interview panel; and 4. A formal vote by the Board to approve or deny each application, following deliberation of the Superintendent's recommendations in a public meeting.
DISTRICT-INITIATED CHARTER	A District-initiated charter school or program is one in which the District creates a charter school or program based on District need (such as improved enrollment or academic), and could include reconfiguration of grade levels). Such a school or program may draw students from a specified geographic area, the entire geographic area of the district, and/or outside District boundaries.	DEFINITIONS	1. An interview with the applicant whose written application meets threshold standards established and published by the Board, conducted by a Board-designated panel and/or the Review Committee; 2. A public hearing to allow applicants an opportunity to present their application and school plans to the Board and to the community before formal consideration by the Board;
Partnerships with an open-enrollment charter school or other eligible entity. Other eligible entities include non-profits, institutions of higher education, and governmental entities.	In establishing a District-Initiated Charter, the District may issue one or more requests for applications or other instrument designed to identify operating partners best qualified to meet the needs of the district.	APPLICATION CONTENT	An application for a Subchapter C charter shall include the following, at a minimum:
COMPLIANCE WITH LAW	The charters, as defined and described herein, shall comply with all federal laws and with state laws governing such charters and shall be nonsectarian. [See EL[LEGAL]]	COMPLIANCE WITH LAW	The charters, as defined and described herein, shall comply with all federal laws and with state laws governing such charters and shall be nonsectarian. [See EL[LEGAL]]
Waco ISD 161914 SB 1882 Partnerships	EL (LOCAL)	Waco ISD 161914 SB 1882 Partnerships	EL (LOCAL)
1. The purpose and community need for the proposed campus or program;	2. A statement of the school's mission and goals;	3. Identification of the targeted community and students to be served;	4. The academic plan including educational focus, program, curriculum to be offered, and a description of the proposed school day, calendar, and year;
5. The plan for meeting the needs of students with disabilities, English language learners, and other special populations;	6. The plan for measuring and reporting student achievement and increases in student achievement for all student groups;	7. The financial and business plan, including a proposed five-year operating budget and a contingency budget for lower than expected enrollment;	8. Identification and description, including the expertise and professional backgrounds, of the proposed governing body members and school leadership;
9. The governance and decision-making plan including governing board structure, school leadership and management structure, and organization chart;	10. Indications that the proposed governance structure is conducive to sound fiscal and administrative practices and strong, accountable, independent oversight of the school;	11. The roles and responsibilities of school leadership responsible for personnel, the budget, purchasing, program funds, and other areas of management;	12. The school's staffing plan and employment plan consistent with federal and applicable state guidelines, including due process, employment contract renewal, and termination procedures;
13. Information on the qualifications, experience, recruitment, selection, professional development, and ongoing evaluation of teaching staff to be hired for the school;	14. The proposed student recruitment, enrollment, and withdrawal process, and a plan for ensuring equitable access in accordance with law;	15. The student discipline plan and procedures;	16. The petition indicating evidence of support for the approval of a charter as required by TEC §12.052 or TEC §12.053, if applicable; and
17. A pre-operational start-up plan detailing tasks, responsible parties, and timeline for completion.			
SUBSTANTIVE APPLICATION REVIEW	The Board, through a Review Committee assembled by the District (described below), shall conduct a substantive, in-depth, and merit-	SUBSTANTIVE APPLICATION REVIEW	The Board will ensure that the application review process and parties are free of conflict of interest, and will require full disclosure of any potential or perceived conflicts of interest between Review Committee members and charter school applicants.
Waco ISD 161914 SB 1882 Partnerships	EL (LOCAL)	Waco ISD 161914 SB 1882 Partnerships	EL (LOCAL)
DECISION-MAKING PRINCIPLES	The Board commits to rigorous decision-making in granting charters only to applicants that have demonstrated competence and capacity to succeed in all aspects of the proposed charter school or program.	DECISION-MAKING PRINCIPLES	The Board will ensure that the application review process and parties are free of conflict of interest, and will require full disclosure of any potential or perceived conflicts of interest between Review Committee members and charter school applicants.
	The Review Committee members will provide evidence-based recommendations addressing established approval criteria to the District staff, who in turn will assemble a formal recommendation for approval or denial of each charter application to the Superintendent. The Superintendent will determine final recommendations to the Board. The Superintendent will use the District staff's formal recommendation as the basis for his or her recommendation to the Board for approval or denial of each application, consistent with the approval criteria and processes set forth in this policy.		The Board will ensure that the application review process and parties are free of conflict of interest, and will require full disclosure of any potential or perceived conflicts of interest between Review Committee members and charter school applicants.

## D. Discussion and possible action to approve TASB Initiated Policy Update 109

- That the Board of Trustees approve the addition, revision, or deletion of (Local) policies as recommended by TASB Policy Service and according to the instruction sheet for TASB localized Policy Manual Update 109.

BBE (LOCAL), Board Members Authority, **Replace policy** ■ CDA (LOCAL), Other Revenues Investments, **Replace policy** ■ CKC (LOCAL), Safety Program/Risk Management Emergency Plans, **Replace policy** ■ CNA (LOCAL), Transportation Management/Student Transportation, **Replace policy** ■ CO (LOCAL), Food Services Management, **Replace policy** ■ DF (LOCAL), Termination of Employment, **Add policy** ■ DH, (LOCAL), Employee Standards of Conduct, **Replace policy** ■ EHBAF (LOCAL), Special Education Video/Audio Monitoring,

**Replace policy** ■ EJ (LOCAL), Academic Guidance Program, **Delete policy** ■ FEA (LOCAL), Attendance Compulsory/Attendance, **Replace policy** ■ FFAA (LOCAL), Wellness and Health Services/Physical Examinations, **Replace policy** ■ FFF (LOCAL), Student Welfare/Student Safety, **Add policy** ■ FFI (LOCAL), Student Welfare/Freedom from Bullying, **Replace policy** ■ GBAA (LOCAL), Information Access/Request for Information, **Replace policy** ■ GKA (LOCAL), Community Relations/Conduct on School Premises, **Replace policy** ■ GKC (LOCAL), Community Relations/Visitors, **Replace policy** ■ GKE (LOCAL), Community Relations/Business/Civic/and Youth Groups, **Replace policy**

**E. Discussion and possible action to approve the bid award for fire escape repairs at the Waco ISD Administration Building**

- That the Board of Trustees approve HCS, Inc. as the awarded contractor for fire escape repairs at the Waco ISD administration building under CSP # 17-1094.

**F. Discussion and possible action to approve the bid award for fiber optic, wide area network services (E-Rate)**

- That the Board of Trustees approve Unite as the awarded vendor for the fiber optic wide area network services under RFP #17-1095.

**G. Discussion and possible action to approve the bid award for a multi-tiered student support system**

- That the Board of Trustees approve Branching Minds as the awarded vendor for the multi-tiered student support system (RTI-MTSS) under RFP #17-1096.

**H. Discussion and possible action to approve the bid award for temporary labor services**

- That the Board of Trustees approve the bid award for temporary labor services to Jack of All Trades and Diskriters under RFP #17-1093.

**I. Discussion and possible action to approve the bid renewal for software, technology equipment, and supplies**

- That the Board of Trustees approve the renewal of the list of previously awarded vendors for software, technology equipment and supplies under RFP # 16-1066. The bid will expire January 31, 2020.

RFP # 16-1066  
Software, Technology Equipment  
and Supplies

Name	City	State	Status
Office Depot	Boca Raton	FL	LOC
OverDrive, Inc.	Cleveland	OH	
Pearson (K12 Pearson, Inc.)	Iowa City	IA	
Pearson Education	New York	NY	
Piraino Consulting, Inc.	College Station	TX	
Positive Proof, Inc.	Southlake	TX	DBE
Precision Business Machines	Desoto	TX	SBE, DBE
Realityworks, Inc	Eau Claire	WI	
Roméo Music	Coppell	TX	DBE
SafeSchools (Scenario Learning)	Cincinnati	OH	
Schedulinc	Danbury	CT	
Scientific Learning Corporation	Oakland	CA	
SHI Government Solutions	Austin	TX	DBE
Social Studies School Service	Culver City	CA	
Southern Computer Warehouse, Inc	Marietta	GA	
Sumdog Inc	New York	NY	
Sweetwater Sound Inc	Fort Wayne	IN	
Teacher Synergy, LLC (TeacherPay Teacher)	New York	NY	
TEACHERS DISCOVERY (AMERICAN EAGLE CO INC)	AUBURN HILLS	MI	
TechLearning, Inc.	San Diego	CA	
The Converter Company (Oakwood Solutions LLC)	Aptleton	WI	SBE
TM Television (Halbrook and Miller, Inc.)	Carrollton	TX	SBE
Triumph Learning, LLC	New York	NY	
Troxell Communications, Inc.	Phoenix	AZ	
Valien National AV Supply	Fairfield	NJ	
Vernier Software & Technology LLC	Beaverton	OR	
Virtucom	Norcross	GA	
VSA Inc.	Lincoln	NE	SBE, DBE

RFP # 16-1066  
Software, Technology Equipment  
and Supplies

Name	City	State	Status
SBS Technologies, Inc	Piano	TX	
Alexandria -COMPanion Corporation	Salt Lake City	UT	
Allex Computers and Electronics	Austin	TX	
Audio Optical Systems of Austin	Austin	TX	
AVES AUDIO VISUAL SYSTEMS, INC	SUGAR LAND	TX	SBE
B.E. Publishing	Warwick	RI	
BNB Technology	Norman	OK	
BrainPOP LLC	New York	NY	
Brooks Duplicator Company	Houston	TX	DBE
CDW Government, LLC	Vernon Hills	IL	
CompassLearning	Austin	TX	
Computer Solutions, Inc.	Waxahachie	TX	SBE, DBE
COPY TECHNOLOGIES, INC.	ATLANTA	GA	
Cosenza & Associates, LLC	Dallas	TX	
Don Johnston Incorporated	Volo	IL	
Edgenuity Inc.	Scottsdale	AZ	
Edmentum	Dallas	TX	
Education 2000 (Douglas Pennekamp)	Houston	TX	
Follett School Solutions, Inc.	McHenry	IL	
Geary Technologies	Austin	TX	SBE, DBE
IdentSys Inc.	Eden Prairie	MN	
InSync Education (Parents K-12, LLC)	Clarksville	MD	SBE
KAMICO Instructional Media, Inc.	Salado	TX	SBE, DBE
KeepTrack - CCMPanion Corporation	Salt Lake City	UT	
Learn by Doing - Albertio Guide to AP's, SAT's, ACT's	Chicago	IL	
Lexia Learning Systems, LLC	Concord	MA	
Lone Star Learning (Lone Star Learning Sales & Marketing, Inc.)	Lubbock	TX	SBE, DBE
Master Audio Visuals Inc.	Longview	TX	
Mastery Education (Peoples Education Inc.)	Saddle Brook	NJ	
Maxiards Inc.	Farmingdale	NY	SBE
Netsync Network Solutions	Houston	TX	SBE
Noode Tools, Inc.	Palo Alto	CA	
NESI (National Reading Styles Institute)	Spokane	WA	SBE, DBE
Nystrom Education	Culver City	CA	

SBE=Small Business Enterprise, DBE=Disadvantage Business Enterprise, LOC= Local Business residing within the Waco ISD taxing base

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**J. Discussion and possible action to approve the Lone Star Governance Continuous Improvement:**

**1. Board Time Use Tracker**

**2. Advanced placement first-semester grades, goal progress measure 2.1 96**

**3. Dual credit fall course completion, goal progress measure 2.2**

- That the Board of Trustees approve the updated Board Time Tracker, advanced placement first-semester grades, goal progress measure 2.1, and dual credit fall course completion, goal progress measure 2.2.

**K. Discussion and possible action to approve Recommendation to Propose the Non-renewal of Term Chapter 21 Contracts and Give Notice of the Proposed Non-Renewal**

- Line item pulled from the consent agenda.

**Cary DuPuy moved, and Stephanie Korteweg seconded the motion, to approve the consent agenda with the exception of line item K. Motion passed 4-0.**

**No action was taken on line item IX – K.**

**X. REPORTS AND DISCUSSION**

**A. Update on Continuous Improvement Governance Work:**

**1. Mid-year Istation results**

- Interim Assistant Superintendent of Elementary Curriculum and Instruction Grace Benson gave the Board an update on mid-year Istation results. Mrs. Benson stated that during February of 2018, 50% of students were at Tier 1, in comparison with 46% in 2017. All areas assessed (e.g. comprehension, vocabulary, spelling, and text fluency) showed growth in February of 2018, with the exception of spelling which remained the same at 47% for both 2017 and 2018. Less students were also at Tier 3 in February of 2018 (25% or 274 students) when compared with 2017 (29% or 339 students) which demonstrates our efforts to address the literacy needs of our students with the most significant needs are beginning to show promise. This is also supported by ISIP's ROI report which indicates students at Tier 3 are demonstrating "a high rate of improvement, and are greatly exceeding that of their peers" (Retrieved on 2/19/18 from <https://secure.istation.com/report/ROI>). Assessment results for February of 2018 also indicate increases in the areas of comprehension and vocabulary when compared with 2017. Both areas grew by 4% in February of 2018 when compared with 2017.

**2. PBMAS CTE**

- Superintendent A. Marcus Nelson introduced Donna McKethan, Director of Career and Technical Education (CTE). Dr. Nelson stated that Mrs. McKethan had recently been named the 2018 National ACTE Administrator of the Year. Mrs. McKethan gave the Board a brief overview of the Performance-Based Monitoring Analysis System report for Career and Technology.

**XI. ANNOUNCEMENTS**

- Kyle DeBeer, Executive Director of Communications and Community Engagement, announced that University High School would host the Night of One Act plays. The Young Men's Leadership Summit would be held at the Texas Sports Hall of Fame on March 2<sup>nd</sup>. University and Waco High School boys' varsity soccer game would be held on March 13<sup>th</sup> at the Waco ISD stadium at 5:00 p.m. Superintendent, Dr. A. Marcus Nelson wished Trustee Cary DuPuy a happy birthday.

**XII. ADJOURNMENT**

- The meeting adjourned at 7:50 p.m.