

Band Handbook Acknowledgement Form

(Keep a copy of this page with all attached forms for your records)

This form must be returned to the UHS Band Hall (P1301) **as soon as possible**. You can also send by email to archie.hatten@wacoisd.org or david.gerada@wacoisd.org.

We, the undersigned, acknowledge that we have read the entire University High School Band Handbook.

We also acknowledge that we will be responsible for all the information contained in this handbook and herein agree to abide by the rules and procedures as stated in the 2024-25 Band Handbook.

We acknowledge that we are also responsible for any and all Waco ISD Policy and Guidelines that are not specifically stated in the University High School Band Handbook.

We understand that failure to follow any Waco ISD policies and/or University High School Band policies may result in disciplinary action, including the loss of performance privileges with the University High School Band.

Student's Name (print) _____

Student Signature _____

Date _____

Parent's Name (print) _____

Parent Signature _____

Date _____

Parent/Student UIL Marching Band
Acknowledgement Form

No students may be required to attend practice for marching band for more than eight hours of rehearsal outside the academic school day per calendar week (Sunday through Saturday). This provision applies to students in all components of the marching band.

On performance days (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time at the performance site. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Examples Of Activities Subject To The UIL Marching Band Eight Hour Rule:

- Marching Band Rehearsal (Both Full Band And Components)
- Any Marching Band Group Instructional Activity
- Breaks
- Announcements
- Debriefing And Viewing Marching Band Videos
- Playing Off Marching Band Music
- Marching Band Sectionals (Both Director and Student Led)
- Clinics For The Marching Band Or Any Of Its Components

The Following Activities Are Not Included In The Eight Hour Time Allotment:

- Travel Time To And From Rehearsals And/Or Performances
- Rehearsal Set-Up Time
- Pep Rallies, Parades And Other Public Performances
- Instruction And Practice For Music Activities Other Than Marching Band And Its Components

NOTE: An extensive Q&A for the Eight Hour Rule for Marching Band can be found on the Music Page of the UIL Website at www.uil.utexas.edu

“We have read and understand the Eight Hour Rule for Marching Band as stated above and agree to abide by these regulations”

Parent Signature _____ Date _____

Student Signature _____ Date _____

This form should be filed with the school principal OR his designee for each participant in the compelling organization. Do NOT send this form to the region executive secretary.
C&CR Section 1105(d)

Exhibit E

**FMG
(Exhibit)**

To Be Filled Out By Parent

Student Name: _____

Date: _____

Waco Independent School District

Emergency Medical Release Form

Authorization to Consent to Medical Treatment of a Minor

In case of an emergency and I (parent/guardian) cannot be reached, please contact:

Contact Person: _____ Phone Number: _____

Contact Person: _____ Phone Number: _____

Contact Person: _____ Phone Number: _____

If your child has an existing health condition, please indicate:

Heart Trouble _____ Allergies _____ Epilepsy _____

Asthma _____ Diabetes _____ Other _____

Is your son/daughter allergic to any medications? Yes _____ No _____

If yes, please list: _____

Insurance Information

Name of Insurance Company: _____

Policy Number: _____

Name of Policy Holder: _____

Consent

The Waco Independent School District is an educational institution in which the child named above is enrolled and I give authority to Waco Independent School District to consent to medical treatment of the child in the event that I cannot be contacted.

Parent/Guardian Signature: _____

Student Signature: _____

Telephone Number: _____

Date: _____

Student Activities:
Travel
Exhibit B (Local)

FMG
(Exhibit)

**Acknowledgement of Responsibility and Permission for
Student Participation in School-Sponsored Trip**

Dear Parent/Guardian:

Our **University High School Band** will visit **local venues** in **Waco, Texas**. Transportation will be by **Bus or SUV**. The expenses for your child will be \$0.

I, _____ (parent), agree to allow my child,
_____ (child's name), to travel with a group or individual associated with the District, and agree to assume any and all liability and hold the District, its Trustees, employees, and agents harmless for all claims or actions which I or my child ever had, now have, or may have in the future or any liability for injuries or damages which occur to my child or to me as a result of his or her participation in this trip.

I expressly waive all claims for medical expenses, loss of services, or other claims, and I agree to indemnify and hold harmless the District, its Trustees, employees, and agents from all claims made against it or them on behalf of my child.

I agree to indemnify and hold harmless the District, its Trustees, employees, and agents from all claims made by third parties against it or them which result from my child's actions on the trip.

I understand that the district, its Trustees, employees, and agents are not waiving any sovereign or governmental immunity which it or they have under Texas law.

I have read and understood this release and sign it voluntarily and with full knowledge of its significance. This release applies to the trip described above.

Parent or Guardian

Date

[NOTE: The sponsors of any student trip should take with them copies of each student's Authorization to Secure Emergency Medical Treatment. See FMG (Exhibit E)]
(This form is for use with local travel only)

Student Activities:
Travel
Exhibit D (Non-Local)

FMG
(Exhibit)

**Acknowledgement of Responsibility and Permission for
Student Participation in School-Sponsored Trip**

I, _____ (parent), agree to allow my child,
_____ (child's name), to travel with a group or individual associated
with the District, and agree to assume any and all liability and hold the District, its Trustees,
employees, and agents harmless for all claims or actions which I or my child ever had, now have,
or may have in the future or any liability for injuries or damages which occur to my child or to
me as a result of his or her participation in this trip.

I expressly waive all claims for medical expenses, loss of services, or other claims, and I agree to
indemnify and hold harmless the District, its Trustees, employees, and agents from all claims
made against it or them on behalf of my child.

I agree to indemnify and hold harmless the District, its Trustees, employees, and agents from all
claims made by third parties against it or them which result from my child's actions on the trip.

I understand that the district, its Trustees, employees, and agents are not waiving any sovereign
or governmental immunity which it or they have under Texas law.

I have read and understood this release and sign it voluntarily and with full knowledge of its
significance. This release applies to the trip(s) to be taken by **University High School Band to
all non-local events** during the **2024-25 school year**.

Parent or Guardian

Date

[NOTE: The sponsors of any student trip should take with them copies of each student's
Authorization to Secure Emergency Medical Treatment. See FMG (Exhibit E)]
(This form is for any travel other than local)

Waco I.S.D. Department of Fine Arts Instrumental Music / Band / Orchestra
District-Owned Instrument Usage Agreement

Dear Band/Orchestra Parent or Guardian,

Your child has been chosen/elected to play a *district-owned instrument* in our band/orchestra program. Your student is among a highly select group of musicians that is greatly depended upon for their musical ability, academic achievement, superior citizenship and overall skills in instrumental music.

He/She is vitally important to the campus Band/Orchestra program and is expected to utilize all instruments with care, professionalism, and respect. The instrument(s) your student will be utilizing this semester are valued at a cost that varies from \$500.00 - \$10,000.00, depending on size, make, model, and age. As opposed to having each student rent a professional instrument for \$20 - \$150+ per month, Waco ISD owns the instrument(s) and agrees to allow your student to utilize this property, for a designated time frame, for individual and group practices as well as all performances with the following stipulations:

1. Students and Parents will be solely responsible for keeping their assigned instrument(s) in excellent and clean playing condition in which it was given to them. ANY damages caused to the instrument or accessories while in the student’s possession due to accidents or neglect (such as surface dings, dents, scratches, scrapes, misalignments, broken parts, and or damaged mouthpieces) will be the direct financial responsibility of the the student and parent, and will be tricked on the student account with the campus.
2. It is extremely important for no one other than the assigned student, or a director, to be allowed to handle the instrument while it is signed out into that student’s possession.
3. Students may use the school owned instrument(s) for the designated time frame, under the following conditions:
 - a. Student’s instrumental music course payment is paid in full at the beginning of the school year.
 - b. Student maintains a grade of “70” or higher in all instrumental music courses.
 - c. Student takes the personal responsibility of routinely maintaining the instrument while in their possession.
 - d. Student returns instrument, mouthpieces, accessories, and case in excellent condition at the end of the designated time frame assigned to them.
 - e. Student keeps instrument safely stored in an instrument locker at school, secured at home, and free from theft or vandalism while checked out to them.

We, the undersigned student and parent/guardian, understand and agree to the terms listed in the WISD District-Owned Instrument Usage Agreement, We are aware that course costs must be paid to use this district-owned equipment, and that we are financially responsible for any damages to the district-owned instrument(s) assigned. An damages to the instrument(s) will be recorded to the student account and could be cause for held records, graduation, etc. if not paid, should any damages or loss occur. We further understand that Waco ISD is not responsible for providing an instrument, and that instruments will be issued by the district upon availability of its inventory. I understand that, as a student/parent, am responsible for providing an instrument for the band/orchestra program in the event that the district does not have one available for use, so as to meet the needs and requirements of instrumental music TEKS in the registered music course.

We acknowledge that the instrument(s) will be in the student’s care and will remain property of Waco ISD throughout the year. We acknowledge that we not rest, sell, or use the instrument in any other way than for rehearsals, practice, concerts, and contests.

Campus: <u>University High School</u>	Director Name: <u>Archie Lee Hatten IV</u>
Student: _____	ID#: _____
Student Signature: _____	Date: _____
Parent/Guardian Signature: _____	Date: _____

Band/Orchestra Director Use Only

Instrument	Serial #	Check-Out	Check-In	Director
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University High School Band Drop-Off / Pick-Up Rules

We request that all students are picked up after events from the Auditorium parking lot in order that buses will have access to drop off areas in the bus loop. Please do not block the sidewalk (marked “no parking”) at the rear of the band hall so that the band truck can back in and unload.

With the upcoming schedule of games and contests we want to remind parents that student safety is our priority, and part of that includes parents picking up their children in a timely manner after band events. We know that pick-up times after events are not predictable so we ask your child to contact you **30 minutes** prior to pick-up time. We will announce this on the buses on our way home. If it is a home game, students should make the call at the end of the 3rd quarter.

Two directors will stay with students at the school for pick-up. Due to excessive late band student pick-ups, the following guidelines are in place to protect students and our directors from being at the school for extended periods of time after events.

1. Parents are to pick up students within 15 minutes of dismissal from all practices and performances.
2. A student will make a parent phone call in the band office with a director present at the 15 minute mark. Even if they say they have already called, this will be done to ensure contact has been made.
3. 30 minutes after dismissal we have a right to call Waco Police stating that a student has been abandoned at the school and request an officer to come stay with them until the parent arrives. Please prevent this by being present to pick up your child on time.

Thank you for allowing your child to be a part of the Mighty Trojan Band! Thank you in advance for being courteous by picking your child up in a timely manner so that we directors can get home to our families at a decent hour after performances and practices as well.

Signing this document acknowledges that you understand and will comply with the aforementioned guidelines presented in the document.

Parent Signature _____

Date _____

Student Signature _____

Date _____