

## **Solo and Ensemble Contest Reminders**

1. There are no copiers available at the sites for this contest. **Copying music** is an infringement of the copyright law and **is illegal**. Students need to purchase copies of their music to give to the judge at the solo/ensemble contest. This means they will need two original pieces of music.
2. Remember to put your name and school in the upper left or right corner of your music. This helps the judge correlate the correct form with the correct music. Any music that is left in the rooms can be returned to the appropriate school if we have a name and school on it. **Also, the student must have their measures numbered.** Just like large group contest, a full rating deduction can be imposed.
3. All Vocal and Piano performances must be memorized.
4. Students must arrive 30-45 minutes early so they can find their room, find their director, get their music, and most important, relax.
5. Solos must be accompanied unless otherwise indicated or ratings will be dropped.
6. All results will be posted as soon as the judges release them. It sometimes takes a little time to receive these ratings from the judges so please be patient with us. Ratings will be available in the cafeteria area.
7. Rating sheets will be in each school's packet in the office. **These sheets are not to be shared with students or parents at the festival.** *Directors, of course, are welcome to check their students' sheets at any time.*
8. The office telephone will not be available for use. Make sure to have pick-up arrangements made before arriving at the festival.
9. **Warm up area:** Everyone, check the maps and signs for the warm-up areas. Use of the warm-up area should be limited to 10 minutes.
10. **Performers** are to report to their performance area 15 to 20 minutes before they are scheduled to play.
11. If a new entry is put into a cancelled time slot there is still the usual fee plus a \$5.00 late entry fee.
12. All entry fees are non-refundable.
13. All performances need to be a six-minute maximum to allow two minutes for critique. The judge may ask the performer to stop playing at the end of six minutes. If you would like to perform longer you must purchase two time slots.
14. **On Line Music being treated as original scores.** *Due to the use of on line music that the students want to use for solo ensemble. This will be accepted as an original score if the music is accompanied by a letter from the director stating that the music is from on line and was legally obtained and should be considered an original score.*
15. **All Changes and Cancellations must go through Kathy even on the day of the festival.**
16. Please check with your students to see who their private teacher is and do not place them in the same room as their private teacher if it is a solo.
17. Directors please pick up your packets the office after the festival. This will include any music you left somewhere, your judge's sheets and certificates. Please don't make us clean up after you.
18. A maximum of 8 performers are allowed per ensemble. If your music has more than 8 individual parts, you need to enter two timeslots and call the music office for instructions.
19. If your parents or students have concerns, please to not have them contact the music office. You need to relay their concerns.

### **How to Do a Last Minute Change**

Not all conflicts can be avoided so make sure you schedule two different accompanists or an ensemble opposite a solo. Another consideration would be to schedule older students that can take care of themselves during conflicting times. If you find that there is a time change/conflict that needs to be changed once you have sent the spreadsheet back to us, you can manually change the student's/time slots on the day of the festival by following each of the steps below:

1. Report the change/cancellation to Kathy or Julie at headquarters.
2. Then report the change/cancellation to the room assistant where the change is taking place.
3. When making changes do so only within your schools' time slots.
4. Try to keep the changes in the same rooms if possible.
5. When the judge is not busy notify him/her of the time change.

**\*\*DIRECTORS: Headquarters is for your changes and cancellations ONLY. It is very difficult to concentrate in the headquarters area with disruption and noise. Feel free to use the designated lounge area for your convenience and socialization. Thank you.**

**Piano and Vocal performance must be memorized.**