



REQUEST TO REMAIN – ELEMENTARY

For Bellevue School District Resident Elementary School Students

STUDENT # _____

SCANNED _____
UPLOADED _____
ADDRESS _____
T-CODE _____
RES DOCS _____

CURRENT SCHOOL: _____

SCHOOL YEAR: _____

INSTRUCTIONS: Submit this completed form to the Student Placement office by email at studentplacement@bsd405.org or in person. You will receive an email notification of the decision to the email address provided.

STUDENT'S LAST NAME _____ FIRST NAME _____ DATE OF BIRTH _____ GRADE LEVEL OF TRANSFER YEAR _____ M F X GENDER

STREET _____ APT # _____

CITY _____ STATE _____ ZIP _____

PARENT/GUARDIAN EMAIL ADDRESS _____ PARENT/GUARDIAN PHONE 1: HOME CELL WORK _____ PHONE 2: HOME CELL WORK _____

Reason for Request:

Moved out of attendance area _____ DATE OF MOVE _____ NEW HOME/ATTENDANCE AREA SCHOOL _____

Grandfather procedure applies _____

Other _____

Capacity and enrollment at both the requested school and the new attendance area school will be considered.

I understand the following:

- To be considered for approval the student must be in good standing and remain in good standing regarding attendance, discipline and academics at their current school.
- The family move to a different attendance area must have occurred after the start of kindergarten.
- Transportation is the responsibility of the parent/guardian.
- Once approved a Request to Remain transfer normally continues until the student completes the school level.

However, students may have their approval revoked for the following reasons:

- If the student is not in good standing. Good standing is defined as follows:
 - Attendance: Generally, no more than 10% (9) unexcused absences per semester and, no more than 10% (9) unexcused tardies per semester.
 - Discipline: Generally, no in-school suspensions, emergency expulsions, long-term suspensions or expulsions.
 - Academics: Generally, Cs or better (2.0 GPA or better).
- If it is found that the move to a different attendance area occurred prior to the start of kindergarten.

For Student Placement use only

PARENT/GUARDIAN OR STUDENT IF OVER 18: *By typing your name you confirm that your name serves as your signature and verifies you agree with the above statements and are authorized to provide this information.*

PLEASE TYPE YOUR COMPLETE NAME AS YOUR SIGNATURE _____ DATE _____

Information below to be completed only by the Superintendent's Designee

DENIED

- The above student is not in good standing regarding attendance, discipline and academics at their current school.
- The family moved to a different attendance area before the start of kindergarten.
- The school is at capacity at the requested grade.

APPROVED for completion of the school year only

APPROVED to complete the school level

SIGNATURE OF SUPERINTENDENT'S DESIGNEE

DATE

Attendance, Discipline and Academic review EMAILED PARENT CURRENT SCHOOL AA schools ____ / ____ / ____