

Sault Area Career Center

CTE programs offered:

Accounting

Automotive Technology

Business Administration

Construction Technology

Digital Business

Drafting and Engineering

Financial Marketing

Health Sciences

Law Enforcement

Machining

Welding

**Interested students must be
Junior or Senior status for all
WBL opportunities.**

**A student cannot be directly supervised by, or in the direct chain of command of a family member during their placement.

Sault Area Career Center
904 Marquette Avenue
Sault Ste. Marie, MI 49783

Heather Suggitt, Work-Based Learning Coordinator
E-mail: hsuggitt@eupschools.org
Phone: 906-635-3839, ext. 5925

Work-Based Learning Opportunities

Sault Area Career Center



Coop



Paid

Class release time

Enrolled in related CTE program (see list)

EDP required

Minimum 10 hours/week

Semester prior to Coop placement:

- Connect with a potential work site
- Meet with WBL Coordinator
- Complete paperwork by deadline in the Spring (early May)
- WBL Coordinator approval of local site
- Attendance, behavior and grades are considered before approval

During Coop:

- Complete weekly timesheets
- Complete safety training
- Maintain clear communication with work site and WBL Coordinator
- Follow work site rules and regulations
- Quarterly reflection papers
- Attendance, behavior and grades monitored
- Quarterly site and teacher evaluations

Less Than Class Size



Unpaid

Class release time

Must be in the area of a state-approved CTE course not offered at SACC

EDP required

Minimum 10 hours/week

Semester prior to LTCS placement:

- Connect with a potential site
- Meet with WBL Coordinator
- Complete paperwork by deadline in the Spring (early May)
- WBL Coordinator approval of local site
- Attendance, behavior and grades are considered before approval

During LTCS:

- Complete weekly timesheets
- Complete safety training
- Maintain clear communication with site and WBL Coordinator
- Follow site rules and regulations
- Quarterly reflection papers
- Attendance, behavior and grades monitored
- Quarterly site evaluations

Teacher Cadet



Unpaid

Class release time

No related CTE program offered at school

EDP required

K-8 placement only

Semester prior to Cadet placement:

- Connect with a potential site, K-8 only
- Meet with WBL Coordinator
- Complete paperwork by deadline in the Spring (early May)
- WBL Coordinator approval of local site
- Attendance, behavior and grades are considered before approval

During Teacher Cadet:

- Complete weekly timesheets
- Complete safety training
- Maintain clear communication with site and WBL Coordinator
- Follow site rules and regulations
- Quarterly assignments
- Attendance, behavior and grades monitored
- Quarterly site evaluations