

Sault Area Public Schools

Dear Parent/Guardian,

In accordance with the State of Mi law, Sault Area Public School is requesting that you have a licensed health care provider that is authorized to fill out the “ Authorization for medications and or Treatment “ form. We require a physician signature for any prescription and or over the counter medications that are needed while at school. Medications include oral (taken by mouth), herbal medications, inhalers, nasal sprays, injectables and medications that are applied by drops such as eyes, ears or applied to the skin (ointment and or a patch).

Your medical provider may fax the form to the school and then within five days the form also needs to be signed by the parent or guardian. We are willing to assist you to make this easier by providing the form (available on this website), please sign it and we can fax this to your provider .. Please note we are not allowed to administer or allow your child to have this medication available at school until this form has been signed by the health provider and parent / guardian and returned to the school. You may come in and administer medication until we have authorization to do so. All medication forms must be renewed annually or more often as necessary for any medication changes. No changes to medication dosage, time or administration will be made except by the instruction from a physician or health provider.

Prescription, medication supply and renewal are the responsibility of the parent or guardian.

The medication container must accompany all medications to be administered in school. Parents/guardians may request two containers (one for school and one for home) from your pharmacist. Medication should be brought to the school by the parent or responsible adult. The medication should be kept in a labeled container as prepared by a pharmacy, physician or pharmaceutical company. Oral medication must be supplied in the exact dosage prescribed.

The parent/guardian should give the first dose of any new prescription or over- the- counter medication (because of potential allergic reaction to any new medication), except for “as needed” emergency medications (e.g., Epinephrine auto injector).

No more than a 30 day supply of narcotics and other controlled medications should be brought to the school. Narcotics or other controlled medications that must be brought to school by the parent or responsible adult.

All medications must be removed from the school premises one week after the expiration date, upon appropriate notification of medication being discontinued, or at the end of the school year. Please note if not retrieved by a parent or responsible adult, unused and unclaimed medications will be disposed of with an adult witness.

Non- prescription medications must be brought to school in an original container that should be unopened. Non-prescription containers will be labeled with the student’s name and DOB. Sault Area Middle School and High School Students may self-carry medication if the attached form has been completed by a physician, approved by the school nurse, and it is on file in the school office.

If your child has a chronic disease such as asthma, diabetes, or is allergic to insects or a food(s), please have your health care provider complete an Asthma Care Plan, Diabetic Care Plan or FARE Food/Insect allergy form along with the Severe allergy Individual Health Care Plan,all available on the school district website.

Thank you for your understanding and cooperation in keeping your child safe and healthy.

Sincerely,
Mary Michaels, RN, BSN, CSN
Sault Area Public School Nurse
906-635-3839 ext. 5827
mmichaels @eupschools.org

Sault Area High School & Career Center Fax: 635-6641
Malcolm High School Fax: 635-3836
Middle School Fax: 635- 3841
Lincoln Elementary School Fax: 635-8666
Washington Elementary School Fax: 635-8669

