

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, September 20, 2023

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

DINNER - 5:45 p.m.

COMMITTEE MEETINGS - 6:30 p.m.

Budget and Finance Committee
Buildings and Grounds Committee
Human Resources Committee

BUSINESS MEETING - 7 p.m.

1. INTRODUCTION

1.1 Call to Order - 7 PM

President Rhoads called the meeting to order at 7:02 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present - 14; Directors absent - 3

Director	District	Present	Absent
Victor Abate	Midd-West	X	
William Brecker	Mount Carmel Area	X	
Dr. Samuel Faulkner	Danville Area	X	
Lauren Hackenburg	Line Mountain	X	
David Hess	Selinsgrove Area	X	
Tamara Hoffman, Treasurer	Warrior Run	X	
Jonathan Jones	Bloomsburg Area		X
Jeffrey Kashner	Shamokin Area		X
Dennis Keiser, Vice President	Mifflinburg Area	X	
Gregory Klebon	Southern Columbia Area		X
Susan Myers	Millville Area	X	
William Pasukinis	Benton Area	X	
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area	X	
Susy Wiegand	Berwick Area	X	

1.4 Announcements

Directors were asked to state their names when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Oct. 18, 2023 at the CSIU central office.

1.5 Recognition of Guests and Opportunity for Public Comment

Shirley Bastian, Special Education Executive Assistant
Bernadette Boerckel, Chief Outreach Officer
Rae Ann Crispell, Administrative Support Director

Nicola Manning-Davenport, Education Data Support Services Supervisor
Peyton Davenport, Son of Nicola Manning-Davenport
Kenneth Erb, Manager of Buildings and Grounds
Brenna Gable, EA Representative
Alan Hack, Chief Academic Officer
Kaitlyn Hall, Director of Early Childhood Education
Kevin Kilgus, Director of Financial Services
John Kurelja, Executive Director
Jared Lehman, Chief Innovation Officer
Terri Locke, Director of Special Education and Alternative Placement
Shileste Overton Morris, Chief Programs Officer
Amy Pfleeger, Executive Office Manager/Board Recording Secretary
Laura Saccente, Center for Schools and Communities Assistant Director
Eric Shearer, Telecommunications Technology Network Coordinator
Brian Snyder, Chief Financial and Operations Officers

President Rhoads welcomed Midd-West School District board member Mr. Terry Roonie to the meeting.

1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting on Wednesday, Aug. 16, 2023.

Motion to approve the minutes of the meeting held on Wednesday, Aug. 16, 2023 as presented.

Motion by Slade Shreck, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

1.7 Spotlight Segment – Professional Leadership Day

Directors recognized the following CSIU 2023 Professional Leadership Day (PLD) award recipients: Shirley Bastian, Ambassador of the Year Award; Brian Paulhamus, Passion for Excellence Award; Nicole Manning-Davenport, Innovation Award; and Eric Shearer, Kudos Award. A video of PLD highlights was shared with the directors.

2. BOARD GOVERNANCE

2.1 Election of PSBA Officers 2024

In accordance with PSBA bylaws, member entities cast one vote per office during annual elections. To cast votes for the 2024 officers, a vote must be taken by CSIU directors by the Oct. 27 deadline. Officers are President-Elect, Vice President, PSBA Treasurer, Western Zone Representative, Section W3 Advisor, PSBA Insurance Trustees and School Board Secretaries Forum Steering Committee. A copy of the voting receipt will be attached as part of the official minutes.

Directors were asked to approve candidates for the 2024 PSBA Officers as presented.

Motion by Mary Ann Stanton, second by Susan Myers.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

3. BUDGET AND FINANCE COMMITTEE - Tamara Hoffman, Chair; Lauren Hackenburg, Committee Member

3.1 Monthly Financial Statements for August 2023 (Attachments)

Directors were asked to approve the following August 2023 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for August 2023 as presented.

Motion by Tamara Hoffman, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis

Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

3.2 Program Transfers 2022-23 (Attachment)

As a result of internal reviews and the CSIU budget close-out process, transfers from several program budgets must be made to and from the administration budget to close out expired programs. As in previous years, board action is recommended to close prior years' programs.

Motion to approve 2022-23 Program Transfers as presented.

Motion by Tamara Hoffman, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

3.3 PA OPEB Trust Resolution

Administration recommended approval of a resolution authorizing the CSIU to make contributions to the PA OPEB Trust in the amount of \$33,095.07 to cover the cost of future other post-employment benefits (OPEB) costs and to reduce the CSIU's OPEB liability. This contribution is for the 2022-23 fiscal year.

Motion to approve a PA OPEB Trust resolution as presented.

Motion by Tamara Hoffman, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Jonathan Jones, Chair; Victor Abate and Alvin Weaver, Committee Members

4.1 PEPPM Managed Print Solutions Bid Awards – Contract Extensions (Attachment)

Directors were asked to approve the extension of the PEPPM HP and Xerox branded managed print solution contracts through Dec. 31, 2023.

Motion to approve the extension of the PEPPM managed print solution contracts as presented.

Motion by Victor Abate, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

5. HUMAN RESOURCES COMMITTEE - Dennis Keiser, Chair; Bruce Rhoads, Slade Shreck and Mary Ann Stanton, Committee Members

5.1 Full-Time Personnel

New Employees – Instructional Staff

- **Emily F. Bear**, Lewisburg, received a master's degree from the University of Illinois at Champaign-Urbana. She has been employed as a first grade teacher with Polk County School District, Bartow, Fla. Ms. Bear is recommended as an **Early Intervention teacher**, at the master's +15 step 10 classification, effective Sept. 21, 2023 (contingent upon receipt of required clearances), at an annual salary of \$67,611, according to the terms of the Collective Bargaining Agreement that expired on June 30, 2023. Funds for this replacement position are available in the Early Intervention budget.
- **Traci M. Krebs**, Trevorton, received a master's degree from Bloomsburg University. She has been employed as a psychology service specialist/special education teacher with State Correctional Institution, Coal Township. Ms. Krebs is recommended as a **special education teacher**, at the master's step 10 classification, effective Oct. 6, 2023 (contingent upon receipt of required clearances), at an annual salary of \$66,653, according to the terms of the Collective Bargaining Agreement that expired on June 30, 2023. Funds for this replacement position are available in the special education budget.

New Employees – Non-Instructional Staff

- **Taylor B. Culver**, Catawissa, received a diploma from Danville Area High School. She has been employed as a teacher assistant with Columbia Child Development Program, Bloomsburg. Ms. Culver

is recommended as an **Early Intervention instructional assistant**, at an hourly rate of \$11.30 (\$15,678.75 annually), effective Aug. 31, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention budget.

- **Alyssa R. Dunham**, Lock Haven, received a bachelor's degree from Lock Haven University. She has been employed as a shelter manager and DV/SA counselor advocate with Clinton County Women's Center, Lock Haven. Ms. Dunham is recommended as a **career counselor specialist**, at an hourly rate of \$21.25 (\$41,437.50 annually), effective Sept. 21, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the YES Project budget.
- **Jacob Esenwein**, Danville, received a diploma from Danville Area High School. He has been employed as a service operations manager with Susquehanna Motor Company, West Milton. Mr. Esenwein is recommended as a **behavior intervention assistant**, at an hourly rate of \$17.25 (\$23,934.38 annually), effective Sept. 7, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Bryan J. Hagenbuch**, Danville, received a bachelor's degree from Pennsylvania State University, University Park. He has been employed as a support coordinator supervisor with CMSU Developmental Services, Danville. Mr. Hagenbuch is recommended as a **behavior intervention assistant**, at an hourly rate of \$20.90 (\$28,998.75 annually), effective Oct. 2, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Ashlee Haley**, Shamokin, received an associate degree from McCann School of Business and Technology, Sunbury. She has been employed as a youth direct support specialist with Community Options, Shamokin. Ms. Haley is recommended as an **Early Intervention instructional assistant**, at an hourly rate of \$12.60 (\$17,482.50 annually), effective Oct. 2, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention budget.
- **Abigail McKee**, New Columbia, received a diploma from Milton Area High School. She has been employed as a daycare aide with Meadowbrook Christian School, Milton. Ms. McKee is recommended as a **Head Start assistant instructor**, at an hourly rate of \$11.83 (\$19,590.48 annually), effective Sept. 21, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Chanda R. Parker**, Milton, received a diploma from Milton Area High School. She has been employed as a childcare provider with Milton YMCA Daycare. Ms. Parker is recommended as a **Head Start assistant instructor**, at an hourly rate of \$11.93 (\$19,756.08 annually), effective Sept. 21, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Hannah A. Read**, Lewisburg, received a master's degree from University of Oregon, Eugene. She has been employed as a Head Start assistant teacher with Summit Early Learning, Lewisburg. Ms. Read is recommended as an **Early Intervention instructional support program assistant**, at an hourly rate of \$13.20 (\$18,315 annually), effective Sept. 19, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention budget.
- **Abigail M. Skelton**, Watsontown, received a diploma from Warrior Run High School, Turbotville. She has been employed as a dishwasher and host with Watson Inn, Watsontown. Ms. Skelton is recommended as a **Head Start assistant instructor**, at an hourly rate of \$11.62 (\$19,242.72 annually), effective Sept. 21, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Megan M. Traves**, Turbotville, received a bachelor's degree from Lock Haven University. She has been employed as a site supervisor with Drug Treatment Alternative Centers, LLC, Williamsport. Ms. Traves is recommended as a **career counselor specialist**, at an hourly rate of \$21.75 (\$42,412.50 annually), effective Oct. 16, 2023 (contingent upon receipt of required clearances). Funds for this replacement position are available in the YES Project budget.

Position Transfers

- **Kathryn M. Cook**, from educational programs and substitute placement administrative assistant (full-time) at an hourly rate of \$17.58 (\$29,007 annually) to **substitute placement administrative assistant (part-time)**, at the request of the employee, at an hourly rate of \$17.58, effective Aug. 21, 2023
- **Meghan E. Dale**, from statewide multilingual education professional learning project lead at an annual salary of \$68,575 to **special projects managing coordinator**, also at an annual salary of \$68,575, effective Sept. 21, 2023

Changes in Start Dates

- **Michelle Black**, Head Start assistant instructor, from Sept. 21, 2023 to Aug. 28, 2023
- **Rebecca Evans**, special education teacher, from Aug. 21, 2023 to Aug. 28, 2023

- **Jody Guadalupi**, Early Intervention instructional support program assistant, from Aug. 17, 2023 to Aug. 21, 2023
- **Amanda L. Pollari**, Head Start senior instructor, from Aug. 17, 2023 to Aug. 21, 2023
- **Deven Sanchez**, Early Intervention instructional assistant, from Aug. 22, 2023 to Aug. 25, 2023
- **Justin Taylor**, Pre-K Counts teacher, from Aug. 17, 2023 to Aug. 28, 2023
- **Jennifer Wright**, licensed school social worker, from Aug. 17, 2023 to Aug. 24, 2023

Resignations

- **Mackenzie R. Ade**, Pre-K Counts assistant instructor - floater, effective Aug. 21, 2023
- **Christen Benjo**, behavior intervention assistant, effective Aug. 1, 2023
- **Michelle Black**, Head Start assistant instructor, effective Sept. 4, 2023
- **Louis S. Gansell**, career counselor specialist, effective Aug. 18, 2023
- **Brooke Irwin**, special education teacher, effective Oct. 6, 2023
- **Misty L. Lose**, Early Intervention teacher, effective Sept. 29, 2023
- **Patricia Pupo**, Head Start Instructor - floater, effective Aug. 31, 2023

*Please note that effective date listed above is the last paid working day.

Updated Resignation Date

- **Kayleen M. Faatz**, special education teacher, from Sept. 11, 2023 to Sept. 6, 2023

*Please note that effective date listed above is the last paid working day.

Retirement

- **Kimberly M. Heffner**, occupational therapist, effective Jan. 5, 2024

*Please note that effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

5.2 Part-Time Personnel

New Employees – Non-Instructional Staff

- **Kristin L. Peterman**, food and educational programs administrative assistant, at an hourly rate of \$18.52, effective Sept. 21, 2023 (contingent upon receipt of required clearances)
- **Kimrenee Swartzlander**, nutrition operations assistant, at an hourly rate of \$12.67, effective Sept. 21, 2023 (contingent upon receipt of required clearances)

Resignation

- **Soraída Padilla**, Migrant Education student support specialist, effective Sept. 1, 2023

*Please note that effective date listed above is the last paid working day.

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2023-24 school year.

Substitute Teachers

Sarah Gillespie (Ranck)
 Caleisha Havlicek
 Mark Ilgenfritz
 Finn Joy
 Matthew Katz
 Susan Kramer

Alexander Moore
Audra Renner
Seth Rohrbach

Substitute Aides

Michelle Black
Lorraine Marcheski

Motion to approve substitute personnel recommendations as presented.

Motion by Dennis Keiser, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

5.4 2023 Tenured Employee List (Attachment)

Directors were asked to accept a cumulative list of employees who have attained tenure in their CSIU employment (as defined by Public School Code, Section 1101). Names of staff who received tenure during the past school year were in bold print and underlined in the attachment.

Motion to approve CSIU employees who have attained tenure in 2023 as presented.

Motion by Dennis Keiser, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner, Bill Pasukinis and Susy Wiegand, Committee Members

No report.

7. POLICY COMMITTEE - Slade Shreck, Chair; Bruce Rhoads, Committee Member

7.1 Board Policy Revisions (Attachments)

The policies listed below were presented for first reading. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Revised Policies:

- 251 Students Experiencing Homelessness and Other Educational Instability
- 305 Employment of Substitutes and Part-Time Staff

Motion to accept at first reading the proposed revised policies as presented.

Motion by Slade Shreck, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

7.2 New Board Policies (Attachments)

The policies listed below were presented for first reading. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

New Policies:

- 216.1 Supplemental Discipline Records
- 246 School Wellness
- 328.2 Extra Duty Stipends
- 805.2 School Security Personnel
- 823 Naloxone

Motion to accept at first reading the proposed new policies as presented.

Motion by Slade Shreck, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Head Start Program Governance

CSIU's Director of Early Childhood Education **Kaitlyn Hall** shared information with directors regarding training specific to the shared governance responsibilities.

10.2 Northumberland Area Head Start and Early Head Start (Attachments)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items were presented for approval.

- Monthly Report for July 2023
- NAHS Governing and Eligibility Determinations
- Head Start/Early Head Start Re-budget Requests - September 2023

Motion to approve the Head Start/Early Head Start items as presented.

Motion by William Pasukinis, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

10.3 Bus/Van Driver Approval (Attachment)

Directors were asked to approve school bus and van drivers for the CSIU's student transportation programs for the 2023-24 school year. The attached list included all employed and contracted drivers.

Motion to approve school bus and van drivers for the CSIU's student transportation programs as presented.

Motion by William Pasukinis, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

11. ADMINISTRATIVE MATTERS

11.1 Agreements for Service – Next Century, Inc. (Attachment)

Directors were asked to approve agreements with Next Century, Inc., Milton, for staffing and consulting services as listed for the 2023-24 school year. Funds for these expenditures are available in the program budgets listed.

Motion to approve agreements for service with Next Century, Inc. as presented.

Motion by Victor Abate, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Tamara Hoffman, Dennis Keiser, Susan Myers, William Pasukinis, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

12. ADMINISTRATIVE REPORTS

12.1 Executive Leadership – Dr. John Kurelja, Executive Director

13. ADJOURNMENT

13.1 Adjourn Meeting

President Rhoads adjourned the meeting at 7:45 p.m.

Respectfully submitted,

**Slade Shreck
Board Secretary**

**Amy Pfleegor
Board Recording Secretary**

14. INFORMATION ONLY

14.1 No-Cost Classroom User Agreement

The CSIU utilizes classroom space in several districts on an as-needed and as-available basis. Classroom space is needed and available at no cost to the CSIU during the 2023-24 school year in the Milton Area School District. This space is needed for a school-age special education program.

This agreement will remain in effect until June 30, 2024, with the deadline of March 31, 2024 to determine if the agreement will be renewed.

14.2 Amendment to Geisinger Medical Center Education Program Agreement

The executive director signed an amendment to an education program agreement with Geisinger Medical Center (GMC) for a full-time CSIU teacher at Geisinger Children's Hospital, Danville. GMC agrees to provide the additional funding of \$67,930.40 toward costs for this position for the 2023-24 school year.

This position had previously been part-time (.60 FTEs) and was fully funded through special education institutionalized children program funds.

14.3 Stipend Payments

The executive director authorized the following:

- a one-time stipend payment to **Nanette I. Cooper**, licensed clinical social worker, in the amount of \$1,500 for clinical supervision to one CSIU staff member during the 2023-24 school year, which is above and beyond her job description
- individual stipend payments in the amount of \$1,200 to the following employees who will serve as lead teachers during the 2023-24 school year. They will receive half in December and the remaining half in June.
 - **Teresa J. Erb**, alternative education teacher at Diversified Treatment Alternatives
 - **Thomas C. Paternostro**, alternative education teacher at Ashler Manor
- continued monthly stipend payments to **David M. Marshall**, Center for Schools and Communities contract, grant and operations manager, in the amount of \$361.11 per month for the period of Jan. 1, 2023 to Dec. 31, 2023 for the continued oversight and management of the extended Pandemic Electronic Benefit Transfer (PEBT) assigned duties which were above and beyond his job description
- monthly stipend payments to **Jami K. VanKirk**, classroom assistant, in the amount of \$165 per month for the 2023-24 school year for providing support for the school nutrition program, which are above and beyond her job description
- a one-time stipend payment to **Nanette I. Cooper**, licensed clinical social worker, in the amount of \$1,000 to serve as a mentor in the 2023-24 New Teacher Induction Program, in accordance with the current collective bargaining agreement

14.4 Human Resources – Staff Leaves of Absence

Paid Leaves of Absence

- **Kaitlyn N. Hall**, director of early childhood education, from Oct. 6, 2023 to Dec. 18, 2023
- **Adrienne Randall**, cooperative purchasing services assistant, from Aug. 2, 2023 to Oct. 24, 2023

Unpaid Leaves of Absence

- **Christine Ditzler**, classroom assistant, from July 17, 2023 to July 16, 2024
- **Mary A. Morgan**, Head Start assistant instructor, intermittent starting Aug. 30, 2023

Paid/Unpaid Leave of Absence

- **Andra L. Sauers**, special education program supervisor, from Sept. 13, 2023 to Nov. 22, 2023

Return from Paid Leave of Absence

- **Brian Paulhamus**, information security officer, Aug. 18, 2023

14.5 Human Resources – Completion of New Employee Probationary Periods

The following staff members have completed their new employee probationary periods:

- **Soniris Arroyo**, Migrant Education student support specialist, effective Aug. 16, 2023
- **Priscilla Cruz**, Migrant Education student support and recruitment specialist, effective Aug. 16, 2023
- **Laynie Lyons**, PIMS client support specialist I, effective Aug. 11, 2023
- **Marsha Taylor**, career counselor specialist, effective Aug. 14, 2023

14.6 Administration – Staff Travel

Lori Potutschnig, site manager for Migrant Education, attended the **Identification & Recruitment Consortium (IDRC) Recruiter Invitational** conference on Sept. 13-14, 2023 in Clearwater, Fla. While there, she attended sessions that focused on innovative and organized ways to improve recruiter skills in

identification and recruitment of migratory students. She also networked and learned from peers on how to be informed of current agricultural and migratory trends. Funds for estimated expenses in the amount of \$1,592 were covered in the migrant education budget.

Alan Hack, assistant executive director/chief academic officer, and **John Kurelja**, executive director, will attend the **Education Research & Development Institute (ERDI) Fall Thought Leader Symposium: Systems Leadership for Equity** on Oct. 22-24, 2023 in Chicago, Ill. While there, they will learn and grow alongside national education leaders. During this practitioner-led symposium, framed through the lens of leading for equity, the group will continue to tackle the pressing issues that the ERDI community has identified. Funds for estimated expenses in the amount of \$379 each are available in the administration budget. Flight and lodging expenses are covered by ERDI.

Leslie Hartline, student applications support manager, **Lyndi Hertzler**, client solutions manager, **Todd Roney**, director of computer services, and **Rita Steele**, client support business systems analyst, will attend the **Synergy CONNECT 2023** conference on Nov. 1-3, 2023 in Orlando, Fla. While there, they will expand the partnership with senior management and expand the client base in PA based schools. They will also learn about Edupoint upcoming software enhancements and training. Funds for estimated expenses in the amount of \$2,281, \$2,092, \$2,092 and \$2,497.63, respectively, are available in the computer services budget.

Mallory Weymer, grants, development and research coordinator, will attend the **Grant Professionals Association GrantSummit Annual Conference** on Nov. 1-4, 2023 in Kansas City, Mo. While there, she will present on developing a strong mentor/mentee relationship. She will also foster meaningful connections with peers, potential collaborators, and funding partners, enriching professional growth and efficacy in securing and administering grants. She will also attend workshops, presentations and discussions led by industry experts on the latest trends, best practices and innovative grant development and management strategies. Funds for estimated expenses in the amount of \$1,922.40 are available in the grants and development budget.

Taylor Teichman and **Melissa Turnpaugh**, youth development coordinators, will attend the **National Association for the Education of Homeless Children and Youth (NAEHCY) Conference** on Nov. 11-14, 2023 in New Orleans, La. This conference is included as part of the PDE/CSC ECYEH work plan requirement for the 2023-24 program year. While there, they will attend general sessions to learn more about the national perspective on educational impacts for children and youth experiencing homelessness and the issues that states face. They will also participate in keynote presentations and network with colleagues to learn about other experiences and perspectives on students experiencing homelessness. Estimated funds in the amount of \$2,437.27 and \$3,307, respectively, are available in the youth development and American Rescue Plan/Homeless Children and Youth budgets.

Julie Petrin, director of behavioral health support services, will attend the **2023 Annual Conference on Advancing School Mental Health: Building Hopeful Futures for All Youth** on Dec. 5-7, 2023 in New Orleans, La. While there, she will present with Geisinger as a grantee. She will also network with leaders, practitioners, researchers, family members, advocates and other partners in the school mental health field to share the latest research and best practices. Funds for estimated expenses in the amount of \$1,705 are available in the IMPACT grant budget.

Kenneth Erb, manager of buildings and grounds, **Jeffrey Kay**, special projects technology manager, and **Matthew Sherwood**, buildings and grounds fleet support technician, will attend the **Consumer Electronics Show 2024** on Jan. 9-12, 2024 in Las Vegas, Nev. While there, they will engage with industry experts in emerging trends and technologies; explore how content, creativity, technology and influencers lead to change and improve technology; and focus on the entrepreneurial aspects of the emerging technology market. Estimated funds in the amount of \$1,775, \$2,275 and \$1,825, respectively, are available in the buildings and grounds and kindergarten entry inventory budgets.

14.7 Fiscal Communications

Aug. 4, 2023, an email from Kyle Petry (Fiscal Management Specialist 1 – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the 2023-24 Migrant Education Program State Award Letter. Funding in the amount of \$76,516 has been approved for the period of July 1, 2023 through June 30, 2024.

Aug. 9, 2023, an email from Kyle Petry (Fiscal Management Specialist 1 – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the 2023-24 Migrant Education Program Federal Award Letter. Funding in the amount of \$827,742 has been approved for the period of July 1, 2023 through June 30, 2024.

Aug. 9, 2023, an email from Shante A. Brown (Deputy Secretary – Pennsylvania Office of Child

Development and Early Learning-OCDEL notifying CSIU of the 2023-24 Pre-K Counts Award Letter. Funding in the amount of \$1,980,000 has been approved for the period of July 1, 2023 through June 30, 2024.

Aug. 15, 2023, an email from Fianne van Schaaik (Basic Education Associate 2 – Pennsylvania Department of Education, School Services Office) notifying CSIU of the 2023-24 Act 89 Services final allocation. Funding in the amount of \$1,697,784.57 has been approved for the period of July 1, 2023 through June 30, 2024.

Aug. 16, 2023, an email from Teresa Drew (Deputy Director – STEM Next Opportunity Fund) notifying CSIU of the Million Girls Moonshot Catalyst Grant Award. Funding in the amount of \$20,000 has been approved for the period of Sept. 1, 2023 through Aug. 31, 2024.

Aug. 24, 2023, an email from Grant Solutions notifying CSIU of the Project Closeout for Grant #03HE000621-01-02, Head Start Emergency Supplemental. This program ended March 31, 2023 and provided additional funding for COVID-related expenditures.

Aug. 24, 2023, an email from Grant Solutions notifying CSIU of the Cost-Of-Living Adjustment (COLA) and Quality Improvement (QI) increases for program operations for Grant #03CH011898-03-02. An additional \$284,137 has been awarded for the period of Dec. 1, 2022 through Nov. 30, 2023.