

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS**  
**MINUTES OF THE REGULAR MONTHLY MEETING**  
**Wednesday, April 17, 2024**

Work Foundations+  
 911 Greenough Street  
 Sunbury, PA 17801

**DINNER - 5:45 p.m.**

**COMMITTEE MEETINGS - 6:30 p.m.**

Budget and Finance Committee  
 Buildings and Grounds  
 Human Resources Committee

**BUSINESS MEETING - 7 p.m.**

**1. INTRODUCTION**

**1.1 Call to Order**

President Rhoads called the meeting to order at 7:02 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call – Directors present: 14; Directors absent: 3**

Director	District	Present	Absent
Terry Boonie	Midd-West	X	
William Brecker	Mount Carmel Area	X	
Thomas Eberhart	Mifflinburg Area		X
Dr. Samuel Faulkner	Danville Area	X	
Lauren Hackenburg, Treasurer	Line Mountain	X	
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area	X	
Brianna Maciejewski	Southern Columbia Area	X	
Susan Myers	Millville Area		X
William Pasukinis	Benton Area	X	
Brenda Post	Berwick Area	X	
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton, Vice President	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area		X

**1.4 Announcements**

Directors were asked to state their names when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, May 15, 2024 at the CSIU central office.

### 1.5 Recognition of Guests and Opportunity for Public Comment

Bernadette Boerckel, Chief Outreach Officer  
 Rae Ann Crispell, Administrative Support Director  
 Kenneth Erb, Manager of Buildings and Grounds  
 Lainee Gather, Work Foundations+ Student  
 Kelly Gather, Work Foundations+ Parent  
 Alan Hack, Chief Academic Officer  
 Jessica Harry, Special Education and Off-Site Facilities Support Programs Supervisor  
 Cameron Howard, Work Foundations+ Student  
 Tami Howard, Work Foundations+ Parent  
 Kevin Kilgus, Director of Financial Services  
 Tim King, Work Foundations+ Grandparent  
 Traci Krebs, Work Foundations+ Parent  
 John Kurelja, Executive Director  
 Jared Lehman, Chief Innovation Officer  
 Terri Locke, Director of Special Education and Alternative Placement  
 Jeremiah Mordan, Work Foundations+ Student  
 Shileste Overton Morris, Chief Programs Officer  
 Tessa Moyer, Senior Grant and Budget Analyst Technical Specialist  
 Bryce Neitz, Work Foundations+ Graduate  
 Martin Neitz, Work Foundations+ Parent  
 Tyler Neitz, Work Foundations+ Sibling  
 Samantha Nicola, Work Foundations+ Student  
 Amy Pfleegor, Executive Office Manager/Board Recording Secretary  
 Jose Reyes-Lua, Statewide Migrant Education Recruitment Managing Coordinator  
 Laura Saccente, Center for Schools and Communities Assistant Director  
 Eric Shearer, Telecommunications Technology Network Coordinator  
 Brian Snyder, Chief Financial and Operations Officers  
 Kelly Swanson, Center for Schools and Communities Communications Manager  
 Jayla Tijerina Work Foundations+ Student  
 Loni Tijerina, Work Foundations+ Parent  
 Robert Welch, Building Trades Teacher  
 Heather Wheeland, Work Foundations+ Parent  
 Danielle Zeiger, Early Intervention Program Supervisor

### 1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, March 20, 2024.

Motion to approve the minutes of the meeting held on Wednesday, March 20, 2024 as presented.

Motion by Slade Shreck, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### 1.7 Spotlight Segment

**Alan Hack**, Assistant Executive Director/Chief Academic Officer, and **Terri Locke**, Director of Special Education and Alternative Placement, welcomed directors and introduced both staff and students from Work Foundations+. **Jessica Harry**, Special Education and Off-Site Facilities Support Programs Supervisor, offered directors an overview of the program. Students and their parents shared their positive experiences and expressed gratitude for the support and sense of community fostered by the staff at Work Foundations+.

*Dr. Faulkner joined the meeting at 7:09 p.m.*

## 2. BOARD GOVERNANCE

None.

### **3. BUDGET AND FINANCE COMMITTEE - Lauren Hackenburg, Chair; Robert Hormell, Jonathan Jones and Brenda Post, Committee Members**

#### **3.1 Monthly Financial Statements for March 2024 (Attachments)**

Directors were asked to approve the following March 2024 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payments are available in program budgets.

Motion to approve monthly financial statements for March 2024 as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

#### **3.2 2024-25 CSIU General Operating Budget (Attachment)**

The GOB is a compilation of three programs the CSIU offers primarily to member districts on a fee-for-service basis. The PA Public School Code allows intermediate units to ask the state to deduct money from school district subsidies to fund IU programs. Member districts do not pay a subsidy to belong to the CSIU. They pay only for services they select from CSIU offerings. Approval of this budget does not obligate districts to purchase any CSIU programs for the 2024-25 school year.

The CSIU directors gave initial approval of the preliminary 2024-25 general operating budget of \$995,891 in January. Following that approval, the preliminary budget was released to district boards for their consideration. Official approval of the CSIU's 2024-25 general operating budget has been received from all 17-member district boards of directors.

The 2024-25 budget totaling \$995,891 represents a \$251,960 increase from the 2023-24 original budget totaling \$743,931. This increase can be attributed primarily to fluctuations in projected student enrollment and additional virtual learning costs.

Motion to approve the General Operating Budget for 2024-25 as presented.

Motion by Lauren Hackenburg, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **4. TECHNOLOGY/MARKETPLACE COMMITTEE - Jonathan Jones, Chair; Terry Boonie, Thomas Eberhart and Alvin Weaver, Committee Members**

#### **4.1 Keystone Purchasing Network (KPN) Definite Quantity Line Item Bids (Attachment)**

Directors were asked to approve the list of recommended KPN definite quantity line item bid awards for the 2024-25 purchasing cycle.

##### **KPN Definite Quantity Line Item Bids, Copy Paper (July 2024 Delivery) Category to:**

- Staples, Inc., Bristol, Pa., total sales volume \$44,519.50
- Veritiv Operating Company, Jacksonville, Fla., total sales volume \$843,801.21

Motion to approve KPN definite quantity line item bids as presented.

Motion by Jonathan Jones, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

## 5. HUMAN RESOURCES COMMITTEE - Mary Ann Stanton, Chair; Brianna Maciejewski, Bruce Rhoads and Slade Shreck, Committee Members

### 5.1 Full-Time Personnel

#### New Employees – Instructional Staff

- **Nicholas M. Gallinot**, Elysburg, received a master's degree from Bloomsburg University. He has been employed as a teacher with Central Columbia School District, Bloomsburg. Mr. Gallinot is recommended as an **educational consultant** at the master's step 6 classification, effective June 17, 2024 (contingent upon receipt of required clearances), at an annual salary of \$60,695, according to the terms of the current Collective Bargaining Agreement. Funds for this new position are available in the Project AWARE grant budget.
- **Gary Grozier**, Bloomsburg, received a master's degree from the University of Scranton. He has been employed as a school counselor with the Danville Area School District. Mr. Grozier is recommended as an **educational consultant** at the master's step 15 classification, effective June 17, 2024 (contingent upon receipt of required clearances), at an annual salary of \$78,044, according to the terms of the current Collective Bargaining Agreement. Funds for this new position are available in the Project AWARE grant budget.
- **Julie Lewellyn**, Bloomsburg, received a doctorate degree from Marywood University, Scranton. She has been employed as an assistant professor with Kutztown University. Ms. Lewellyn is recommended as a **licensed clinical social worker** at the doctorate step 15 classification, effective May 13, 2024 (contingent upon receipt of required clearances), at an annual salary of \$82,961, according to the terms of the Collective Bargaining Agreement. Funds for this replacement position are available in the special education budget.
- **Jestine L. Myers**, Danville, received a master's degree from Bloomsburg University. She has been employed as a teacher with the Millville Area School District. Ms. Myers is recommended as an **educational consultant** at the master's step 11 classification, effective June 17, 2024 (contingent upon receipt of required clearances), at an annual salary of \$70,333, according to the terms of the current Collective Bargaining Agreement. Funds for this new position are available in the Project AWARE grant budget.
- **Nadeen M. Swab**, Orangeville, received a master's degree from Bloomsburg University. She has been employed as a teacher/department with Central Columbia School District, Bloomsburg. Ms. Swab is recommended as an **educational consultant** at the master's step 15 classification, effective June 17, 2024 (contingent upon receipt of required clearances), at an annual salary of \$78,044, according to the terms of the current Collective Bargaining Agreement. Funds for this new position are available in the Project AWARE grant budget.

#### New Employees – Non-Instructional Staff

- **Kalicia B. Brungard**, White Deer, received a bachelor's degree from Bloomsburg University. She has been employed as a family and community engagement coordinator with Summit Early Learning, Mifflinburg. Ms. Brungard is recommended as a **Head Start/ Early Head Start family and health team supervisor** at an annual salary of \$51,696, effective April 29, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Mary Rose Latorre**, Danville, received a master's degree from Bloomsburg University. She has been employed as a special education director with Benton Area School District. Ms. Latorre is recommended as a **special education program supervisor** at an annual salary of \$88,000, effective June 10, 2024 (contingent upon receipt of required clearances). Funds for this new position are available in the special education budget.
- **Paige Poticher**, Lykens, received an associate degree from McCann School of Business, Sunbury. She has been employed as a team lead scheduling coordinator with UPMC Pinnacle, Harrisburg. Ms. Poticher is recommended as a **summer electronic benefit transfer project specialist** at an annual salary of \$51,000, effective April 22, 2024 (contingent upon receipt of required clearances). Funds for this new position are available

in the CSC budget.

- **Nigel C. Spudes**, Northumberland, received a bachelor's degree from Susquehanna University, Selinsgrove. He has been employed as a clinical specialist with Keystone Human Services, Sunbury. Mr. Spudes is recommended as an **administrative assistant** at an hourly rate of \$18.52 (\$30,558 annually), effective April 19, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.

#### **Changes in Start Dates**

- **Gina M. Craven**, classroom associate, from March 4, 2024, to March 13, 2024
- **Tara R. Meslener**, occupational therapist, from April 1, 2024, to April 3, 2024

#### **Resignation**

- **Audrey M. Trego**, mental health support specialist, effective April 26, 2024

\*Please note that the effective date listed above is the last paid working day.

#### **Retirements**

- **William C. Krohn**, senior client support analyst I, effective June 7, 2024
- **Kathy A. Moyer**, senior systems analyst I, effective July 11, 2024

\*Please note that the effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Mary Ann Stanton, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **5.2 Part-Time Personnel**

#### **New Employees – Instructional Staff**

- **Ariane J. Hoffman**, Head Start family and health coordinator, at an hourly rate of \$22.25, effective April 18, 2024 (contingent upon receipt of required clearances)
- **Amy L. Moroski**, physical therapist, at an hourly rate of \$49.27, effective May 16, 2024 (contingent upon receipt of required clearances)

#### **Resignation**

- **Elizabeth H. Stence**, school bus rider, effective March 12, 2024

Motion to approve part-time personnel recommendations as presented.

Motion by Mary Ann Stanton, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **5.3 Substitute Personnel**

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2023-24 school year.

#### **Substitute Teacher**

Maurice Todd Geary

Motion to approve substitute personnel recommendations as presented.

Motion by Mary Ann Stanton, second by Brianna Maciejewski.



Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

#### **5.4 Substitute Aide Rate (Attachment)**

Directors were asked to approve the attached revised substitute aide rate increase due to a compensation re-evaluation, effective April 28, 2024.

Motion to approve a revised substitute aide rate increase as presented.

Motion by Mary Ann Stanton, second by Brianna Maciejewski.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members**

#### **6.1 Paving Contract**

Directors were asked to approve a paving contract with Gordian, Greenville, S.C., through the KPN contract, to add 15 additional parking spaces to the Central Susquehanna LPN Career Center parking lot at a cost of \$28,763.22. Funds for this contract are available in the capital reserve budget.

Directors are also asked to approve the authorization of the executive director to approve any change orders that may occur up to a cumulative amount of \$2,800.

Administration will provide any change orders for board review.

Motion to approve a paving contract with Gordian as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

#### **6.2 Postage Meter Lease Agreement**

Directors were asked to approve an equipment lease agreement with Pitney Bowes for a SendPro Mailstation postage meter for use at the Center for Schools and Communities (CSC) at a cost of \$2,772.60 for a 60-month term from July 1, 2024 through June 30, 2029. Funds for this lease agreement are available in the CSC budgets.

Motion to approve an equipment lease agreement with Pitney Bowes as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **7. POLICY COMMITTEE - Slade Shreck, Chair; Bruce Rhoads and Mary Ann Stanton, Committee Members**

#### **7.1 New Board Policy (Attachments)**

The policy listed below was presented for second reading and adoption. It has been reviewed and approved by the Board Policy Committee, executive director and senior leaders.

##### **New Policy:**

- 254 Educational Opportunity for Military Children
- 254 Attachment

Motion to adopt at the second and final reading the proposed new policy and attachment as presented.

Motion by Slade Shreck, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

## **7.2 Board Policy Revisions (Attachments)**

The policies listed below were presented for second reading and adoption. They have been reviewed and approved by the Board Policy Committee, executive director and senior leaders.

### **Revised Policies:**

- |     |   |
|-----|---|
| 201 | Admission of Students   |
| 202 | Eligibility of Nonresident Students                               |
| 333 | Professional Development  |
| 810 | Transportation  |
| 830 | Security of Computerized Personal Information/Breach Notification |

Motion to adopt at the second and final reading, the revised policies as presented.

Motion by Slade Shreck, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

## **8. UNFINISHED BUSINESS**

None.

## **9. NEW BUSINESS**

None.

## **10. EDUCATIONAL PROGRAM MATTERS**

### **10.1 Northumberland Head Start and Early Head Start (Attachments)**

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items were presented for approval.

- Head Start/Early Head Start Monthly Report for February 2024
- Work Sampling System Assessment 2023-24
- Office of Head Start Program Performance Summary Report

Motion to approve the Head Start/Early Head Start items as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **10.2 Assurance for the Operation of Special Education Services and Programs/Quality Space for the 2024-25 School Year (Attachment)**

The CSIU is required to annually submit documentation to the Pennsylvania Department of Education, assuring that all special education services and programs/quality space operated by the CSIU are in compliance with all state and federal laws, regulations and procedures.

Directors were asked to authorize staff to submit the Assurance for the Operation of Special Education Services and Programs/Quality Space for the 2024-25 School Year.

Motion to authorize staff to submit documentation as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **10.3 Education and Technology Pool Counsel Legal Services Consultation (Attachment)**

Administration recommended renewal of an agreement for pool counsel legal services consultation with Sweet, Stevens, Katz & Williams LLP for the 2024-25 school year in the amount of \$15,750. The purpose of the pool is to provide education and technology legal services consultation to the CSIU and member districts/schools in the form of telephone and electronic mail advice and opinions concerning special education, ESSA compliance, student services and student civil rights issues to the administrator or administrator's designee. For the 2024-25 school year, 17 districts and the Columbia-Montour Area Vocational Technical School have committed to continued participation in the pool at a rate of \$600 per LEA.

Directors were asked to approve the renewal agreement for pool counsel legal services with Sweet, Stevens, Katz & Williams LLP for the 2024-25 school year in the amount of \$15,750.

Motion to approve a renewal agreement with Sweet, Stevens, Katz & Williams LLP as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **10.4 Transportation Contract Approvals (Attachments)**

Directors were asked to approve the attached updated transportation contracts with the following companies:

- Adam Transportation LLC
- Fishing Creek Transportation
- Rohrer Bus Service

Motion to approve the transportation contracts as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **10.5 Child and Adult Care Food Program (CACFP) Policy and Procedure (Attachment)**

In order to be compliant with the U.S. Department of Agriculture and the Pennsylvania Department of Education's Division of Food Nutrition Child and Adult Care Food Program (CACFP) guidelines, directors were asked to approve the adoption of the following Policy and Procedure, which pertains specifically to the CACFP program.

Motion to approve the CACFP Policy and Procedure as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **10.6 Purchase of Apple iPads**

Directors were asked to approve the purchase of 100 Apple iPads for loan to nonpublic schools with limited technology access that would like to integrate educational applications into their curriculum, at



a cost not to exceed \$29,400, from Apple Computer Inc., a PEPPM vendor. Funds for this purchase are available in the nonpublic school services budget.

Motion to approve the purchase of Apple iPads as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

#### **10.7 Digital Network Video Recording System Contract (Attachment)**

Directors were asked to approve a contract with NorthEastern Automated Technologies, Inc., Bloomsburg, Pa., a KPN vendor, for the purchase and installation of a digital network video recording system at St. Columba School in Bloomsburg, at a cost of \$37,358.29. Funds for this contract are available through a Safe Schools Grant awarded to St. Columba School and managed by the CSIU.

Motion to approve a contract with NorthEastern Automated Technologies, Inc. as presented.

Motion by Terry Boonie, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Terry Boonie, William Brecker, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Jeffrey Kashner, Brianna Maciejewski, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

### **11. ADMINISTRATIVE MATTERS**

None.

### **12. ADMINISTRATIVE REPORTS**

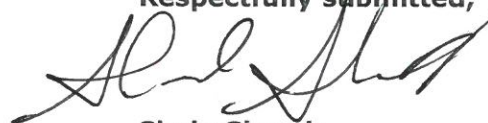
#### **12.1 Executive Leadership - Dr. John Kurelja, Executive Director**

### **13. ADJOURNMENT**

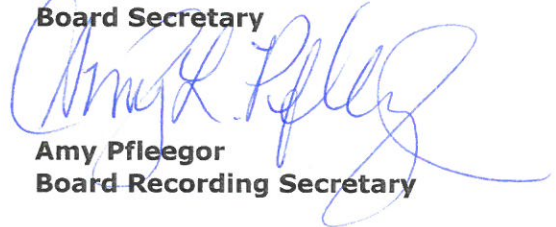
#### **13.1 Adjourn Meeting**

President Rhoads adjourned the meeting at 8:03 p.m.

Respectfully submitted,



**Slade Shreck**  
**Board Secretary**



**Amy Pfleeger**  
**Board Recording Secretary**

## 14. INFORMATION ONLY

### 14.1 Nominations Committee

The Board President appointed the following board members to the Nominations Committee: **Jonathan Jones**, Chair, and **David Hess**. The Committee will meet prior to the May board meeting and present its recommendation for a slate of candidates for board officers at the May meeting. Election of officers for 2024-25 will take place at the June reorganization meeting.

### 14.2 Human Resources - Stipend Payments

The executive director authorized the following:

- per pay stipend payments to **Ruth Brewer**, licensed school social worker, in the amount of \$1,500 for National Board Certification as per the current Collective Bargaining Agreement
- per pay stipend payments to **Nicole Gessner**, speech therapist, in the amount of \$1,500 for National Board Certification as per the current Collective Bargaining Agreement
- per pay stipend payments to **Janet Rauch**, speech therapist, in the amount of \$1,500 for National Board Certification as per the current Collective Bargaining Agreement

### 14.3 Human Resources - Staff Leaves of Absence

#### Unpaid Leaves of Absence

- **Sarah Frazier**, special education teacher, intermittent from Jan. 5, 2024 to June 30, 2024
- **Darlene J. Goodling**, Head Start assistant instructor, intermittent from March 18, 2024 to April 30, 2024

#### Return from Paid Leaves of Absence

- **Maxine E. Harvey**, transition work experience job coach, March 18, 2024
- **Kelly L. Jimison-Boyer**, Pre-K Counts teacher, effective March 11, 2024

#### Return from Unpaid Leave of Absence

- **Darlene Goodling**, Head Start assistant instructor, effective April 2, 2024

### 14.4 Human Resources – Completion of New Employee Probationary Periods

The following staff members have completed their new employee probationary periods:

- **Ashlee Haley**, Early Intervention instructional associate, effective March 11, 2024
- **Drewanne Kline**, family support project specialist, effective March 12, 2024
- **Chanda Parker**, Head Start assistant instructor, effective March 7, 2024
- **Abigail M. Skelton**, Head Start assistant instructor, effective March 8, 2024
- **Megan Traves**, career counselor specialist, effective March 13, 2024

### 14.5 Administration – Staff Travel

**Laura Saccente**, Center for Schools and Communities assistant director, attended the **50 State Afterschool Network Leaders Meeting** on April 8-10, 2024 in Santa Ana Pueblo, N.M. While there, she attended a required network meeting by the Mott Foundation to discuss the future status of grants. Funds for estimated expenses of \$1,149 were available in the Mott Foundation budget.

**Jose Reyes Lua**, statewide Migrant Education recruitment managing coordinator, will attend the **2024 National Migrant Education Conference** on April 21-24, 2024 in Portland, Ore. While there, he will participate in workshops to enhance the outreach efforts of identification and recruitment of migrant families, maximize compliance with the Migrant Education Program non-regulatory guidance and engage in supporting migrant families. He will also co-present a workshop. Funds for estimated expenses of \$2,345 are available in the Migrant Education state support budget.

**Lynne Howard** and **Cassie Seabridge**, cooperative purchasing marketing specialists, will attend the **2024 Association of Educational Purchasing Agencies Annual Meeting** on April 22-24, 2024 in Greenville, S.C. While there, they will meet with vendor partners to discuss marketing effects and how to promote contracts. Funds for estimated expenses of \$1,979 and \$1,892, respectively, are available in the cooperative purchasing budget.

**Nichole Fisher**, youth development coordinator, will attend the **Innovative Schools Summit** on

June 19-23, 2024 in Nashville, Tenn. While there, she will network with fellow educators and learn from nationally recognized speakers who will share their experiences and proven strategies relevant to supporting vulnerable youth populations, evidence-based programs and prevention of dropouts with student success in school. Funds for estimated expenses of \$2,125 are available in the ELECT budget.

**Nancy Joraskie**, executive office support specialist/alternate board recording secretary, will attend the **2024 Finalsite University** training on July 12-13, 2024 in Bellevue, Wash. While there, she will learn skills to use, update and support the CSIU's new website platform. Funds for estimated expenses of \$2,541 are available in the administration budget.

#### **14.6 Fiscal Communications**

March 7, 2024, an email from David Boyer (Fiscal Technician – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved funding adjustment for the American Rescue Plan (ARP) – Homeless Children & Youth Grant. FC#4100092999 is increased by \$1,996,273. The revised funding amount is \$2,987,210.

March 22, 2024, an email from Kathleen J. Benyak (Workforce Development Analyst II – Pennsylvania Department of Labor & Industry, Bureau of Workforce Development Administration) notifying CSIU of Notice of Obligation (NOO) #427-22-001 for the Building and Supporting a Certified Teacher Registered Apprenticeship Program in Pennsylvania in the amount of \$379,405.78 for the period of Dec. 1, 2023 through Feb. 28, 2025.