

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, May 15, 2024**

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

COMMITTEE MEETINGS - 5 p.m.

Budget and Finance Committee
Human Resources Committee

DINNER / ART GALLERY RECEPTION – 5:30 p.m.

BUSINESS MEETING - 7 p.m.

1. INTRODUCTION

1.1 Call to Order

President Rhoads called the meeting to order at 7:01 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present: 13; Directors absent: 4

Director	District	Present	Absent
Terry Boonie	Midd-West		X
William Brecker	Mount Carmel Area		X
Thomas Eberhart	Mifflinburg Area	X	
Dr. Samuel Faulkner	Danville Area	X	
Lauren Hackenburg, Treasurer	Line Mountain	X	
David Hess	Selinsgrove Area	X	
Robert Hormell	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area		X
Brianna Maciejewski	Southern Columbia Area	X	
Susan Myers	Millville Area	X	
William Pasukinis	Benton Area	X	
Brenda Post	Berwick Area	X	
Bruce Rhoads, President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton, Vice President	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area		X

1.4 Announcements

Directors were asked to state their names when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

President Rhoads announced an executive session would be held following the board meeting to discuss the Executive Director's Performance Evaluation for 2023-24.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, June 19, 2024 at the CSIU central office.

1.5 Recognition of Guests and Opportunity for Public Comment

Bernadette Boerckel, Chief Outreach Officer
 Daughter of Director Brianna Maciejewski
 Rae Ann Crispell, Administrative Support Director
 Alan Hack, Chief Academic Officer
 Kaitlyn Hall, Director of Early Childhood Education
 Kevin Kilgus, Director of Financial Services
 John Kurelja, Executive Director
 Jared Lehman, Chief Innovation Officer
 Terri Locke, Director of Special Education and Alternative Placement
 Shileste Overton Morris, Chief Programs Officer
 Amy Pfleegor, Executive Office Manager/Board Recording Secretary
 Laura Saccente, Center for Schools and Communities Assistant Director
 Eric Shearer, Telecommunications Technology Network Coordinator
 Brian Snyder, Chief Financial and Operations Officers
 Renee Tate, EA Representative

1.6 Approval of Minutes (Attachment)

Directors were asked to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, April 17, 2024.

Motion to approve the minutes of the meeting held on Wednesday, April 17, 2024 as presented.

Motion by Slade Shreck, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

1.7 Spotlight Segment

There was no spotlight presentation this month.

2. BOARD GOVERNANCE

None.

3. BUDGET AND FINANCE COMMITTEE – Lauren Hackenburg, Chair; Robert Hormell, Jonathan Jones and Brenda Post, Committee Members

3.1 Monthly Financial Statements for April 2024 (Attachments)

Directors were asked to approve the following April 2024 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for April 2024 as presented.

Motion by Lauren Hackenburg, second by Susan Myers.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce

Rhoads, Slade Shreck, Mary Ann Stanton

4. TECHNOLOGY/MARKETPLACE COMMITTEE – Jonathan Jones, Chair; Terry Boonie, Thomas Eberhart and Alvin Weaver, Committee Members

4.1 Pennsylvania Association of School Business Officials (PASBO) Sponsorship Agreement Extension (Attachment)

Directors were asked to approve a sponsorship agreement extension with PASBO at a projected annual amount of \$50,000 to sponsor and promote the Keystone Purchasing Network and PEPPM cooperative purchasing programs for a one-year term, effective July 1, 2024.

Motion to approve a sponsorship agreement extension with PASBO as presented.

Motion by Jonathan Jones, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

4.2 Keystone Purchasing Network (KPN) Contract Extensions (Attachment)

Directors were asked to approve bid awards and contract extensions for the Association of Educational Purchasing Agencies (AEPA) and Keystone Purchasing Network (KPN) contracts as presented.

- KPN Contract Extensions through June 30, 2025
- KPN-AEPA Contract Extensions through May 31, 2025

Motion to approve KPN contract extensions as presented.

Motion by Jonathan Jones, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

4.3 Keystone Purchasing Network (KPN) Definite Quantity Line-Item Bids (Attachment)

Directors were asked to approve KPN definite quantity line-item bid awards effective for the 2024-25 purchasing cycle as presented.

- Fuel Oil/Diesel/Gasoline (July 1, 2024 to June 30, 2025 Delivery)

Motion to approve KPN definite quantity line-item bid awards as presented.

Motion by Jonathan Jones, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

4.4 Cooperative Purchasing Customer Appreciation Rebate for Local Districts

The CSIU sponsors a customer appreciation program to reward local school districts and career and technical centers for participating in its cooperative purchasing programs. Now entering its twelfth year, the program provides CSIU-region LEAs a rebate of a percentage of the fee the CSIU receives from contract sales. Administration proposes the rebate be offered again for 2024-25 at 35 percent.

Motion to approve the cooperative purchasing customer appreciation rebate for local CSIU districts as presented.

Motion by Jonathan Jones, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5. HUMAN RESOURCES COMMITTEE – Mary Ann Stanton, Chair; Brianna Maciejewski, Bruce Rhoads and Slade Shreck, Committee Members

5.1 Full-Time Personnel

New Employees – Non-Instructional Staff

- **Garrett P. Bowers**, Watsontown, received a bachelor's degree from Bloomsburg University. He has been employed as a computer technician with Keystone Bingo Supply, Muncy. Mr. Bowers is recommended as a **programmer analyst** at an annual salary of \$57,000, effective May 20, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the computer services budget.
- **Julia Edick**, Danville, received a master's degree from Drexel University, Philadelphia. She has been employed as a director of the arts with the Danville Area Community Center. Ms. Edick is recommended as an **instructional support program assistant** at an hourly rate of \$17 (\$23,587.50 annually), effective May 1, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Zachariah Feerrar**, Pittsburgh, received a bachelor's degree from The University of Pittsburgh. He has been employed as a team lead with Panera Bread, Pittsburgh, and was previously a computer programmer intern with the CSIU, Milton. Mr. Feerrar is recommended as a **programmer analyst** at an annual salary of \$57,000, effective May 20, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the computer services budget.
- **Kurt W. Schuster**, Milton, received a diploma from Warrior Run High School, Turbotville. He has been employed as a front counter salesperson with Susquehanna Motors, West Milton. Mr. Schuster is recommended as a **buildings and grounds support technician** at an hourly rate of \$20 (\$39,000 annually), effective May 23, 2024. Funds for this replacement position are available in the buildings and grounds budget.
- **Colby Seeley**, Milton, received a bachelor's degree from Defiance College, Ohio. She has been employed as a direct support professional with the Community Service Group, Sunbury. Ms. Seeley is recommended as a **Head Start senior instructor** at an hourly rate of \$20.76 (\$34,378.56 annually), effective Aug. 5, 2024 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.

Position Transfers

- **Rae Ann Crispell**, from administrative support director, at a current salary of \$115,484.03, to **chief administrative officer (CAO)** at an annual salary of \$121,258.23, effective July 1, 2024. The executive director recommends approval of the Senior Leader Employment Agreement for Ms. Crispell, effective July 1, 2024 through June 30, 2026. The employment agreement outlines the responsibilities, conditions of employment, and salary and benefits.
- **Jennifer S. Gurski**, from director of online learning, at a current salary of \$108,906.81, to **online learning and post-secondary partnerships manager** at an annual salary of \$90,000, effective July 1, 2024
- **Ariane J. Hoffman**, from Head Start family and health coordinator (part-time) at a current hourly rate of \$22.25 to **Head Start family and health coordinator (full-time)** at an hourly rate of \$22.25 (\$34,543.13 annually) effective May 28, 2024
- **Laynie Lyons**, from PIMS client support specialist I at a current hourly rate of \$22.37 (\$43,621.50 annually) to **client support specialist I**, at an annual salary of \$50,000, effective May 20, 2024
- **Tiara Magargle**, from grant and budget analyst technical specialist at a current hourly rate of \$27.08 (\$52,806 annually) to **staff accountant** at an hourly rate of \$30.51

(\$59,494.50 annually), effective July 1, 2024

- **Christine R. Mitcheltree**, from curriculum and instruction support specialist at a current annual salary of \$64,295.06 to an **educational consultant** at the master's +15 step 13 classification, effective Sept. 1, 2024, at an annual salary of \$77,098, according to the terms of the current Collective Bargaining Agreement
- **Matthew S. Roslevich**, from senior technical support specialist at a current annual salary of \$62,457.02 to **senior technical support specialist III** at an annual salary of \$68,579.87, effective July 1, 2024
- **Ashley N. Smith**, from Office for Dispute Resolution special education coordinator at a current annual salary of \$59,080 to **Office for Dispute Resolution program manager**, at an annual salary of \$70,000, effective May 16, 2024
- **Nigel C. Spudes**, from administrative assistant at a current hourly rate of \$18.52 (\$30,558 annually) to **mental health support specialist** at an hourly rate of \$26.20 (\$39,300 annually), effective April 24, 2024

Title Changes

- **Tina M. Fenstermacher**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Darlene J. Goodling**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Tommy L. Hutt**, from Head Start assistant instructor to **Head Start associate assistant**, effective July 1, 2024
- **Tara L. Kehler**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Debra A. Latovich**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Abigail M. Lopez**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Christopher A. Maust**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Abigail McKee**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Chloe T. Miller**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Mary A. Morgan**, from Head Start assistant instructor to **Head Start senior assistant**, effective July 1, 2024
- **Chandra R. Parker**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Tara Persun**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Abigail M. Skelton**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Stacie M. Strausser**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Katie Thompson**, from Head Start assistant instructor to **Head Start associate assistant**, effective July 1, 2024
- **Denise A. Williams**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Trisha L. Yeager**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024
- **Grace E. Yost**, from Head Start assistant instructor to **Head Start assistant**, effective July 1, 2024

Resignation

- **Amber Fisher**, classroom assistant, effective April 5, 2024

*Please note that the effective date listed above is the last paid working day.

Retirement

- **Lee Gabel Jr.**, senior systems analyst I, effective June 28, 2024

*Please note that the effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.2 Part-Time Personnel

Change in Start Date

- Ariane J. Hoffman, Head Start family and health coordinator from April 18, 2024, to April 22, 2024

Motion to approve part-time personnel recommendation as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.3 Substitute Personnel

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2023-24 school year.

Substitute Teacher

Jade Neitz

Motion to approve substitute personnel recommendation as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.4 Non-Bargaining Unit Staff Salary Adjustments for 2024-25 (Attachments)

Administration recommended salary increases for non-bargaining unit staff for the 2024-25 fiscal year, effective July 1, 2024. Adjustments will be made to this percentage according to administrative regulations, hire dates, position transfers and salary adjustments, as applicable.

Motion to approve salary recommendations for non-bargaining unit staff for fiscal year 2024-25 as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.5 Regular Part-Time Staff Salary Adjustments for 2024-25 (Attachment)

Administration recommended salary increases for part-time staff for the 2024-25 fiscal year,

effective July 1, 2024. Adjustments will be made to this percentage according to administrative regulations, hire dates, position transfers and salary adjustments, as applicable.

Motion to approve salary recommendations for part-time staff for fiscal year 2024-25 as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.6 Head Start Salary Adjustments (Attachment)

Directors were asked to approve a 2.35 percent federal salary equity adjustment for all Head Start staff to align with 2023-24 Head Start federal cost of living adjustment (COLA) increases. The adjustments will be retroactive to Dec. 1, 2023 and are funded through federal COLA grant awards and existing grant funding. The names of the employees who are eligible for the salary equity adjustments were included.

Motion to approve Head Start/Early Head Start COLA increases as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.7 Executive Director Salary Adjustment for 2024-25

By mutual agreement, the CSIU Board of Directors and Dr. John Kurelja wished to include the Executive Director in agenda item 5.4 Non-Bargaining Unit Staff Salary Adjustment for 2024-25 under Article 5.1 of the Executive Director Employment Agreement, adding an additional one percent to the salary adjustment increase outlined in Article 5 Salary.

Motion to approve the salary recommendation for the Executive Director for the fiscal year 2024-25 as presented.

Motion by Mary Ann Stanton, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and William Pasukinis, Committee Members

No report.

7. POLICY COMMITTEE – Slade Shreck, Chair; Bruce Rhoads and Mary Ann Stanton, Committee Members

No report.

8. NOMINATIONS COMMITTEE

8.1 Committee Report

The Board President appointed the following board members to the Nominations Committee:

- Jonathan Jones, Chair
- David Hess, Committee Member

Mr. Jones reported a full slate has been received for board officers. Election of officers for 2024-25 will take place at the June reorganization meeting.

9. UNFINISHED BUSINESS

None.

10. NEW BUSINESS

None.

11. EDUCATIONAL PROGRAM MATTERS

11.1 Northumberland Area Head Start and Early Head Start (Attachment)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following item was presented for approval.

- Head Start/Early Head Start Monthly Report for March 2024

Motion to approve the Head Start/Early Head Start item as presented.

Motion by Thomas Eberhart, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

11.2 Purchase of Apple iPads, PureCharge Carts and Stations

Directors were asked to approve the purchase of 100 Apple iPads, four PureCharge Carts and two PureCharge Stations for loan to nonpublic schools with limited technology access that would like to integrate educational applications into their curriculum, at a cost not to exceed \$41,499.70, from Apple Computer Inc., a PEPPM vendor. Funds for this purchase are available in the nonpublic school services budget.

Motion to approve the purchase of Apple iPads, carts and stations as presented.

Motion by Thomas Eberhart, second by Lauren Hackenburg.

Final Resolution: Motion passed unanimously.

Yes: Thomas Eberhart, Samuel Faulkner, Lauren Hackenburg, David Hess, Robert Hormell, Jonathan Jones, Brianna Maciejewski, Susan Myers, William Pasukinis, Brenda Post, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

12. ADMINISTRATIVE MATTERS

None.

13. ADMINISTRATIVE REPORTS

13.1 Executive Leadership – Dr. John Kurelja, Executive Director

14. ADJOURNMENT

14.1 Adjourn Meeting

President Rhoads asked if there was any further action to come before the board. There was none.

President Rhoads called an executive session following adjournment to discuss the Executive Director's Performance Evaluation for 2023-24.

President Rhoads adjourned the meeting at 7:23 p.m.

The executive session began at 7:25 p.m. and ended at 7:39 p.m.

Respectfully submitted,



**Slade Shreck
Board Secretary**



**Amy Pfleegor
Board Recording Secretary**

15. INFORMATION ONLY

15.1 No-Cost Classroom User Agreement

The CSIU utilizes classroom space in several districts on an as-needed and as-available basis. Classroom space is needed and available at no cost to the CSIU during the 2024-25 school year in the Lewisburg Area School District. The space is needed for school-age special education programs.

This agreement will remain in effect until June 30, 2025, with the deadline of March 31, 2025 to determine if the agreement will be renewed.

15.2 Human Resources – Stipend Payments

The executive director authorized the following:

- a one-time stipend payment to **Jeanne Crago**, English as a second language instructor, in the amount of \$1,000, as an award incentive from the Division of Adult Education
- a one-time stipend payment to **Kelli Eichenlaub**, CARES data entry administrative assistant, in the amount of \$1,000, as an award incentive from the Division of Adult Education
- a one-time stipend payment to **Melanie Haas**, adult basic education instructor/volunteer classroom aide coordinator, in the amount of \$2,500, as an award incentive from the Division of Adult Education
- a one-time stipend payment to **Carlee A. Jarrett**, ESL instructor/data quality analyst, in the amount of \$2,500, as an award incentive from the Division of Adult Education
- a one-time stipend payment to **Shane Kelly**, adult basic education instructor, in the amount of \$1,500, as an award incentive from the Division of Adult Education
- a one-time stipend payment to **Ronald L. Kline**, adult education case manager, in the amount of \$1,500, as an award incentive from the Division of Adult Education
- per pay stipend payments to **Chelsea L. Mensch**, speech therapist, in the amount of \$1,500 for National Board Certification as per the current Collective Bargaining Agreement
- a one-time stipend payment to **Mary Mingle**, adult education program manager, in the amount of \$2,000, as an award incentive from the Division of Adult Education
- a one-time stipend payment to **Jennifer L. Noll**, adult education bridge instructor, in the amount of \$2,500, as an award incentive from the Division of Adult Education

15.3 Human Resources – Staff Leaves of Absence

Paid Leave of Absence

- **Aaron C. Clarke**, Center for Schools and Communities fiscal specialist, effective April 16, 2024 to July 16, 2024

Paid/Unpaid Leave of Absence

- **Kristin L. Peterman**, Food and Educational Programs Administrative Assistant, effective May 17, 2024 to June 28, 2024

Return from Paid/Unpaid Leaves of Absence

- **Schylar J. Deeben**, deaf/hearing impaired teacher, effective April 25, 2024
- **Kaitlyn K. Fetzer**, Pre-K Counts senior instructor, effective May 2, 2024

15.4 Human Resources – Completion of New Employee Probationary Periods

The following staff members have completed their new employee probationary periods:

- **Anna A. Cook**, Office for Dispute Resolution special education coordinator, effective March 26, 2024
- **Michelle Hill**, Center for Schools and Communities project specialist, effective April 16, 2024
- **Diane Peoples**, classroom assistant, effective April 22, 2024

- **Laurie D. Richards**, Pre-K Counts associate instructor, effective March 21, 2024
- **Adriane L. Vought**, PIMS and student information systems data administrator, effective April 8, 2024

15.5 Administration – Staff Travel

Contrell Armor, Pennsylvania Statewide Afterschool/Youth Development Network (PSAYDN) director, attended the **National Afterschool Alliance (NAA)** conference on March 17-20, 2024 in Dallas, TX. While there, he met with professionals who work with and for youth during Out-of-School time. The NAA fosters positive youth outcomes by supporting, developing and advocating for afterschool professionals and leaders. They also build equity, access and connections to create a strong, valued profession that benefits kids, families and communities. All conference expenses were covered by the Mott Foundation.

Ashlee Bower, Central Susquehanna LPN Career Center director of operations, attended the **Accreditation Commission for Education in Nursing (ACEN) 2024 Self-Study Forum** on April 1-5, 2024 in Las Vegas, Nev. While there, she attended workshops that provided an in-depth analysis and application of the new 2023 Standards and Criteria, demystified the accreditation process and provided interactive guidance in composing a self-study report. Funds in the amount of \$1,913.18 were available in the LPN budget.

Contrell Armor, Pennsylvania Statewide Afterschool/Youth Development Network director, attended the **2024 50 State Afterschool Network Leaders Meeting** on April 8-10, 2024 in Santa Ana Pueblo, N.M. While there, he participated in coordinating with partners to increase access to summer and afterschool learning programs and improve the quality, scope and impact of learning experiences for young people. Funds in the amount of \$2,667 were available in the PSAYDN budget.

Alicia Freed, practical nursing program instructor, and **Heather Goshert**, practical nursing instructor/nursing assistant education supervisor, attended the **2024 Society of Pediatric Nurses (SPN) Annual Conference** on April 17-19, 2024 in Phoenix, Ariz. While there, they attended workshops to expand their knowledge for teaching pediatric nursing, heard from keynote speakers and took part in networking activities with SPN members and exhibitors. Funds in the amount of \$650 and \$2,183.83, respectively, were available in the LPN budget.

Julie Petrin, director of behavioral health support services, will attend the **Substance Abuse and Mental Health Services Administration (SAMHSA) Building Resilient Schools Today & Strengthening Our Youth for Tomorrow** meeting on May 21-22, 2024 in Bethesda, Md. While there, she will attend a mandatory SAMHSA meeting for AWARE grantees. Funds for estimated expenses in the amount of \$610 are available in the Project Aware Impact Grant budget.

Parke Brown, youth development coordinator, will attend the **2024 National Community Schools & Family Engagement Conference** on May 29-31, 2024 in Atlanta, Ga. While there, he will learn about opportunities designed to increase knowledge of family engagement, community schools and other whole-child strategies. Funds for estimated expenses in the amount of \$2,522.30 are available in the professional leadership day budget.

Bernadette Boerckel, chief outreach officer, will attend the Area Cooperative Educational Services' **2024 National Educators Summer Field Study** on June 21-29, 2024 in Barcelona, Madrid, Toledo and Cordoba, Spain. While there, she will learn about Spain's infrastructure, educational system and assess the feasibility of the CSIU hosting a similar educational travel program in the region. Funds for estimated expenses in the amount of \$4,635 are available in the information services budget.

Brian Paulhamus, information security officer, and **John Wargo**, director of technology, will attend the **Multi-State Information Sharing & Analysis Center (MS-ISAC) Annual Conference/K12 Workgroup Meeting** on June 23-26, 2024 in Orlando, Fla. While there, they will co-chair a national K-12 working group and presenting as part of the group meeting to discuss national cyber related plans and issues. They will also meet with leaders of the Federal Cybersecurity & Infrastructure Security Agency. Funds for estimated expenses in the amount of \$160 and \$220, respectively, will be covered in the cybersecurity budget. MS-ISAC will cover the costs for flight, room, mileage and some meals during the meeting.

Thomas Caruso, director of cooperative purchasing, and **Amber Lind**, cooperative purchasing programs manager, will attend the International Society for Technology in Education's **ISTELive 24 Conference** on June 24-26, 2024 in Denver, Colo. While there, they will be an exhibitor to promote the PEPPM program. Funds for estimated expenses in the amount of \$2,920 each are available in the joint purchasing budget.

Thomas Caruso, director of cooperative purchasing, and **Amber Lind**, cooperative purchasing programs manager, will attend the Arizona Association of School Business Officials **71st Annual Conference & Exhibition** on July 17-19, 2024 in Tucson, Ariz. While there, they will be an exhibitor to promote the Keystone Purchasing Network and PEPPM programs. Funds for estimated expenses in the amount of \$2,070 and \$820, respectively, are available in the joint purchasing budget.

15.6 Fiscal Communications

April 9, 2024, an email from James Domen (Procurement Specialist – Pennsylvania Department of Education, Bureau of Management Services) notifying CSIU of the approved purchase order for the FY24 Kindergarten Entry Inventory (KEI) Program. PO #4300808865 is in the amount of \$288,393.50 for the period of July 1, 2024 through June 30, 2025.

April 19, 2024, an email from the United States Department of Health and Human Services – Substance Abuse and Mental Health Services Administration (SAMHSA) notifying CSIU of the approved budget revision for Notice of Award (NOA) #6H79SM087504-01M004 for Project AWARE – Improving Mental health Practices Across Communities Together (IMPACT). This revision reallocates funding from one budget period to another. There is no change in the overall total award of \$3,568,801 for the period of Dec. 31, 2022 through Dec. 30, 2026.

April 29, 2024, an email from Tuscarora Intermediate Unit notifying CSIU of the approved Professional Services Agreement related to the establishment of access to assistive technology devices and services. This agreement is in the amount of \$15,000 for the period of April 1, 2024 through June 30, 2024.