CENTRAL SUSQUEHANNA INTERMEDIATE UNIT

BOARD OF DIRECTORS' REPORT

AUGUST 2023

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, August 16 at the CSIU central office.

SPOTLIGHT SEGMENT

Dr. John Kurelja, executive director, **Rae Ann Crispell**, administrative support director, and the senior leadership team provided an update to the Board regarding the 2021-2024 CSIU Strategic Plan.

BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for June and July.

HUMAN RESOURCES MATTERS

Directors approved 18 new staff members:

- **Michelle Black**, as Head Start assistant instructor;
- **Kaitlyn K. Fetzer**, as Pre-K Counts senior instructor;
- **Abbey J. Flick**, as an educational consultant;
- **Heather F. Harter**, as mental health support specialist;
- **Brooke Irwin**, as special education teacher;
- **Drewanne Kline**, as family support project specialist;
- **Sharon Koser**, as alternative placement special education teacher;
- **Mindy L. Lewis**, as licensed school social worker;
- **Brian N. Linaburg**, as data analytics, research and system education consultant;
- **Amanda L. Pollari**, as Head Start senior instructor;
- **Deven Sanchez**, as Early Intervention instructional assistant;
- **Elicia Shallenberger**, as classroom assistant;
- **Marcia Smith**, as Head Start assistant instructor/floater
- **Shelby Snyder**, as corrections education school counselor;
- **Sarah K. Starr**, as school psychologist;
- **Justin Taylor**, as Pre-K Counts teacher;
- **John Vincent**, as programmer analyst; and
- **Jennifer N. Wright**, as licensed school social worker.

Directors also approved:

the following position transfers:
- **Jennifer L. Bornman**, from Statewide Adoption Network technical specialist to Statewide Adoption Network lead technical specialist;
- **Rebecca Evans**, from behavior intervention assistant to special education teacher;
- **McKenna Freeman**, from licensed school social worker (full-time) to licensed school social worker (part-time);
- **Jody Guadalupi**, from instructional support program assistant to Early Intervention instructional support program assistant; and
- **Patricia A. Pupo**, from Head Start senior instructor to Head Start floater instructor.

the following title change:
- **Scott L. Wert**, from ed.x driver to inventory management and distribution technician.

EDUCATIONAL PROGRAM MATTERS

Directors approved the following items for Head Start/Early Head Start: monthly reports for May and June 2023 and submission of the Year 4 Refunding Application.

Directors also approved the Pre-K Counts Flexible Instruction Plan for 2023-24; two contracts with Interpretek for educational sign language interpreter and communication facilitator services for 2023-24; and a Classroom User Agreement with Rockland Academy for the Early Intervention program.

the following changes in start date:
- **Susan Cowles**, client support specialist, from July 10, 2023 to July 20, 2023; and
- **Montana M. Drumheller**, Early Head Start senior family partner/home visitor, from June 5, 2023 to June 19, 2023.

the following rescinded acceptance of job offer:
- **Ashley Whitaker**, as classroom assistant.

the following furlough:
- **John M. Hess**, as technology resource and remedial education specialist, due to the alteration of the program and economic reasons.

the following resignations:
- **Kayleen M. Faatz**, as special education teacher;
- **Amy G. Gronlund**, as Early Intervention instructional support program assistant;
- **Laurie Henriquez**, as recruitment specialist;
- **Kimberly Kepner**, as licensed school social worker;
- **Andrew J. Moore**, as career counselor specialist;
- **Kendra Orellana Diaz (Stark)**, as instructional support program assistant;
- **Summer R. Paul**, as Head Start assistant instructor;
- **Jennifer D. Pretz**, as Early Intervention program associate;
- **April Showver**, as occupational therapist; and
- **Rebecca S. Wright**, as Early Intervention instructional assistant.

the following retirements:
- **Sandra L. Billman**, as Head Start assistant instructor;
- **Kati L. Clendenin**, as Office for Dispute Resolution special education coordinator; and
- **Lesley N. Yuhas**, as alternative education - special education teacher.

Directors also approved:
- employment of one part-time, instructional employee: **Brittany Walters**, as speech therapist;
- employment of four part-time, non-instructional employees: **Jillian E. DeWald**, as ELECT student support specialist; **Maxwell Frankel**, as driver/safety education instructor; **Anita M. Kropf**, as administrative assistant; and **Robert M. Welch**, as summer special projects assistant;
- a change in start date for two part-time employees: **Chelsea M. Beach**, driver/safety education instructor, from May 18, 2023 to June 22, 2023; and **Maxwell Frankel**, driver/safety education instructor, from July 20, 2023 to July 28, 2023;
- a Memorandum of Understanding with the CSIU and the Central Susquehanna Intermediate Unit Education Association related to the 2022-23 salary step advancement of employee #3642; and
- employment of 37 substitute teachers and 20 substitute aides for the 2023-24 school year.

ADMINISTRATIVE MATTERS
Directors approved submission of the 2023-24 CSIU Health and Safety Plan.

NEXT MEETING
The next regular meeting of the board is scheduled for **Wednesday, Sept. 20, 2023** at 7 p.m. at the CSIU central office.