

**RTR Public Schools ISD # 2902
School Board Minutes
June 8, 2022
RTR Public School in Tyler, MN – 7:00 p.m.**

School Board Attendance: Bloom, Chandler, Dunblazier, Hansen, Hess, Nelson
Administration Attendance: Marlette

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

Public Forum:

1. Ruthton Mayor Stan Townsend addressed the board about the need for additional black dirt at the RTR Elementary demo site.
2. Chris Determan addressed the board regarding his interest as a strength coach for RTR students.

M/S/C Chandler, Bloom to approve the agenda. (6-0 vote)

M/S/C Bloom, Nelson to approve the consent agenda. (6-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on May 11, 2022
- b. Approval of Elementary School Counselor for 2022-2023 – Tori Teske
- c. Approval (.4 FTE) Preschool, (.2 FTE) ELL, (.4 FTE) MS M/R Interventionist for FY23 – Kristi Wiese
- d. Approval of Assistant Custodian for 2021-2022 – Nancy Rons
- e. Approval of Summer Custodial Helper – Brayden Appel
- f. Approval of Summer Custodial Helper – Emily Alexander
- g. Approval of Summer Custodial Helper – Skyelar Martinez
- h. Approval of Concession Stand Manager and Event Supervisor – Jordan Lichtsinn
- i. Approval of Resignation of Head Cross Country Coach – Chris Shaffer
- j. Approval of Resignation of Van SPED Supervisor – Paraprofessional – Norma Hoss
- k. Approval of Resignation of Junior Class Prom Advisor – Ashlei Hoffmann
- l. Approval of Resignation of Federal Programs Coordinator/Grant Writer – Pat Lindeman
- m. Approval of 2022-2023 Employee Notifications – See Attachment A
- n. Approval of FY22 donations received by ISD #2902 – See Attachment B

M/S/C Chandler, Nelson to approve the bills. – Attachment C (6-0 vote)

a. Expenditures Report -	\$138,056.96
b. Manual Checks -	\$ 39,645.60
c. Payroll Report -	<u>\$482,439.72</u>
	\$660,142.28

M/S/C Chandler, Nelson to approve the Treasurer’s Report. – Attachment D (6-0 vote)

Administrative reports were presented by Superintendent David Marlette.

M/S/C Hess, Bloom to approve the 2022-2023 SWWC Membership Contracts for Services Agreements. (6-0 vote)

M/S/C Chandler, Bloom to approve the ISD #2902 District Procurement Procedures Policy. (6-0 vote)

M/S/C Dunblazier, Chandler to approve the MN legislative updates to the following MSBA policies. (6-0 vote)

- 103 Complaints
- 204 School Board Meeting Minutes
- 205 Open Meetings and Closed Meetings
- 206 Public Participation
- 210 Conflict of Interest
- 401 Equal Employment Opportunity
- 402 Disability Nondiscrimination
- 403 Discipline, Suspension
- 408 Subpoena of District Employee
- 414 Mandated Reporting of Child Neglect
- 419 Tobacco-Free Environment
- 427 Workload Limits
- 514 Bullying Prohibition Policy
- 516 Student Medication
- 519 Interviews of Students by Outside Agencies
- 520 Student Surveys
- 521 Student Disability Nondiscrimination
- 532 Use of Peace Officers and Crisis Teams
- 603 Curriculum Development
- 613 Graduation Requirements
- 616 School District System Accountability

M/S/C Bloom, Chandler to approve the contract for Jay Trenhaile for providing FY23 RTR Psychological Services at a cost of \$14,400. (6-0 vote)

M/S/C Nelson, Hess to approve the 2022-2023 ISD #2902 preliminary budget. – Attachment E (6-0 vote)

M/S/C Chandler, Nelson to approve moving probationary teachers, Michelle Appel (1 FTE) and Jason Boe (.72 FTE), to the tenure status. (6-0 vote)

M/S/C Chandler, Bloom to approve the Memorandum of Understanding Between ISD #2902 and the RTR Education Association for changes and/or additions to the July 1, 2021 – June 30, 2023 Master Agreement. Attachment F (6-0 vote)

M/S/C Dunblazier, Hess to approve the RTR Comprehensive Arts Planning Program (CAPP). (6-0 vote)

M/S/C Dunblazier, Bloom to approve the 2022-2023 RTR ISD #2902 insurance and property risk management contract with Vaaler Insurance Company, a Marsh & McLennan Agency. (6-0 vote)

M/S/C Dunblazier, Bloom to approve of May 20, 2022 RTR (PreK-12 Facility) Construction Payments. (6-0 vote)

a. Guarantee Roofing & Sheet Metal of SD (Roofing Contractor) (100% Retainage)	\$53,877.34
b. F.M. Acoustical Tile, Inc. (Acoustical Tile Contractor) (100% Retainage)	\$28,245.00
c. Roadside Developers, Inc. dba Bisbee Plumbing & Heating (Plumbing Work)	\$2,077.18
d. Roadside Developers, Inc. dba Bisbee Plumbing & Heating (100% Retainage)	\$77,401.00
e. Electric Construction Company (52% Retainage)	\$50,000.00
f. <u>K&M Concrete Construction) (65% Retainage)</u>	<u>\$100,000.00</u>
May 20, 2022 Total (PreK-12 Facility) Construction Draws:	\$311,600.52

Payments listed below were not approved due to a lack of motions to approve.

18g. R.A. Morton & Associates, LLC	\$7,475.62
18h. Collins Precast, LLC (Wall Contractor)	\$119,951.00

TOTAL COMPLETED:	ACTUAL PAID OUT:	RETAINAGE HELD:	BALANCE OF FUNDS:	% COMPLETE:
\$34,624,368.19	\$33,763,846.19	\$860,522.00	\$375,631.81	97.9%

M/S/C Hess, Chandler to approve the May 20, 2022 RTR Athletic Complex Construction Payments. (6-0 vote)

a. Peterson Co. (Earthwork) (100% Retainage Payment) \$47,899.00

May 20, 2022 Total (Athletic Complex) Construction Draws: \$47,899.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$4,003,222.61	\$3,940,608.61	\$62,614.00	\$10,835.00	99.55 %

M/S/C Hess, Dunblazier to approve the May 20, 2022 RTR Fieldhouse Construction Payments. (6-0 vote)

a. No Payments This Month \$0.00

May 20, 2022 Total RTR Fieldhouse Construction Draws: \$0.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$482,567.30	\$482,567.30	\$0.00	\$67,432.70	87.70 %

M/S/C Hess, Bloom to approve the May 20, 2022 (RTR Demo) Construction Payments. (6-0 vote)

a. No Demo Payments This Month \$0.00

May 20, 2022 Total RTR Demolition Construction Draws: \$0.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$1,141,865.19	\$1,099,895.19	\$41,970.00	\$176,795.54	87.52 %

M/S/C Hess, Chandler to adjourn at 8:28 p.m. (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, are on file in the District Office.