

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MONTHLY MEETING
Wednesday, November 17, 2021

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

DINNER – 5:45 p.m.

COMMITTEE MEETINGS – 6:30 p.m.

Budget and Finance Committee
Human Resources Committee
Technology/Marketplace Committee

BOARD MEETINGS – 7 p.m.

1. INTRODUCTION

1.1 Call to Order

President Augustine called the meeting to order at 7:02 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call – Directors present - 10; Directors absent - 6; Vacancy - 1

Director	District	Present	Absent
Victor Abate	Midd-West		X
Larry Augustine, President	Selinsgrove Area	X	
William Brecker	Mount Carmel Area		X
Dr. Yohannes Getachew	Danville Area	X	
Lauren Hackenburg	Line Mountain		X
Tamara Hoffman	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area		X
Dennis Keiser, Treasurer	Mifflinburg Area	X	
Gregory Klebon	Southern Columbia Area		X
Deborah Price	Millville Area	X	
Bruce Rhoads, Vice President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area		X
Susy Wiegand	Berwick Area	X	
Vacant	Benton Area		X

1.4 Announcements

Directors joining the meeting virtually were asked to state their name when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Dec. 15, 2021 at the CSIU central office.

1.5 Recognition of Guests and Opportunity for Public Comment

Dr. Bernadette Boerckel, Chief Outreach Officer
John Brenchley, Chief Innovation Officer
Rae Ann Crispell, Administrative Support Director
Kenneth Erb, Manager of Buildings and Grounds
Kaitlyn Hall, Director of Early Childhood Education
Kevin Kilgus, Director of Financial Services
Dr. John Kurelja, Executive Director
Terri Locke, Director of Special Education and Alternative Placement
Dr. Shileste Overton-Morris, Chief Programs Officer
Amy Pfleegor, Executive Office Manager/Board Recording Secretary
Dr. Anthony Serafini, Director of Professional Development, Training and Consultation
Eric Shearer, Telecommunications Technology Network Coordinator
Brian Snyder, Chief Financial and Operations Officer

1.6 Approval of Minutes (Attachment)

Motion to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, Oct. 20, 2021 with the following changes:

Full-Time Personnel

New Employees – Non-Instructional Staff

- **Julie Mallory**, family support project specialist, change in start date from Oct. 21, 2021 to Nov. 1, 2021
- Deletion of **Keira M. Ruiz Ruiz** as an aide

Motion to approve the minutes of the meeting held on Wednesday, Oct. 20, 2021 as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

1.7 Spotlight Segment – Guest Teacher Program

CSIU staff member **Dr. Anthony Serafini**, Director of Professional Development, Training and Consultation, shared a video with directors highlighting the CSIU's Guest Teacher Program. This program provides substitute teacher training to individuals who have a bachelor's degree but do not have or have never held a Pennsylvania teaching certificate. Guest Teachers will leave the program with a Pennsylvania Department of Education emergency permit, valid through July 30 of the current school year, allowing them to serve as a day-to-day substitute in all instructional areas Pre-K through 12 within CSIU participating school districts.

2. BOARD GOVERNANCE

2.1 Mail Ballot for 2022 CSIU Director Elections and Budget Approval

Directors were asked to approve the notification to member districts for the 2022 election of CSIU directors and approval of the CSIU's 2022-23 General Operating Budget be conducted by mail ballot; and to advise member districts that, according to state law, they may petition the CSIU Board to hold a convention for such purposes, but a majority of districts (nine) must do so before Feb. 1, 2022.

Director Elections: Six current terms on the CSIU Board of Directors end June 30, 2022. Those district boards will be eligible in the spring to nominate a director to a three-year term on the CSIU Board from July 1, 2022 through June 30, 2025.

- Benton Area
- Line Mountain
- Millville Area
- Mount Carmel Area
- Southern Columbia Area
- Warrior Run

Budget Approval: The chief financial and operations officer has recommended the following timeline for completion of current-year budget revisions and development of the proposed 2022-23 General Operating Budget (GOB).

November–December 2021: Current-year 2021-22 budget projections are revised, and 2022-23 budget requests are developed by program and business office staff.

Dec. 15, 2021: Proposed GOB is reviewed with Board Finance Committee.

Jan. 19, 2022: Proposed GOB is reviewed with CSIU directors and presented for consideration of initial approval and release to districts.

Feb. 1–April 6, 2022: Upon approval by CSIU directors, proposed GOB is considered by member district boards of directors.

April 20, 2022: Upon approval by a majority of member district boards of directors, proposed GOB is presented for final adoption by CSIU board.

April 30, 2022: Given all of the above, GOB is submitted to PA Department of Education, as required by law.

Motion to approve the mail ballot for 2022 CSIU director elections and budget development approval as presented.

Motion by Dennis Keiser, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

3. BUDGET AND FINANCE COMMITTEE - Tamara Hoffman, Chair; William Brecker and Deborah Price, Committee Members

3.1 Monthly Financial Statements for October 2021 (Attachments)

Directors were asked to approve the following October 2021 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for October 2021 as presented.

Motion by Tamara Hoffman, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Bruce Rhoads, Chair; Jonathan Jones and Jeffrey Kashner, Committee Members

4.1 State Joint Purchasing Agreement (Attachment)

Administration recommended approval of a State Joint Purchasing Agreement between the CSIU and the Pennsylvania Department of Education (PDE) effective Jan. 1, 2022 through Dec. 31, 2024. Under this Agreement, the CSIU, through its PEPPM program, will manage the statewide technology bidding and purchasing process on behalf of PDE for the procurement of technology products, equipment, software, peripherals and supplies. For the purpose of E-rate filings by eligible LEAs, this Agreement shall be considered a "Master Contract."

The CSIU currently provides this service for PDE with the existing Agreement for the period of Jan. 1, 2019 through Dec. 31, 2021.

Motion to approve a State Joint Purchasing Agreement as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4.2 Purchase of ManagedMethods Platform

ManagedMethods provides a security platform designed to manage data security risks and detect student safety signals in Google Workspace and Microsoft 365. This platform monitors risks by providing automated controls to prevent data security breaches, account takeovers, ransomware and phishing attacks, and detects student safety signals.

Directors were asked to approve the purchase of the ManagedMethods platform, available through the PEPPM CDWG contract, at a cost not to exceed \$30,000 for a three-year term. Funds for this purchase are available in the technology budget.

Motion to approve the purchase of the ManagedMethods platform as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4.3 Keystone Purchasing Network (KPN) Definite Quantity Line-Item Bids (Attachment)

Directors were asked to approve the list of recommended KPN definite quantity line-item

bids – copy paper category for the 2022-23 purchasing cycle.

KPN Definite Quantity Line-Item Bids, Copy Paper (February 2022 Delivery) Category to:

- Lindenmeyr Munroe, Mt. Joy, Pa., total sales volume \$9,387.70
- Veritiv Operating Company, Jacksonville, Fla., total sales volume \$183,468.80

Motion to approve KPN definite quantity line-item bid awards as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

4.4 PEPPM Product Line Bid Awards – Contract Extensions (Attachment)

Directors were asked to approve contract extensions for PEPPM product line contracts through Dec. 31, 2022.

Motion to approve PEPPM product line contract extensions as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5. HUMAN RESOURCES COMMITTEE - Dennis Keiser, Chair; Larry Augustine and Mary Ann Stanton, Committee Members

5.1 Full-Time Personnel

New Employee – Instructional Staff

- **Philip W. Baughman**, Williamsport, received a master's degree from Columbia School of Social Work, New York, N.Y. He was previously employed as a program coordinator with Wediko Children's Services, Windsor, N.H. Mr. Baughman is recommended as a **licensed school social worker** at the LSW step 1 classification, effective Nov. 11, 2021 through June 30, 2022, at an annual salary of \$49,448, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required clearances). Funds for this new position are available in the Lewisburg Area School District contract budget.
- **Andrew W. Monger**, Mt. Carmel, received a bachelor's degree from Clarion University of Pennsylvania. He has been employed as an alternative education teacher with Mount Carmel Area School District. Mr. Monger is recommended as an **alternative placement remedial support teacher** at the bachelor's step 2 classification, effective Jan. 18, 2022, at an annual salary of \$50,051, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required clearances). Funds for this new position are available in the alternative placement budget.

New Employees – Non-Instructional Staff

- **Hannah J. Burge**, Montgomery, received a master's degree from Liberty University, Lynchburg, Va. She has been employed as a scheduling coordinator with Help at Home, Williamsport, and was previously a workforce career coordinator with the CSIU. Ms. Burge is recommended as a **career counselor specialist**, at an hourly rate of \$17.70 (\$34,515 annually), effective Nov. 18, 2021. Funds for this

replacement position are available in the YES project budget.

- **Alicia L. Eisenhauer**, Orangeville, received a bachelor's degree from Bloomsburg University. She has been employed as a guest service representative with Red Roof Inn, Mifflinville, and was previously a home-based Head Start teacher with Columbia County Child Development Program, Bloomsburg. Ms. Eisenhauer is recommended as an **Early Head Start senior family partner/home visitor**, at an hourly rate of \$18.23 (\$35,548.50 annually), effective Nov. 18, 2021 (contingent upon receipt of required clearances). Funds for this new position are available in the Early Head Start budget.
- **Lisa A. Graeff**, Sunbury, received a diploma from Shikellamy High School, Sunbury. She has been employed as an administrative assistant with Lackawanna College, Sunbury, and was previously a substitute teacher's aide with Danville Child Development Center. Ms. Graeff is recommended as a **Head Start assistant instructor**, at an hourly rate of \$10.45 (\$17,305.20 annually), effective Nov. 18, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Dr. Alan J. Hack**, Stillwater, received a doctorate degree from Wilkes University, Wilkes-Barre. He has been employed as the superintendent of the Warrior Run School District, Turbotville. Dr. Hack is recommended as the **chief academic officer**, at an annual salary of \$140,000, effective Dec. 6, 2021 (contingent upon receipt of required clearances). The executive director recommends approval of a Senior Leader Employment Agreement for Dr. Hack, effective Dec. 6, 2021 through June 30, 2022. The employment agreement outlines the responsibilities, conditions of employment, salary and benefits.
- **Corie A. Kline**, Winfield, received a diploma from Lewisburg Area High School. She has been employed as a head custodian with Lewisburg Area School District. Ms. Kline is recommended as a **buildings and grounds services assistant**, at an hourly rate of \$17 (\$33,150 annually), effective Nov. 18, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the facilities operations budget.
- **Electa M. McGarva**, Coal Township, received a diploma from Manville High School, Manville, N.J. She has been employed as an assistant group supervisor with Susquehanna Child Development Center, Bloomsburg. Ms. McGarva is recommended as a **Head Start assistant instructor - floater**, at an hourly rate of \$10.67 (\$15,684.90 annually), effective Nov. 30, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Marcella Melloni**, Selinsgrove, received a bachelor's degree from Simpson University, Redding, Calif. She has been employed as a student support specialist with Susquehanna University, Selinsgrove. Ms. Melloni is recommended as a **Migrant Education recruiter**, at an hourly rate of \$19.50 (\$38,025 annually), effective Nov. 18, 2021 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Migrant Education budget.
- **Melissa A. Turnpaugh**, Harrisburg, received a bachelor's degree from Lancaster Bible College. She has been employed as a life skills counselor with Valley Youth House, Harrisburg. Ms. Turnpaugh is recommended as a **youth development coordinator**, at an annual salary of \$50,000, effective Nov. 18, 2021 through Sept. 30, 2024 (contingent upon receipt of required clearances). Funds for this new position are available in the CSC foster care/homeless budgets.

Position Transfer

- **Emily A. Reedy**, from Head Start senior instructor at a current hourly rate of \$19.16 (\$31,728.96) to **Head Start regional team supervisor**, at an annual

salary of \$45,000, effective Oct. 29, 2021

Resignations

- **Alison E. Horne**, Head Start family and health coordinator, effective Oct. 29, 2021
- **Donna M. Mancuso-Bertone**, retiring as practical nursing program instructor, effective Jan. 3, 2022

*Please note that effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.2 Part-Time Personnel

New Employee – Non-Instructional Staff

- **Katherine Noss, family support coordinator**, at an hourly rate of \$29.74, effective Nov. 17, 2021 through Dec. 31, 2021

Resignation

- **Sheldon J. Winnick**, adult basic education instructor, effective Oct. 29, 2021

*Please note that effective date listed above is the last paid working day.

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

5.3 Substitute Personnel

New Employee – Long-Term Substitute - CSPG - Type 04

- **Heidi Bowen**, Danville, received a bachelor's degree from University of Delaware, Newark, Del. Ms. Bowen is recommended as a **reading/resource - long term substitute teacher**, effective Nov. 30, 2021 at a per diem rate of \$115 per day. This position is to fill the leave of absence of a current full-time employee for approximately 60 days and will end upon the return of the employee, on or around March 7, 2022. Funds for this position are available in the non-public budget.

Directors are asked to approve substitute personnel to work in CSIU classrooms and programs for the 2021-22 school year.

Substitute Teachers

Alison Horne

Kayleigh Walters

Motion to approve substitute personnel recommendations as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner and Bruce Rhoads, Committee Members

No report.

7. POLICY COMMITTEE - Bruce Rhoads, Chair; Larry Augustine and Slade Shreck, Committee Members

7.1 Board Policy Revisions (Attachments)

Policies listed below were presented for second reading and adoption. They have been reviewed and approved by the Board Policy Committee, executive director, senior leaders and legal counsel.

Policy Revisions:

- 006 Meetings (Revised Final)
- 006 Meetings (with editorial revision to Public Participation section)
- 006.1 Attendance at Board Meetings Via Electronic Communications
- 903 Public Participation in Board Meetings

Motion to adopt at second and final reading, policies as presented.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

8. UNFINISHED BUSINESS

None.

9. NEW BUSINESS

None.

10. EDUCATIONAL PROGRAM MATTERS

10.1 Northumberland Area Head Start and Early Head Start (Attachment)

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following item was presented for approval:

- Head Start/Early Head Start Monthly Report for September 2021

Motion to approve the Head Start/Early Head Start item as presented.

Motion by Dennis Keiser, second by Tamara Hoffman.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

10.2 Purchase of Office Furniture

Directors were asked to approve the purchase of office furniture for staff use at the Center for Schools and Communities, at a cost not to exceed \$37,710, from Hertz Furniture, a KPN vendor. The purchase includes three privacy workstations which are necessary for staff to have soundproof means to provide virtual professional learning and technical assistance to the field. Funds for this purchase are available via funding received from the CSIU ARP/ESSER funds.

Motion to approve the purchase of office furniture for the Center for Schools and Communities as presented.

Motion by Dennis Keiser, second by Yohannes Getachew.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

11. ADMINISTRATIVE MATTERS

11.1 CSIU Comprehensive Plan 2021–2024 (Attachment)

Directors were asked to approve the 2021-24 CSIU Comprehensive Plan.

Motion to approve the 2021–24 CSIU Comprehensive Plan.

Motion by Bruce Rhoads, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, Yohannes Getachew, Tamara Hoffman, Jonathan Jones, Dennis Keiser, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Susy Wiegand

12. ADMINISTRATIVE REPORTS

12.1 Executive Director Entry Plan

Dr. Kurelja provided the results of the Executive Director Entry Plan. He stated that 56 interviews were conducted and included the CSIU Board of Directors, superintendents, senior leaders, supervisors, members of the teaching staff and community members. Eight questions were asked during each interview, and the 465 comments received were compiled into a summary. Dr. Kurelja stated that steps have already occurred to align the Entry Plan to the CSIU Comprehensive Plan, the senior leaders' strategic plans and the CSIU Values.

President Augustine thanked Dr. Kurelja for the work he put into the Entry Plan.

12.2 Executive Leadership – Dr. John Kurelja, Executive Director

John Brenchley, chief innovation officer, commented that the amount distributed to CSIU districts for the Customer Appreciation Program was approximately \$66,000 versus \$44,000 as originally reported.

13. ADJOURNMENT

13.1 Adjourn Meeting

President Augustine adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Slade Shreck
Board Secretary

Amy Pfleegor
Board Recording Secretary

14. INFORMATION ONLY

14.1 Human Resources – Staff Leaves of Absence

Paid Leaves of Absence

- **Winifred A. Black**, PA Statewide Afterschool/Youth Development Network STEM coordinator, from Dec. 17, 2021 to Jan. 3, 2022
- **Misty L. Harris**, educational consultant, from Oct. 20, 2021 to Nov. 5, 2021
- **Pamela C. Karnes**, Early Intervention teacher, intermittently from Sept. 9, 2021 to Dec. 9, 2021
- **Katrina Munley**, Corrections Education guidance counselor, from Feb. 15, 2022 to May 5, 2022
- **William L. Simpson**, education program supervisor, intermittently from Oct. 19, 2021 to Oct. 19, 2022

Paid/Unpaid Leaves of Absence

- **Justine R. Drumheller**, Early Head Start senior family partner/home visitor, from Jan. 16, 2022 to Mar. 7, 2022
- **Whitney D. Stiver**, Corrections Education teacher, from Jan. 4, 2022 to April 12, 2022

Unpaid Leave of Absence

- **Christopher A. Maust**, Head Start assistant instructor, starting Sept. 10, 2021

Return from Paid Leave of Absence

- **Christina M. Buck**, Head Start instructor, effective Nov. 4, 2021

14.2 Human Resources – Completion of New Employee Probationary Period

The following staff members have completed their new employee probationary period:

- **Rishona Campbell**, CSC fiscal specialist, effective Oct. 11, 2021
- **Jayme L. Stryker**, Statewide Adoption Network technical specialist, effective Oct. 12, 2021

14.3 Administration – Staff Travel

Dr. Shileste Morris, chief programs officer, attended the ***Grant Professionals Association Annual Conference*** on Nov. 3-6, 2021 in Seattle, Wash. While there, she was a co-presenter for a grant assessment rubric and visited Puget Sound as part of her participation in the Executives in Residence program. She was also able to shadow the ESA executive director and equity director to gather important information and strategies to share with the CSIU for discussion and potential implementation. Funds for estimated expenses of \$1,650 were available in the CSIU budget.

Dr. Bernadette Boerckel, chief outreach officer, **Dr. John Kurelja**, executive director, and **Dr. Shileste Morris**, chief programs officer, will attend the ***AESA 2021 Annual Conference*** on Dec. 1-4, 2021 in Houston, Texas. While there, they will receive professional development opportunities and will network with national ESA staff. Dr. Boerckel will also present on "Solving Complex Problems with Community Partners." This conference is a mandatory requirement for the AES Executives in Residence program, which Dr. Morris participates. Funds for estimated expenses of \$2,873, \$2,937 and \$1,650, respectively, are available in the communications, executive and CSIU budgets.

14.4 Fiscal Communications

Oct. 1, 2021, an email from James L. Towse (Basic Education Associate II – Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of funding for the Education of Adjudicated Youth in the school at the North Central Secure Treatment facility. The grant award is in the amount of \$2,561,908, for the period of July 1, 2021 through June 30, 2022.

Oct. 6, 2021, an email from Michele Ametrano-Warford (Procurement Specialist 2 – Pennsylvania Department of Education, Bureau of Management Services) notifying CSIU of the approved Purchase Order #4300707546 for ESL Professional Development Services. The purchase order is in the amount of \$684,946.93 and is valid through June 30, 2022.

Oct. 7, 2021, an email from James V. Redd, Jr. (Fiscal Management Specialist – Pennsylvania Departments of Education and Human Services, Office of Child Development and Early Learning) notifying CSIU of the funding increase for PAC #141-21-0009 – Head Start State Supplemental Services. This action provides an additional \$22,307 for the period of July 1, 2021 through June 30, 2022, bringing the revised total amount to \$763,389.

Oct. 15, 2021, an email from Kathy Fulmer (Purchasing Agent – Millersville University) notifying CSIU of the approved Service Purchase Contract for Migrant Education Program for Project Areas of Berks County, Lancaster County, Lebanon County and the Lehigh Valley. SPC #400063425 is in the amount of \$488,347 and is valid through Sept. 30, 2022.