

**CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS**  
**Minutes of the Regular Monthly Meeting**  
**Wednesday, April 20, 2022**

CSIU  
90 Lawton Lane  
Milton, PA 17847

**DINNER – 5:45 p.m.**

**COMMITTEE MEETINGS – 6:30 p.m.**

Budget and Finance  
Buildings and Grounds  
Human Resources

**BOARD MEETING – 7 p.m.**

**1. INTRODUCTION**

**1.1 Call to Order - 7 PM**

President Augustine called the meeting to order at 7:03 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call – Directors present - 16; Directors absent - 1**

<b>Director</b>	<b>District</b>	<b>Present</b>	<b>Absent</b>
Victor Abate	Midd-West	X	
Larry Augustine, President	Selinsgrove Area	X	
William Brecker	Mount Carmel Area	X	
Dr. Yohannes Getachew	Danville Area		X
Lauren Hackenburg	Line Mountain	X	
Tamara Hoffman	Warrior Run	X	
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area	X	
Dennis Keiser, Treasurer	Mifflinburg Area	X	
Gregory Klebon	Southern Columbia Area	X	
Bill Pasukinis	Benton Area	X	
Deborah Price	Millville Area	X	
Bruce Rhoads, Vice President	Central Columbia	X	
Slade Shreck, Secretary	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area	X	
Susy Wiegand	Berwick Area	X	

**1.4 Announcements**

Directors joining the meeting virtually were asked to state their name when making a motion or second during the meeting, allowing for the motion to be recorded accurately.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, May 18, 2022 at the CSIU central office.

President Augustine reminded directors to complete the Executive Director Performance Evaluation Form. Completed forms are to be turned into Amy Pfleegor by May 2, 2022.

### **1.5 Recognition of Guests and Opportunity for Public Comment**

Dr. Bernadette Boerckel, Chief Outreach Officer  
John Brenchley, Chief Innovation Officer  
Rae Ann Crispell, Administrative Support Director  
Kenneth Erb, Manager of Buildings and Grounds  
Brenna Gable, EA Representative  
Zachary Gass, Telecommunications Technology Specialist  
Dr. Alan Hack, Chief Academic Officer  
Kaitlyn Hall, Director of Early Childhood Education  
Kevin Kilgus, Director of Financial Services  
Dr. John Kurelja, Executive Director  
Jared Lehman, Director of Cooperative Purchasing  
Terri Locke, Director of Special Education and Alternative Placement  
Dr. Shileste Overton-Morris, Chief Programs Officer  
Amy Pfleegor, Executive Office Manager/Board Recording Secretary  
Brian Snyder, Chief Financial and Operations Officer

### **1.6 Approval of Minutes (Attachment)**

Motion to approve the minutes of the CSIU Board of Directors meeting held on Wednesday, March 16, 2022, with the following change in start date:

#### **Full-Time Personnel**

##### **New Employees – Non-Instructional Staff**

- **Matthew J. Grozier**, grant and budget analyst, from March 17, 2022 to March 22, 2022

Motion to approve the minutes of the meeting held on Wednesday, March 16, 2022 as presented.

Motion by Bruce Rhoads, second by Susy Wiegand.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

### **1.7 Spotlight Segment – Luzerne County Community College (LCCC)**

The Director of LCCC Berwick & Greater Susquehanna Dedicated Centers, Melissa Day, and LCCC Educational Partnership Specialist, Maria DeLucca, presented directors with the fall course schedule for general enrollment at the Watsontown location. They also discussed pre-college opportunities and scholarships available for current high school students.

## **2. BOARD GOVERNANCE**

None.

*Dr. Getachew joined the meeting virtually at 7:35 p.m.*

### **3. BUDGET AND FINANCE COMMITTEE – Tamara Hoffman, Chair; Lauren Hackenburg and Deborah Price, Committee Members**

#### **3.1 Monthly Financial Statements for March 2022 (Attachments)**

Directors were asked to approve the following March 2022 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for March 2022 as presented.

Motion by Tamara Hoffman, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

#### **3.2 2022-23 CSIU General Operating Budget**

The GOB is a compilation of three programs the CSIU offers primarily to member districts on a fee-for-service basis. The PA Public School Code allows intermediate units to ask the state to deduct money from school district subsidies to fund IU programs. Our member districts do not pay a subsidy to belong to the CSIU. They pay only for services they select from CSIU offerings. Approval of this budget does not obligate districts to purchase any CSIU programs for the 2022-23 school year.

The CSIU directors gave initial approval of the preliminary 2022-23 general operating budget of \$694,145 in January. Following that approval, the preliminary budget was released to district boards for their consideration. Official approval of the CSIU's 2022-23 general operating budget has been received from all 17-member district boards of directors.

The 2022-23 budget totaling \$694,145 represents a \$8,515 decrease from the 2021-22 original budget totaling \$702,660. This decrease can be attributed primarily to fluctuations in projected student enrollment.

Motion to approve the General Operating Budget for 2022-23 as presented.

Motion by Tamara Hoffman, second by Victor Abate.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

### **4. TECHNOLOGY/MARKETPLACE COMMITTEE – Bruce Rhoads, Chair; Victor Abate, Jonathan Jones and Alvin Weaver, Committee Members**

#### **4.1 Keystone Purchasing Network (KPN) Definite Quantity Line-Item Bids (Attachment)**

Directors were asked to approve KPN definite quantity line-item bid awards effective for the 2022-23 purchasing cycle as presented.

##### **KPN Definite Quantity Line-Item Bids, Cafeteria Supply Category to:**

- No award recommended

##### **KPN Definite Quantity Line-Item Bids, Copy Paper July Delivery to:**

- Veritiv Operating Company, Jacksonville, FL, total sales volume \$947,764.70

Motion to approve KPN definite quantity line-item bid awards as presented.

Motion by Bruce Rhoads, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

#### **4.2 PEPPM 2022 Supplemental Catalog Bid Awards (Attachment)**

Directors were asked to approve the listing of PEPPM recommended bid awards for catalog contracts. These contracts will have an effective date of May 1, 2022, and will be valid through Dec. 31, 2024.

Motion to approve the PEPPM 2022 supplemental catalog bid awards as presented.

Motion by Bruce Rhoads, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

### **5. HUMAN RESOURCES COMMITTEE – Dennis Keiser, Chair; Larry Augustine, Slade Shreck and Mary Ann Stanton, Committee Members**

#### **5.1 Full-Time Personnel**

##### **New Employee – Instructional Staff**

- **Lukas J. Stiver**, Bloomsburg, received a bachelor's degree from Bloomsburg University. He has been employed as a patrolman with the Bloomsburg Police Department. Mr. Stiver is recommended as a **Corrections Education teacher** at the bachelor's step 1 classification, effective April 25, 2022 (contingent upon receipt of required clearances and PDE approval of Type 01 Emergency Permit), at an annual salary of \$48,898, according to the terms of the current Collective Bargaining Agreement. Funds for this replacement position are available in the Corrections Education budget.

##### **New Employees – Non-Instructional Staff**

- **Hannah E. Grenell**, Northumberland, received a diploma from Shikellamy High School, Sunbury. She has been employed as an aide with Concerned Citizens

Daycare, Sunbury. Ms. Grenell is recommended as a **classroom assistant** at an hourly rate of \$11.00 (\$15,262.50 annually), effective March 29, 2022 (contingent upon receipt of required clearances). Funds for this new position are available in the special education budget.

- **Sheyna Stankiewicz**, Coal Township, received a diploma from Shamokin Area High School. She has been employed as a kindergarten aide with Our Lady of Lourdes, Coal Township. Ms. Stankiewicz is recommended as a **Head Start assistant instructor** at an hourly rate of \$11.40 (\$16,758 annually), effective April 21, 2022 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.

#### **Position Transfers**

- **Reanna Buehler**, from speech therapist at a current annual salary of \$67,026 to **special education program supervisor**, at an annual salary of \$80,000, effective July 5, 2022
- **Brenda J. Edwards**, from data management and child accounting support services supervisor at a current annual salary of \$54,855 to **data management and child accounting support services administrator**, at an annual salary of \$52,864.50, effective April 21, 2022
- **Kelli A. Eichenlaub**, from CARES data entry and office assistant (part-time) at a current hourly rate of \$14.07, to **CARES data entry and office assistant (full-time)**, also at an hourly rate of \$14.07 (\$27,436.50 annually), effective April 21, 2022
- **Ruth A. Grybos**, from Head Start assistant instructor at a current hourly rate of \$13 (\$21,528 annually), to **Head Start senior instructor**, at an hourly rate of \$20.17 (\$29,649.90 annually), effective March 30, 2022

#### **Change in Start Date**

- **Vanessa Lloyd**, Early Intervention instructional assistant, from April 1, 2022 to April 25, 2022

#### **Resignations**

- **Dennis Abdul-Jihad**, retiring as special education teacher, effective May 27, 2022
- **Christopher E. Barsis**, programmer/analyst III, effective April 22, 2022
- **Leah J. Borow**, CARES program support coordinator, effective March 25, 2022
- **Kristen M. Ewing**, digital media and communications specialist, effective March 28, 2022
- **Jolene M. Hyppolite**, Early Intervention teacher, effective June 30, 2022
- **Alexa M. Randall**, Head Start family and health coordinator, effective April 15, 2022
- **Linda M. Saxton**, retiring as Early Intervention instructional assistant, effective Aug. 3, 2022
- **Ashleigh Williams**, career pathways technician, effective April 1, 2022

\*Please note that effective date listed above is the last paid working day.

Motion to approve full-time personnel recommendations as presented.

Motion by Dennis Keiser, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton,

Alvin Weaver, Susy Wiegand

## **5.2 Part-Time Personnel**

### **New Employee – Non-Instructional Staff**

- **Isela G. Mendez**, short-term Migrant Education recruiter, at an hourly rate of \$18, effective April 21, 2022 (contingent upon receipt of required clearances)

### **Position Transfer**

- **Jenna L. Snavelly**, from Migrant Education after-school instructional assistant at a current hourly rate of \$9.32 to **Migrant Education student support specialist**, at an hourly rate of \$18, effective April 21, 2022

### **Resignations**

- **Creasy O Lopez Soto**, Migrant Education student support specialist, effective April 19, 2022
- **Abbie N. Wolfe**, 21st Century Community Learning Centers site coordinator, effective May 12, 2022

\* Please note that effective date listed above is the last paid working day.

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **5.3 Substitute Personnel**

Directors were asked to approve substitute personnel to work in CSIU classrooms and programs for the 2021-22 school year.

### **Substitute Teachers**

Leah Mirolli

Robin Noll

Maureen Pugh

Motion to approve substitute personnel recommendations as presented.

Motion by Dennis Keiser, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **6. BUILDINGS AND GROUNDS COMMITTEE – William Brecker, Chair; Jeffrey Kashner, Bill Pasukinis and Susy Wiegand, Committee Members**

### **6.1 Electrical Services Contract**

Administration recommended approval of a contract with K & N Electric Inc., Sunbury, to add additional power circuits at the Sunbury Childrens Center located at Beck Elementary

School, at a cost of \$5,077. Funds for this contract are available in the capital reserve budget.

Motion to approve a contract with K & N Electric Inc. as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **6.2 Carpet Replacement Contract – Revised Contract Change Order**

On Feb. 16, 2022, directors approved a change order with Shaw Industries, Inc., Dalton, Ga., to add three rooms of LVT flooring for approximately 748 sq. ft. at the Central Susquehanna LPN Career Center (Annex building) for \$5,333.21. Since that time, a revised change order has been received to include the floor preparation, which was missing in the original change order.

Directors were asked to approve the revised contract change order in the amount of \$3,114.32 to cover the floor preparation costs. Funds for this revised contract change order are available in the capital reserve budget.

Motion to approve a revised contract change order with Shaw Industries, Inc. as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **6.3 Purchase of Office Cubicle Panels**

Administration recommended approval to purchase office cubicle panels and parts for the CSIU central office from Arnold's Office Furniture, Bridgeport, Pa., at a cost of \$14,326, through the COSTARS contract. Funds for this purchase are available in the capital reserve budget.

Motion to approve the purchase of office cubicle panels as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **6.4 Purchase of Dell Laptops for Client and Employee Technology Services**

Directors were asked to approve the purchase of 16 Dell Latitude 7760 laptops from Winslow Technology Group, Waltham, Mass., a PEPPM vendor, at a cost of \$22,288. These computers will be used for client and employee technology services at the central office. Funds for this purchase are available in the capital reserve budget.

Motion to approve the purchase of Dell laptops as presented.

Motion by William Brecker, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **7. POLICY COMMITTEE - Bruce Rhoads, Chair; Larry Augustine and Slade Shreck, Committee Members**

No report.

## **8. UNFINISHED BUSINESS**

None.

## **9. NEW BUSINESS**

None.

## **10. EDUCATIONAL PROGRAM MATTERS**

### **10.1 Northumberland Area Head Start and Early Head Start (Attachments)**

According to federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following items were presented for approval:

- Head Start/Early Head Start Monthly Reports for January and February 2022

Motion to approve the Head Start/Early Head Start items as presented.

Motion by Victor Abate, second by William Brecker.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

### **10.2 Assurance for the Operation of Special Education Services and Programs/Quality Space for the 2022-23 School Year (Attachment)**

The CSIU is required to annually submit documentation to the Pennsylvania Department of Education assuring that all special education services and programs/quality space operated by the CSIU are in compliance with all state and federal laws, regulations and procedures.

Directors were asked to authorize staff to submit the *Assurance for the Operation of Special Education Services and Programs/Quality Space for the 2022-23 School Year*.

Motion to approve the special education documentation as presented.

Motion by Tamara Hoffman, second by Mary Ann Stanton.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren



Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

### **10.3 Professional Education Committee Members**

Directors were asked to appoint four members to the CSIU's Professional Education Committee in accordance with PA Statute 24§ 12-1205.1 (b) and CSIU Board Policy #333 Professional Development. The committee shall include parents of children attending a school in the district, local business representatives and other individuals representing the community.

- John Bickhart – community member
- Geoffrey Craven – local business representative
- Tehani Grenell – parent of a student participating in a CSIU program
- Marcy Klinger – parent of a student participating in a CSIU program

Motion to appoint four Professional Education Committee members as presented.

Motion by Bill Pasukinis, second by Jonathan Jones.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

### **10.4 Purchase of Dell Laptops for Statewide Migrant Education**

Directors were asked to approve the purchase of 90 Dell Latitude laptops and accessories from Winslow Technology Group, Waltham, Mass., a PEPPM vendor, at a cost of \$126,630. These computers will be used to support the Statewide Migrant Education Technology Support Grant by providing updated computers to program staff across the Commonwealth. Funds for this purchase are available in the Migrant Education Statewide Technology Support budget.

Motion to approve the purchase of Dell laptops and accessories as presented.

Motion by Susy Wiegand, second by Slade Shreck.

Final Resolution: Motion passed unanimously.

Yes: Victor Abate, Larry Augustine, William Brecker, Yohannes Getachew, Lauren Hackenburg, Tamara Hoffman, Jonathan Jones, Jeffrey Kashner, Dennis Keiser, Gregory Klebon, Bill Pasukinis, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton, Alvin Weaver, Susy Wiegand

## **11. ADMINISTRATIVE MATTERS**

None.

## **12. ADMINISTRATIVE REPORTS**

### **12.1 Executive Leadership - Dr. John Kurelja, Executive Director**

## **13. ADJOURNMENT**

### **13.1 Adjourn Meeting**

President Augustine adjourned the meeting at 7:47 p.m.

**Respectfully submitted,**

**Slade Shreck  
Board Secretary**

**Amy Pfleegor  
Board Recording Secretary**

## **14. INFORMATION ONLY**

### **14.1 Nominations Committee**

The Board President appointed the following board members to the Nominations Committee: Tamara Hoffman, Chair; Jonathan Jones and Deborah Price. The Committee will meet prior to the May board meeting and present its recommendation for a slate of candidates for board officers at the May meeting. Election of officers for 2022-23 will take place at the June reorganization meeting.

### **14.2 Human Resources – Staff Leaves of Absences**

#### **Paid Leaves of Absence**

- **Diann M. Aikey**, alternative education teacher, from March 30, 2022 to April 18, 2022
- **Kathleen M. Alexander**, school psychologist, from March 28, 2022 to May 6, 2022
- **Barbara Y. Brodie**, transition work experience job coach, from Feb. 14, 2022 to April 12, 2022
- **Jolene M. Hyppolite**, Early Intervention teacher, from May 9, 2022 to June 17, 2022
- **Maria C. Lewis**, preschool speech/language specialist, from Jan. 28, 2022 to April 28, 2022
- **Tina K. Noll**, buildings and grounds management assistant, from March 18, 2022 to May 2, 2022
- **Jennifer Waltman**, educational consultant, from March 30, 2022 to May 12, 2022

#### **Extension of Paid Leaves of Absence**

- **Sarah Frazier**, special education teacher, starting March 16, 2022
- **Denise L. Gonsar**, Pre-K Counts associate instructor, from Feb. 26, 2022 to May 27, 2022

#### **Unpaid Leave of Absence**

- **Alison M. Kreitzer**, statewide multilingual education professional learning project lead, from March 18, 2022 to May 13, 2022

#### **Return from Paid Leaves of Absence**

- **Matthew W. Dumberth**, Corrections Education - math teacher, effective March 28, 2022
- **Letty L. Heim**, PIMS and student information systems data administrator, effective March 28, 2022
- **Jennifer E. Martina**, transition work experience coach, effective March 14, 2022
- **Katrina Munley**, Corrections Education - guidance counselor, effective March 14, 2022

### **14.3 Human Resources – Completion of New Employee Probationary Period**

The following staff members have completed their new employee probationary period:

- **Amanda N. Glenny**, practical nursing program instructor, effective March 10, 2022
- **Ruth A. Grybos**, Head Start assistant instructor, effective March 16, 2022
- **Corie Kline**, buildings and grounds services assistant, effective March 29, 2022

- **Matthew J. Lowrie**, client support business system analyst, effective March 3, 2022
- **Joseph W. Melvin**, Center for Safe Schools director, effective March 30, 2022
- **Shawn Roslevich**, technical support specialist, effective March 11, 2022
- **Rita Steele**, client support specialist I, effective March 15, 2022

#### 14.4 Administration – Staff Travel

**John Brenchley**, chief innovation officer, will attend the ***Express Scripts Outcomes+ Conference*** on May 10-12, 2022 in Orlando, Fla. While there, he will learn from industry thought leaders and inspiring keynote speakers, make connections to uncover better patient experiences, choose from a variety of pharmacy topics tailored to address the biggest concerns and learn how the CSIU can partner in new and innovative ways. As Trust Manager of the Pennsylvania Trust, all expenses are covered by the Trust Agreement.

**Dr. Shileste Overton-Morris**, chief programs officer, and **Laura Saccente**, strategic initiatives director, will attend the ***Pennsylvania Association of Intermediate Units 2022 Annual Conference*** on June 1-3, 2022 in Seven Springs, Pa. While there, they will network with leaders from 29 intermediate units, attend keynote presentations and attend breakout sessions facilitated by education leaders. Funds for estimated expenses of \$1,352.97 and \$1,141 are available in the administration budget.

**Amber Lind**, programs manager, will attend the ***National Association of Education Procurement 2022 Annual Meeting*** on June 5-8, 2022 in Grapevine, TX. While there, she will be an exhibitor to promote the Keystone Purchasing Network and PEPPM programs. Funds for estimated expenses of \$1,442 are available in the joint purchasing budget.

**Amanda Beach**, ELECT student support specialist, **Hiliary Haddon**, family education program manager, and **Anita Williams**, ELECT student support specialist, will attend the ***2022 At-Risk Youth National Forum*** on June 19-22, 2022 in Orlando, Fla. While there, they will learn about specific actions and strategies for dropout prevention, building systemic focus and actions to support at-risk youth, techniques to increase school engagement and graduation rates, learn from other schools across the country and receive an overview of the Trauma-Skilled Schools model. Funds for estimated expenses of \$2,006 each are available in the ELECT budget.

**Colleen Epler-Ruths**, educational consultant, will attend the ***STEM Learning Ecosystems Community of Practice*** meeting on June 20-22, 2022 in Bay City, Mich. While there, she will attend the bi-annual Community of Practice Convenings for all participating STEM Learning Ecosystems, which provides a platform for a national and peer-to-peer professional learning network for communities to share information and expertise. Funds for estimated expenses of \$1,900 are available in the PAsmart II, SoSS and staff development budgets.

**Rae Ann Crispell**, administrative support director, will attend the ***Association of Educational Service Agencies Summer Leadership Conference 2022*** on July 19-21, 2022 in Nashville, Tenn. While there, she will learn about leadership and the future of education, participate in sessions on transformation, equity and cultural diversity, sustainable leadership and the implications of early learning. Funds for estimated expenses of \$2,128 are available in the administrative budget.

#### 14.5 Fiscal Communications

March 3, 2022, an email from WaTanya Ney (21st CCLC Program Development Coordinator - Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved budget revision for the 2021-22 21st Century Community Learning Centers grant - Cohort 10. FC #4100083495 remains in the amount of \$506,000 for the period of July 1, 2021 through June 30, 2022.

March 11, 2022, an email from Brenda Kylen (Education Administration Associate - Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved budget revisions for the 2021-22 Migrant Education Childcare and Summer Services grants. FC #41000900038 remains in the amount of \$70,922 (for Childcare) and \$45,339 (for Summer Services) for the period of July 1, 2021 through June 30, 2022.

March 14, 2022, an email from Brenda Kylen (Education Administration Associate - Pennsylvania Department of Education, Bureau of School Support) notifying CSIU of the approved budget revision for the 2021-22 Education Leading to Employment and Career Training (ELECT) grant. FC #4100089864 remains in the amount of \$400,000 for the period of July 1, 2021 through June 30, 2022.

March 16, 2022, an email from Sheri Weidman (CTE Advisor 2 - Pennsylvania Department of Education, Bureau of Career and Technical Education) notifying CSIU that the Nurse Aide Training and Competency Evaluation Program (NATCEP) Committee has completed the review of the CSIU NATCEP application. The program has been assigned a training code of #3951025. The approval is valid for two years from the approval notification date of March 9, 2022.

March 21, 2022, an email from Ekaterina Shull (Procurement Specialist 2 - Pennsylvania Department of Education, Bureau of Management Services) notifying CSIU of the Emergency Purchase Order for the Pennsylvania Information Management System (PIMS) Application Support Helpdesk. Purchase Order #4300727022 is in the amount of \$131,224.98 for the period of April 1, 2022 through June 30, 2022.