

## CENTRAL SUSQUEHANNA INTERMEDIATE UNIT

# BOARD OF DIRECTORS' REPORT

AUGUST 2020

### DIRECTORS

**Benton Area:**

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**Berwick Area:**

Susy Wiegand

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Jonathan Jones

**Central Columbia:**

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Jeffrey Kashner

**Shikellamy:**

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Secretary

**Southern Columbia Area:**

Gregory Klebon

**Warrior Run:**

Tamara Hoffman

The CSIU Board of Directors conducted its regular monthly meeting on Wednesday, August 19 via electronic communication due to the COVID-19 pandemic.

### BUDGET AND FINANCE MATTERS

CSIU directors accepted monthly financial reports and approved payment requests for June and July. Directors also approved program budget transfers.

### TECHNOLOGY/MARKETPLACE MATTERS

Directors approved the following items:

- Keystone Purchasing Network (KPN) indefinite quantity bid awards for security hardware, commercial cleaning equipment and custodial supplies, food service equipment (supplies and service) and permanent marker whiteboard surface;
- an Interlocal Agreement with KPN and Southeast Kansas Education Service Center;
- an Interlocal Agreement with KPN and Mountain State Educational Services Cooperative;
- a KPN/PEPPM endorsement agreement renewal with Pennsylvania School Boards Association; and
- an SCView software license agreement with SC Strategic Solutions, effective upon execution by both parties.

### HUMAN RESOURCES MATTERS

Directors approved 12 new staff members:

- **Luis E. Beltran**, as Migrant Education recruitment coordinator;
- **Nicole E. Brungard**, as workforce outreach specialist;
- **April C. Buck**, as client support specialist (financial information system);
- **Linda L. Davis**, as practical nursing program instructor;
- **Chris DeMers**, as school psychologist;
- **Sarah Frazier**, as special education teacher;
- **Amanda Guzman**, as Migrant Education team leader;
- **Jeffrey J. Herrold**, as PIMS client support specialist I;
- **Jacqueline M. McNeil**, as Pre-K Counts associate instructor;
- **Marina B. Rondon**, as Migrant Education data specialist;
- **Matthew Roslevich**, as technical support specialist; and
- **Angelia L. Walter**, as Early Intervention teaching assistant.

Directors also approved:

the following position transfers:

- **Ashlee R. Bower**, to practical nursing program instructor;
- **Brenda J. Edwards**, to data management and child accounting support services supervisor;
- **Heather A. Goshert**, to practical nursing program instructor;
- **Tehani Grenell**, to transition work experience coach;
- **Laura A. Saccente**, to Center for Schools and Communities (CSC) strategic initiatives director; and
- **Jill D. Snyder**, to licensed school social worker (part-time).



Central Susquehanna  
Intermediate Unit

*Enriching learning...  
Enriching lives*

## **EDUCATIONAL PROGRAM MATTERS**

Directors approved the submission of a Head Start/Early Head Start five-year refunding application and monthly enrollment, meal distribution, credit card expenses and monitoring data for May and June 2020.

## **ADMINISTRATIVE MATTERS**

Directors approved the CSIU's Phased School Reopening Health and Safety Plan. Directors also approved the Emergency Instructional Time Template and Temporary Provision of Instruction Resolution for North Central Secure Treatment Unit.

## **NEXT MEETING**

The next regular meeting of the board is scheduled for Wednesday, Sept. 16 at 7 p.m. and will be held virtually.

the following title change:

- **Melanie Haas**, to Adult Basic Education instructor/volunteer classroom aide coordinator.

the following rescission of employment:

- **Margaret Weiderhold**, as Head Start instructor.

the following resignations:

- **Jennifer A. Aurand**, as career pathways specialist;
- **Lacy J. Cole**, as Head Start assistant instructor;
- **Wendy J. Erb**, retiring as practical nursing program instructor;
- **Candy H. Feaster**, retiring as practical nursing administrative assistant;
- **Athena D. Herring**, as CSC administrative assistant;
- **Danielle M. Hollenbach**, as Pre-K Counts assistant instructor II;
- **Katherine A. Lapotsky**, retiring as program associate;
- **Jesse A. Mascho**, as practical nursing program instructor;
- **McKenna K. Moynan**, as Head Start family and health coordinator; and
- **Shelley A. Rumberger**, as data management assistant.

Directors also approved:

- a revised substitute aide and teacher rate increase sheet;
- hire of two part-time, non-instructional employees and resignations from 11 part-time employees;
- hire of 58 substitute teachers and 13 substitute aides for the 2020-21 school year;
- position transfers for two part-time substitute employees; and
- a Title IX Resolution.

## **BUILDINGS AND GROUNDS MATTERS**

Directors approved the following items:

- lease agreement renewals with the Housing Authority of Northumberland County and Central Pennsylvania Workforce Development Corporation for the adult education program;
- a lease agreement renewal/transfer of ownership from Market Street Rentals, LLC to NAM Futures, LLC for the adult education program;
- lease agreement renewals with Community Action Realty and Compass Community Connections for the WATCH Project;
- a contract to perform roof repairs and three-year roofing maintenance agreement with Weatherproofing Technologies, Inc.;
- a painting contract with JCK Painting for painting in the CSIU main building;
- a contract with Zoom for the purchase of a new cloud-based phone system for staff at the CSIU main building and annex;
- the purchase of Jabra phone headsets to be used by CSIU staff;
- the purchase of new office phones to be used by CSIU staff; and
- a contract with HUNT Engineers, Architects & Surveyors to provide a design layout for office reconfigurations in the main building and conference and learning center.