

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT BOARD OF DIRECTORS
MINUTES OF THE REGULAR MEETING
Wednesday, June 19, 2019

CSIU Central Office
90 Lawton Lane
Milton, PA 17847

COMMITTEE MEETINGS

Budget and Finance Committee 5:30 p.m.
Human Resources Committee 5:30 p.m.
Technology/Marketplace Committee 5:30 p.m.

DINNER – 6 p.m.

WORK STUDY SESSION – 6:15 p.m.

Center for Schools and Communities
30th Anniversary

- * Lynn Cromley, Assistant Executive Director/Chief Administrative Officer
- * Shileste Overton Morris, Center for Schools and Communities Director

BUSINESS MEETING – 7 p.m.

1. INTRODUCTION

1.1 Call to Order - 7 PM

President Augustine called the meeting to order at 7:27 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call - Directors present - 11; Directors absent - 6

Director	District	Present	Absent
Victor Abate	Mid-West		X
Larry Augustine, President	Selinsgrove Area	X	
William Brecker	Mount Carmel Area	X	
Kathleen DeYong	Benton Area	X	
Heather Hackenberg	Danville Area		X
Tamara Hoffman	Warrior Run		X
Jonathan Jones	Bloomsburg Area	X	
Jeffrey Kashner	Shamokin Area		X
Dennis Keiser	Mifflinburg Area	X	
Joseph Klebon, Treasurer	Southern Columbia Area		X
Daniel McGann, Secretary	Berwick Area	X	

Lauren Hackenburg	Line Mountain	X	
Deborah Price	Millville Area	X	
Bruce Rhoads, Vice President	Central Columbia	X	
Slade Shreck	Shikellamy	X	
Mary Ann Stanton	Lewisburg Area	X	
Dr. Alvin Weaver	Milton Area		X

1.4 Announcements

President Augustine announced that an executive session regarding personnel and school safety matters would be held later in the meeting.

The next regular monthly meeting will begin at 7 p.m. on Wednesday, Aug. 21, 2019 at the CSIU central office.

There is no July board meeting.

1.5 Approval of Minutes (Attachment)

Motion to approve the minutes of the meeting held on Wednesday, May 15, 2019, with the following changes to employment start dates:

New Employee / Full-time Staff

- **Jesus Rodriguez**, Migrant Education recruiter, from May 28, 2019 to May 29, 2019

New Employee / Part-time Staff

- **Grace Kline**, communications intern, from May 20, 2019 to May 21, 2019

Motion by Dennis Keiser, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

1.6 CSIU Staff and Others in Attendance

Sharon Beagle – Education Association Representative
 John Brenchley – Chief Innovation Officer
 David Campbell – Superintendent, Line Mountain School District
 Lynn Cromley – Assistant Executive Director/Chief Administrative Officer
 Kenneth Erb – Facilities Coordinator
 Kevin Kilgus – Business Administrator
 Dr. John Kurelja – Assistant Executive Director/Chief Academic Officer
 Mary Mingle – Adult Education Program Manager
 Shileste Overton Morris – Center for Schools and Communities Director
 Lawrence Neidig – Former CSIU Board Member
 David Newberry – Telecommunications Technology Network Consultant
 Charles Peterson Jr. – Chief Financial Officer
 Amy Pfleegor – Executive Office Manager/Board Recording Secretary

Dr. Kevin Singer – Executive Director
Brian Snyder – Chief Financial and Operations Officer
Jennifer Spotts – Communications Manager
Jennifer Williams – Director of Special Education and Early Childhood Services
One member of the public

1.7 Spotlight Segment

Shileste Overton Morris, Center for Schools and Communities Director, provided board members with information regarding the Center for the Promotion of Social and Emotional Learning (CPSEL). Since its launch in 2016, CPSEL has gained state and national attention as a leader in high quality SEL professional development and provider of evidenced based practices.

2. BOARD GOVERNANCE

2.1 Board Reorganization

Act 102 of 1970 requires intermediate unit directors to elect officers annually by July. In May, the board's Nominations Committee reported there was a full slate of candidates for the board offices and that additional nominations would be considered at the June meeting.

The committee presents the following slate of candidates for board officers, effective July 1, 2019 through June 30, 2020:

- President - Larry Augustine (Selinsgrove Area)
- Rhoads Bruce - Vice President (Central Columbia)
- McGann Daniel - Secretary (Berwick Area)
- Treasurer - Joseph Klebon (Southern Columbia Area)

Motion to approve board officers as presented.

Motion by William Brecker, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3. BUDGET AND FINANCE COMMITTEE - Daniel McGann, Chair; William Brecker, Tamara Hoffman and Joseph Klebon, Committee Members

3.1 Monthly Financial Statements (Attachments)

Directors are asked to approve the following May 2019 financial statements:

- Financial Report;
- Program Balance Sheet; and
- General Fund Accounting Payment Summary. Funds for payment are available in program budgets.

Motion to approve monthly financial statements for May 2019 as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.2 CSIU Revised 2018-19 and Proposed 2019-20 Programs and Services Budget (Attachment)

Chief Financial Officer Charles Peterson Jr. reviewed the CSIU's revised 2018-19 and proposed 2019-20 Programs and Services Budget (PSB).

Directors are asked to approve revisions to the 2018-19 Programs and Services Budget of \$83.2 million and to approve the proposed 2019-20 Programs and Services Budget of \$84.5 million.

Motion to approve the revisions to the 2018-19 Programs and Services Budget and to approve the proposed 2019-20 Programs and Services Budget as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.3 PA Trust Consultant Contract (Attachment)

Administration recommends approval of an agreement with Charles Peterson Jr. of Cogan Station, Pa. to provide consulting services to CSIU for assistance in the administration of the PA Trust, effective July 1, 2019 through June 30, 2020, with the option to continue. Payment of \$6,000 quarterly shall be made for services as outlined in the agreement.

Motion to approve an agreement with Charles Peterson Jr. for PA Trust consulting as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.4 Authorization for Banking Transactions

According to board policy, directors annually must authorize staff to make banking transactions, such as depositing funds, making investment transactions, transferring funds between accounts, signing stop-payment and certified check authorizations, and initiating debits for payments to PSERS and other government agencies. Directors are asked to name the following staff as authorized agents of the Board for conducting such transactions during the 2019-20 fiscal year:

Kevin Singer, Executive Director
Brian Snyder, Chief Financial and Operations Officer
Jennifer Gardner, Financial Accounting Manager
Kevin Kilgus, Business Administrator
Hannah Sherwood, Staff Accountant

Vera Betz, Business Support Services Assistant
Ellen Wilhour, Payroll Supervisor

The board president, secretary and treasurer, whose signatures appear on all checks, are responsible for disbursement of funds.

Motion to authorize staff to make banking transactions during the 2019-20 fiscal year as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.5 Depositories

Directors are asked to authorize the following financial institutions as CSIU depositories for the 2019-20 fiscal year:

- First National Bank
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)

Motion to approve the 2019-20 depositories as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.6 Annual Audit Contract

Administration recommends approval of a contract with Baker Tilly Virchow Krause, LLP to conduct the CSIU's annual financial and single audits for the fiscal years ended June 30, 2019 through June 30, 2021 at a cost of \$52,175, \$53,500 and \$54,850, respectively.

Motion to approve a contract with Baker Tilly Virchow Krause, LLP as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.7 Workers' Compensation

Administration recommends approving the 2019-20 Workers' Compensation Insurance Policy with Key Risk Insurance, Greensboro, N.C. through the brokerage firm of Engle-Hambright & Davis, Inc. of Wyomissing, Pa. The maximum cost of the insurance is \$258,979, based on an estimated payroll of \$30,500,000. However, this is a dividend eligible program with a maximum rebate of \$36,319 based on losses, making the potential net cost \$222,660. Two quotes were

obtained and Key Risk Insurance was the lowest.

Key Risk Insurance also offered a rate of \$247,246 for a non-dividend program.

Motion to approve the 2019-20 Workers' Compensation Insurance Policy with Key Risk Insurance as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.8 Pennsylvania Trust Support Services Agreement

The CSIU serves as the administrative agent for Pennsylvania Trust (PA Trust), a coalition of regional school employees' health trusts. Administration recommends the renewal of the annual Support Services Agreement at a cost of 40 cents per employee per month, effective July 1, 2019 through June 30, 2020.

Motion to approve the annual Support Services Agreement with Pennsylvania Trust as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.9 Sublease Agreement

Directors are asked to approve a sublease agreement with Indigo Wren's Nest Wellness Center, LLC for 208 sq. ft. of office space at 119 Amberleigh Lane, Bellefonte at a cost of \$1.98 per sq. ft. Total for this sublease agreement is \$4,944 for the term July 1, 2019 through June 30, 2020.

The CSIU leases office space in Bellefonte for WATCH Project staff who serve clients in Centre County. Funds for this sublease are available in the WATCH Project budget.

Motion to approve a sublease agreement with Indigo Wren's Nest Wellness Center, LLC as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

3.10 21st Century Learning Centers – Emergency Preparedness Kits (Attachment)

Directors are asked to approve the purchase of emergency preparedness go-kits from EDU-CARE Services, Inc. at a cost of \$53,640 for 1,000 kits. The go-kits will

be distributed to PDE funded 21st Century Learning Centers across the commonwealth. The distribution of the emergency preparedness kits will coincide with training and technical assistance provided by staff on general safety and emergency preparedness best practices.

Motion to approve the purchase of emergency preparedness go-kits as presented.

Motion by Daniel McGann, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

4. TECHNOLOGY/MARKETPLACE COMMITTEE - Bruce Rhoads, Chair; Jonathan Jones and Jeffrey Kashner, Committee Members

4.1 KPN/PEPPM Endorsement Agreement with PA Association of School Board Officials (PASBO)

Directors are asked to approve an agreement with PASBO at a projected amount of \$50,000 per year to endorse KPN/PEPPM cooperative purchasing programs, upon satisfactory review by the solicitor, for a two-year term, effective Sept. 1, 2019.

Motion to approve the KPN/PEPPM endorsement agreement with PASBO as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5. HUMAN RESOURCES COMMITTEE - Dennis Keiser, Chair; Larry Augustine and Mary Ann Stanton, Committee Members

5.1 Full-time Personnel

New Employees – Instructional Staff

- **Dennis Abdul-Jihad**, Sunbury, received a master's degree from Shippensburg University. He has been employed as a teacher with Capital Area Intermediate Unit, Loysville. Mr. Abdul-Jihad is recommended as a **special education teacher** at the master's + 60 step 7 classification, effective Aug. 6, 2019 at an annual salary of \$63,187, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required clearances). Funds for this replacement position are available in the special education budget.
- **Carly M. Sees**, Thorndale, received a master's degree from Misericordia University, Dallas. She has been employed as a speech language pathologist with Solanco School District, Quarryville. Ms. Sees is recommended as a **speech therapist**, at the master's step 1 classification, effective July 8, 2019 at an annual salary of \$49,865, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required

clearances). Funds for this replacement position are available in the Early Intervention/preschool budgets.

- **Whitney Stiver**, Benton, received a bachelor's degree from Bloomsburg University. She has been employed as a student bank teller at Kish Bank, Reedsville, and completed an internship and student teaching at North Central Secure Treatment Unit (NCSTU). Ms. Stiver is recommended as a **Corrections Education teacher**, at the bachelor's step 1 classification, effective Aug. 1, 2019 at an annual salary of \$48,087, according to the terms of the current Collective Bargaining Agreement (contingent upon receipt of required clearances and approval of PDE teaching certificate**). Funds for this replacement position are available in the Corrections Education budget.

New Employee - Non-Instructional Staff

- **Jamie R. Bartlett**, Lewisburg, received a bachelor's degree from University of Delaware, Newark, Del. She has been employed as a customer service representative with Susquehanna Valley Mobility Services, Milton. Ms. Bartlett is recommended as a **Head Start family and health coordinator**, at an hourly rate of \$16 (\$24,840 annually), effective July 22, 2019 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Head Start budget.
- **Sara J. Boucher**, Catawissa, received a bachelor's degree from Western Governor's University, Salt Lake City, Utah. She has been employed as a therapeutic support staff (TSS) worker with Children's Service Center, Wilkes-Barre. Ms. Boucher is recommended as a **Pre-K Counts assistant instructor**, at an hourly rate of \$7.50 (\$10,059.38 annually), effective Aug. 6, 2019 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Pre-K Counts budget.
- **Lacy M. Cole**, Milton, received a diploma from Unadilla Valley Central School District, New Berlin, N.Y. She has been employed as a certified nurse assistant (CNA) with Dedicated Nursing Associates, Lewisburg. Ms. Cole is recommended as a **Head Start assistant instructor**, at an hourly rate of \$10 (\$16,560 annually), effective Aug. 7, 2019 (contingent upon receipt of required clearances). Funds for this new position are available in the Head Start budget.
- **Ashlie J. Fritz**, Bloomsburg, received a bachelor's degree from Bloomsburg University. She has been employed as a registered nurse with Geisinger Medical Center, Danville. Ms. Fritz is recommended as a **practical nursing program instructor**, at an annual salary of \$57,500, effective July 8, 2019 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Central Susquehanna LPN Career Center budget.
- **Kymberlee Gessner**, Milton, received a diploma from Shikellamy High School. She has been employed as a special education aide with Milton Area School District. Ms. Gessner is recommended as a **Head Start assistant instructor**, at an hourly rate of \$10.33 (\$17,106.48 annually), effective Aug. 6, 2019 (contingent upon receipt of required clearances). Funds for this new position are available in the Head Start budget.
- **Sheyna Stankiewicz**, Coal Township, received a diploma from Shamokin Area High School. She has been employed as a personal aide with Shamokin Area School District. Ms. Stankiewicz is recommended as an **Early**

Intervention teaching assistant, at an hourly rate of \$7.35 (\$10,198.13 annually), effective July 8, 2019 (contingent upon receipt of required clearances). Funds for this replacement position are available in the Early Intervention/preschool budget.

- **Kimberly Taylor-Carmo**, Duncannon, received a master's degree from Bucknell University, Lewisburg. She has been employed as a director of communications with Pennsylvania Association of School Retirees, Mechanicsburg. Ms. Taylor-Carmo is recommended as a **family support administrative assistant**, at an hourly rate of \$18.98 (\$37,011 annually), effective July 8, 2019 (contingent upon receipt of required clearances). Funds for this new position are in the Children's Trust Fund and Parents as Teachers budgets.

Position Transfers

- **Bette L. Arnold**, from Head Start assistant instructor, at a current hourly rate of \$10.06 (\$14,788.20 annually) to **Early Intervention teaching assistant**, at an hourly rate of \$7.98 (\$11,072.25 annually), effective July 8, 2019
- **Kenneth D. Erb**, from facilities coordinator at a current hourly rate of \$32.64 (\$63,654 annually) to **manager of buildings and grounds**, at an hourly rate of \$38.79 (\$75,654 annually), effective July 1, 2019
- **Kedar N. Kafley**, from Migrant Education student support specialist at a current hourly rate of \$18.67 (\$36,406.50 annually) to **ESL and diploma project coordinator**, at an hourly rate of \$20.07 (\$39,136.50 annually), effective Aug. 6, 2019
- **Shane V. Kelly**, from adult basic education instructor (part-time) at a current hourly rate of \$16.71 to **adult basic education instructor (full-time)**, at an hourly rate of \$17.22 (\$33,579 annually), effective July 1, 2019
- **Kevin L. Kilgus**, from business administrator at a current hourly rate of \$46.24 (\$90,176.50 annually) to **director of financial services**, at an hourly rate of \$59.06 (\$115,177 annually), effective July 1, 2019
- **Donna M. Mancuso-Bertone**, from practical nursing program instructor (part-time), at a current hourly rate of \$32 to **practical nursing program instructor (full-time)**, also at an hourly rate of \$32 (\$60,000 annually), effective July 8, 2019
- **Kimberly A. Renz**, from ELECT student support specialist, at a current hourly rate of \$17.95 (\$27,194.25 annually) to **WATCH project coordinator**, at an hourly rate of \$18.49 (\$36,055.50 annually), effective July 1, 2019

Title Change

- **Richard C. Scarantino**, from one-on-one instructional support program assistant to **instructional support program assistant**, effective Aug. 6, 2019

Resignations

- **Nancy L. Bashore**, retiring as Corrections Education language arts teacher, effective Aug. 9, 2019
- **Jacqueline M. McNeil**, Pre-K Counts associate instructor, effective June 14, 2019

- **Christine L. Miller**, Head Start instructor, effective June 10, 2019
- **Lynette M. Pauling**, Pre-K Counts associate instructor, effective May 15, 2019
- **Regina M. Plasters**, retiring as Head Start instructor, effective June 17, 2019
- **Elizabeth A. Rathfon**, retiring as assistant facilities coordinator, effective Oct. 4, 2019
- **Lauren S. Reedy**, one-on-one classroom assistant, effective May 3, 2019
- **Sara F. Rohrbach**, retiring as Early Intervention instructional assistant, effective June 7, 2019
- **Jennifer L. Spotts**, communications manager, effective June 28, 2019
- **Nancy L. Williard**, retiring as Early Intervention instructional assistant, effective June 14, 2019

*Please note that effective date listed above is the last paid working day

Motion to approve full-time recommendations as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.2 Part-Time Personnel

New Employees – Instructional Staff

- **Reanna L. Buehler**, speech therapist, at an hourly rate of \$42.17, effective July 8, 2019 (contingent upon receipt of required clearances)

New Employee – Non-Instructional Staff

- **Coleen K. Kline**, student transportation office assistant, at an hourly rate of \$12.22, effective June 20, 2019 (contingent upon receipt of required clearances)
- **Julie A. Shetler**, adult basic education instructor, at an hourly rate of \$17, effective July 8, 2019 (contingent upon receipt of required clearances)

New Employee – Summer Work

- **Kaitlin M. Dommermuth**, Migrant Education summer instructor, at an hourly rate of \$15, effective June 24, 2019 (contingent upon receipt of required clearances)
- **Jennifer J. McKenzie**, Migrant Education summer instructor, at an hourly rate of \$18, effective June 24, 2019 (contingent upon receipt of required clearances)
- **Kelly L. Mulligan**, Migrant Education summer instructor, at an hourly rate of \$15, effective June 24, 2019 (contingent upon receipt of required clearances)

Resignations

- **Benan Mozayen**, Migrant Education after-school instructor, effective Feb. 1, 2018
- **Polly A. Reynolds**, retiring as nutrition aide, effective May 19, 2019

*Please note that effective date listed above is the last paid working day

Motion to approve part-time personnel recommendations as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.3 Substitute Personnel

Directors are asked to approve substitute personnel to work in CSIU classrooms for the 2018-19 school year.

Substitute - Nursing Assistant Educator Instructor/ Practical Nursing Instructor

Theresa A. Temple

Substitute Teachers

Heather F. Harter

Amanda R. Jones

Motion to approve substitute personnel recommendations as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.4 Salary Adjustments

Salary Adjustment

- **Jennifer C. Williams**, director of special education and early childhood services from a current annual salary of \$112,322.78 to an annual salary of \$120,199.97, due to increased responsibilities, effective July 1, 2019

Senior Leader Salary Adjustments for 2019-20

At the recommendation of the executive director, directors are asked to approve salary adjustments for qualifying senior leaders, effective July 1, 2019 as follows:

Name	Position	2018-19 Salary	2019-20 Salary
John Brenchley	Chief Innovation Officer	\$159,984	\$172,783.52
Lynn Cromley	Assistant Executive Director/ Chief Administrative Officer	\$170,069	\$175,171.07
Dr. John Kurelja	Assistant Executive Director/ Chief Academic Officer	\$162,135	\$173,999.05

Motion to approve full-time salary adjustments as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.5 Non-Bargaining Unit Staff Salary Adjustment for 2019-20 (Attachment)

Administration recommends a three percent salary increase for non-bargaining unit staff for the 2019-20 fiscal year, effective July 1, 2019. Adjustments will be made to this percentage according to administrative regulation, hire dates, position transfers and salary adjustments, as applicable. An updated staff list was provided to Directors at the meeting and will be included in the permanent record.

Motion to approve salary adjustments for non-bargaining unit staff for fiscal year 2019-20 as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.6 Regular Part-time Staff Salary Adjustments for 2019-20 (Attachment)

Administration recommends a three percent salary increase for regular part-time staff for the 2019-20 fiscal year, effective July 1, 2019. Adjustments will be made to this percentage according to administrative regulation, hire dates, position transfers and salary adjustments, as applicable. An updated staff list was provided to Directors at the meeting and will be included in the permanent record.

Motion to approve salary adjustments for regular part-time staff for fiscal year 2019-20 as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

5.7 Appointment of Trust Managers

Administration recommends the following appointments to positions currently held by outgoing Chief Financial Officer Charles Peterson Jr. Both positions are effective July 1, 2019:

- **John Brenchley**, chief innovation officer, as trust manager of the Pennsylvania Trust (PA Trust)
- **Brian Snyder**, chief financial and operations officer, as trust manager of the

Central Susquehanna Region School Employees' Health and Welfare Trust
(CS Trust)

Motion to approve the appointment of trust managers as presented.

Motion by Dennis Keiser, second by Bruce Rhoads.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg,
Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads,
Slade Shreck, Mary Ann Stanton

6. BUILDINGS AND GROUNDS COMMITTEE – Daniel McGann, Chair; William Brecker, Jeffrey Kashner, Joseph Klebon and Bruce Rhoads, Committee Members

No report.

7. POLICY COMMITTEE - Daniel McGann, Chair; Larry Augustine and Bruce Rhoads, Committee Members

No report.

8. EDUCATIONAL PROGRAM MATTERS

8.1 Northumberland Area Head Start and Early Head Start (Attachment)

In accordance with federal regulations, the CSIU Board of Directors is the governing body of the CSIU's Head Start programs; therefore, the following item is presented for approval:

- Head Start/Early Head Start Monthly Report for April 2019

Motion to approve the Head Start/Early Head Start items as presented.

Motion by William Brecker, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg,
Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads,
Slade Shreck, Mary Ann Stanton

8.2 Assurance for the Operation of Early Intervention Special Education Services and Programs

The CSIU is required to submit documentation annually to the Pennsylvania Department of Education assuring that all Early Intervention Special Education services and regulations/quality space operated by the CSIU are in compliance with all state and federal laws, regulations and procedures. Directors are asked to authorize staff to submit the Assurance for the Operation of Early Intervention Special Education Services and Programs for the 2019-20 school year.

Motion to approve the Assurance for the Operation of Early Intervention Special Education Services and Programs for the 2019-20 school year as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg,

Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.3 IDEA-B Eligibility Application

Directors are asked to approve the 2019-20 Individuals with Disabilities Education, Part B (IDEA-B) Funds Application. To be eligible to apply for funds under IDEA, any local education agency must have in effect policies and procedures consistent with state and federal regulations. The CSIU special education office submits annually the Subgrantee Application under Part B of the IDEA as Amended in 2004.

Motion to approve the 2019-20 Individuals with Disabilities Education, Part B (IDEA-B) Funds Application as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.4 Renovation of Science Lab

Directors are asked to approve up to \$20,000 to support the renovation of a science lab at the Watsontown Elementary School located within the Warrior Run School District. This space will function as a branch campus of Luzerne County Community College, offering affordable and transferable college credits to many local high school students and adults. Funds for this renovation are available in the administration budget.

Motion to approve renovation of science lab at Watsontown Elementary School as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.5 Purchase of Vehicle

Directors are asked to approve the purchase of a new 2019 Ford Fiesta 4-door Sedan S from Sunbury Motors, Sunbury, at a cost of \$13,967 per the COSTARS 026-053 purchasing agreement. This vehicle will replace a 2012 Ford Focus currently used for the driver education program. Funds are available in the driver education budget.

Motion to approve the purchase of a driver education vehicle as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.6 Classroom User Agreements

The CSIU leases classroom and office space from districts on an as-needed and as-available basis. The following space is needed and available, effective July 1, 2019 through June 30, 2020 for the CSIU Special Education and Early Intervention programs:

- Bloomsburg Area School District: extension of current agreement for a total of \$6,160;
- Lewisburg Area School District: extension of current agreement for a total of \$4,500; and
- Midd-West School District: extension of current agreement for a total of \$2,000.

All terms/conditions and costs remain unchanged from the 2018-19 school year.

These agreements will remain in effect unless terminated by either party no later than March 31 of the current school year.

Motion to approve Classroom/Space User Agreements for the 2019-20 school year as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.7 High School Summer Camp Program

Directors are asked to approve a contract with Creating and Facilitating Equality (CAFE), Tobyhanna, Pa. in the amount of \$45,000 for provision of the 2019 STEAM one-week residential camp for Migrant Education high school students. The contract period is five years, with a renewable annual option, contingent upon receipt of annual funding from PDE Migrant Education Program and successful annual performance.

Motion to approve a contract for services with Creating and Facilitating Equality as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.8 Middle School Summer Camp Program

Directors are asked to approve a contract with CoolSpeak: The Youth Engagement Company, Pottstown, Pa. in the amount of \$58,000 for provision of the 2019 STEM one-week residential summer program for Migrant Education middle school students. The contract period is five years, with a renewable annual option, contingent upon receipt of annual funding from PDE Migrant Education Program

and successful annual performance.

Motion to approve a contract for services with CoolSpeak: The Youth Engagement Company as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.9 Occupational Therapy Contract

Administration recommends approval of a contract with Kidsworld Therapy Center, Lewisburg, Pa., to provide compensatory education occupational therapy services, effective July 1, 2019 through July 31, 2019, at a rate not to exceed \$80 per hour, and not to exceed 40 hours per week, as needed.

Motion to approve a contract with Kidsworld Therapy Center as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.10 Equipment Lease

Directors are asked to approve an equipment lease with Postage Pros Plus for a postage meter for the CSIU Schools at North Central Secure Treatment Unit (NCSTU) at a cost of \$51.99 per month for 63 months, for a total of \$3,275.37. Funds for this equipment lease are available in the NCSTU budget.

Of the three quotes obtained, Postage Pros Plus submitted the lowest.

Motion to approve an equipment lease with Postage Pros Plus as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.11 Lease Agreement

Directors are asked to approve a lease agreement with Sobeck Property Management, LLC, for 1,984 sq. ft. of currently leased office and storage space located at Broad Street Business Exchange Building, 100 W. Broad Street, Suites 115 and 117, Hazleton at a cost of \$9.52 per sq. ft. The total for this lease agreement is \$18,900, effective July 1, 2018 through August 31, 2019. Funds are available in the Migrant Education Program budget.

Motion to approve a lease agreement with Sobeck Property Management, LLC as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.12 Lease Agreement Revision

Directors are asked to approve a lease agreement revision with Warrior Run School District for 10,089 square feet of instructional and office space at 1100 Main St., Watsontown, Pa., at a cost of \$8 per square foot, for a total of \$80,712 annually. The original agreement was approved on January 16, 2019 for 9,058 square feet of space at a cost of \$72,464. The agreement is for the term July 1, 2019 through June 30, 2021.

Motion to approve a lease agreement revision with Warrior Run School District as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.13 Education Service Agreements

Directors are asked to approve an Education Service Agreement with Shamokin Area School District. At the request of the district, the CSIU will provide educational services to a residential treatment facility located in the five-county region. Pending approval of the Shamokin Area Board of Directors, educational services will be provided to a residential treatment facility during the 2019-20 school year.

The CSIU agrees to reimburse Shamokin Area School District for services provided for oversight of special education.

This agreement will remain in effect unless terminated by either party no later than April 1 of the current school year.

Motion to approve Education Service Agreement for the 2019-20 school year as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

8.14 School-Age and Early Childhood Program Contracts

Directors are asked to approve contracts for services with Craven Tech, LLC, and KJSmile, Inc., to provide music appreciation activities to students in CSIU school-age and early childhood programs, at a rate of \$500 each per day (not to exceed a total of \$30,000), effective July 1, 2019 through June 30, 2020.

Motion to approve contracts for services for music appreciation activities in CSIU classrooms as presented.

Motion by Bruce Rhoads, second by Daniel McGann.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

9. ADMINISTRATIVE MATTERS

9.1 Legal Services 2019-20 (Attachment)

Directors are asked to approve the proposed listing of legal counsel, including the scope of each firm's services and fees for 2019-20.

Motion to approve solicitor and legal counsel for 2019-20 as presented.

Motion by William Brecker, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

9.2 Executive Committee Action Authority

Directors are asked to authorize the Executive Committee to approve any matters prior to the Aug. 21, 2019 board meeting. Any and all matters will be affirmed by the Board at the Aug. 21, 2019 meeting.

Motion to authorize the Executive Committee to approve any matters prior to the Aug. 21, 2019 board meeting as presented.

Motion by William Brecker, second by Dennis Keiser.

Final Resolution: Motion passed unanimously.

Yes: Larry Augustine, William Brecker, Kathleen DeYong, Lauren Hackenburg, Jonathan Jones, Dennis Keiser, Daniel McGann, Deborah Price, Bruce Rhoads, Slade Shreck, Mary Ann Stanton

10. ADMINISTRATIVE REPORTS

10.1 Executive Leadership - Dr. Kevin Singer, Executive Director

11. EXECUTIVE SESSION

President Augustine called an executive session regarding personnel and school safety matters at 8:06 p.m. The executive session ended at 8:48 p.m.

12. ADJOURNMENT

11.1 Adjourn Meeting

President Augustine adjourned the meeting at 8:49 p.m.

**Respectfully
submitted,**

**Daniel McGann
Secretary**

**Amy Pfleegor
Board Recording
Secretary**

13. INFORMATION ONLY

13.1 Board Governance – Election of Directors

Directors from Benton Area, Line Mountain, Millville Area, Mount Carmel Area, Southern Columbia Area and Warrior Run school districts were nominated by their district boards to serve full three-year terms on the CSIU Board of Directors beginning July 1, 2019 and continuing through June 30, 2022. Danville Area and Milton Area school district representatives were appointed by their district boards to fill a vacancy and complete the balance of an unexpired term on the CSIU Board. Their appointment was received after the 2018 ballot.

Directors from the CSIU's 17 member-districts were given the opportunity to vote for the slate of candidates for the CSIU Board of Directors. All candidates were approved.

13.2 Board Governance – Terms of Office

The terms of office for the CSIU Board of Directors are as follows:

(* indicates reappointment, ** indicates completing balance of unexpired term)

District	Director	Began CSIU	Current Term Expires
Benton Area	Kathleen DeYong	February 2016	June 2022*
Berwick Area	Daniel McGann	April 2011	June 2020
Bloomsburg Area	Jonathan Jones	December 2017	June 2020**
Central Columbia	Bruce Rhoads	July 2011	June 2020
Danville Area	Vacant		
Lewisburg Area	Mary Ann Stanton	December 2017	June 2021
Line Mountain	Lauren Hackenburg	April 2019	June 2022**
Midd-West	Victor Abate	December 2011	June 2020
Mifflinburg Area	Dennis Keiser	July 2012	June 2021
Millville Area	Deborah Price	December 2017	June 2022*
Milton Area	Alvin Weaver	May 2018	June 2021**
Mount Carmel Area	William Brecker	December 2013	June 2022*
Selinsgrove Area	Larry Augustine	July 2012	June 2021
Shamokin Area	Jeffrey Kashner	December 2012	June 2021

Shikellamy	Slade Shreck	December 2017	June 2020**
Southern Columbia Area	Joseph Klebon	June 2017	June 2022*
Warrior Run	Tamara Hoffman	February 2018	June 2022*

13.3 Human Resources - Act 93 Compensation Plan (Attachment)

Act 93 Compensation Plan between the CSIU Board of Directors and the CSIU Act 93 Administrators, effective July 1, 2019 through June 30, 2022 approved Apr. 17, 2019

13.4 Human Resources - Staff Leaves of Absences

Paid Leaves of Absences

- **Gerald W. Cavaliere**, Corrections Education - social studies teacher, effective May 31, 2019 to Aug. 30, 2019
- **Susan J. Luna**, Migrant Education student support specialist and parent coordinator, effective July 7, 2019 to Nov. 8, 2019
- **Rosalyn A. Mabus**, occupational therapist, effective May 19, 2019 to June 14, 2019

Paid/Unpaid Leaves of Absence

- **Leighann M. Garland**, CSC conference and professional development technical specialist, effective June 28, 2019 to Sept. 23, 2019
- **Elizabeth A. Legarski**, practical nursing program instructor, effective Aug. 3, 2019 to Oct. 28, 2019

Unpaid Leave of Absence

- **Sarah N. Zettlemoyer**, special education teacher, effective Aug. 6, 2019 to Nov. 4, 2019

Return from Paid Leave of Absence

- **Nicola Y. Manning-Davenport**, PIMS client support specialist II, effective June 3, 2019

Return from Unpaid Leave of Absence

- **Christopher A. Maust**, Head Start assistant instructor, effective May 22, 2019

Extension of Paid/Unpaid Leave of Absences

- **Katrina L. DelVecchio**, senior software quality assurance specialist III, effective June 10, 2019 to Dec. 1, 2019

13.5 Human Resources - Completion of New Employee Probationary Periods

The following staff have completed their new employee probationary periods:

- **Brittany A. Bortz**, Head Start instructor, effective May 14, 2019

13.6 No-Cost Classroom User Agreements

The CSIU utilizes classroom space in several districts on an as-needed and as-available basis. Classroom spaces are needed and available at no cost to the CSIU during the 2019-20 school year in the following districts/locations:

- Berwick Area School District – Pre-K Counts
- Line Mountain School District – Pre-K Counts and Head Start
- Millville Area School District – Pre-K Counts
- Milton Area School District – Pre-K Counts and Head Start
- Shikellamy School District – Pre-K Counts and Head Start
- Southern Columbia Area School District – Pre-K Counts and Early Intervention

These agreements will remain in effect unless terminated by either party no later than March 31 of the current school year.

13.7 PA Media and Design Competition

The middle school and high school state competitions for PA Media and Design Competitions were held at Dickenson College in Carlisle, Pa. in May 2019. The following districts placed in the high school division:

- **Digital Movie – Third Place**
Shamokin Area High School - Joshua Bashore
- **Web Page Design – First Place**
Shamokin Area High School - Caycee Kalinoski

13.8 Administration – Staff Travel

- **Rijelle Kraft**, family support managing coordinator, attended the **Alabama Partnerships for Children Parent Conference** on May 31 to June 1, 2019 in Tuscaloosa, Ala. While there, she presented two sessions related to Strengthening Families Protective Factors Framework. This work relates to her role as a statewide intermediary for the National Network led by the Center for the Study of Social Policy. Funds for estimated expenses of \$622 were covered by the Alabama Partnership.
- **John Wargo**, manager of computer services, attended the **Center for Internet Security (CIS) / Multi State Information Sharing & Analysis Center (MS-ISAC) Meeting and Open House** on June 5-6, 2019 in East Greenbush, N.Y. While there, he attended two days of informational meetings, sessions and an open house to all areas of CIS/MS-ISAC. The CSIU joined MS-ISAC and Mr. Wargo is on the executive board. Funds for estimated expenses of \$654 were available in the computer services budget.
- **Brian Paulhamus**, technical support consultant, and **John Wargo**, manager of computer services, attended the **DELL Executive Briefing Program** on June 13-14, 2019 in Austin, Texas. While there, they attended meetings with DELL staff specifically tailored to CSIU to help devise off-site replication infrastructure. Funds for estimated expenses of \$200 each were available in the computer services budget. Flight, hotel and most meal expenses were covered by DELL.
- **Karen Shanoski**, family support and community engagement director, attended the **Parents as Teachers Board Meeting** on June 13-14, 2019 in St. Louis, Mo. While there, she attended the board meeting as the Parents as Teachers state office representative. Flight, hotel and meal expenses were covered by the Parents as Teachers organization.
- **Jeff Kimball**, director of cooperative purchasing, and **Cassie Seabridge**, cooperative purchasing marketing specialist, will attend the **National Charter School Conference and Exhibits** on June 30 to July 3, 2019 in Las Vegas, Nev.

While there, they will market the KPN and PEPPM cooperative purchasing contracts to potential members. Funds for estimated expenses of \$1,900 each are available in the joint purchasing budget.

- **Jeff Kimball**, director of cooperative purchasing, and **Cassie Seabridge**, cooperative purchasing marketing specialist, will attend the **Arizona Association of School Business Officials Conference** on July 17-19, 2019 in Tucson, Ariz. While there, they will market the KPN and PEPPM cooperative purchasing contracts to potential members. Funds for estimated expenses of \$1,300 each are available in the joint purchasing budget.
- **Ashlee Bower**, nursing assistant lead educator/practical nursing instructor; **Timothy Campbell**, director of Central Susquehanna LPN Career Center; **Katherine Vastine**, WATCH Project program manager/CARES leadership coordinator; and **Ellen Withrow**, grants, research and development coordinator, will attend the **Minds That Move Us (MTMU) Career Pathway Festival** on Aug. 6-8, 2019 in Miami, Fla. While there, they will pitch the Team ASCENT (CSIU) concept in a shark tank-like competition where three teams will be awarded \$100,000 each. This festival will also provide a unique opportunity to meet experts and other funders. Funds for estimated expenses of \$1,478 each are available in the ABT local budget; however, MTMU will reimburse travel, lodging and some meal expenses for Ms. Bower, Dr. Campbell and Ms. Vastine.
- **Jared Lehman**, supervising manager, will attend the **National Institute of Government Purchasing Annual Forum** on Aug. 25-26, 2019 in Austin, Texas. While there, he will promote the KPN and PEPPM programs. Funds for estimated expenses of \$1,366 are available in the joint purchasing budget.
- **Jeffrey Kay**, special projects technology manager, will attend the **InterDrone, The International Drone Conference and Exhibition** on Sept. 3-6, 2019 in Las Vegas, Nev. While there, he will gain invaluable insight and top-notch training from the most competitive drone conference program in the industry. This information can be used to start the process of incorporating the use of drones as a way to educate students, provide future training/jobs for students/staff and create opportunities for partnerships with schools/industries. Funds for estimated expenses of \$1,987 are available in the drone initiative budget.
- **Amy Pfleeger**, executive office manager/board recording secretary, will attend the **Modern Governance Summit** on Sept. 8-10, 2019 in Orlando, Fla. While there, she will obtain knowledge-packed learning for BoardDocs users and networking opportunities for users in the governance industry; learn about new products; gather best practices to enhance effectiveness and leadership skills; and hear about where governance is headed from industry leaders. Funds for estimates expenses of \$1,489 are available in the administration budget.
- **Mandy Rothermel**, benefits and wellness manager, will attend the **National Wellness Conference** on Sept. 30 to Oct. 4, 2019 in Kissimmee, Fla. While there, she will learn about workplace wellness and bring back ideas and solutions for CSIU's wellness program. Funds for estimated expenses of \$1,760 are available in the administration budget.
- **John Brenchley**, chief innovation officer, will attend the **ASBO Annual Conference and Expo** on Oct. 25-28, 2019 in National Harbor, Md. While there, he will network with CSIU customers and vendors, as well as obtain information on issues that impact the CSIU on a national scale. He will also have an exhibit booth to promote the KPN and PEPPM programs. Funds for estimated expenses of

\$1,795 are available in the joint purchasing budget.

13.9 Fiscal Communications

- May 7, 2019, a letter dated May 3, 2019 from Dr. Lee Burket (Director – Pennsylvania Department of Education, Bureau of Career and Technical Education) notifying CSIU of a PAsmart Advancing Computer Science and STEM Education Grant in the amount of \$500,000 to support the project entitled “CS SYSTEM for Growth”. These funds can be used to defray costs incurred from Jan. 1, 2019 through June 30, 2020.
- May 13, 2019, a letter dated March 27, 2019 from Christine Orlando (Senior Program Officer – Central Susquehanna Community Foundation) notifying CSIU of a Berwick Health and Wellness Fund Grant in the amount of \$8,450 to support the project entitled “Preschool Play for All.” These funds can be used to provide playground equipment at the CSIU Early Intervention site in Berwick from April 1, 2019 through March 31, 2020.
- May 13, 2019, an email from Brenda Kylen (Migrant Fiscal Officer – Pennsylvania Department of Education, Division of Student Services) notifying CSIU of additional funding for the federal Migrant Education Program, Project #017-18-0106A. The original grant agreement was \$670,000. A previous amendment added \$10,000 and this additional funding adds \$10,800. The grant agreement is now \$690,800. Funds are available through Sept. 30, 2019.
- May 13, 2019, an email from Brenda Kylen (Migrant Fiscal Officer – Pennsylvania Department of Education, Division of Student Services) notifying CSIU of additional funding for the federal Migrant Education Program, Project #017-18-0101. The original grant agreement was \$1,627,324. This additional funding adds \$8,357. The grant agreement is now \$1,635,681. Funds are available through Sept. 30, 2019.
- May 23, 2019, an email from Grantsolutions.gov (Clinton McGrane – ACF Grants Officer) notifying CSIU of an amendment to Grant #03CH010273-04-02. This action awards the cost-of-living adjustment increase in the amount of \$49,548 for the Head Start and Early Head Start programs for Fiscal Year 2019. The revised award amount for the period of Dec. 1, 2018 through Nov. 30, 2019 is \$3,251,893.
- May 23, 2019, an email from Brian Bell (Fiscal Management Specialist – Pennsylvania Departments of Education and Human Services, Office of Child Development and Early Learning) notifying CSIU of the 2019-2020 Pre-K Counts grant renewal. The term of this renewal for Agreement #130-18-0-014 is from July 1, 2019 through June 30, 2020. The award amount is \$1,224,000.