

**BARRE UNIFIED UNION SCHOOL DISTRICT
BOARD MEETING**

July 10, 2024 at 6:00 p.m.

In-Person: Spaulding High School Library, 155 Ayers Street, Barre

Virtual Option: Click this link to join the meeting remotely:

Meeting ID: meet.google.com/vxi-arvi-mgb

Phone Numbers: [\(US\)+1 929-777-4801](tel:(US)+1929-777-4801) PIN: 769 689 006#

PLEASE NOTE: If you attend the meeting virtually and the video link fails, we will still proceed with the meeting at the assigned in-person location. You must state your name for the record to satisfy the Open Meeting Law.

Public comment is welcomed and limited to 2 minutes per agenda item. The board will hear public comments and questions, but won't respond directly during public comments. This can feel impersonal, but is in place to allow the board to stay on task and address the work of the board for that meeting.

AGENDA

1. Call to Order - 6pm
2. Pledge and Mindfulness Moment - 6 - 6:03pm
3. Additions or Deletions with Motion to Approve the Agenda - 6:03 - 6:05pm
4. Comments for Items Not on the Agenda - 6:05 - 6:10pm
 - 4.1. Public Comment
 - 4.2. Student Voice
5. Consent Agenda - 6:10 - 6:15pm
 - 5.1. Regular Meeting Minutes - June 12, 2024
 - 5.2. Special Meeting Minutes - June 6, 2024
 - 5.3. Warrant Approval: [June 13, 2024](#), [June 19, 2024](#), [June 27, 2024](#), [July 3, 2024](#)
 - 5.4. New Hires
6. New Business - 6:15 - 8:50pm
 - 6.1. Board and Superintendent Working Agreements
7. Executive Session
8. Next Meeting Dates: - 8:55pm
 - July 24, 2024, Spaulding High School Library/via Google Meet
 - August 14, 2024, Spaulding High School Library/via Google Meet
9. Adjournment - 9pm

PARKING LOT OF ITEMS

- A. Enrollment/Home Study (Quarterly 2nd Mtg: Nov., Jan., Apr. and June)
- B. CIA Plan Update (Quarterly 2nd Mtg: Nov., Jan., Apr. & June)
- C. Special Education Staff/Child Count Data Report (Quarterly 2nd Mtg: Nov/Jan/April/June)
- D. Discipline Data (Quarterly 2nd Mtg: Nov/Feb/April/June)
- E. Briefing Memo Policy (Action Memo Provided)
- F. Behavioral Ad Hoc Committee (Action Memo Provided)
- G. School Board Committees (Action Memo Provided)
- H. VSBA Training for OML Violation (Action Memo Provided)
- I. NESDEC/VSBA Board Retreat (July 24 meeting - Action Memo Provided)

ITEMS FOR COMMITTEES

BOARD RETREAT ITEMS

A. New Governance Standards (added by Mrs. Reynolds Sept 2023; New Standards go into Effect July 2025)

MEETING NORMS

1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
2. Make decisions based on clear information
3. Honor the board's decisions
4. Keep meetings short and on time
5. Stick to the agenda
6. Keep remarks short and to the point
7. Everyone gets a chance to talk before people take a second turn
8. Respect others and their ideas

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BARRE UNIFIED UNION SCHOOL DISTRICT REGULAR BOARD MEETING

Spaulding High School Library and Via Video Conference – Google Meet
June 12, 2024 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Michael Boutin (BC) – Chair
Giuliano Cecchinelli II (BC) - Vice Chair (arrived at 8:46 p.m.)
Sonya Spaulding (BC)- Clerk
Nancy Leclerc (At-Large)
Emily Reynolds (BT)
Terry Reil (BT)
Garrett Grant (BC)
Alice Farrell (BT)
Catherine Whalen (BT)

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Carol Marold, Director of Human Resources
Karen Fredericks, Director of Curriculum
Jen Nye, Co-Principal BTMES
Erica Pearson, Co-Principal BTMES
Brenda Waterhouse, Principal BCEMS
Rebekah Mortensen, Assistant Special Services Director
Ashley Young, Asst. Business Manager

GUESTS PRESENT:

David Delcore (Times Argus)	Alex Alexander	Mary Bowers	Jude Brister	Patricia Blanc-Rogacki
Sarah Capron	Erika Dolan	Nora Duane	Shayna Guild	Cassandra Demarais
Sarah Hill	Sharon Jacobs	AJ Jones	Colleen Kresco	Prudence Krasofski
Lisa Liotta	Joan McMahan	Melissa Metayer	Karen Moran	Rodney Morin
Michaela Morris	Joelen Mulvaney	Christine Parker	Samn Stockwell	Steven Thompson
Susan Thompson	Rhonda Thygesen	Rachel Van Vliet	Jarrod Weiss	Jackie Wheeler
Jasmine Wible	Jordan	Pam	Denise Lavallee	June Barbel
Larry McEnany	Brodey Priddy	Bern Rose	Ellen Sweet	Paul Malone
MJ Wheeler	Sean Toohey	Denise Maurice	Shannon Miller	

1. Call to Order

The Chair, Mr. Boutin called the Wednesday, June 12, 2024, Regular meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.

2. Pledge and Mindfulness Moment

The Board recited the Pledge of Allegiance. The Board held a Mindfulness Moment.

3. Additions and/or Deletions with Motion to Approve the Agenda

Add 11.4 Attorney Client Meeting to Executive Session
Add 7.5 Budget Information Session under Old Business and take it out of order 4.4
Remove 6.2, 7.1, 7.2, 7.3, and 11.1
Take 6.1 and 7.5 out of order

Motion by Mrs. Spaulding, seconded by Mrs. Leclerc, to approve the agenda with amendments, motion passed unanimously.

4. Comments for Items Not on the Agenda

4.1 Public Comment

- Mr. Malone shared concerns about OML from December 20th. Law states if you have an OML violation that's been cited the Board Chair has 10 days in which to make a remedy.

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- Mrs. Van Vliet shared a huge thank you to BT PTO for some really fun events to all grade levels. Bouncy house, obstacle course, emergency vehicles, and Ben & Jerry's. Really well received and appreciated. Field days are coming up. Thank you to our band and chorus teachers. Concerts, Art Show, so many great things going on. Thank you to everyone who put in the time and work for that.
- Ms. Rose appreciates all the hard work everybody does, she knows everyone is doing their absolute best and that means a lot. Giant shoe at Lenny's, by the door, 4ft long. She observed two young adults excited about the shoe and taking pictures and it was going to be a present for Mr. McCracken, SEA Administrator, suggesting he fills big shoes. She has plans to visit Ms. Hebert's class at BT and will be attending Field Days at Barre City.
- Mr. Boutin addressed Mr. Malone's comment. It's 10 days to address the original complaint. There's no time limit on actually remedying it.

4.2 Student Voice

Mr. Priddy, SHS student, would like to invite the Board, at the start of next year, to have a meeting in conjunction with the student council and as much of the student body who wants to show up at the auditorium. For the first time he's heard students actually talking about the school board and the budget and things going on. It'd be a great time to close the gap with the student body and the Board. Mr. Boutin congratulated Mr. Priddy on the scholarship he received.

4.3 Administrator Meet and Greet

Mr. Hennessey welcomed the new members of the administration team. New Administrators were called up and shared a couple things about themselves. He expressed how grateful we should be to the existing team for the incredible amount of work it took into bringing this outstanding new team into the district. Specifically, Carol Marold and her crew, Tina Gilbert his Executive Assistant, all the folks on hiring committees, our principals and other directors. Big effort from all including himself to aid in a very smooth, positive, and productive transition for everybody including connecting with Ms. Canning. Mrs. Marold followed up by thanking the committees for their tremendous amount of work.

4.4 Budget Information Session

Reminder to the community that our third budget vote is Tuesday, June 18th at the usual voting locations. Very important, everyone exercises their right to vote. Updated presentation shared with some of the new information that is especially pertinent coming from the most recent vote that went down in May. Mr. Hennessey walked through some of the highlights and community members shared questions and comments. Board members were given the opportunity to speak on the budget. There's a wealth of information on buusd.org

5. Consent Agenda

5.1 Regular Meeting Minutes - May 29, 2024

5.2 Warrant Approval: May 30, 2024 and June 6, 2024

5.3 New Hires

Mr. Hennessey reviewed new hires: Andrew Glynn Special Educator at BTMES from Randolph Middle High School Case Manager and longtime Special Education Coordinator at Choice Academy; Megan Rippie Special Educator for BTMES, brand new finished her student teaching in Lamoille North, Cambridge, Hyde park; Sean Dunn Social Studies at SHS recent Champlain College graduate. Student taught at both Burlington and Chester High Schools; Emily Meier Science Teacher for BCEMS currently serving as long-term sub in Science there, has a background in Science. Gillian Thomas is joining SHS as a Spanish teacher, long time teacher for People's Middle School in Morrisville. Abby Villenauve Physical Education teacher for BCEMS from Tennessee where she's taught PE for the last four years. Welcoming back Kyle Jablonski to fill Health and Nutrition at SHS, many years as a Health Teacher at Lyndon Institute.

5.4 Annual Designation of Truant Officers

5.5 Annual Designation of HHB Report Recipients

5.6 Approval for Board Chair to Sign Healthy SU Program

On a motion by Mrs. Spaulding, seconded by Mrs. Farrell to approve the consent agenda, motion passed unanimously.

Mrs. Farrell requested confirmation that Emily Meier would be licensed by the start of school. Mr. Hennessey confirmed new hires are only sent forward once that's confirmed. Mr. Reil requested to discuss administrators in the packet - Amanda Riggelman, Jesse Schattin, and Melody Frank.

6. New Business

6.1 New Administrator Meet and Greet (Taken out of order under 4.3)

~~6.2 Briefing Memo Policy~~

This item removed

6.3 VSBA Resolution

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Mr. Boutin read the Resolution Draft provided in the first addendum. Mr. Reil feels it's a political statement from one perspective. Glad there's acknowledgement about the challenge to raise funds in the community. The Resolution doesn't acknowledge that many Vermonters want affordability and cost containment and reduction in education. It's a fact Vermont has the second highest cost of education in the country. He appreciates members doing this but thinks it should not go to VSBA as from this Board unless supported by everyone. Mr. Boutin mentioned Resolutions can be modified and suggested asking VSBA to also advocate for communities that are struggling financially. Mrs. Spaulding shared if the Resolution passes it goes to the Resolutions Committee at the VSBA and they could reach out with additional questions or clarifying language. This isn't the end result. A resolution needs to be to the committee by the 15th.

Mrs. Spaulding made a motion, seconded by Ms. Reynolds to approve the Resolution Draft as presented, motion failed.

Mr. Grant, Ms. Reynolds, Mrs. Spaulding voted for the motion

Mr. Reil, Mrs. Leclerc, Mrs. Farrell voted against the motion

Mr. Boutin feels it should go with a far more unanimous vote so he's voting against the motion.

Mr. Boutin suggested an amendment that VSBA will also advocate for taxpayers struggling with burden and taxes. Mrs. Spaulding doesn't feel it belongs in this Resolution as there may be Resolutions addressing taxpayers. She's not sure.

Mr. Reil made a motion to call the question, Mrs. Leclerc seconded it, motion passed unanimously, Mr. Boutin requested to mark his opposition to calling the question.

Mrs. Spaulding wanted to be clear she is sending the Resolution to the Central Vermont Representative directly and asking him to present it to the Resolution Committee not on behalf of the BUUSD but to take it up in committee as potentially in a Resolution. If you do see that it comes about it may be based on our work but it's not sponsored by us, just to be clear.

Mr. Boutin agreed she as an individual Board member can certainly do that as long as you're not representing the Board.

7. Old Business

~~7.1 Behavioral Ad Hoc Committee~~

This item removed

~~7.2 School Board Committees~~

This item removed

~~7.3 VSBA Training for OML Violation~~

This item removed

7.4 NESDEC/VSBA Board Retreat

Mrs. Farrell made the motion to approve the NESDEC contract and the Chair to sign, motion failed for lack of a second.

Many expressed concerns about not taking time to discuss both contracts and waiting for the new superintendent to make this decision.

Mrs. Farrell made a motion to table this discussion until the 2nd meeting in July, seconded by Mrs. Leclerc, motion passed 4 to 3.

Mr. Reil, Mrs. Leclerc, Mrs. Farrell, and Mr. Grant vote for the motion

Mrs. Spaulding, Ms. Reynolds, and Mr. Boutin voted against the motion

7.5 Budget Information Session (Taken out of order under 4.4)

8. Round Table

- Mrs. Leclerc attended the BCEMS Chorus and Band concert and was thoroughly impressed. Music teacher did an amazing job with all of those students in the program.
- Mr. Grant spoke of the Curriculum Cmt meeting and many teachers who came to speak about improvements in our reading and math scores and in particular talking about a new structured literacy. How that's really improving helping kids catch up in reading, doing better reading Science test questions, and doing better in Math. So much great feedback not just from the teachers but the parents and the students about this program. One quote which stood out for him is "this is the type of thing that literally saves kids lives". Often the individuals will get left behind once they enter adulthood. He's so amazed by all of our staff in the schools and that really left him feeling optimistic. We've had a really difficult past few years as a nation, as a community and feel we can overcome that. Teachers, staff and faculty are doing a great job. So grateful.
- Mrs. Spaulding attended the concert at SHS and it was amazing. They did a fantastic job. After the Special meeting last week she spent time going through the Art Show and there's some really amazing art and wishes she could have been there in time to talk to some of the students because it was really wonderful as always. Reminded people to vote specifically absentee

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ballot voters in Barre City to be voting with the green ballot. In light of what just happened regarding low spending schools and the BP Resolution and other things coming out on Front Porch Forum it really feels like some people are trying to defund our schools so please don't let that happen and please vote yes.

- Mr. Boutin echoed the reminder of voting next week and folks in Barre City realize green ballots are good and white ballots are bad and hopefully support the budget.. Corrected the story about Parker and Coolidge, it was inaccurate and it was disinformation. Apparently he addressed it at one point and said it was inaccurate. Mr. Boutin listed off Scholarship recipients. Super congratulations to all those people! **List of recipients attached.**
- Mr. Hennessey shared 8th grade step up celebrations at both Barre City and Barre Town happening this week. Spaulding High School graduation on Saturday. Board members are welcome to all the events.

9. Future Agenda Items

None

10. Next Meeting Dates

June 26, 2024, Spaulding High School Library/via Google Meet

Mr. Hennessey shared no power at SHS that week and most administrators are away. Mr. Boutin has requested Mr. Hennessey try to find a place and someone to be in person.

July 10 & 24, 2024, Spaulding High School Library/via Google Meet (If Board chooses to meet in July)

August 14, 2024, Spaulding High School Library/via Google Meet

11. Executive Session

11.1 ~~Contract 1 VSA § 313 (a) (1) (a)~~

This item removed

11.2 Contract 1 VSA § 313 (a) (1) (a)

11.3 Personnel 1 VSA § 313 (a) (4)

11.4 Confidential Attorney Client Communications 1 VSA § 313 (a) (1)

Mrs. Spaulding made a motion, seconded by Mrs. Farrell, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the Barre Unified Union School District at a substantial disadvantage should the discussion be public.

Mrs. Spaulding made a motion to enter into executive session inviting our attorney and the superintendent at 7:43 p.m., seconded by Mr. Grant, motion passed unanimously.

Mrs. Farrell made a motion to exit executive session at 8:50 p.m., seconded by Mrs. Leclerc, motion passed unanimously.

Mr. Cecchinelli arrived at 8:46 p.m.

Mrs. Spaulding made a motion to authorize Lynn, Lynn, Blackman & Manitsky, P.C. to prepare correspondence on behalf of the BUUSD Board in regards to a parent complaint, seconded by Mrs. Leclerc, motion passed unanimously.

12. Adjournment

On a motion by Mr. Grant, seconded by Mrs. Leclerc, the Board unanimously voted to adjourn at 8:51 p.m.

Respectfully submitted,
Tina Gilbert

SHS Scholarship Recipients 2024

Charlotte Kellett
Gracie Martin
Matthew Redmond
Kacie Audet
Lily Asselin
Avery Bellavance
Calvin Spaulding
Ben Fifield
James Averill Parker
Gracie Martin
Parker Severy
Kayce Lagerstedt
Ariyanna Little
Jalona Mundo
Taylor Chapin
Christopher Ferrant
Jack Kelley
Lucas Sulpizio
Ryan Partridge
Camden Burke
Jaelyn Huckins
Kate May
Grace Laramore
Brody Rock
Ryan Partridge
Mason Chioldi
Paige Dickinson
Tayvah Maurice
Ruby Harrington
Willard "Ricky" Isham
Madelyn Hull
Noah Ronson
John Marcellus
Hallee Allen
Madison Churchill
Marshall Aja
Alexis Brummert
Ashley Morrison
Alexa Hricay
Deanna Wild
Allison Longo
Chloe Lee
Amelia Guyett-Knauss

Cameron Locarno
Ryan Partridge
Brody Rock
Noah Ronson
Dahlia Hedges
Cordell Akers
Caitlin Peacock
Celine Eckhardt
Cameron Locarno
Issac Lamberton
Garret Cameron
Lucas Sulpizio
Lydia Murner
Aidan Munding
Aubrey Cheney

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BARRE UNIFIED UNION SCHOOL DISTRICT SPECIAL BOARD MEETING

Spaulding High School Library and Via Video Conference – Google Meet
June 6, 2024 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Michael Boutin (BC) – Chair
Giuliano Cecchinelli II (BC) - Vice Chair
Sonya Spaulding (BC)- Clerk
Nancy Leclerc (At-Large)
Emily Reynolds (BT)
Terry Reil (BT)
Alice Farrell (BT)

BOARD MEMBERS ABSENT:

Garrett Grant (BC)
Catherine Whalen (BT)

ADMINISTRATORS PRESENT:

GUESTS PRESENT:

Parents of Student

1. Call to Order

The Chair, Mr. Boutin called the Wednesday, June 6, 2024, Special meeting to order at 6:09 p.m., which was held at the Spaulding High School Library and via video conference.

2. Additions and/or Deletions with Motion to Approve the Agenda

Add signing of superintendent contract

Motion by Mrs. Spaulding, seconded by Ms. Reynolds, to approve the agenda with amendments, motion passed unanimously.

3. Executive Session

3.1 Student Matter

Mrs. Farrell made a motion to enter into executive session inviting the parents at 6:10 p.m., seconded by Mr. Cecchinelli, motion passed unanimously.

Ms. Reynolds made a motion to exit executive session at 6:59 p.m., seconded by Mrs. Leclerc, motion passed unanimously.

Mr. Reil made a motion to approve the superintendent contract and authorize the chair to sign the contract, seconded by Ms. Reynolds, motion passed unanimously.

4. Adjournment

On a motion by Mrs. Farrell, seconded by Mr. Reil, the Board unanimously voted to adjourn at 7:03 p.m.

Respectfully submitted,

Tina Gilbert

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

6/13/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Emily Couture Location: BTMES

Submission Date: 6.12.24 Administrator Action/Checklist Complete: Y N

Position: 8th gr. Social Studies Teacher Grade (If Applicable): 8

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: 7:30 a.m. to 3:00 p.m.

Account Code: 101-1020-SI-11-04/101-5110

Replacement? Y N

If Yes, For Whom? Jarrod Weiss Salary Rate: \$ 67,821.⁰⁰

Administrator Approval: [Signature] Signature Date: 6/12/24

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: 2 Step: 3 Salary Placement: \$ B Column

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: 190 Salary: \$ 48,017.⁰⁰ Contract Days: 190

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro

[Signature]

JUNE 17, 2024

Superintendent and/or HR Director Approval Signature

Date

Emily Couture

Objective

An enthusiastic, passionate beginning educator who values equity and inclusion seeking a social studies teaching position.

Skills

❖ Adaptability	❖ Relationship Building
❖ Classroom Management	❖ Patience

Experience

AUGUST 2022-PRESENT

Randolph Union High School, Randolph, VT - English 8 Teacher

- Implemented Wit & Wisdom ELA curriculum within four sections of English 8 course
- Worked closely with Special Educators to ensure that every student's needs were met and abilities were challenged, including students with IEP, 504, and EST plans.
- Utilized IXL's ELA program and designed and implemented captivating intervention lessons in English Extension course
- Built strong relationships with both students and parents through engaging Teacher Advisory group

JANUARY 2022-MAY 2022

Milton Town School District, Milton, VT - Student Teacher

- Designed and implemented Global Studies and Personal Finance unit and lesson plans that aligned with NCSS Standards, C3 Standards, ISTE Standards, and Vermont Transferable Skills
- Differentiated instruction to best fit every learner, including students with IEP, 504, and MTSS plans
- Built strong relationships with students and fellow educators to construct a positive and cohesive learning environment
- Utilized Schoology to organize online resources for learners and Powerschool to enter grades

FEBRUARY 2019 - JUNE 2021

Barre Unified Union School District, Barre, VT - Substitute Teacher

- Worked with children of various abilities from Pre-k to Eighth grade as both a main classroom teacher and paraprofessional
- Upheld classroom routines to support student environments and maintain consistent schedules
- Followed classroom plans left by staff members to continue student education and reinforced core concepts

JULY 2021- AUGUST 2021

YMCA Camp Koda, Barre, VT- Senior Counselor

- Worked with children of various abilities from grades First through Seventh, facilitated creative, educational, and physical activities
- Ensured camp policies and prioritized safety of campers
- Collaborated with other counselors to maintain an organized, healthy, and fun work environment

Education

JANUARY 2018-MAY 2022

University of Vermont, Burlington, VT - Secondary Education, B.S. Ed., Concentration in History

AUGUST 2013- JUNE 2017

Spaulding High School, Barre, VT - High School Diploma

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

06/14/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: Y N

Position: Grade (If Applicable):

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? Y N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: ^{Column} Salary Placement: \$

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro


Superintendent and/or HR Director Approval Signature

Date

KALEB GATES
English Teacher and Poet

A teacher with a passion for English literature and the craft of writing, who wants to inspire young people to follow suit. A strong believer that adventurous and rigorous classroom studies can save our democracy.

EDUCATION

Bachelors of Science Degree in Secondary Education

Champlain College, Burlington VT. Graduation Date: June 2021

WORK EXPERIENCE

**Student Support Specialist, Spaulding Educational Alternatives. Barre VT
(January 2024 - Present)**

- Worked 1 on 1 with students in a tier 3 special education setting.
- Facilitated the learning of all major topics (English, Math, Science, etc) as well as “soft skills.”
- Created and implemented English intervention curriculum for small group instruction
- Renovated both the music room and the school library

**Full Time Student Teacher, Harwood Union High School. Harwood VT
(January 2021 - May 2021)**

- Created and implemented lesson plans that were appropriate and engaging for high school students.
- Worked collaboratively with peers on lesson plans
- Reflected upon and improved lessons through assessment and peer feedback.
- Used poetry and creative writing as a tool to engage students in meaningful tasks.

**Technical Director / Student Mentor, Vermont Young Writers Conference. Burlington VT
(May 2018 - 2021)**

- Maintained student safety during program
- Organized and worked both online and in-person program events
- Facilitated the learning and enjoyment of creative writing

**Research Assistant, Dr. John Stroup, Champlain College. Burlington VT
(2018 – 2020)**

- Summarized contemporary educational studies for departmental use.
- Helped to create a non-profit for young activists in Burlington

OTHER EXPERIENCE

Copy-Editing, How To Write Good Words, Self Employed (2018 - Present)

Edited the fine details of manuscripts, essays, poetry, short stories, and even emails.

QUALIFYING SKILLS

Public Speaking, Student Advisory, Computer Literacy, Lesson Planning, and Organization

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

06/14/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: Y N

Position: Grade (If Applicable):

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? Y N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: ^{column} Salary Placement: \$

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro


Superintendent and/or HR Director Approval Signature

Date

KIRBY J. WISSMAN

EXPERIENCE

Special Education Teacher (2023 - Present)

Washington Central Unified Union School District, Berlin Elementary School

Case-manage student Individual Education Programs (IEPs) and behavior plans. Collaborate with grade-level teachers to ensure targeted instruction and support are met with the students. Organize and lead IEP, Plan, and Evaluation Data meetings. Support students in the Education Support Team process and implement Multi-Tiered System of Supports (MTSS).

Special Education Teacher (2017 - 2023)

North Adams Public Schools, Colegrove Elementary School

Drafted and implemented student behavior plans and Individual Education Program (IEP) goals. Collaborated with staff and guardians to determine appropriate student goals. Instructed students in social-emotional and self-advocacy skills. Provided quarterly progress reports to student guardians and the district. Ensured building staff understood and implemented IEP goals and accommodations. Performed monthly subject fluency screenings. Member of the Student Success Team (SST), a diverse group of educators that convened with grade level teachers to determine whether a student required Tier 1, 2, 3, or 4 support.

Behavioral Aide (2016 - 2017)

Northern Berkshire School Union, Abbott Memorial School

Provided one-on-one support for an assigned student. Assisted the student in academic and social settings. Ensured the staff adhered to the student's behavior plan.

EDUCATION

Master of Education in Moderate Disabilities, 2020

Massachusetts College of Liberal Arts

Bachelor of Arts in Education/Interdisciplinary Studies, 2017

Massachusetts College of Liberal Arts

LICENSES

Special Education, Mild to Moderate Disabilities (Pre-K to 8th Grade)

Vermont and Massachusetts

Middle School Humanities

Massachusetts

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: <input style="width: 90%;" type="text" value="Melissa Ramsey"/>	Location: <input style="width: 90%;" type="text" value="BCEMS"/>
Submission Date: <input style="width: 80%;" type="text" value="6/19/24"/>	Administrator Action/Checklist Complete: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Position: <input style="width: 90%;" type="text" value="Kindergarten Teacher"/>	Grade (If Applicable): <input style="width: 80%;" type="text"/>
Endorsement (If Applicable): <input style="width: 80%;" type="text"/>	<input type="checkbox"/> Hourly-Non Exempt <input checked="" type="checkbox"/> Salary-Exempt
Hours Per Day: <input style="width: 40%;" type="text" value="7.5"/>	Scheduled Hours: <input style="width: 40%;" type="text" value="8:15"/> a.m. to <input style="width: 40%;" type="text" value="3:45"/> p.m.
Account Code: <input style="width: 95%;" type="text" value="101-1381-51-11-0-1101-51110"/>	
Replacement? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
If Yes, For Whom? <input style="width: 80%;" type="text" value="Emma Laughlin"/>	Salary Rate: \$ <input style="width: 80%;" type="text" value="57,753.00"/>
Administrator Approval: <input style="width: 80%; border-bottom: 1px solid black;" type="text" value="Chris Penney"/>	Signature Date: <input style="width: 80%;" type="text" value="6/19/24"/>

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date <input style="width: 80%;" type="text"/>	Offer Letter Complete Date <input style="width: 80%;" type="text"/>	DOH <input style="width: 80%;" type="text"/>
Total Years of Experience: <input style="width: 80%;" type="text" value="16 +"/>	Step: <input style="width: 80%;" type="text" value="16"/>	Salary ^{Column} Placement: \$ <input style="width: 80%;" type="text" value="M15"/>
Hourly Rate: \$ <input style="width: 80%;" type="text"/>	Salary Rate: \$ <input style="width: 80%;" type="text"/>	Seniority Date: <input style="width: 80%;" type="text"/>
Contract Type: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Para <input type="checkbox"/> Replacement <input type="checkbox"/> Interim <input type="checkbox"/> Offer/Non-Contracted Letters		
<input type="checkbox"/> AFSCME <input type="checkbox"/> N/A		
Days Per Year: <input style="width: 80%;" type="text" value="190"/>	Salary: \$ <input style="width: 80%;" type="text" value="81,319"/>	Contract Days: <input style="width: 80%;" type="text" value="190"/>
Teacher: AOE Endorsement: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
If No, Required: <input type="checkbox"/> Provisional <input type="checkbox"/> Emergency <input type="checkbox"/> Apprenticeship		
Para-Educator: Associates Degree <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO) → ParaPro <input type="checkbox"/> YES has passed ParaPro		
<input type="checkbox"/> NO will need to take ParaPro		

Superintendent Approval Signature

Date

Melissa Catherine Clark Ramsey

Education

Southern New Hampshire University

Colchester, Vermont, New Hampshire

Master of Arts

Major: Education

GPA: 4.000

Credit Hours: 36

Attended January 2006 to January 2010

Degree conferred January 2010

Northern Vermont University

Johnson, Vermont, Vermont

Bachelor of Arts

Major: Elementary Education and Psychology

GPA: 3.500

Attended September 1996 to May 2001

Degree conferred May 2001

Experience

Early Childhood Education Department

Preschool Specialist

Eagle, CO, USA

Aug 2021 -

Sep 2022

This was an amazing early childhood program in sunny Eagle, CO. It serves a combination of Head Start, CO Preschool Program, Special Education and tuition paying students from 6 weeks to 5 years. The Preschool Specialist is a Director qualified team teacher leading a classroom ages 2.6 to entering Kindergarten, and handles the Administrative duties for two classrooms including maintaining compliance with all of the Rules and Regulations for Early Childhood.

Reason for leaving: I could not afford to stay in the Vail Valley, so I returned to my home state of Vermont.

Supervisor: Veronica Belgodere-Borri ()

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Lamoille North Supervisory District

Kindergarten Teacher

Hyde Park, VT

Aug 2003 -

Jun 2019

I began my professional career in Hyde Park as a Certified Teacher on the Special Education team and partnered closely with the Speech and Language Teacher. The first spring, I did a long-term Substitute position in Kindergarten and applied for the position in Kindergarten the following year. I dedicated my heart, soul and brain to the community of Hyde Park for 15 years after that and grew exponentially in my pedagogy and skill set. I worked with 5 principals, various Superintendents and Curriculum Coordinators

as well as Literacy and Math specialists and amazing Special Educators and highly skilled support staff.

Reason for leaving: My husband took a position in Colorado and it was an opportunity for me to broaden my experience and take some time to focus on my young family at the time.

Supervisor: Catherine Gallagher ()

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Mountain River School

Kindergarten Educator

Morrisville, VT, USA

Sep 2022 -

Jun 2023

Mountain River School was a Place-Based school with a focus on nature and community. I learned a great deal, enjoyed my time with the Kinder group, and also became the long term sub for all students K-3 for the last month. We spent this time working on a variety of STEM projects and I found working with older students to be rewarding as well.

Reason for leaving: Unfortunately, I was only able to be there one year due to the school filing for bankruptcy.

Supervisor: Dr. Evelyne Hopkins (732-991-1097)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

06/19/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: Y N

Position: Grade (If Applicable):

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? Y N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: Salary Placement: \$ *Column*

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro

Chris Herressey
Superintendent and/or HR Director Approval Signature

JUNE 20, 2024
Date

Julia Mary Callini

Education

Saint Michael's College

Colchester, VT, Vermont

Bachelor of Arts

Major: Education Studies and Psychology

GPA: 3.600

Credit Hours: 132

Attended August 2020 to May 2024

Degree conferred May 2024

Wayland High School

Wayland, Massachusetts

Attended September 2016 to June 2020

Degree conferred June 2020

Experience

Jericho Elementary School

Jan 2024 -

Jan 2050

Experience Type: Student Teaching,

It is **OK** to contact this employer

Metrowest YMCA

Jun 2022 -

Jan 2050

Unit Leader

Framingham, MA, USA

This will be my third summer working at the Metrowest YMCA. Although every year, I have had a slightly different position, the following description is most accurate the past and upcoming summer: - Oversee 20+ staff with group and behavior management strategies - Communicated with parents about camper needs, behavior, and development - Develop behavior strategies for campers on an individual basis - Assist in overseeing day-to-day operations for a camp unit of 150+ campers

Supervisor: Greg Dustin (508-879-4420)

Experience Type: Professional/Work, Summer

It is **OK** to contact this employer

Kristin Bruno

Feb 2022 -

May 2024

Nanny

Essex, VT, USA

I nannied for a family for two years. My main duties were: - maintaining a safe and positive environment - creating developmentally appropriate enrichment activities for a toddler, such as early reading and

math activities, activities that developed fine and gross motor skills, and sensory stimulating activities.

Reason for leaving: I graduated college.

Supervisor: Kristin Bruno (772-486-2453)

Experience Type: Professional/Work, Part-time

It is **OK** to contact this employer

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

6/18/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: VALERIE BIGGLESTONE Location: BCEMS

Submission Date: 6/14/24 Administrator Action/Checklist Complete: Y N

Position: Licensed Teacher to Support SpEd Grade (If Applicable): Middle

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: a.m. to p.m.

Account Code: 101-3097-51-21-0-1201-51110

Replacement? Y N

If Yes, For Whom? Sharon Jacobs(unfilled in 23-24) Salary Rate: \$ 71,471.⁰⁰

Administrator Approval: Rebekah Mortensen Signature Date: 6/14/24

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: 16+ Step: 16 Salary Placement: \$ 330

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: 190 Salary: \$ 76,893 Contract Days: 190

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro

Chio Hennessey
Superintendent and/or HR Director Approval Signature

JUNE 20, 2024
Date

Valerie L. Bigglestone

Certified Elementary School Teacher (K-6)

Dedicated elementary teacher eager to find a teaching position.

Offer a proven track record of commended performance teaching grades K-6, with a passion for education and a commitment to optimizing student and school success.

Core Competencies

- * Classroom Management- using Responsive Classroom and PBIS
- *Creative Lesson Planning- using differentiation and data to drive instruction
- *Student Motivation
- *Instructional Best-Practices- using All Learners Network
- *Parent-Teacher Communication
- *Learner Assessment
- *Special Needs Students/IEPS/504 and EST

Experience

Twinfield Union School, Plainfield, VT August 2016- Present

Taught across the school in grades K-8 as a classroom teacher, literacy and math interventionist, and virtual math teacher during COVID.

Several Central VT school districts

On-call Substitute Teacher, August 2012- 2016

Berlin Elementary School, Berlin, VT

1st Grade Long-Term Substitute Teacher, February 2015- April 2015

Williamstown Middle School, Williamstown, VT

6th Grade Teacher, August 1994- June 2010

Member of the 6th grade teaching team, responsible for teaching Mathematics, Science, Reading and Language Arts.

Key Contributions:

- *Earned high marks for the quality of classroom teaching, lesson plans and instructional materials used in teaching diverse content.
- *Developed and designed programs to meet the academic, intellectual and social needs of students through the use of manipulatives, technology integration and small, whole and individualized groupings.

*Taught general education students and individuals with learning challenges within a mainstreamed, inclusive classroom. Worked cooperatively with the Para-professionals and Special Educators to meet the needs of special needs students.

*Consistently commended for ability to redirect students exhibiting challenging behaviors by replacing disruptive, unproductive patterns with positive behaviors. *Served on school committees and task forces focused on curriculum development.

*Selected as a teacher leader to research literacy-based instructional strategies; co-designed and implemented professional development workshops for the WMHS faculty.

*Conceptualized, developed and supervised an extra-curricular book discussion group for students in grades 6-8. Funded by the PTO, students received and read a book about which we then met to discuss at several locations, including the Spa Gallery in Barre, VT.

Twinfield Union School, Marshfield, VT

5th Grade Teacher, August 1993-June 1994

Member of the 5/6th grade team on a one year contract for a teacher on leave.

Jacksonville, FL, August 1990-June 1992

6th Grade Teacher, Northwestern Middle School

3rd Grade Teacher, Northshore Elementary School

Taught self-contained classes at two inner-city schools in Duval County.

Education

Bachelors of Science in Elementary Education, K-6 State University of New York, College at Geneseo, 1990

Continuing Education

30+ post graduate credits

Transcripts available upon request.

State of Vermont, Level II: Professional Educator's License, K-6