

Regularly Scheduled Board Meeting

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Administration Office, 4711 S. 500 W. New Palestine, In 46163

Monday, May 13, 2024

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Vice President; Mr. Dan Walker, Board Member; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mrs. Laura Haeberle, Board President; Mr. Jon Hooker, Board Secretary; Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services; Sarah Gizzi, Assisted Business Manager; Craig Smith, Communications Director

1 Welcome/Call to Order/Pledge

Mrs. Laura Haeberle, Board President

Minutes:

Mrs. Haeberle called the meeting to order and led the Pledge of Allegiance.

2 Accentuate the Positive

Mrs. Laura Haeberle, Board President

2.1 YGIVE Kids

Mr. Jim Voelz, NPHS Principal and Mr. Mitchel Burk, YGIVE Sponsor

The Board will recognize New Palestine High School YGIVE students Jackson Clark, Saydie Miller, Moses Haynes, and Vivian Miller.

Minutes:

The Board recognized NPHS students for their participation in the YGIVE program.

Attachments:

[ATP Y-Give 2024.pdf](#)

3 Approval of Agenda

Mrs. Laura Haeberle, Board President

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the May 13, 2024 agenda. Mr. McKinney moved to approve the agenda as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

4 Citizens Comments on Agenda Items

Mrs. Laura Haeberle, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board Meeting. Comments on agenda items will be heard at the start of the Board Meeting.

Minutes:

No Comments

5 Consideration of Routine Business

Mrs. Laura Haeberle, Board President

5.1 Approval of Minutes

Mrs. Laura Haeberle, Board President

- a. Special Session Meeting dated April 1, 2024.
- b. Regular Meeting Minutes dated April 9, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve meeting minutes from April 1, 2024, and April 9, 2024. Dr. Ackerman moved to approve the meeting minutes as presented. Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

Attachments:

[Special Session Minutes dated April 1 2024.pdf](#)

[Regular Board Meeting Minutes dated April 9 2024.pdf](#)

5.2 Personnel Report

Mrs. Laura Haeberle, Board President

- a. Personnel Report dated May 13, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the Personnel Report dated May 13, 2024. Mr. Hooker moved to approve the Personnel Report as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker
Seconded: Mr. Brian McKinney

Attachments:

[Personnel Report dated May 13 2024.pdf](#)

5.3 Claims and Finances

Mrs. Laura Haeberle, Board President

- a. Payroll Claims dated through April 12, 2024.
- b. Payroll Claims dated through April 26, 2024.
- c. Claims dated through April 30, 2024.
- d. Claims dated through May 13, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the claims and finances. Mr. McKinney made the motion to approve the claims and finances as presented, and Dr. Ackerman seconded it. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney
Seconded: Dr. Matt Ackerman

Attachments:

[Payroll Claims dated April 12 2024.pdf](#)
[Payroll Claims dated April 26 2024.pdf](#)
[Claims dated April 30 2024.pdf](#)
[Claims dated May 13 2024.pdf](#)

5.4 Donations

Mrs. Sarah Gizzi, Assistant Business Manager

- a. Bill & Melissa Thetford have issued a check in the amount of \$200.00 to NPHS. They would like the to donate the check to the NPHS Boys Volleyball program.
- b. Melvin Eyerman have issued a check for in the amount of \$300.00 to NPHS. The donation will go to NPHS Robotics program.
- c. Aaron & Julie Long have issued a check for in the amount of \$200.00 to NPHS. The donation will go to NPHS Robotics program.
- d. Techpoint Foundation have issued a check for in the amount of \$7,200.00 to NPHS. The donation will go to NPHS Robotics program.
- e. AAA Heating Service have issued a check in the amount of \$250.00. The donation will go to NPHS Robotics program.
- f. Arlington Dental Group have issued a check in the amount of \$500.00. The donation will go to NPHS Robotics program.
- g. Absolute Restoration, LLC has issued a check in the amount of \$500.00. The donation will go to BWE Meal Accounts with Deficit Balances.
- h. An anonymous donor made a donation of \$97.10 for an unspecified designation.
- i. Katie Arthur made a donation in the amount of \$500.00. The donation is for the NPJH Band Department.
- j. Bradley Wilson made a donation in the amount of \$238.00. The donation is for Sugar Creek

Elementary.

k. The following donations were made for our Opportunity Expo-Career, College and Trade Fair.

1. Bell Mortuary and Crematory, \$382.20.
2. State Farm, \$150.00.
3. NineStar Connect, \$1,000.00.
4. Hancock Health, \$250.00.
5. Aramark, \$690.00.
6. Estes Design & Manufacturing, Inc, \$500.00.
7. Signarama, \$250.00.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the donations received. Mr. Walker motioned to approve all donations received. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

5.5 NPHS Cheer Camp

Mr. Brian Murphy, NPHS Athletic Director

Mr. Murphy is seeking permission for the cheer team to attend a 3-day overnight camp at Indiana University, June 10-13, 2024.

Board approval is requested at this time.

Attachments:

[Cheer_Camp.pdf](#)

5.6 NPHS Cross Country Field Trip

Mr. Brian Murphy, NPHS Athletic Director

Mr. Murphy is seeking approval for the cross-country team to attend the overnight Cross Country Camp at McCormick's State Park, July 15-17, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the cross-country overnight field trip request. Dr. Ackerman moved to approve the field trip request as presented, and Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

[NPHS_Cross-Country_.pdf](#)

5.7 NPHS Girls Soccer Camp

Mr. Brian Murphy, NPHS Athletic Director

Mr. Murphy is requesting approval for the soccer team to attend the overnight camp at Ball State University on July 12-14, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the girls' high school soccer team's overnight field trip request. Mr. Walker moved to approve the field trip request as presented, and Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Attachments:

[NPHS Girls Soccer.pdf](#)

6 New Business

Mrs. Laura Haeberle, Board President

6.1 Volunteer Handbook

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services

Mrs. Eastes is requesting approval of the Volunteer Handbook.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Volunteer Handbook. Mr. Hooker moved to approve the handbook as presented, and Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Attachments:

[Volunteer Handbook.pdf](#)

6.2 Athletic Fees

Mrs. Sarah Gizzi, Assistant Business Manager

Mrs. Gizzi is requesting approval of Athletic Fees.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve athletic fees. Dr. Ackerman moved to approve the fees as presented. Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

Attachments:

[Athletic Fees.pdf](#)

6.3 Employee Handbook

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services

Mrs. Eastes is requesting approval of the Employee Handbook.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Employee Handbook. Mr. McKinney moved to approve the handbook as presented, and Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

[Employee Handbook.pdf](#)

6.4 Summer School Teacher Approval

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is seeking Summer School Teacher approval.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve summer school teacher's contracts. Dr. Ackerman motioned to approve the contracts as presented. Mr. Walker seconded the motion, and the vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

Attachments:

[Summer School Contracts.pdf](#)

6.5 Land Donation

Mr. Robert Yoder, Assistant Superintendent

The Gunsts would like to donate 1.714 acre parcel from the Raesner Farms transaction. This is a narrow strip of land tht is on the west edge of the property the school purchased.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the land parcel donation. Mr. McKinney moved to approve the donation as presented. Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Dan Walker

Attachments:

[Resolution Accepting Conveyance of Real Estate.pdf](#)

7 Reports

Mrs. Laura Haeberle, Board President

7.1 Energy Report

Mr. Jeremy Large, NPHS Teacher

Minutes:

Mr. Large presented his annual energy report to the Board.

Attachments:

[Energy Report.pdf](#)

7.2 Town Council Proclamation of Appreciation

Mr. Ethan Maple, New Palestine Town Council Representative

New Palestine Town Council will read and present the Proclamation of Appreciation to Dr. Lisa Lantrip, Mr. Robert Yoder and Mr. Miles Hercamp for the collective years of service and dedication to the district. The council would like to recognize the wonderful impact it has had on the town.

Minutes:

New Palestine Town Council representatives presented the Proclamation of Appreciation to Dr. Lisa Lantrip, Mr. Robert Yoder, and Mr. Miles Hercamp for their combined years of service and dedication to the district.

Attachments:

[Proclamation of Appreciation.pdf](#)

8 Professional Meetings

Mrs. Laura Haeberle, Board President

Attached for review. No action required.

Minutes:

No action is required for this item.

Attachments:

[Professional Leave Report dated May 13 2024.pdf](#)

9 Informal Comments

Mrs. Laura Haeberle, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Comments

10 Board Member Comments

Mrs. Laura Haeberle, Board President

Minutes:

Mr. McKinney is excited to attend graduation and to see the students prepare for their next journey in life. He also extended his thoughts and prayers to the neighboring Greenfield schools as they cope with difficult times following a recent tragic incident involving one of their students. Mr. Hooker congratulated Mr. Whitaker and his team at the bus garage for receiving a 100% rating on their Department of Transportation inspection for the second year in a row. Dr. Ackerman was excited to see a great turnout at our district's first career fair and for the opportunity the students had to meet and speak to business owners regarding job opportunities available to them. He thanked those involved with the planning of the event and appreciated all of their hard work. Mr. Walker thanked the town representatives for their support of our school district and is grateful for the positive relationship. Mr. Walker hopes the relationship continues to grow and extends the offer of help if ever needed. Dr. Lantrip reminded the Board of a few important upcoming events in our school districts that they would enjoy attending. Mrs. Eastes echoed Mr. Walker's thoughts regarding the relationship between our school district and the town council, adding, "We are better together". Mrs. Haeberle understands the end of the year can be madness in the world of education but reminded everyone about the wonderful celebrations also occurring in our schools and feels lucky to have recently been able to attend some of them.

11 Adjournment

Mrs. Laura Haeberle, Board President

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to adjourn the meeting. Mr. McKinney moved to approve adjourning the meeting, and Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

D. W. Allen

Matt Astum

Russ J. Haebeler

Josh Hah

Brian McKinney