

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, January 19, 2022 at 7:00 p.m., RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
January 19, 2022 – RTR Public School Boardroom - 7:00 p.m.**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum
 - a. RTR High School Student Council Members: Ava Schoenfeld
4. Approve the Board Agenda– (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. 2022 School Board Reorganizational Meeting:

- a. Selection and Vote for 2022 ISD #2902 School Board Officers: (Action)

1) 2022 ISD #2902 Chairperson:	(2021 ISD #2902 Chairperson: Jeff Hansen)
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Nominations for 2022 ISD #2902 Chairperson:

Name

Votes:

_____	_____
_____	_____

Motion to cease 2022 ISD #2902 Chairperson nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2022 ISD #2902 Chairperson made by _____, seconded by _____, vote _____.

2) 2022 ISD #2902 Vice-Chairperson:	(2021 ISD #2902 Vice-Chairperson: Craig Hess)
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Nominations for 2022 ISD #2902 Vice-Chairperson:

Name

Votes:

_____	_____
_____	_____

Motion to cease 2022 ISD #2902 Vice-Chairperson nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2022 ISD #2902 Vice-Chairperson made by _____, seconded by _____, vote _____.

3) 2022 ISD #2902 Clerk:	(2021 ISD #2902 Clerk: Peggy Dunblazier)
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Nominations for 2022 ISD #2902 Clerk:

Name

Votes:

_____	_____
_____	_____

Motion to cease 2022 ISD #2902 Clerk nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2022 ISD #2902 Clerk made by _____, seconded by _____, vote _____.

4) 2022 ISD #2902 Treasurer:	(2021 ISD #2902 Treasurer: Tami Nelson)
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Nominations for 2022 ISD #2902 Treasurer:

Name

Votes:

_____	_____
_____	_____

Motion to cease 2022 ISD #2902 Treasurer nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2022 ISD #2902 Treasurer made by _____, seconded by _____, vote _____.

- b. Approve the 2022 ISD #2902 School Board Honorariums: (Action)

BOARD HONORARIUMS							
2021				2022			
	Regular Meeting	Special Meeting	Committee Meeting		Regular Meeting	Special Meeting	Committee Meeting
Director	\$50.00	\$50.00	\$50.00	Director			
Chair	\$75.00	\$50.00	\$50.00	Chair			
Vice-Chair	\$60.00	\$50.00	\$50.00	Vice-Chair			
Clerk	\$75.00	\$50.00	\$50.00	Clerk			
Treasurer	\$60.00	\$50.00	\$50.00	Treasurer			

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

- c. Approve the 2022 ISD #2902 Minnesota State High School League (MSHSL) Representatives: (Action)

MSHSL REPRESENTATIVES			
2021		2022	
Administration	Dan Bettin & Darren Baartman		
Boys Athletics	Ted Kern		
Girls Athletics	Steve Krause		
Music	Lorilee Malecha		
Speech	Erick Harper		
Board Rep	Jeff Hansen		

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

- d. Approve the 2022 ISD #2902 School Board Committee Assignments: (Action)

SCHOOL BOARD COMMITTEES		
	2021	2022
Administrative and Finance Committee	Hess, Nelson, Bloom	
Policy Committee	Hansen, Dunblazier, Chandler	
Building & Grounds Committee	Dunblazier, Dybdahl, Chandler	
Health & Safety Committee	Dunblazier, Hansen, Dybdahl	
Negotiations Committee	Nelson, Hess, Bloom	

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

- e. Approve the 2022 ISD #2902 Official Newspaper: (Action)

OFFICIAL NEWSPAPER		
	2021	2022
Official Newspaper	Tyler Tribute	

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

- f. Approve the 2022 ISD #2902 Official Depositories: (Action)

OFFICIAL DEPOSITORIES					
2021			2022		
Official Depositories	Citizen's State Bank,				
	MN School District Liquid Asset,				
	First Ind. Bank (Russell & Ruthton),				
	PMA Financial Network				

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

- g. Approve the 2022 ISD #2902 District Legal Counsel: (Action)

DESIGNATE SCHOOL DISTRICT LEGAL COUNSEL					
2021			2022		
District Legal Counsel	Primary - Robert Gjorvad				
	Secondary - Ratwik, Roszak & Maloney				
	Secondary - Knutson, Flynn & Deans, PA				

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

- h. Approve the 2022 ISD #2902 Regular School Board Meeting Dates/Times: (Action)

Regular School Board Meeting Dates/Times		
Meetings held in the District Board Room		
MONTH	MEETING DATE	MEETING TIME
January	Wednesday, January 19, 2022	7:00 PM
February	Wednesday, February 9, 2022	7:00 PM
March	Wednesday, March 9, 2022	7:00 PM
April	Wednesday, April 13, 2022	7:00 PM
May	Wednesday, May 11, 2022	7:00 PM
June	Wednesday, June 8, 2022	7:00 PM
July	Wednesday, July 13, 2022	7:00 PM
August	Wednesday, August 10, 2022	7:00 PM
September	Wednesday, September 14, 2022	7:00 PM
October	Wednesday, October 12, 2022	7:00 PM
November	Wednesday, November 9, 2022	7:00 PM
December	Wednesday, December 14, 2022	7:00 PM

Motion Made By: _____ Motion Second By: _____ Vote on Motion: _____

6. Consent Agenda – (Action)

- Approval of Minutes from Regular School Board Meeting on December 8, 2021
- Approval of Resignation of C Squad Volleyball Coach – Lexi Wendland
- Approval of Resignation of ECFE Teacher/Coordinator/Preschool Teacher – Pamela Hansen
- Approval of 2022 Head Boys Basketball Coach – Daren Gravley
- Approval of 2022 Assistant Boys Basketball Coach – Ted Kern

Motion Made By: _____ Motion Second By: _____ Vote On Motion: _____

7. Approval of Bills (action)

- a. Expenditures Report - \$2,825,810.95
- b. Manual Checks - \$ 171,171.22
- c. Payroll Report - \$ 411,004.44
- \$3,407,986.61**

Motion Made By: _____ Motion Second By: _____ Vote On Motion: _____

8. Approval of Treasurer's Report (action)

- a. Treasurers Report
- b. Revenue vs. Disbursement Report

Motion Made By: _____ Motion Second By: _____ Vote On Motion: _____

9. Reports and/or Presentations (information)

- a. Elem Principal, Cristy Olsen
- b. Dean of Students/AD, Darren Baartman
- c. HS Principal, Daniel Bettin
- d. Superintendent, David Marlette

10. Approval of Resolution Designating David A. Marlette as ISD #2902's Identified Official with Authority (IOWA) for Education Identity and Access Management (EDIAM) system. (action)

Motion Made by: _____ Motion Second by: _____ Roll Call Vote On Motion: _____

11. Approval of Continuing Contract Teacher Seniority List as of 01/01/2022. (action)

Motion Made By: _____ Motion Second By: _____ Vote On Motion: _____

12. Approval of 2022 Spring Coaches: (Action)

TRACK			GOLF	
Head Coach	Ted Kern		Head Coach	Steve Borchert
Asst. Coach	Chris Shaffer		Asst. Coach	Tim O'Leary
Asst. Coach	Shelby Kern			
SOFTBALL			BASEBALL	
Head Coach	Darren Baartman		Head Coach	Josh Fredrickson
Asst. Coach	Ashlynn Wabeke		Asst. Coach	Shay Wabeke
JH Coach	Ashlei Hoffmann		JH Coach	TBD

Motion Made By: _____ Motion Second By: _____ Vote On Motion: _____

13. Approval of December 20, 2021 RTR (PreK-12 Facility) Construction Payments: (action)

a. R.A. Morton & Associates, LLC (Construction Manager)	\$29,075.00
b. Job Overhead (Miscellaneous Charges)	\$99.89
c. Southwest Sanitation, Inc. (Dumpsters)	\$993.77
d. Brosz Engineering Testing, Inc. (Survey and Staking)	\$7,885.00
e. American Engineering Testing, Inc. (Structural Testing of Materials)	\$1,450.00
f. Collins Precast Concrete (Cement Walls and Anchors)	\$950.00
g. Marshall Machine Shop, Inc. (Metal Materials)	\$859.00
h. Spartan Steel Erectors, Inc. (Steel Installation)	\$3,971.00
i. Sussner Construction, Inc. (Carpenter Labor)	\$1,189.00
j. BDS Contract Door and Hardware (Interior Door and Hardware)	\$732.00
k. Sands Drywall, Inc. (Drywall Contractor)	\$3,027.00
l. Centre Stage Manufacturing Company, LLC. (Stage Equipment)	\$3,305.32
m. Deming Construction, Inc. (Block Repair)	\$4,802.00
n. A/C Excavating (Dirt Work for Sidewalks)	\$9,432.24
m. Electrical Construction Corporation (Electrical Package)	\$15,645.23

December 20, 2021 Total (PreK-12 Facility) Construction Draws: \$83,416.45

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
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\$34,117,482.89	\$32,599,272.89	\$1,518,210.00	\$882,517.11	97.49%
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Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

14. Approval of December 20, 2021 (RTR Athletic Complex) Construction Payments: (action)

a. Electric Construction, LLC. (Electrical)	\$5,700.00
b. A/C Construction (Chris Nibbe Moved Dirt Away from Track so no Washout)	\$7,700.00
c. American Fence Company (Fence Work)	\$41,540.00

December 20, 2021 Total (Athletic Complex) Construction Draws: \$54,940.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
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\$3,986,200.84	\$3,797,451.84	\$188,749.00	\$9,135.00	99.77 %
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Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

15. Approval of December 20, 2021 (RTR Fieldhouse) Construction Payments: (action)

a. No Fieldhouse Payments in December	\$00.00
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December 20, 2021 Total RTR Fieldhouse Construction Draws: \$00.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
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\$381,980.47	\$381,980.47	\$0.00	\$168,019.53	69.45 %
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Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

16. Approval of December 20, 2021 (RTR Demo) Construction Payments: (action)

a. A/C Excavating (Chris Nibbe Ruthton Demo)	\$192,850.00
b. Double "D" Gravel (Tyler Demo)	\$146,745.00
c. Brian Parrie Environmental Health & Safety (Abatement Labor in Tyler)	\$140,093.00

December 20, 2021 Total RTR Demolition Construction Draws: \$479,688.00

TOTAL COMPLETED: ACTUAL PAID OUT: RETAINAGE HELD: BALANCE OF FUNDS: % COMPLETE:

\$637,119.24 \$618,454.24 \$18,665.00 \$678,791.49 48.46 %

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

17. Approval of seven (7) FY22 Certified Staff Professional Development Early Releases, as per attachment. (Action)

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

18. Motion to approve the 2022 RTR ISD #2902 Pay Equity Implementation Report, as per attachment. (Action)

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

19. Approval of MSBA Policy #491 – Mandatory Covid-19 Vaccination or Testing and Face Coverings. (Action)

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

20. Approval of moving to a RTR ISD #2902 Closed Session for the purpose of negotiations: (Action)

Time Moved to a Closed Session: _____

Time Moved Back to Open Session: _____

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

21. Adjourn (Action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next School Board Meeting:

February 9, 2022 @ 7:00 p.m.
RTR (PreK-12) Public School Boardroom #100C
111 County Road 8, Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
December 8, 2021
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler, Dunblazier, Dybdahl, Hansen, Hess, Nelson

Administration Attendance: Marlette, Bettin, Olsen, Baartman

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

M/S/C Dunblazier, Dybdahl to approve the agenda with a change where Item 5 and Item 9 were reversed in order. (6-0 vote)

RTR Business Manager Lisa Rademacher from SW/WC Service Cooperative was present to discuss the tax levy for taxes payable in 2022. The floor was opened for discussion regarding the district's 2021 Pay 2022 levy.

M/S/C Hess, Dunblazier to approve the consent agenda. (6-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on November 10, 2021
- b. Approval of JH Boys Basketball Coach – Ashlei Hoffmann
- c. Recognition of Donations

Donations: June 21 - November 21		
Novel Energy Solutions	\$250.00	Music Donation
RTR Educational Foundation	\$1,049.00	RTR Athletics Donation
RTR Basketball Boosters	\$2,475.00	Shooting Machines Donation
First English W.E.L.C.A	\$275.00	School Supply Donation
Zoetis	\$277.00	FFA Donation
Mike Beach	\$40.00	Delinquent Lunch Account Donations
American Legion - Russell	\$300.00	Flag Fund
Woodrow Wilson Post 506 - Ruthton	\$350.00	Flag Fund
AC Hansen Post #185	\$500.00	Flag Fund
Shannon Wolske	\$100.00	Cheer Donation
Amy Determan	\$25.00	Cheer Donation
Judy Determan	\$25.00	Cheer Donation
Shawna Thooft	\$50.00	US Bank Employee Giving Campaign
First Independent Bank	\$150.00	Farmers Lunches Donation
RTR Education Foundation Silent Auction	\$5,195.00	Theater Donation
C.J. Exber	\$25.00	Donation in Memory of Chris Buhl
Kole Henkel	\$20.00	Cheer Team Donation
Ag Country Farm Credit Services	\$600.00	Kelsey Brust Classroom Donation

M/S/C Nelson, Dybdahl to approve the bills. – Schedule A (6-0 vote)

- a. Expenditures Report - \$ 477,892.23
 - b. Manual Checks - \$ 16,039.04
 - c. Payroll Report - \$ 399,462.69
- \$ 893,393.96**

M/S/C Dybdahl, Nelson to approve the Treasurer's Report. - Schedule B (6-0 vote)

Administrative reports were presented by Cristy Olsen, Darren Baartman, Daniel Bettin, and Superintendent Marlette, which included the first reading of the Professional Development release schedule.

M/S/C Dybdahl, Nelson to approve the resolution certifying the 2021 Payable 2022 Final Levy at \$3,007,798.86. (6-0 roll call vote)

M/S/C Nelson, Chandler to approve the 2021-2022 updated discipline policies. (6-0 vote)

M/S/C Dybdahl, Hess to approve the Resolution of School Board Supporting a Form A Application to the Minnesota State High School League Foundation to offset student activity fees. (6-0 roll call vote)

M/S/C Hess, Dybdahl to approve moving the regular January 2022 board meeting to Wednesday, January 19, 2022, due to the MSBA Leadership Conference scheduled for January 13-14, 2022.

M/S/C Dunblazier, Chandler to approve the November 20, 2021 RTR (PreK-12 Facility) Construction Payments. (6-0 vote)

a. R.A. Morton & Associates, LLC (Construction Manager)	\$29,171.07
b. Southwest Sanitation, Inc. (Dumpsters)	\$1,378.30
c. Deming Construction, Inc. (Block Repair)	\$1,387.00
d. Southern Minnesota Woodcraft, Inc. (Casework)	\$3,217.75
e. Sonus Interiors, Inc. (Tilework Contractor)	\$1,886.00
f. Dynamic Sports Construction, Inc. (Auxiliary Gym Flooring)	\$1,283.00
g. Commercial Interior Décor, Inc. (Floor Covering)	\$962.00
h. Electrical Construction Corporation (Electrical Package)	\$1,900.00
i. Institute for Environmental Assessment (IEA) (Commissioning)	\$3,600.00

November 20, 2021 Total (PreK-12 Facility) Construction Draws: \$44,785.12

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$33,994,219.65	\$32,478,824.65	\$1,515,395.00	\$54,513.00	97.13 %

M/S/C Dybdahl, Dunblazier to approve the November 20, 2021 RTR Athletic Complex Construction Payments. (6-0 vote)

a. American Fence Company (Fence Work)	\$49,141.00
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November 20, 2021 Total (Athletic Complex) Construction Draws: \$49,141.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$3,926,148.24	\$3,739,886.24	\$186,262.00	\$123,299.50	98.63 %

M/S/C Hess, Dunblazier to approve the November 20, 2021 RTR Fieldhouse Construction Payments. (6-0 vote)

a. No Payments in November 2021	\$0.00
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November 20, 2021 Total RTR Fieldhouse Construction Draws: \$0.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$338,295.58	\$338,295.58	\$0.00	\$186,704.42	64.44 %

M/S/C Dybdahl, Hess to approve the November 20, 2021 (RTR Demo) Construction Payments. (6-0 vote)

a. Brian Parrie Environmental Health & Safety (Abatement Labor in Ruthton)	\$45,896.00
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November 20, 2021 Total RTR Demolition Construction Draws: \$45,896.00

<u>TOTAL COMPLETED:</u>	<u>ACTUAL PAID OUT:</u>	<u>RETAINAGE HELD:</u>	<u>BALANCE OF FUNDS:</u>	<u>% COMPLETE:</u>
\$63,358.00	\$63,358.00	\$0.00	\$1,236,642.00	04.87 %

M/S/C Hess, Dybdahl to adjourn at 8:00 p.m. (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, are on file in the District Office.

ISD #2902 - RTR Public Schools												
December, 2021 Manual Checks												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
ZAHRBOCK, HANS	34710	1	100.00	100.00	12/2/21 RRC	202206	01	300	296	213	000	305
ZAHRBOCK, HANS Total			100.00	100.00								
SERBUS, NATHAN	34709	1	100.00	100.00	12/2/21 RRC	202206	01	300	296	213	000	305
SERBUS, NATHAN Total			100.00	100.00								
NORLAND, CRAIG	34708	1	100.00	100.00	12/2/21 RRC	202206	01	300	296	213	000	305
NORLAND, CRAIG Total			100.00	100.00								
TRAVELERS	34721	1	136.00	136.00	Builders Risk Insurance	202206	06	005	870	000	000	340
TRAVELERS Total			136.00	136.00								
ELZENG, STEVE	34747	1	100.00	100.00	12/7/21 Canby	202206	01	300	296	213	000	305
ELZENG, STEVE Total			100.00	100.00								
MESNER, TOM	34749	1	100.00	100.00	12/7/21 Canby	202206	01	300	296	213	000	305
MESNER, TOM Total			100.00	100.00								
LETENDRE, MICHAEL	34748	1	100.00	100.00	12/7/21 Canby	202206	01	300	296	213	000	305
LETENDRE, MICHAEL Total			100.00	100.00								
AWARDS PLUS OF SW MN, INC.	34771	1	7,506.00	7,506.00	Donor Wall Wings (RTR Educational Foundation Dono	202206	06	005	870	000	000	401
AWARDS PLUS OF SW MN, INC. Total			7,506.00	7,506.00								
SOUTHWEST HEALTH & HUMAN SERVICES	34773	1	290.00	290.00	FS Inspection	202206	01	005	865	000	347	305
SOUTHWEST HEALTH & HUMAN SERVICES Total			290.00	290.00								
DOUBLE D GRAVEL INC	34772	1	19,000.00	19,000.00	Demolition	202206	06	005	870	000	000	305
DOUBLE D GRAVEL INC Total			19,000.00	19,000.00								
WATTS, EDWARD	34792	1	100.00	100.00	12/21/21 Minneota	202206	01	300	294	213	000	305
WATTS, EDWARD Total			100.00	100.00								
ROBERTS, SYDNEY	34791	1	100.00	100.00	12/21/21 Minneota	202206	01	300	294	213	000	305
ROBERTS, SYDNEY Total			100.00	100.00								
WENDT, JON	34793	1	100.00	100.00	12/21/21 Minneota	202206	01	300	294	213	000	305
WENDT, JON Total			100.00	100.00								
VISA	34795	1	226.64	226.64	Ala Carte	202206	02	005	770	000	707	490
VISA	34800	1	349.52	349.52	Ala Carte	202206	02	005	770	000	707	490
VISA	34797	1	385.17	385.17	Lodging (Std)	202206	01	200	291	208	000	369
VISA	34801	1	20.00	20.00	KF Virtual Training	202206	01	300	640	000	306	366
VISA Total			981.33	981.33								
KERKAERT, JIM	34794	1	1,329.90	1,329.90	Land Rent for Construction Dirt	202206	06	005	870	000	000	305
KERKAERT, JIM Total			1,329.90	1,329.90								
VISA	34796	1	350.00	350.00	Super Teacher Worksheets Subscription	202206	01	200	291	208	000	366
VISA	34799	1	387.14	387.14	Ala Carte	202206	02	005	770	000	707	490
VISA	34798	1	69.46	69.46	Youtube TV Subscription	202206	01	005	630	000	000	406
VISA	34797	1	128.39	128.39	Lodging (Adv)	202206	01	200	291	208	000	366
VISA Total			934.99	934.99								

ADVANCED HEALTH, SAFETY & SECURITY	34802	1	140,093.00	140,093.00	Containment/Removal/Monitoring/Testing	202206	01	300	865	000	358	305
ADVANCED HEALTH, SAFETY & SECURITY Total			<u>140,093.00</u>	<u>140,093.00</u>								
Grand Total			171,171.22	171,171.22								
ISD #2902 - RTR Public Schools												
January 19th, 2022												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
A & B BUSINESS, INC.	34969	1	93.90	93.90	Staples	202207	01	100	203	000	000	401
A & B BUSINESS, INC.	34806	1	2,074.86	2,074.86	43,198 Copies	202207	01	300	211	000	000	370
A & B BUSINESS, INC.	34805	1	93.90	93.90	Staples	202207	01	005	020	000	000	401
A & B BUSINESS, INC.	34806	1	345.18	345.18	4,425 Copies	202207	01	005	020	000	000	370
A & B BUSINESS, INC.	34806	1	335.14	335.14	3,937 Copies	202207	01	300	050	000	000	370
A & B BUSINESS, INC.	34806	1	558.17	558.17	14,775 Copies	202207	01	100	050	000	000	370
A & B BUSINESS, INC.	34806	1	289.84	289.84	1,736 Copies	202207	01	005	110	000	000	370
A & B BUSINESS, INC.	34806	1	2,348.05	2,348.05	85,287 Copies	202207	01	100	203	000	000	370
A & B BUSINESS, INC. Total			6,139.04	6,139.04								
A & C EXCAVATING	34807	1	9,432.24	9,432.24	Rock/Gravel/Backfill Sidewalks	202207	06	005	870	000	000	520
A & C EXCAVATING	34807	1	7,700.00	7,700.00	Haul Clay to Prevent Damage to Track	202207	06	005	870	801	791	305
A & C EXCAVATING	34807	1	1,190.00	1,190.00	Ruthon Abatement Clean Out Bulbs & Mercury	202207	01	200	865	000	358	305
A & C EXCAVATING	34807	1	1,557.50	1,557.50	Russell Abatement Clean Out Bulbs & Mercury	202207	01	100	865	000	358	305
A & C EXCAVATING	34807	1	192,850.00	192,850.00	Demolition for Ruthon Building	202207	06	005	870	000	000	305
A & C EXCAVATING Total			212,729.74	212,729.74								
AMALGAMATED BANK OF CHICAGO	34808	1	616,900.00	616,900.00	Bond Interest	202207	07	005	910	000	000	720
AMALGAMATED BANK OF CHICAGO	34808	1	1,095,000.00	1,095,000.00	Bond Principal	202207	07	005	910	000	000	710
AMALGAMATED BANK OF CHICAGO Total			1,711,900.00	1,711,900.00								
AMAZON CAPITAL SERVICES	34816	1	61.19	61.19	Stapler/Clorox Wipes/Deposit Stamp	202207	01	300	211	000	000	401
AMAZON CAPITAL SERVICES	34812	1	30.36	30.36	Binding Combs	202207	01	100	050	000	000	401
AMAZON CAPITAL SERVICES	34963	1	119.99	119.99	USB Audio Interface	202207	01	300	291	236	000	401
AMAZON CAPITAL SERVICES	34964	1	18.28	18.28	Disinfecting Wipes (Covid)	202207	01	005	790	011	155	401
AMAZON CAPITAL SERVICES	34810	1	155.99	155.99	Presentation Boards/Headers	202207	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	34964	1	126.88	126.88	Convex Mirror	202207	01	300	050	000	000	401
AMAZON CAPITAL SERVICES	34964	1	75.98	75.98	Tape	202207	01	300	260	000	000	430
AMAZON CAPITAL SERVICES	34824	1	34.24	34.24	Batteries	202207	01	100	050	000	000	401
AMAZON CAPITAL SERVICES	34825	-1	-37.21	-37.21	Returned USB DVD Drive	202207	01	300	257	000	000	401
AMAZON CAPITAL SERVICES	34822	1	12.52	12.52	Stickers	202207	01	005	216	000	401	430
AMAZON CAPITAL SERVICES	34823	1	44.85	44.85	Baby Teeth Holders	202207	01	100	720	000	000	401
AMAZON CAPITAL SERVICES	34815	1	79.90	79.90	Workout Belts	202207	01	300	240	000	000	430
AMAZON CAPITAL SERVICES	34819	1	362.98	362.98	Key Safes	202207	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	34812	1	36.87	36.87	Ornaments/Paint Sticks/Ribbon Fabric	202207	04	005	582	000	344	430
AMAZON CAPITAL SERVICES	34818	1	337.46	337.46	Flash Drives/Wire Tester/Ethernet Cable	202207	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	34964	1	9.19	9.19	Tape Dispensers	202207	01	300	211	000	000	401

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
AMAZON CAPITAL SERVICES	34962	1	85.17	85.17	Mic Cable/Adapter/Interface Device	202207	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	34811	1	24.99	24.99	Play-Doh	202207	01	005	216	000	401	430
AMAZON CAPITAL SERVICES	34814	1	11.58	11.58	Game Board	202207	01	005	216	000	401	430
AMAZON CAPITAL SERVICES	34813	1	18.99	18.99	Game (RTR Foundation Donation) (SPED)	202207	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	34809	1	375.61	375.61	Chromebook Chargers/Batteries	202207	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	34821	1	119.88	119.88	Envelopes/Address Labels/File Folders	202207	01	100	050	000	000	401
AMAZON CAPITAL SERVICES	34826	1	49.49	49.49	Wall Mount Bracket	202207	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	34824	1	51.98	51.98	Plates	202207	01	100	257	000	000	401
AMAZON CAPITAL SERVICES	34817	1	46.99	46.99	Laptop Battery	202207	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	34820	1	339.17	339.17	Galaxy Tablet/Wall Mount Kit	202207	01	005	110	000	000	401
AMAZON CAPITAL SERVICES Total			2,593.32	2,593.32								
AMERICAN UNION VENTURES INC.	34827	1	225.00	225.00	TV/Smartboard Disposal	202207	01	005	630	000	000	305
AMERICAN UNION VENTURES INC. Total			225.00	225.00								
A-OX WELDING, INC	34968	1	50.05	50.05	Cylinder Rent	202207	01	300	255	000	000	430
A-OX WELDING, INC Total			50.05	50.05								
AUTOMATIC BUILDING CONTROLS	34828	1	260.00	260.00	Fire Alarm System Monitoring	202207	01	005	865	000	363	305
AUTOMATIC BUILDING CONTROLS	34828	1	654.00	654.00	Relay Module Labor	202207	01	005	865	000	363	350
AUTOMATIC BUILDING CONTROLS Total			914.00	914.00								
BARTLEY SALES COMPANY INC.	34829	1	1,255.00	1,255.00	Roller Cabinet/Fire Blankets As Per Code	202207	01	005	865	000	363	401
BARTLEY SALES COMPANY INC. Total			1,255.00	1,255.00								
BIMBO BAKERIES USA	34830	1	994.74	994.74	Bread	202207	02	005	770	000	701	490
BIMBO BAKERIES USA Total			994.74	994.74								
BISBEE PLUMBING & HEATING INC.	34965	1	751.46	751.46	Install Heater/Plasma Table in Ag Shop	202207	06	005	870	000	000	520
BISBEE PLUMBING & HEATING INC. Total			751.46	751.46								
BLUECROSS BLUESHIELD	34831	1	53,055.00	53,055.00	Feb Health Insurance	202207	01	215	028			
BLUECROSS BLUESHIELD Total			53,055.00	53,055.00								
BOOMBAH	34832	1	1,894.71	1,894.71	VB Jerseys	202207	01	300	296	227	000	401
BOOMBAH Total			1,894.71	1,894.71								
BORCH'S SPORTING GOODS, INC.	34833	1	240.00	240.00	Put Numbers on Uniforms	202207	04	005	570	000	321	401
BORCH'S SPORTING GOODS, INC.	34970	1	2,060.00	2,060.00	Stand Up/Step Over Dummies	202207	01	300	292	914	301	401
BORCH'S SPORTING GOODS, INC. Total			2,300.00	2,300.00								
BORMAN, JADEN	34834	1	7.50	7.50	12/21/21 C-Squad Clock	202207	01	300	294	213	000	305
BORMAN, JADEN Total			7.50	7.50								
BORMAN, TAMMY	34835	1	53.43	53.43	Air Fryer	202207	01	300	365	000	830	433
BORMAN, TAMMY Total			53.43	53.43								
BRANDT, ELENA	34836	1	7.50	7.50	12/7/21 C-Squad Clock	202207	01	300	296	213	000	305
BRANDT, ELENA Total			7.50	7.50								
BRANDT, MARLENE	34837	1	40.00	40.00	Choir Robe Fitting	202207	01	300	258	231	000	350
BRANDT, MARLENE Total			40.00	40.00								
BRUENDER'S CORNER MART, INC	34838	1	228.05	228.05	57.03 Gal	202207	01	005	810	191	000	440
BRUENDER'S CORNER MART, INC	34838	1	22.50	22.50	LP Tank	202207	06	005	870	000	000	440

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
BRUENDER'S CORNER MART, INC Total			250.55	250.55								
BRUNS, WHITNEY	34839	1	15.00	15.00	11/29/21 Graphic Board	202207	01	300	296	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/29/21 Graphic Board	202207	01	300	294	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/28/21 Graphic Board	202207	01	300	294	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/21/21 Graphic Board	202207	01	300	294	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/7/21 Graphic Board	202207	01	300	296	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/2/21 Graphic Board	202207	01	300	296	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/16/21 Graphic Board	202207	01	300	294	213	000	305
BRUNS, WHITNEY	34839	1	15.00	15.00	12/7/21 Graphic Board	202207	01	300	296	213	000	305
BRUNS, WHITNEY Total			120.00	120.00								
BRUST, KELSEY	34840	1	30.54	30.54	Soap/Yeast/State & Capital Studies/Supplies	202207	01	100	203	244	000	430
BRUST, KELSEY Total			30.54	30.54								
CHRISTENSEN, MARK	34842	1	77.50	77.50	BBB Fee Refund	202207	01	300	294	213	000	050
CHRISTENSEN, MARK Total			77.50	77.50								
CHRISTIANSON FARM MACHINERY INC.	34841	1	116.00	116.00	Baseball Field Mower Rent	202207	01	005	810	000	000	305
CHRISTIANSON FARM MACHINERY INC. Total			116.00	116.00								
COWELL, SETH	34843	1	7.50	7.50	12/2/21 C-Squad Clock	202207	01	300	296	213	000	305
COWELL, SETH Total			7.50	7.50								
DACOTAH PAPER CO.	34844	1	110.12	110.12	Vacuum Bags	202207	01	005	810	000	000	401
DACOTAH PAPER CO. Total			110.12	110.12								
DAGEL, ISAAC	34846	1	15.00	15.00	12/28/21 Clock	202207	01	300	294	213	000	305
DAGEL, ISAAC	34846	1	7.50	7.50	12/17/21 Scoreboard	202207	01	300	296	213	000	305
DAGEL, ISAAC	34846	1	15.00	15.00	12/16/21 Clock	202207	01	300	294	213	000	305
DAGEL, ISAAC	34846	1	7.50	7.50	12/21/21 Scoreboard	202207	01	300	294	213	000	305
DAGEL, ISAAC Total			45.00	45.00								
DAGEL, JOE	34845	1	105.00	105.00	Stream VB Games	202207	01	300	296	227	000	305
DAGEL, JOE	34845	1	15.00	15.00	Stream BBB Game	202207	01	300	294	213	000	305
DAGEL, JOE Total			120.00	120.00								
DAKTRONICS, INC.	34847	1	40,366.10	40,366.10	Video Displays/Scoreboards	202207	06	005	870	000	000	520
DAKTRONICS, INC. Total			40,366.10	40,366.10								
DEAN BRANDT HTG & AIR CONDITIONING	34848	1	800.00	800.00	Remove A/C Units in Tyler	202207	01	100	810	000	000	305
DEAN BRANDT HTG & AIR CONDITIONING	34848	1	240.00	240.00	Remove A/C Units in Ruthton	202207	01	200	810	000	000	305
DEAN BRANDT HTG & AIR CONDITIONING	34848	1	480.00	480.00	Remove A/C Units in Russell	202207	01	300	810	000	000	305
DEAN BRANDT HTG & AIR CONDITIONING Total			1,520.00	1,520.00								
DELTA DENTAL OF MN	34850	1	2,588.28	2,588.28	Jan Dental	202207	01	215	032			
DELTA DENTAL OF MN Total			2,588.28	2,588.28								
DEMCO	34849	1	285.30	285.30	Laminate/Easels	202207	01	100	620	000	000	470
DEMCO Total			285.30	285.30								
DOUBLE D GRAVEL INC	34851	1	146,745.00	146,745.00	Demolition in Tyler	202207	06	005	870	000	000	305
DOUBLE D GRAVEL INC Total			146,745.00	146,745.00								
DUKE AERIAL, INC.	34852	1	3,249.00	3,249.00	Forklift & Scissor Lift Rentals	202207	06	005	870	000	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
DUKE AERIAL, INC. Total			3,249.00	3,249.00								
DYBDAHL, KASON	34853	1	15.00	15.00	12/28/21 B-Squad Book	202207	01	300	294	213	000	305
DYBDAHL, KASON Total			15.00	15.00								
EAST SIDE JERSEY DAIRY, INC	34855	1	5,026.79	5,026.79	Milk w/Meals	202207	02	005	770	000	701	490
EAST SIDE JERSEY DAIRY, INC Total			5,026.79	5,026.79								
EDUCATORS BENEFIT CONSULTANTS	34854	1	56.32	56.32	Jan/Feb Service Fees	202207	01	005	010	000	000	305
EDUCATORS BENEFIT CONSULTANTS Total			56.32	56.32								
FORSSTROM, DAN	34973	1	100.00	100.00	1/27/22 RCW	202207	01	300	294	213	000	305
FORSSTROM, DAN Total			100.00	100.00								
FURTHER	34856	1	37.60	37.60	Dec Participant Fees	202207	01	005	010	000	000	305
FURTHER Total			37.60	37.60								
GOEHLE, BRONWYN	34857	1	7.22	7.22	Hose	202207	02	005	770	000	701	401
GOEHLE, BRONWYN Total			7.22	7.22								
GOPHER	34858	1	128.80	128.80	Mesh Bags	202207	01	100	203	000	000	401
GOPHER Total			128.80	128.80								
GRANITE TELECOMMUNICATIONS	34859	1	713.38	713.38	Oct/Nov Phone	202207	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS	34859	1	1,426.96	1,426.96	Oct/Nov Phone	202207	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS Total			2,140.34	2,140.34								
GRAVLEY, HALLE	34860	1	15.00	15.00	12/21/21 C-Squad Book	202207	01	300	294	213	000	305
GRAVLEY, HALLE	34860	1	15.00	15.00	12/16/21 C-Squad Book	202207	01	300	294	213	000	305
GRAVLEY, HALLE Total			30.00	30.00								
GREENFIELD, MAKENNA	34861	1	15.00	15.00	12/2/21 C-Squad Clock	202207	01	300	296	213	000	305
GREENFIELD, MAKENNA Total			15.00	15.00								
HEIMAN INC.	34862	1	345.00	345.00	Replace Defective Fire Extinguishers	202207	01	005	865	000	363	350
HEIMAN INC. Total			345.00	345.00								
HEIN, RANDY	34974	1	100.00	100.00	1/27/22 RCW	202207	01	300	294	213	000	305
HEIN, RANDY Total			100.00	100.00								
HESS, BROOKS	34863	1	7.50	7.50	12/21/21 C-Squad Clock	202207	01	300	294	213	000	305
HESS, BROOKS Total			7.50	7.50								
HILDI INC.	34864	1	5,250.00	5,250.00	Actuarial Valuation	202207	01	005	010	000	000	305
HILDI INC. Total			5,250.00	5,250.00								
HILLYARD - SIOUX FALLS	34865	1	5,421.35	5,421.35	Vac Backpack Battery/Vacuum Bags/Supplies	202207	01	005	810	000	000	401
HILLYARD - SIOUX FALLS Total			5,421.35	5,421.35								
HOUGHTON MIFFLIN HARCOURT	34866	1	441.68	441.68	Reading/Math Books	202207	01	100	203	000	000	460
HOUGHTON MIFFLIN HARCOURT Total			441.68	441.68								
INNOVATIVE OFFICE SOLUTIONS, LLC	34867	1	98.63	98.63	Tape/Envelopes/Labels/Supplies	202207	01	005	020	000	000	401
INNOVATIVE OFFICE SOLUTIONS, LLC	34961	1	65.80	65.80	Paper/Stapler	202207	01	300	211	000	000	401
INNOVATIVE OFFICE SOLUTIONS, LLC Total			164.43	164.43								
JIM'S CLOTHING & SPORTING GOOD	34971	1	1,632.50	1,632.50	Chevrons/Holiday Hoops Tees	202207	01	300	292	000	000	401
JIM'S CLOTHING & SPORTING GOOD	34868	1	1,109.55	1,109.55	Cheer Jackets	202207	01	300	292	917	301	401
JIM'S CLOTHING & SPORTING GOOD Total			2,742.05	2,742.05								

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
JORGENSEN, JACEY	34869	1	317.52	317.52	567 Miles	202207	01	300	292	229	000	369
JORGENSEN, JACEY Total			317.52	317.52								
JOSTENS INC.	34870	1	13.47	13.47	Certificate of Attendance	202207	01	300	211	165	000	401
JOSTENS INC.	34871	1	584.33	584.33	21-22 Yrbk Payment	202207	01	300	291	205	000	619
JOSTENS INC.	34872	1	294.01	294.01	Diplomas	202207	01	300	211	165	000	401
JOSTENS INC. Total			891.81	891.81								
KIBBLE EQUIPMENT LLC	34873	1	1,820.58	1,820.58	Mower Oil Change/Maintenance	202207	01	005	810	000	000	350
KIBBLE EQUIPMENT LLC Total			1,820.58	1,820.58								
L.L. HARDER, INC.	34874	1	357.75	357.75	Steamer Repair	202207	02	005	770	000	701	350
L.L. HARDER, INC. Total			357.75	357.75								
LEADING EDGE FUNDRAISING	34875	1	5,833.80	5,833.80	Discount Cards	202207	01	300	292	914	301	401
LEADING EDGE FUNDRAISING Total			5,833.80	5,833.80								
LINCOLN COUNTY TREASURER	34876	1	2,716.00	2,716.00	Recycle Bulbs/Ballasts From Three Sites	202207	06	005	870	000	000	305
LINCOLN COUNTY TREASURER	34876	1	865.14	865.14	Recycling Fee	202207	01	300	810	186	000	330
LINCOLN COUNTY TREASURER Total			3,581.14	3,581.14								
MAILBOXES & PARCEL DEPOT	34894	1	14.79	14.79	Box/Bubble Wrap/Loose Fill/Packaging	202207	01	005	630	000	000	456
MAILBOXES & PARCEL DEPOT Total			14.79	14.79								
MALECHA, LORILEE	34895	1	25.00	25.00	Music Notation Software Subscription	202207	01	300	211	000	000	406
MALECHA, LORILEE Total			25.00	25.00								
MAYNARD'S	34897	1	119.34	119.34	Lab Food	202207	01	300	365	000	830	490
MAYNARD'S	34897	1	30.86	30.86	Supplies	202207	01	300	365	000	830	433
MAYNARD'S	34900	1	50.33	50.33	Food/Plates/Napkins	202207	01	300	292	000	000	401
MAYNARD'S	34899	1	64.50	64.50	Apples	202207	01	100	203	000	000	490
MAYNARD'S	34898	1	6.98	6.98	Lab Supplies	202207	01	300	365	000	830	433
MAYNARD'S	34896	1	69.44	69.44	Coffee/Food	202207	01	005	010	000	000	401
MAYNARD'S	34896	1	183.51	183.51	Food	202207	01	300	291	207	000	490
MAYNARD'S	34896	1	4.35	4.35	Water	202207	01	005	810	000	000	401
MAYNARD'S	34898	1	97.32	97.32	Lab Food	202207	01	300	365	000	830	490
MAYNARD'S	34896	1	35.44	35.44	Food	202207	01	100	203	244	000	430
MAYNARD'S	34896	1	57.20	57.20	Food	202207	01	005	216	000	401	490
MAYNARD'S	34896	1	796.45	796.45	Lunch Room Food Service	202207	02	005	770	000	701	490
MAYNARD'S Total			1,515.72	1,515.72								
MCCONE FOODS INC.	34901	1	1,556.00	1,556.00	Food Fundraiser	202207	01	300	291	207	000	619
MCCONE FOODS INC. Total			1,556.00	1,556.00								
MCGRAW-HILL LLC	34902	1	8,778.40	8,778.40	Textbooks	202207	01	300	220	351	000	460
MCGRAW-HILL LLC Total			8,778.40	8,778.40								
MDTSEA	34907	1	40.00	40.00	JM Conference	202207	04	005	505	149	321	366
MDTSEA Total			40.00	40.00								
MEDICAL SUPPLIES & EQUIPMENT CO.	34903	1	7,240.97	7,240.97	Athletic Trainer Room Mobile Whirl Pool	202207	06	005	870	000	000	520
MEDICAL SUPPLIES & EQUIPMENT CO. Total			7,240.97	7,240.97								
MEULEBROECK TAUBERT & CO PLLP	34904	1	14,000.00	14,000.00	20-21 Audit	202207	01	005	110	000	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MEULEBROECK TAUBERT & CO PLLP Total			14,000.00	14,000.00								
MINETT, JEFF	34905	1	40.00	40.00	12/2/21 C-Squad Official	202207	01	300	296	213	000	305
MINETT, JEFF	34905	1	40.00	40.00	11/29/21 C-Squad Official	202207	01	300	296	213	000	305
MINETT, JEFF	34905	1	40.00	40.00	12/28/21 B-Squad Official	202207	01	300	294	213	000	305
MINETT, JEFF Total			120.00	120.00								
MINNTEX CITRUS, INC	34906	1	8,548.92	8,548.92	FFA Fruit Reimbursed by Sales	202207	01	300	291	207	000	619
MINNTEX CITRUS, INC Total			8,548.92	8,548.92								
MN DEPT OF LABOR & INDUSTRY	34908	1	20.00	20.00	Certificates-Pressurized Vessell	202207	01	005	810	000	000	305
MN DEPT OF LABOR & INDUSTRY Total			20.00	20.00								
MN DEPT. OF REVENUE-SALES TAX	34966	1	50.00	50.00	Oct-Dec Sales Tax	202207	01	212	000			
MN DEPT. OF REVENUE-SALES TAX Total			50.00	50.00								
MN FFA	34909	1	84.00	84.00	Workshop	202207	01	300	291	207	000	369
MN FFA	34910	1	1,536.00	1,536.00	91 State/Nat'l Dues	202207	01	300	291	207	000	369
MN FFA Total			1,620.00	1,620.00								
MOAT, ALISSA	34911	1	153.68	153.68	Thanksgiving/Christmas Supplies	202207	01	300	291	206	000	401
MOAT, ALISSA	34911	1	423.71	423.71	Toys	202207	09	300	298	904	301	619
MOAT, ALISSA Total			577.39	577.39								
MURRAY COUNTY	34912	1	44.45	44.45	T & T Notice	202207	01	005	010	000	000	305
MURRAY COUNTY Total			44.45	44.45								
MUSIC STREET INC	34913	1	15.00	15.00	Clarinet Repair	202207	01	300	258	233	000	350
MUSIC STREET INC	34967	1	93.00	93.00	Instrument Repairs	202207	01	300	258	233	000	350
MUSIC STREET INC Total			108.00	108.00								
NELSON, ALLY	34914	1	15.00	15.00	12/7/21 C-Squad Book	202207	01	300	296	213	000	305
NELSON, ALLY Total			15.00	15.00								
NORDIC SOLAR HOLDCO, LLC	34915	1	2,679.05	2,679.05	Solar Garden	202207	01	100	810	184	000	330
NORDIC SOLAR HOLDCO, LLC Total			2,679.05	2,679.05								
O'LEARY, SHAE	34916	1	7.50	7.50	12/7/21 C-Squad Book	202207	01	300	296	213	000	305
O'LEARY, SHAE	34916	1	15.00	15.00	12/17/21 C-Squad Book	202207	01	300	296	213	000	305
O'LEARY, SHAE	34916	1	15.00	15.00	11/29/21 C-Squad Clock	202207	01	300	296	213	000	305
O'LEARY, SHAE Total			37.50	37.50								
OLSEN, CRISTY	34917	1	56.66	56.66	Apples	202207	01	100	203	000	000	490
OLSEN, CRISTY	34917	1	92.76	92.76	Candy/Games	202207	01	100	203	000	000	401
OLSEN, CRISTY Total			149.42	149.42								
ONE BEAT MEDICAL	34918	1	1,334.00	1,334.00	Defibrillator/Carry Case Bundle	202207	01	005	865	000	352	401
ONE BEAT MEDICAL Total			1,334.00	1,334.00								
ONE OFFICE SOLUTION	34919	1	215.00	215.00	Calculator	202207	01	005	110	000	000	401
ONE OFFICE SOLUTION	34920	1	1,475.00	1,475.00	Paper Shredder-District Office	202207	01	005	020	000	000	401
ONE OFFICE SOLUTION Total			1,690.00	1,690.00								
PEPSI COLA BOTTLING, INC	34922	1	108.00	108.00	Pop	202207	01	300	292	000	000	619
PEPSI COLA BOTTLING, INC Total			108.00	108.00								
PITNEY BOWES INC.	34921	1	146.40	146.40	Meter Rent	202207	01	300	211	000	000	329

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
PITNEY BOWES INC. Total			146.40	146.40								
PLUNKETT'S, INC.	34923	1	85.00	85.00	Pest Control	202207	01	005	810	000	000	350
PLUNKETT'S, INC. Total			85.00	85.00								
PREMIER FURNITURE & EQUIPMENT	34978	1	150,000.00	150,000.00	Furniture	202207	06	005	870	000	000	530
PREMIER FURNITURE & EQUIPMENT	34978	1	150,000.00	150,000.00	Furniture (RTR Educational Foundation Donation)	202207	06	005	870	000	000	530
PREMIER FURNITURE & EQUIPMENT	34978	1	4,800.00	4,800.00	Cabinets	202207	01	300	211	000	302	530
PREMIER FURNITURE & EQUIPMENT	34979	1	902.56	902.56	Shelf	202207	01	300	211	000	302	530
PREMIER FURNITURE & EQUIPMENT Total			305,702.56	305,702.56								
PRINCIPAL LIFE INSURANCE COMPANY	34924	1	947.19	947.19	Jan LTD	202207	01	215	029			
PRINCIPAL LIFE INSURANCE COMPANY	34924	1	714.72	714.72	Jan Bd/Dep/Vol/Life	202207	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY Total			1,661.91	1,661.91								
REINHART	34925	1	51.47	51.47	Supplies	202207	02	005	770	000	701	401
REINHART	34925	1	974.29	974.29	Ala Carte	202207	02	005	770	000	707	490
REINHART	34925	1	409.60	409.60	Brk Food	202207	02	005	770	000	705	490
REINHART	34925	1	1,623.88	1,623.88	Lunch Food	202207	02	005	770	000	701	490
REINHART Total			3,059.24	3,059.24								
RTR BOOSTER CLUB	34926	1	100.00	100.00	BBB Programs	202207	01	300	294	213	000	401
RTR BOOSTER CLUB Total			100.00	100.00								
RTS	34927	1	6.99	6.99	Phone	202207	01	300	211	000	000	320
RTS	34927	1	5.00	5.00	Phone	202207	01	200	211	000	000	320
RTS	34927	1	5.99	5.99	Phone	202207	01	100	203	000	000	320
RTS Total			17.98	17.98								
SCHOBINGER, SARA	34933	1	161.28	161.28	288 Miles	202207	01	100	710	000	000	366
SCHOBINGER, SARA Total			161.28	161.28								
SCHOOL SPECIALTY LLC	34932	1	38.96	38.96	Modeling Clay	202207	01	300	211	000	000	401
SCHOOL SPECIALTY LLC	34930	1	261.40	261.40	Chair (RTR Foundation Donation) (SPED)	202207	01	100	203	000	000	401
SCHOOL SPECIALTY LLC	34931	1	145.33	145.33	Markers/Paint	202207	01	100	212	000	000	430
SCHOOL SPECIALTY LLC	34929	1	735.79	735.79	Fasteners/Stickers/Markers/Supplies	202207	01	100	212	000	000	430
SCHOOL SPECIALTY LLC Total			1,181.48	1,181.48								
SCOTT'S ELECTRONICS, INC	34977	1	10,860.00	10,860.00	Install Cameras in New Building	202207	06	005	870	000	000	305
SCOTT'S ELECTRONICS, INC Total			10,860.00	10,860.00								
SOUTHWEST SANITATION, INC.	34934	1	1,641.20	1,641.20	Rolloff Dumpster	202207	01	300	810	186	000	330
SOUTHWEST SANITATION, INC. Total			1,641.20	1,641.20								
STAR TRIBUNE	34935	1	96.88	96.88	Jan-March Papers	202207	01	300	620	000	000	430
STAR TRIBUNE Total			96.88	96.88								
STEFANICK, GERARD	34936	1	85.68	85.68	153 Miles	202207	01	005	810	000	000	366
STEFANICK, GERARD Total			85.68	85.68								
STURDEVANT AUTO SUPPLY	34937	1	59.67	59.67	Hydraulic Oil	202207	01	300	255	000	000	401
STURDEVANT AUTO SUPPLY Total			59.67	59.67								
SUPREME SCHOOL SUPPLY	34938	1	135.22	135.22	Passes/Slips/Leave Permits	202207	01	300	211	000	000	401
SUPREME SCHOOL SUPPLY Total			135.22	135.22								

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
SW/WC SERVICE COOPERATIVES	34939	1	7,897.50	7,897.50	Sept Tech Support	202207	01	005	630	000	000	316
SW/WC SERVICE COOPERATIVES	34939	1	1,275.00	1,275.00	Business Services	202207	01	005	110	000	000	316
SW/WC SERVICE COOPERATIVES	34939	1	42.99	42.99	Domain Renewal	202207	01	005	630	000	000	305
SW/WC SERVICE COOPERATIVES	34939	1	10,000.00	10,000.00	Steel Monopole Towers	202207	01	005	630	000	302	555
SW/WC SERVICE COOPERATIVES Total			19,215.49	19,215.49								
THOMAS SCIENTIFIC	34943	1	421.47	421.47	Draining Rack w/Channel	202207	01	300	260	000	000	430
THOMAS SCIENTIFIC Total			421.47	421.47								
THOOFT BUILT CONSTRUCTION LLC	34940	1	450.00	450.00	Move/Install Trophy Cases	202207	01	300	211	000	000	305
THOOFT BUILT CONSTRUCTION LLC Total			450.00	450.00								
THOOFT TECHNOLOGIES LLC	34942	1	847.50	847.50	Repairs/Labor	202207	01	005	630	000	000	350
THOOFT TECHNOLOGIES LLC Total			847.50	847.50								
THOOFT, KYLE	34941	1	3,890.00	3,890.00	Snow Removal	202207	01	005	810	000	000	305
THOOFT, KYLE Total			3,890.00	3,890.00								
TRENHAILE, JAY D.	34944	1	1,600.00	1,600.00	January Contracted Services	202207	01	005	420	000	740	394
TRENHAILE, JAY D. Total			1,600.00	1,600.00								
TYLER AREA COMMUNITY CLUB	34945	1	100.00	100.00	TAAC Membership	202207	01	005	020	000	000	820
TYLER AREA COMMUNITY CLUB Total			100.00	100.00								
TYLER BUS SERVICE, INC.	34946	1	1,853.94	1,853.94	Excess Fuel	202207	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	34946	1	2,098.66	2,098.66	Wrestling 1,132 Miles	202207	01	300	294	213	733	360
TYLER BUS SERVICE, INC.	34946	1	557.22	557.22	BBB 230 Miles	202207	01	300	294	213	733	360
TYLER BUS SERVICE, INC.	34946	1	326.32	326.32	Knowlege Bowl 145 Miles	202207	01	300	291	238	733	360
TYLER BUS SERVICE, INC.	34946	1	1,519.18	1,519.18	GBB 672 Miles	202207	01	300	296	213	733	360
TYLER BUS SERVICE, INC.	34946	1	8,217.12	8,217.12	Out of District 5,406 Miles	202207	01	005	760	000	713	360
TYLER BUS SERVICE, INC.	34946	1	1,753.11	1,753.11	Van Route	202207	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	34946	1	13,069.54	13,069.54	SN Student Transportation	202207	01	005	760	000	723	360
TYLER BUS SERVICE, INC.	34946	1	6,500.00	6,500.00	Shuttles	202207	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	34946	1	63,484.40	63,484.40	Contracted Transportation	202207	01	005	760	000	720	360
TYLER BUS SERVICE, INC. Total			99,379.49	99,379.49								
TYLER CITY OF	34947	1	590.14	590.14	Nov Water	202207	01	005	810	183	000	330
TYLER CITY OF	34947	1	6,633.32	6,633.32	Nov Gas	202207	01	005	810	000	000	440
TYLER CITY OF	34947	1	6,517.00	6,517.00	Nov Electric	202207	01	005	810	184	000	330
TYLER CITY OF	34947	1	804.38	804.38	Nov Garbage	202207	01	300	810	186	000	330
TYLER CITY OF	34947	1	16.00	16.00	Nov Sewer	202207	01	300	810	183	000	330
TYLER CITY OF	34947	1	141.47	141.47	Nov Water	202207	01	300	810	183	000	330
TYLER CITY OF	34947	1	958.40	958.40	Nov Electric	202207	01	300	810	184	000	330
TYLER CITY OF	34947	1	3,695.72	3,695.72	Feb Gas 10%	202207	01	300	810	000	000	440
TYLER CITY OF	34947	1	5,602.74	5,602.74	Feb Gas 10%	202207	06	005	870	000	000	305
TYLER CITY OF Total			24,959.17	24,959.17								
TYLER HARDWARE HANK	34948	1	27.98	27.98	Filter/Bacteria Treatment	202207	01	005	810	000	000	401
TYLER HARDWARE HANK	34948	1	144.78	144.78	Swiffer/Wet Jets/Tape/Supplies	202207	01	005	810	000	000	401
TYLER HARDWARE HANK	34948	1	55.80	55.80	Sealant/Keys/Bench Anchors	202207	06	005	870	000	000	401

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
TYLER HARDWARE HANK	34949	1	14.25	14.25	Bolts/Nuts/Washers	202207	01	300	255	000	000	430
TYLER HARDWARE HANK Total			242.81	242.81								
TYLER PETTY CASH	34976	1	20.00	20.00	Concert Ticket Refund	202207	01	300	291	236	000	305
TYLER PETTY CASH	34972	1	100.00	100.00	Cross Country Entry Fee	202207	01	300	292	218	000	369
TYLER PETTY CASH	34972	1	80.00	80.00	BBB Tournament	202207	01	300	294	213	000	369
TYLER PETTY CASH	34972	1	17.60	17.60	Postage	202207	01	300	211	000	000	329
TYLER PETTY CASH Total			217.60	217.60								
TYLER TRIBUTE	34950	1	142.40	142.40	Minutes	202207	01	005	010	000	000	305
TYLER TRIBUTE	34950	1	26.40	26.40	Para Ads	202207	01	005	010	000	000	305
TYLER TRIBUTE	34950	1	111.20	111.20	Book Fair Ad	202207	01	005	010	000	000	305
TYLER TRIBUTE	34951	1	184.00	184.00	Glenn Henriksen Concert Ads	202207	01	005	010	000	000	305
TYLER TRIBUTE Total			464.00	464.00								
UMB BANK, N.A.	34952	1	30,575.75	30,575.75	Bond Interest	202207	07	005	910	000	000	790
UMB BANK, N.A. Total			30,575.75	30,575.75								
US FOODS, INC.	34953	1	113.02	113.02	Scones	202207	01	100	203	000	000	490
US FOODS, INC.	34953	1	450.30	450.30	Processing	202207	02	005	770	000	701	490
US FOODS, INC.	34953	1	135.24	135.24	Lab Food	202207	01	200	291	208	000	401
US FOODS, INC.	34953	1	399.02	399.02	Supplies	202207	02	005	770	000	701	401
US FOODS, INC.	34953	1	2,005.42	2,005.42	Ala Carte	202207	02	005	770	000	707	490
US FOODS, INC.	34953	1	1,458.58	1,458.58	Brk Food	202207	02	005	770	000	705	490
US FOODS, INC.	34953	1	10,649.40	10,649.40	Lunch Food	202207	02	005	770	000	701	490
US FOODS, INC. Total			15,210.98	15,210.98								
VAALER INSURANCE INC.	34954	1	23,280.83	23,280.83	Package Policy	202207	01	005	940	000	000	340
VAALER INSURANCE INC. Total			23,280.83	23,280.83								
VAN DAMME, SHANE	34955	1	80.00	80.00	Ref GBB Games	202207	01	300	296	213	000	305
VAN DAMME, SHANE	34955	1	560.00	560.00	Ref BBB Games	202207	01	300	294	213	000	305
VAN DAMME, SHANE Total			640.00	640.00								
WASTE MANAGEMENT OF MN, INC.	34956	1	599.56	599.56	Dec Garbage	202207	01	005	810	186	000	330
WASTE MANAGEMENT OF MN, INC.	34956	1	10.44	10.44	Dec Garbage	202207	01	200	810	186	000	330
WASTE MANAGEMENT OF MN, INC.	34956	1	162.88	162.88	Dec Garbage	202207	01	100	810	186	000	330
WASTE MANAGEMENT OF MN, INC. Total			772.88	772.88								
WATERMAN, TONY	34975	1	100.00	100.00	1/27/22 RCW	202207	01	300	294	213	000	305
WATERMAN, TONY Total			100.00	100.00								
WERKMAN, DREW	34957	1	15.00	15.00	12/17/21 C-Squad Clock	202207	01	300	296	213	000	305
WERKMAN, DREW Total			15.00	15.00								
WICHMANN, JESSIE	34958	1	125.00	125.00	Jr Hoopster Tournament	202207	04	005	505	000	321	305
WICHMANN, JESSIE Total			125.00	125.00								
WOODSTOCK TELEPHONE CO	34959	1	36.20	36.20	Phone	202207	01	200	211	000	000	320
WOODSTOCK TELEPHONE CO	34959	1	10.61	10.61	Phone	202207	01	100	203	000	000	320
WOODSTOCK TELEPHONE CO Total			46.81	46.81								
WYHE'S CHOICE FUNDRAISING	34960	1	2,616.00	2,616.00	Pastries - FFA Fundraising Reimbursed by Sales	202207	01	300	291	207	000	619

[illegible]

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2021-2022 December 2021
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS		MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 4,524,648.08	\$ 751,579.11	\$ 897,612.57		\$ 4,378,614.62
FOOD SERVICE FUND 02*	\$ (30,417.21)	\$ 98,701.31	\$ 26,217.85	\$ -	\$ 42,066.25
COMM. SERVICE FUND 04*	\$ 4,323.83	\$ 27,145.11	\$ 22,938.30		\$ 8,530.64
DEBT REDUCTION FUND 07*	\$ 1,337,929.05	\$ 499,416.94	\$ -	\$ -	\$ 1,837,345.99
Agency 09*	\$ 1,100.46	\$ 20.00	\$ -	\$ -	\$ 1,120.46
FY 22 DISTRICT TOTALS 01* - 09*	\$ 5,757,332.59	\$ 1,376,862.47	\$ 946,768.72		\$ 6,187,426.34
FY21 Comparisons	\$ 5,120,268.90	\$ 481,756.70	\$ 747,638.44	\$ -	\$ 4,854,387.16
Difference	\$ 637,063.69	\$ 895,105.77	\$ 199,130.28	\$0.00	\$ 1,333,039.18
(PreK-12) FACILITY BUILDING FUND *6	\$ 55,494.32	\$ 233,059.07	\$ 207,743.92	\$ -	\$ 80,809.47
				DISTRICT CHECKING ACCOUNTS	\$ 451,762.37
				INVESTMENTS/CD's	\$ 561,210.27
				MN LIQUID ASSET FUND ACCOUNT	\$ 4,386,906.38
				INVESTMENTS/PMA/UMB FINANCIAL NETWORK	\$ 3,867,445.67
				DISTRICT TOTAL	\$ 9,267,324.69
BANK STATEMENT	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENTS	RATE OF INTEREST AND INTEREST	BALANCE PER TREASURER'S BOOKS
Citizens State Bank Checking	\$ 555,167.69	\$ 103,453.22	\$ -	0.05% \$ 47.90	\$ 451,762.37
First Independent Bank Public Investment	\$ 550,700.67	\$ -	\$ -	0.20% \$ 93.54	\$ 550,794.21
First Independent Bank CD's, Voice of Democracy	\$ 10,416.06	\$ -	\$ -	0.5% AND 2.00% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	\$ 421,965.11	\$ -	\$ -	0.01% \$ 3.63	\$ 421,968.74
MN Liquid Asset Fund Maximum	\$ 3,964,864.54	\$ -		0.03% \$ 73.10	\$ 3,964,937.64
PMA Financial Network	\$ 80,808.77	\$ -		0.01% \$ 0.70	\$ 80,809.47
				Balance of Accounts	\$ 5,480,688.49

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902						Presented by	
December, 2021	Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Alex Rott, RTR Treasurer	
TYPE OF FUND	FY22 YTD REVENUES	FY22 BUDGET REVENUES	%	FY22 YTD EXPENSES	FY22 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 3,585,544	\$ 7,430,093	48.26%	\$ 3,470,530	\$ 8,313,086	41.75%	\$ 115,013	6.51%
FY21 COMPARISON	\$ 3,381,597	\$ 7,442,905	45.43%	\$ 3,075,348	\$ 7,819,033	39.33%	\$ 306,249	6.10%
YEARS DIFFERENCE	\$ 203,946	\$ (12,812)	2.82%	\$ 395,182	\$ 494,053	2.42%	\$ (191,235)	0.41%
02* - FOOD SERVICE FUND	\$ 127,714	\$ 306,075	41.73%	\$ 125,002	\$ 382,373	32.69%	\$ 2,712	9.04%
FY21 COMPARISON	\$ 52,181	\$ 332,254	15.71%	\$ 121,904	\$ 300,560	40.56%	\$ (69,723)	-24.85%
YEARS DIFFERENCE	\$ 75,534	\$ (26,179)	26.02%	\$ 3,098	\$ 81,813	-7.87%	\$ 72,435	33.89%
04* - COMMUNITY SERVICE FUND	\$ 76,226	\$ 143,210	53.23%	\$ 102,565	\$ 202,773	50.58%	\$ (26,339)	2.65%
FY21 COMPARISON	\$ 68,004	\$ 174,450	38.98%	\$ 64,584	\$ 192,548	33.54%	\$ 3,420	5.44%
YEARS DIFFERENCE	\$ 8,222	\$ (31,240)	14.24%	\$ 37,980	\$ 10,225	17.04%	\$ (29,759)	-2.79%
07* - DEBT REDEMPTION FUND	\$ 1,573,530	\$ 2,445,240	0.00%	\$ 617,200	\$ 2,331,503	0.00%	\$ 956,330	0.00%
FY21 COMPARISON	\$ 1,445,409	\$ 2,448,076	0.00%	\$ 1,232,853	\$ 2,331,503	0.00%	\$ -	0.00%
YEARS DIFFERENCE	\$ 128,121	\$ (2,836)	0.00%	\$ (615,653)	\$ -	0.00%	\$ 956,330	0.00%
2021 - 2022 TOTALS	\$ 5,363,014	\$ 7,879,378	68.06%	\$ 3,698,097	\$ 8,898,232	41.56%	\$ 1,664,917	26.50%
2020 - 2021 TOTALS	\$ 4,947,191	\$ 7,949,609	62.23%	\$ 3,261,837	\$ 8,312,141	39.24%	\$ 1,685,354	22.99%
YEARS DIFFERENCE	\$ 415,823	\$ (70,231)	5.83%	\$ 436,260	\$ 586,091	2.32%	\$ (20,438)	3.51%
06* - BUILDING CONSTRUCTION FUND	\$ 5,458,517	\$ 825,000	661.64%	\$ 6,393,337	\$ 5,190,000	123.19%	\$ (934,821)	538.45%
FY22 YTD REVENUES	Our 2021-2022 Year-To-Date Total Revenues are up \$415,823.00 with our budget revenue projections down approximately \$70,231.							
FY22 YTD EXPENSES	Our 2021-2022 Year-To-Date Total Expenses are up \$4436,260 with our budget expense projections down approximately \$586,091. Our FY22 YTD Revenues minus Expenses is \$1,664,917 to the positive.							

RTR Public Schools
Petty Cash – Check Book Reimbursement
January 19, 2022

CHECK #	VENDOR	DESCRIPTION	AMOUNT
13587	LQPV	Cross Country Entry Fee	100.00
13612	TMB Public School	BBB Tournament	80.00
13613	Maureen Gosser	Concert Ticket Refund	20.00
13614	UPS	Postage	17.60
TOTAL			217.60

Activity	Dec 1st Balance	Revenue	Expense	Dec 31st Balance
FFA	11,032.73	14,175.50	32.60	25,175.63
Yearbook	3,492.68	0.00	0.00	3,492.68
Student Council	6,674.97	4,758.00	337.00	11,095.97
FCCLA	5,793.55	0.00	2,051.17	3,742.38
Drumline	1,740.07	0.00	0.00	1,740.07
Football	5,517.36	0.00	132.61	5,384.75
Volleyball	4,663.73	570.00	505.00	4,728.73
Cheer	7,081.43	0.00	147.98	6,933.45
Baseball	3,846.50	0.00	0.00	3,846.50
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	2,658.81	0.00	0.00	2,658.81

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2021

Sequence: Fd, Org, Pro

										22RVSD	BUD				% YTD			Remaining		
L Fd Org Pro Crs Fin O/S Class Sub Description										Annual Budget	Period 202206	Year To Date	% YTD	Encumbrances	+ Enc			Balance		
01	General																			
		005		Districtwide																
		810		Operations & Maint.																
E	01	005	810	000	000	170	422	00	Custodial Salary	0.00	26,256.56	120,924.32	0%	0.00	0%			(120,924.32)		
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	0.00	86.40	383.75	0%	0.00	0%			(383.75)		
E	01	005	810	000	000	210	422	00	Custodial FICA	0.00	1,950.92	8,991.43	0%	0.00	0%			(8,991.43)		
E	01	005	810	000	000	214	422	00	Custodial PERA	0.00	1,969.26	9,046.53	0%	0.00	0%			(9,046.53)		
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	0.00	5,300.56	24,166.02	0%	0.00	0%			(24,166.02)		
E	01	005	810	000	000	230	422	00	Custodial Life Ins	0.00	13.96	61.89	0%	0.00	0%			(61.89)		
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	0.00	2,041.11	13,628.64	0%	0.00	0%			(13,628.64)		
E	01	005	810	000	000	440	422	00	Natural Gas	0.00	4,439.28	13,990.90	0%	0.00	0%			(13,990.90)		
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	37,629.22	224%	0.00	224%			(20,829.22)		
E	01	005	810	183	000	330	422	00	Water/Sewer	0.00	637.95	1,647.48	0%	0.00	0%			(1,647.48)		
E	01	005	810	184	000	330	422	00	Electricity Services	0.00	7,915.00	39,802.00	0%	0.00	0%			(39,802.00)		
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	0.00	0.00	386.00	0%	0.00	0%			(386.00)		
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	0.00	456.96	4,191.47	0%	0.00	0%			(4,191.47)		
E	01	005	810	186	000	330	422	00	Garbage Services	0.00	599.18	2,499.10	0%	0.00	0%			(2,499.10)		
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	60.00	603.09	0%	0.00	0%			(603.09)		
		810		Operations & Maint.						16,800.00	51,727.14	277,951.84	1654%	0.00	1654%			(261,151.84)		
		850		Capital Facilities																
E	01	005	850	000	000	305	422	00	Construction Fees	500,000.00	0.00	0.00	0%	0.00	0%			500,000.00		
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	2,577.00	24%	0.00	24%			7,963.00		
		850		Capital Facilities						510,540.00	0.00	2,577.00	1%	0.00	1%			507,963.00		
		865		Long Term Facilty Maint																
E	01	005	865	000	347	305	467	00	FS Inspection	0.00	290.00	580.00	0%	0.00	0%			(580.00)		
E	01	005	865	000	352	305	467	00	H/S Contract	7,643.00	1,920.00	5,722.42	75%	0.00	75%			1,920.58		
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	0.00	53.85	271.53	0%	0.00	0%			(271.53)		
		865		Long Term Facilty Maint						7,643.00	2,263.85	6,573.95	86%	0.00	86%			1,069.05		
		005		Districtwide						534,983.00	53,990.99	287,102.79	54%	0.00	54%			247,880.21		
		100		Elementary																
		810		Operations & Maint.																
E	01	100	810	000	000	170	422	00	Custodial Salary	109,352.00	0.00	9,246.75	8%	0.00	8%			100,105.25		
E	01	100	810	000	000	199	422	00	Custodial Cash in Lieu	348.00	0.00	30.92	9%	0.00	9%			317.08		
E	01	100	810	000	000	210	422	00	Custodial FICA	8,276.00	0.00	691.14	8%	0.00	8%			7,584.86		
E	01	100	810	193	000	350	422	00	Equipment/Radio Rep/Maint	800.00	0.00	0.00	0%	0.00	0%			800.00		
E	01	100	810	193	000	401	422	00	Equipment Supplies	800.00	0.00	0.00	0%	0.00	0%			800.00		

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2021

Sequence: Fd, Org, Pro

										22RVSD					% YTD	Remaining
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202206	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	100	Elementary														
		810	Operations & Maint.													
E	01	100	810	186	000	330	422	00	Garbage Services	5,000.00	1,084.68	5,363.72	107%	0.00	107%	(363.72)
E	01	100	810	191	000	305	422	00	Snow Removal/Pest Control	6,000.00	0.00	15.00	0%	0.00	0%	5,985.00
E	01	100	810	191	000	350	422	00	Grounds Repair & Maint	10,000.00	0.00	0.00	0%	0.00	0%	10,000.00
E	01	100	810	191	000	401	422	00	Grounds Supplies/Fuel	2,000.00	0.00	41.77	2%	0.00	2%	1,958.23
E	01	100	810	192	000	350	422	00	Building Repair & Maint	30,000.00	0.00	339.94	1%	0.00	1%	29,660.06
E	01	100	810	192	000	401	422	00	Building Supplies	25,000.00	0.00	0.00	0%	0.00	0%	25,000.00
E	01	100	810	000	000	366	422	00	Custodial Travel	100.00	0.00	0.00	0%	0.00	0%	100.00
E	01	100	810	000	000	440	422	00	Building Fuel	72,000.00	0.00	0.00	0%	0.00	0%	72,000.00
E	01	100	810	183	000	330	422	00	Water/Sewer	3,200.00	279.76	465.04	15%	0.00	15%	2,734.96
E	01	100	810	184	000	330	422	00	Electricity Services	28,000.00	2,679.05	13,395.25	48%	0.00	48%	14,604.75
E	01	100	810	000	000	214	422	00	Custodial PERA	8,202.00	0.00	693.51	8%	0.00	8%	7,508.49
E	01	100	810	000	000	220	422	00	Custodial Health Insurance	17,261.00	0.00	1,709.78	10%	0.00	10%	15,551.22
E	01	100	810	000	000	230	422	00	Custodial Life Insurance	65.00	0.00	4.19	6%	0.00	6%	60.81
E	01	100	810	000	000	270	422	00	Custodial Workers Comp	3,266.00	0.00	0.00	0%	0.00	0%	3,266.00
E	01	100	810	000	000	305	422	00	Custodial Fees For Service	2,000.00	0.00	840.00	42%	0.00	42%	1,160.00
		810	Operations & Maint.							331,670.00	4,043.49	32,837.01	10%	0.00	10%	298,832.99
		850	Capital Facilities													
E	01	100	850	000	302	520	424	00	Bldg Acquisition/Improver	2,500.00	0.00	0.00	0%	0.00	0%	2,500.00
E	01	100	850	000	302	896	424	00	Building Repair & Mainten	300.00	0.00	0.00	0%	0.00	0%	300.00
		850	Capital Facilities							2,800.00	0.00	0.00	0%	0.00	0%	2,800.00
		865	Long Term Facilty Maint													
E	01	100	865	000	383	520	467	00	LTFM Roofing System	30,000.00	0.00	0.00	0%	0.00	0%	30,000.00
E	01	100	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	0.00	0.00	430.75	0%	0.00	0%	(430.75)
E	01	100	865	000	363	305	467	00	Fire Safety Fees for Services	2,000.00	0.00	1,124.00	56%	0.00	56%	876.00
E	01	100	865	000	363	350	467	00	Fire Safety Repair & Maint L	2,000.00	0.00	189.00	9%	0.00	9%	1,811.00
E	01	100	865	000	358	305	467	00	Consult/Fees For Svc	0.00	0.00	16,462.00	0%	0.00	0%	(16,462.00)
E	01	100	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	300.00	0.00	0.00	0%	0.00	0%	300.00
E	01	100	865	000	347	305	467	00	Bleacher/FS Inspect/Playgro	300.00	0.00	0.00	0%	0.00	0%	300.00
		865	Long Term Facilty Maint							34,600.00	0.00	18,205.75	53%	0.00	53%	16,394.25
	100	Elementary								369,070.00	4,043.49	51,042.76	14%	0.00	14%	318,027.24
	200	Middle School														
		810	Operations & Maint.													
E	01	200	810	193	000	350	422	00	Equipment/Radio Rep/Maint	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2021

Sequence: Fd, Org, Pro

										22RVSD	BUD				% YTD			Remaining								
L Fd Org Pro Crs Fin O/S										Class Sub	Description	Annual Budget	Period 202206	Year To Date	% YTD	Encumbrances	+ Enc	Balance								
01	General																									
		200	Middle School																							
		810	Operations & Maint.																							
E	01	200	810	186	000	330	422	00	Garbage Services	2,500.00	435.40	2,125.56	85%	0.00	85%		374.44									
E	01	200	810	191	000	305	422	00	Snow Removal/Pest Control	2,500.00	0.00	0.00	0%	0.00	0%		2,500.00									
E	01	200	810	191	000	350	422	00	Grounds Repair & Maint	1,000.00	0.00	0.00	0%	0.00	0%		1,000.00									
E	01	200	810	191	000	401	422	00	Grounds Supplies/Fuel	500.00	0.00	0.00	0%	0.00	0%		500.00									
E	01	200	810	192	000	350	422	00	Building Repair & Maint	5,000.00	0.00	0.00	0%	0.00	0%		5,000.00									
E	01	200	810	192	000	401	422	00	Building Supplies	8,500.00	0.00	0.00	0%	0.00	0%		8,500.00									
E	01	200	810	000	000	366	422	00	Custodial Travel	200.00	0.00	0.00	0%	0.00	0%		200.00									
E	01	200	810	000	000	440	422	00	Building Fuel	42,000.00	0.00	0.00	0%	0.00	0%		42,000.00									
E	01	200	810	000	733	365	422	00	MS Custodial Van Chargeba	300.00	0.00	0.00	0%	0.00	0%		300.00									
E	01	200	810	183	000	330	422	00	Water/Sewer	3,200.00	190.60	781.85	24%	0.00	24%		2,418.15									
E	01	200	810	184	000	330	422	00	Electricity Services	16,000.00	259.98	1,215.58	8%	0.00	8%		14,784.42									
E	01	200	810	000	000	214	422	00	Custodial PERA	6,466.00	0.00	521.32	8%	0.00	8%		5,944.68									
E	01	200	810	000	000	220	422	00	Custodial Health Insurance	15,892.00	0.00	1,325.14	8%	0.00	8%		14,566.86									
E	01	200	810	000	000	230	422	00	Custodial Life Insurance	43.00	0.00	3.72	9%	0.00	9%		39.28									
E	01	200	810	000	000	270	422	00	Custodial Workers Comp	2,504.00	0.00	0.00	0%	0.00	0%		2,504.00									
E	01	200	810	000	000	305	422	00	Custodial Fees For Services	500.00	0.00	890.00	178%	0.00	178%		(390.00)									
E	01	200	810	000	000	170	422	00	Custodial Salary	86,214.00	0.00	6,950.82	8%	0.00	8%		79,263.18									
E	01	200	810	000	000	199	422	00	Custodial Cash in Lieu	240.00	0.00	22.10	9%	0.00	9%		217.90									
E	01	200	810	000	000	210	422	00	Custodial FICA	6,396.00	0.00	522.27	8%	0.00	8%		5,873.73									
		810	Operations & Maint.							200,955.00	885.98	14,358.36	7%	0.00	7%		186,596.64									
		850	Capital Facilities																							
E	01	200	850	000	302	520	424	00	Bldg Acquisition/Improvemer	40,000.00	0.00	0.00	0%	0.00	0%		40,000.00									
		850	Capital Facilities							40,000.00	0.00	0.00	0%	0.00	0%		40,000.00									
		865	Long Term Facitly Maint																							
E	01	200	865	000	358	305	467	00	Asbestos Training/Physicals	0.00	45,896.00	46,896.00	0%	0.00	0%		(46,896.00)									
E	01	200	865	000	363	305	467	00	Fire Safety Fees for Services	2,000.00	0.00	325.00	16%	0.00	16%		1,675.00									
E	01	200	865	000	363	350	467	00	Repair & Maint Services	2,000.00	0.00	0.00	0%	0.00	0%		2,000.00									
E	01	200	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	300.00	0.00	0.00	0%	0.00	0%		300.00									
E	01	200	865	000	347	305	467	00	Bleachers/FS Inspect/OSHA	500.00	0.00	0.00	0%	0.00	0%		500.00									
		865	Long Term Facitly Maint							4,800.00	45,896.00	47,221.00	984%	0.00	984%		(42,421.00)									
		200	Middle School																245,755.00	46,781.98	61,579.36	25%	0.00	25%		184,175.64

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2021

Sequence: Fd, Org, Pro

										22RVSD BUD					% YTD	Remaining
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202206	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	300	High School														
		810	Operations & Maint.													
E 01	300	810	191	000	305		422	00	Snow Removal/Pest Control	3,500.00	0.00	0.00	0%	0.00	0%	3,500.00
E 01	300	810	191	000	350		422	00	Grounds Repair & Maint	13,500.00	0.00	0.00	0%	0.00	0%	13,500.00
E 01	300	810	191	000	401		422	00	Grounds Supplies/Fuel	2,500.00	0.00	0.00	0%	0.00	0%	2,500.00
E 01	300	810	192	000	350		422	00	Building Repair & Maint	30,000.00	0.00	0.00	0%	0.00	0%	30,000.00
E 01	300	810	192	000	401		422	00	Buildings General Supplies	19,500.00	0.00	0.00	0%	0.00	0%	19,500.00
E 01	300	810	193	000	350		422	00	Equipment/Radio Rep/Maint	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00
E 01	300	810	000	000	440		422	00	Building Fuel	86,000.00	3,695.70	(266.84)	(0%)	0.00	(0%)	86,266.84
E 01	300	810	000	733	365		422	00	Van Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00
E 01	300	810	183	000	330		422	00	Water/Sewer	4,500.00	148.64	903.84	20%	0.00	20%	3,596.16
E 01	300	810	184	000	330		422	00	Electricity Services	29,000.00	899.00	21,250.65	73%	0.00	73%	7,749.35
E 01	300	810	186	000	330		422	00	Garbage Services	6,500.00	1,309.44	4,570.61	70%	0.00	70%	1,929.39
E 01	300	810	000	000	220		422	00	Custodial Health Insurance	22,647.00	0.00	1,616.64	7%	0.00	7%	21,030.36
E 01	300	810	000	000	230		422	00	Custodial Life Insurance	60.00	0.00	4.19	7%	0.00	7%	55.81
E 01	300	810	000	000	270		422	00	Custodial Workers Comp	2,570.00	0.00	0.00	0%	0.00	0%	2,570.00
E 01	300	810	000	000	305		422	00	Custodial Fees for Services	2,000.00	0.00	1,529.00	76%	0.00	76%	471.00
E 01	300	810	000	000	366		422	00	Custodial Travel	300.00	0.00	122.64	41%	0.00	41%	177.36
E 01	300	810	000	000	170		422	00	Custodial Salary	121,022.00	0.00	39,495.08	33%	0.00	33%	81,526.92
E 01	300	810	000	000	199		422	00	Custodial Cash In Lieu	352.00	0.00	33.00	9%	0.00	9%	319.00
E 01	300	810	000	000	210		422	00	Custodial FICA	9,189.00	0.00	2,999.06	33%	0.00	33%	6,189.94
E 01	300	810	000	000	214		422	00	Custodial PERA	8,395.00	0.00	769.97	9%	0.00	9%	7,625.03
E 01	300	810	193	000	401		422	00	Equipment General Supplies	500.00	0.00	0.00	0%	0.00	0%	500.00
		810	Operations & Maint.							363,155.00	6,052.78	73,027.84	20%	0.00	20%	290,127.16
		850	Capital Facilities													
E 01	300	850	000	302	520		424	00	Bldg Acquisition/Improver	6,500.00	0.00	0.00	0%	0.00	0%	6,500.00
E 01	300	850	000	302	530		424	00	Fac Equipment	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00
E 01	300	850	000	302	896		424	00	Taxes & Special Assessment	160.00	0.00	0.00	0%	0.00	0%	160.00
		850	Capital Facilities							9,260.00	0.00	0.00	0%	0.00	0%	9,260.00
		865	Long Term Facility Maint													
E 01	300	865	000	363	305		467	00	Fire Safety Fees for Services	0.00	0.00	325.00	0%	0.00	0%	(325.00)
E 01	300	865	000	363	350		467	00	Fire Safety Repair & Maint L	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00
E 01	300	865	000	358	305		467	00	Consult/Fees For Svc	0.00	140,093.00	140,093.00	0%	0.00	0%	(140,093.00)
E 01	300	865	000	349	305		467	00	Haz Chem Inv Fee/Bulb Rec	400.00	9,146.85	9,146.85	2287%	0.00	2287%	(8,746.85)

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2021

Sequence: Fd, Org, Pro

										22RVSDBUD					% YTD	Remaining
										Annual Budget	Period 202206	Year To Date	% YTD	Encumbrances	+ Enc	Balance
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description							
01	General															
				300	High School											
				865	Long Term Facitly Maint											
	E	01	300	865	000	347	305	467	00	Bleachers/FS Inspect/OSHA	200.00	0.00	0.00	0%	0.00	200.00
				865	Long Term Facitly Maint											
				300	High School											
										375,015.00	155,292.63	222,592.69	59%	0.00	59%	152,422.31
01	General									1,524,823.00	260,109.09	622,317.60	41%	0.00	41%	902,505.40

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2021

Sequence: Fd, Org, Pro

										22RVSD				% YTD			Remaining
L Fd Org Pro Crs Fin O/S Class Sub Description										Annual Budget	Period 202206	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
06	Building Construction																
	005 Districtwide																
	870 Bldg Construction																
	E	06	005	870	801	791	305	413	00	Consult/Fees For Svc	0.00	0.00	50,106.25	0%	0.00	0%	(50,106.25)
	E	06	005	870	000	000	520	464	000	Bldgs Acquisiton & Improver	0.00	72,832.65	3,270,667.46	0%	0.00	0%	(3,270,667.46)
	E	06	005	870	000	000	530	464	000	Equipment Purchased	0.00	18,975.00	403,654.03	0%	0.00	0%	(403,654.03)
	E	06	005	870	801	000	305	464	801	Consult/Fees For Svc-Athl C	0.00	0.00	1,499,707.25	0%	0.00	0%	(1,499,707.25)
	E	06	005	870	801	000	401	464	801	Supplies-Athletic Complex	0.00	0.00	271.42	0%	0.00	0%	(271.42)
	E	06	005	870	801	000	520	464	801	Bldgs Acquisiton & Impr-Ath	0.00	49,141.00	861,678.82	0%	0.00	0%	(861,678.82)
	E	06	005	870	000	000	305	464	000	Consult/Fees For Svc	0.00	58,619.56	281,936.00	0%	0.00	0%	(281,936.00)
	E	06	005	870	000	000	340	464	000	Insurance	0.00	136.00	375.00	0%	0.00	0%	(375.00)
	E	06	005	870	000	000	401	464	000	Construction Supplies	0.00	8,017.21	24,791.25	0%	0.00	0%	(24,791.25)
	E	06	005	870	000	000	440	464	000	Construction Fuel	0.00	22.50	150.00	0%	0.00	0%	(150.00)
	870 Bldg Construction										0.00	207,743.92	6,393,337.48	0%	0.00	0%	(6,393,337.48)
	005 Districtwide										0.00	207,743.92	6,393,337.48	0%	0.00	0%	(6,393,337.48)
06	Building Construction										0.00	207,743.92	6,393,337.48	0%	0.00	0%	(6,393,337.48)
Report Totals:										1,524,823.00	467,853.01	7,015,655.08	460%	0.00	460%	(5,490,832.08)	



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

Elementary January Board Report

Cristy Olsen – Principal

Happy New Year! 2022 is off to a great start here at RTR Elementary! Kids are busy and good things are happening! We are back at it and we have started our FastBridge assessments this week so that will be good to get a handle on as well.

We have our Science Fair coming up on Friday, January 28. Our fifth graders have been working really hard preparing for this and they are looking forward to the day!

The Reading Wall of Fame is going strong - our kids are excited about reading and that is so fun to see!

We are currently battling high COVID numbers along with other illnesses. Our number of positives is growing each day and unfortunately we have many sick children right now. At this moment we are holding our own because we have a minimal number of staff members out. As always our staff is working to do their best to work through each situation and communicate policies and timelines to families. We continue to ask for patience as we do our best to navigate this once again.

December 9 was our Elementary Concert and it will be in the Knights gym at 7:00 pm. The students did great and we have heard many compliments which is always great to hear!

Our Elementary Student Council hosted Pastries for Parents on December 17 and about 75 parents joined us that morning! It was a really good day!

We were able to use our Performing Arts Center to enjoy a Christmas movie as an elementary school before Christmas break. We finished it off with Hot Chocolate and Candy Canes in the Commons and it was just another really good day!

Here are the current enrollment numbers:

Preschool - 61

Kindergarten - 43

First Grade - 34

Second Grade - 40

Third Grade - 38

Fourth Grade - 43

Fifth Grade - 50

Total Enrollment: 309

Thanks for all of your support as a school board and if you ever have any concerns or questions please do not hesitate to reach out!

**ACTIVITIES
BOARD REPORT
JANUARY 2022**

1. On December 20th, the following students participated in the Subregional JH Knowledge Bowl at SMSU and did advance to the next round:
Allyssa Rode, Samantha Pries, Logan DeBeer, Andrew Harper, Aiden McChesney, Natalie Nielsen, Adalia Matzner, Kyle Kallemeyn, Hannah Dagel, Makayla Pries, Jacob Nilles, Jed McChesney, Locklin Matzner, Chris Janish, and Leah Norgaard
2. On December 28th and 29th the JV and varsity basketball teams participated in Holiday tournaments. The girls were at Marshall and the boys hosted at RTR. All teams did very well. Next year we are planning to expand the RTR Holiday tournament by including girls' teams along with the boys' teams.
3. On December 30th RTR hosted a mini-dance camp for students in grades K-6. The camp was put on by the TMB/RTR dance team and coach. We had 13 girls participate. The following week the mini dancers performed at halftime of a boys basketball game.
4. On January 11th the TMB/RTR JV and varsity dance teams performed at halftime of the boys basketball game.
5. On January 7th around 30 students participated in the KC free throw contest. The winners will be participating in the next round on February 6th.
6. The RTR basketball boosters are running a youth basketball tournament here at RTR on January 22nd and 23rd. This includes boys and girls in grades 4-6.
7. One Act subsection will be held on January 29th in Pipestone.
8. RTR will be hosting a high school Knowledge Bowl meet on January 31st.

Instructions for Districts and Schools: Copy the form below onto your district or school letterhead, complete the information requested in the six spaces shown, then scan and email the completed form to: useraccess.mde@state.mn.us.

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: RUSSELL-TYLER-RUTHTON INDEPENDENT SCHOOL DISTRICT

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 2902-01

The Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: David A. Marlette

Title: Superintendent of Schools

Board Member Signature:

Name: RTR ISD #2902 School Board Chairman, Mr. Jeff Hansen

Signature: _____

Date: January 19, 2022

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us

CONTINUING CONTRACT TEACHER SENIORITY LIST FOR ISD #2902 - RTR PUBLIC SCHOOLS AS OF 01/01/22

1. This list is intended to reflect the first day of most recent continuous service in the district and major and minor licenses filed of record with the school district office as of January 1, 2022.

2. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.

3. Expires refers to licensure expiration. **A license expires July 1 in the year indicated, unless otherwise indicated.**

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2021-22 SCHOOL YEAR
1-2.	Theresa Petersen	Aug. 31, 1988	Elementary Education Reading	M 1-6 M K-12	2025 2025	RTR ES: Title I
1-2.	Sheri Tinklenberg	Aug. 31, 1988	Elementary Education	M 1-6	2023	RTR Secondary: Lang. Arts 6, Social Studies 6, Reading 6 Enrichment
3.	Pamela Hansen	Sept. 10, 1990	Pre-Kindergarten	M Pre K	2022	RTR ES: 3 & 4/5 Year Old Preschool
4.	Neil Witte	Aug. 28, 1991	Life Sciences Science 5-9 Coaching	M 7-12 M 5-9 M 7-12	2026 2026 2026	RTR Secondary: Science 7 & 8, HS Drama, Coaching, MS Speech
5.	Mary Wabeke	Sept. 1, 1993	Elementary Education	M 1-6	2026	RTR ES: Grade 3
6-8.	Jason Borman	Aug. 31, 1994	Physical Education Coaching Developmental/Adaptive PE Health Education	M K-12 M 7-12 M Pre K-12 M 5-12	2023 2023 2023 2023	RTR Secondary: PE & Health 9 & 10 Advanced PE, Personal Fitness
6-8.	Tammy Borman	Aug. 31, 1994	Home Economics Home Economics Family & Consumer Sciences	M 7-12 M MS School M 5-12	2023 2023 2023	RTR Secondary: FACS 6 - 9, Foods I & II Interior Design I & II, Lifespan Development FACS for the Outdoorsman, Ind. Living, Food Science, FCCLA Adv., MS Student Council ProStart Foods, Special Textile Topics
6-8.	Ted Kern	Aug. 31, 1994	Mathematics	M 7-12	2022	RTR Secondary: Geometry, Trig., College Algebra College Pre-Calc., Prob. & Stats, Algebra I Coaching
9.	Erick Harper	Aug. 29, 2005	Communication Arts/Literature Social Studies - All -	M 5-12 M 5-12	2026 2026	RTR Secondary: World History, US History College History I & II, Speech Coach

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2021-22 SCHOOL YEAR
10.	Kari Kidman	Aug. 29, 2006	Elementary Education Pre-Primary	M K-6 M Age 3-K	2025 2025	RTR ES: Grade 2
11.	Tamara Brust	Sept. 7, 2007	Pre-Primary Elementary Education	M Pre K M K-6	2023 2023	RTR ES: 4/5 Year Old Preschool
12-13.	Amanda Jensen	Aug. 26, 2008	Elementary Education Social Studies	M K-6 M 5-8	2026 2026	RTR ES: Grade 2
12-13.	Danielle Gylling	Aug. 26, 2008	ECSE Early Childhood Education	M B-Age 6 M B-Grade 3	2025 2025	RTR ES: Kindergarten
14-15.	Alissa Moat	Aug. 17, 2010	Life Sciences Science 5 - 8	M 9-12 M 5-8	2026 2026	RTR Secondary: Forensics 101, 102 & 103, Anatomy, Zoology, Biology, Honor Society HS Student Council
14-15.	Juliane Pagel	Aug. 17, 2010	Physical Education Health Education Emotional Behavior Disorders Learning Disabilities	M K-12 M 5-12 M K-12 M K-12	2022 2022 2022 2022	RTR ES: Special Education
16.	Angela DeSmith	Aug. 15, 2012	School Counselor	M K-12	2026	RTR Schools: School Counselor
17.	Jennifer Boersma	July 1, 2013	Agricultural Education Teacher/Coord. Wk. Based Learning	M 5-12 M 9-12	2024 2024	RTR HS: Ag 9, Metal Fab/Welding I & II, Girl Power, Ag Sales & Marketing, Ind. Ag Ed College Animal Science, Greenhouse Mgmt. Adv. Metal Fab, Fish & Wildlife, Ind. Study, Livestock Prod., Floriculture, Coop. Work Exp.
18.	Angela Fritz	Aug. 14, 2013	Early Childhood Education	M B-Grade 3	2022	RTR ES: Grade 3
19.	Josh Fredrickson	Jan. 3, 2014	Mathematics	M 5-12	2025	RTR Secondary: Algebra II, Applied Math I & II Intro to Computer, Robotics, Robotics 7, Coaching
20-25.	Daniel Bettin	Aug. 13, 2014	Principal K-12 Coaching Driver Education Physical Education	Prof. Admin. M 7-12 M 7-12 M K-12	2026 2026 2026 2026	RTR Secondary: Principal 6 -12

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2021-22 SCHOOL YEAR
20-25.	Jina Baartman	Aug. 13, 2014	Emotional Behavior Disorders Learning Disabilities Social Studies	M K-12 M K-12 M 7-12	2024 2024 2024	RTR Secondary: HS Special Education
20-25.	Lillian Appelgren	Aug. 13, 2014	Elementary Education Pre-Primary	M K-6 M Age 3-K	2026 2026	RTR ES: K-5 Technology Integrationist
20-25.	Ashlei Hoffmann	Aug. 13, 2014	Mathematics Elementary Education	M 5-8 M K-6	2024 2024	RTR Secondary: Math 7, Algebra 8, Coaching
20-25.	Granger Maranell	Aug. 13, 2014	Physical Education	M K-12	2023	RTR ES: Phy. Ed. 1 & 2 RTR Secondary: Phy. Ed. 6 - 8, Coaching
20-25.	Casey McCausland	Aug. 13, 2014	Chemistry	M 9-12	2024	RTR HS: Chemistry, Physical Science 9
26.	Chelsey Steinwand	Aug. 12, 2015	Elementary Education	M K-6	2026	RTR ES: Grade 4
27.	Darren Baartman	Aug. 1, 2016	Physical Education Emotional Behavior Disorders Learning Disabilities	M K-12 M K-12 M K-12	2025 2025 2025	RTR Secondary: Dean of Students Athletic Director, Comm. Ed Director, Coaching
28-29.	Lorilee Malecha	Aug. 17, 2016	Classroom Music Vocal Music	M K-12 M K-12	2026 2026	RTR Secondary: Band/Choir 6 - 12 Beginning Guitar, Independent Study
28-29.	Christopher Shaffer	Aug. 17, 2016	Communication Arts/Literature	M 5-12	2026	RTR Secondary: English 9 & 10, Speech Coaching
30.	Jeanna Possail	Sept. 28, 2016	Elementary Education	M K-6	2024	RTR ES: Title I
31-34.	Jacqueline Hess	Aug. 16, 2017	Social Studies - All - Social Studies - All - Coaching	M 7-12 M MS Sch. M 7-12	2023 2023 2023	RTR Secondary: History 7, Geography 8
31-34.	Kelsey Brust	Aug. 16, 2017	Elementary Education Reading Early Childhood Education	M K-6 M K-12 M B-Grade 3	2023 2023 2023	RTR ES: Grade 4
31-34.	Cerrisa Gile	Aug. 16, 2017	Visual Arts	M K-12	2022	RTR Secondary: Art 7 & 8, Ceramics, Art I & II, Digital Photo., Adv. Art & Ind. Study

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2021-22 SCHOOL YEAR
31-34.	Kayla Thooft	Aug. 16, 2017	Elementary Education Early Childhood Education Pre-Primary	M K-6 M B-Grade 3 M Age 3-K	2026 2026 2026	RTR ES: Grade 5
35-37.	Sandy Carpenter	Aug. 28, 2019	Elementary Education Social Studies - All -	M K-6 M 5-8	2024 2024	RTR Secondary: Science/Health 6, Math 6 Computer 6, Math 6 Enrichment, Coaching
35-37.	Jared Buysse	Aug. 28, 2019	Social Studies - All -	M 5-12	2024	RTR Secondary: Geography, Civics, Sociology Economics, College Psychology, American Govt.
35-37.	Amber Meulebroeck	Aug. 28, 2019	Communication Arts/Literature	M 5-12	2023	RTR Secondary: Language Arts 7 & 8, Theater 8
38-40.	Amanda Drake	Aug. 24, 2020	Early Childhood Education	B-Grade 3	2022	RTR ES: Kindergarten
38-40.	Miranda Gravley	Aug. 24, 2020	Spanish Spanish Spanish	M 7-12 M MS Sch. M K-8	2025 2025 2025	RTR Secondary: Spanish I, II, III, & IV Spanish 8, Coaching, MS & HS Knowledge Bowl
38-40.	Angela Witte	Aug. 24, 2020	Pre-Kindergarten Elementary Education	M Pre K M K-6	2026 2026	RTR ES: Grade 1

RTR NON-TENURED LIST AS OF JANUARY 1, 2022						
NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2021-22 SCHOOL YEAR
1-3.	Keegan Foy	Aug. 28, 2019	Acad. & Behaviorial Strategist	M K-12	2022	RTR Secondary: MS Special Education
1-3.	Michelle Appel	Aug. 28, 2019	Elementary Education	M 1-6	2026	RTR ES: Grade 5
1-3.	Sara Schobinger	Aug. 28, 2019	School Counselor	M K-12	2023	RTR ES: Counselor
4.	Cristina Olsen	Aug. 3, 2020	Principal K-12 Director of Special Education	Prof. Admin. Prof. Admin.	2024 2024	RTR ES: Principal
5.	Rachael Blake	Jan. 19, 2021	Vocal and Classroom Music	M K-12	2022	RTR ES: K - 5 Music
6-12.	Jason Boe	Aug. 31, 2021	Physical Education Developmental/Adapted Phy Ed	M K-12 M PreK-12	2024 2024	RTR ES: Physical Education K & Grades 3-5
6-12.	Justin Buysse	Aug. 31, 2021	Agricultural Education	M 5-12	2024	RTR Secondary: Industrial Arts 6-9, Ag Woods, Ag Power, Advanced Ag Power, Ag Const., Independent Ag
6-12.	Jodi Dubbeldee	Aug. 31, 2021	Communication Arts/Literature	M 5-12	2022	RTR Secondary: College Speech, College English, English 11 & 12, Mythology
6-12.	Cody Dudgeon	Aug. 31, 2021	Visual Arts	M K-12	2024	RTR ES: Art PreK - 6
6-12.	Brianna Lanning	Aug. 31, 2021	Elementary Education	M K-6	2024	RTR ES: 4/5 year old Preschool
6-12.	Mitchell Philliber	Aug. 31, 2021	Business	M 5-12	2023	RTR Secondary: Computer 7 & 8, Accounting Business 9, Personal Finance, Business Mgmt.
6-12.	Erin Stevens	Aug. 31, 2021	Elementary Education	M K-6	2024	RTR ES: Grade 1

RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659
507-247-5913 ♦ www.rtrschoools.org



January 19, 2021

We are proposing that we add early dismissals to our school calendar for professional development time with our staff. We are asking to dismiss all students at 1:00 pm after they have all eaten lunch. We would give parents plenty of notice to be prepared for these dates just as they would for any other early release time we currently have scheduled. The proposed dates for 2022 are :

February 18, 2022

March 4, 2022

March 18, 2022

April 8, 2022

April 29, 2022

May 20, 2022

These are all Fridays and we chose these days because, Eric Schwankl, an Educational Consultant from SWWC is here on the majority of those days already and is able to add the additional dates to his calendar. He will be able to help guide some of our work which will be beneficial to all of us.

The early dismissals will give us time to work together with our teachers on several initiatives and topics that directly impact our teachers and students. We currently do not have time to work together on projects throughout the year. We have time for short meetings, but no time to really dig in and have meaningful discussions to help grow us as professionals. Several neighboring school districts have these early dismissals built into their calendars and we would like to do the same.

We have identified several areas that we would like to begin to work on, but please remember that these are only some of the ideas and needs. We do not want to limit ourselves to only these because different needs arise throughout the course of a school year. Here are a few that Dan and I are hoping to tackle during this professional development time:

- **Curriculum reviews (math is up this year)**
- **Development of consistent behavior interventions and expectations**
- **School Climate and Culture Evaluation with ideas and solutions for improvement**
- **Grade level and content area collaboration opportunities**
- **Department meetings**
- **PLC (Professional Learning Communities)**
- **Opportunities for multi level conversation and collaboration**
- **Transition**
- **Assessment and intervention development**
- **Data dig - This is a time to look at our assessment data to adjust instruction**
- **Social Emotional Learning approaches and techniques**

We would like to implement this during the second semester and then continue these Professional Development days into the new proposed calendar for the 2022-2023 school year and beyond. This will prove to be extremely valuable time for our teachers. We believe that we need this and we are confident that we will see great benefits from these opportunities!

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: ISD No. 2902 - Russell-Tyler- Ruthton
100 Strong Street

Jurisdiction Type: School

Tyler, MN 56178

Contact: Sallie Thooft

Phone: (507) 247-5913

E-Mail: [sallie.thooft@rtrschoo
s.org](mailto:sallie.thooft@rtrschoo
s.org)

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used: State Job Match

Description:

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:
RTR Public School 111 County Road 8 Tyler,
MN 56178

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Lisa Rademacher

(governing body)

School Clerk

(chief elected official)

Peggy Dunblazier

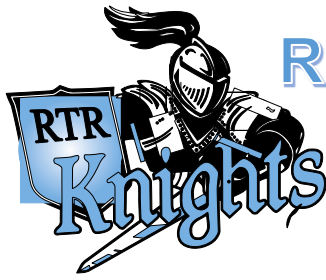
(title)

Part C: Total Payroll

\$3400914.60

is the annual payroll for the calendar year just ended December 31.

- [X] Checking this box indicates the following:
- signature of chief elected official
 - approval by governing body
 - all information is complete and accurate, and
 - all employees over which the jurisdiction has final budgetary authority are included
- Date Submitted:1/11/2022



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

PO Box 659 ♦ 111 County Road #8 ♦ Tyler, MN 56178-0659
♦ 507-247-5913 (O) ♦ 507-247-3876 (F)

OSHA Vaccine Mandates Effective January 10

Districts required to meet ETS Vaccine and Testing Requirements

All RTR District Staff,

January 5, 2022

The RTR Staff is so important to the success of our RTR ISD #2902 School District!

Below is information regarding the ***OSHA Vaccination and Testing Face Covering Emergency Temporary Standard. (ETS)*** The United States Supreme Court will hear arguments and make a final decision on this ETS Program starting on this Friday. I understand this is a sensitive issue for many and please understand this is not coming from the RTR Administration or School Board, but rather the Federal Occupational Safety and Health Administration. Please review all the information below and let me know if you have questions.

The Federal Occupational Safety and Health Administration (“OSHA”) announced the Emergency Temporary Standard on Vaccination and Testing (“ETS”), which the MN Occupational Safety and Health Administration (“MN-OSHA”) stated it would be mandated to implement. The U.S. Supreme Court is holding a hearing on **Friday, January 7, 2022**, on ETS. The Court may decide to stay, delay, order modifications, or let the order be implemented. The Court has not stated when its final decision will be announced.

Compliance Timeline:

OSHA and MN-OSHA announced that employers, including Minnesota school districts, must comply with all portions of the ETS by Monday, January 10, 2022, (except for the testing provision for unvaccinated employees, **which must be enforced by February 9, 2022**). The MN-OSHA rules are expected to become effective January 10, 2022. Again, the U.S. Supreme Court’s January 7, 2022, hearing and its subsequent decision could impact these dates.

Policy Requirement:

The ETS requires employers of 100 or more employees, including the RTR ISD #2902 School Districts with 120 employees, to “establish, implement, and enforce” one of two policies:

- (1) a Mandatory COVID-19 Vaccinations Policy for all employees, or
- (2) a Mandatory COVID-19 Vaccinations and Testing/Face Coverings Policy. (I will recommend the RTR School Board adopt this policy)

(After the U.S. Supreme Court has ruled, the RTR School Board will then decide our next course of action based upon on the court’s ruling.)

If the U.S. Supreme Court upholds the Emergency Temporary Standard on Vaccination and Testing (ETS), then all employers with 100 or more employees (RTR is included) must adopt a policy on COVID-19 Vaccine Mandates. The policy which I will recommend to the RTR School Board is where employees can choose to remain unvaccinated. In doing so, however, unvaccinated employees must submit to weekly COVID-19 testing and wear an appropriate face covering while in school. If the vaccination or masking and testing policy is adopted, unvaccinated employees may continue to work while wearing a mask until February 9, 2022, at which at that time they must also submit to weekly COVID-19 tests.)

Recordkeeping:

The ETS requires school districts to keep a roster of employees' vaccination status along with acceptable proof of vaccination for each employee who is fully or partially vaccinated. School Districts also must monitor and maintain records for every test result provided by unvaccinated employees.

Quarantine Update:

Also, due to the CDC quarantine guidelines changing from a ten-day quarantine to a five-day quarantine, we will follow this new recommendation and reduce our quarantine to **five (5) days**. <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>

Employees may return to school five days from the day they test positive or the first day you have symptoms providing that you no longer are sick (fever, cough, sore throat, runny nose etc.). We will recommend that people who return wear a mask for days 6-10.

Please contact me at any time with questions or concerns regarding the OSHA ETS ruling or the switch to a five-day quarantine.

Sincerely,

Superintendent Marlette

491 - MANDATORY COVID-19 VACCINATION OR TESTING AND FACE COVERINGS

I. PURPOSE

The purpose of this policy is to comply with federal and state legal requirements related to the health and safety of school district students, staff and visitors due to the COVID-19 pandemic. The school district's intent is that this policy meet, and should be read consistent with, the procedures mandated by the Occupational Safety and Health Administration's ("OSHA's") Emergency Temporary Standard on Vaccination and Testing ("ETS") (see 29 C.F.R. § 1910.501) as adopted by the Minnesota Occupational Safety and Health Administration ("MNOSHA"), to the extent these regulations are adopted and enforceable. This policy shall be governed by the laws of, and applicable to, the State of Minnesota. If any part of this policy is construed to be in violation of any law, it shall not be enforced, but portions remaining valid shall remain in full force and effect.

II. SCOPE

This policy applies to all employees of the school district, both full and part-time. For purposes of this policy, the term "employees" includes all part-time employees, student employees, and temporary or seasonal employees, but does not apply to volunteers, independent contractors, employees who are employed through a staffing agency, or employees who do not report to a workplace where other employees or students are present, except as modified by law.

III. DEFINITIONS

- A. "Authorized telehealth proctor" means someone who is trained to observe sample collection and provide instructions and result interpretation assistance to individuals taking a COVID-19 test.
- B. "COVID-19 antigen test" means an in vitro diagnostic test used to detect active SARS- CoV-2 infection approved or authorized for emergency use by the U.S. Food and Drug Administration ("FDA").
- C. "COVID-19 nucleic acid amplification test ("NAAT")" means a molecular test that detects the ribonucleic acid ("RNA") sequences that compromise the genetic material of the virus approved or authorized for emergency use by the FDA.

IV. OVERVIEW AND GENERAL INFORMATION

- A. Any employee that chooses to be vaccinated against COVID-19 must be fully vaccinated no later than January 10, 2022. Any employee not fully vaccinated by January 10, 2022, will be subject to the regular testing and face covering requirements of this policy until fully vaccinated.
- B. Employees will be considered fully vaccinated two weeks after receiving the requisite number of doses of a COVID-19 vaccine. Employees will be considered partially vaccinated if they received only one dose of a two-dose vaccine. This policy does not require booster vaccinations.
- C. Employees are responsible for scheduling their own vaccination appointments through their medical provider or pharmacy. The school district may hold vaccine clinics that the employee may attend, but the availability of a vaccine clinic does not shift the responsibility of obtaining a vaccination from the employee.
- D. An employee who does not comply with this policy will be subject to disciplinary action as set forth in School District policy and the employee's collective bargaining agreement ("CBA") or employment contract or other agreement, to the extent applicable.

V. VACCINATION STATUS AND ACCEPTABLE FORMS OF PROOF OF VACCINATION

- A. All vaccinated employees must provide proof of full COVID-19 vaccination, regardless of where they are vaccinated, and even if employees received a vaccination through a school district sponsored clinic. Proof must be provided before January 10, 2022. If the school district does not receive proof of full vaccination from an employee by January 10, 2022, that employee will be considered unvaccinated until such proof is received.
- B. Proof of vaccination must be submitted to **RTR ISD #2902 District Office**. Acceptable submissions include emailing a copy of the proof of vaccination, providing a physical copy of the proof of vaccination, or bringing the proof of vaccination to the RTR District Office to copy.
- C. Acceptable Proof of Vaccination Status

The following forms of proof of vaccination status will be accepted:

- 1. The record of immunization from a healthcare provider or pharmacy;
 - 2. A copy of the COVID-19 vaccination Record Card;
 - 3. A copy of medical records documenting the vaccination;
 - 4. A copy of immunization records from a public health, state, or tribal immunization information system; or
 - 5. A copy of any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) administering the vaccine(s).
- D. Proof of vaccination must include the employee's name and should include the type of vaccine administered, the date(s) of administration, and the name of the healthcare professional(s) or clinic site(s) that administered the vaccine. In some cases, state immunization records may not include one or more of these data fields, such as clinic site. In those circumstances the school district will accept the state immunization record as acceptable proof of vaccination.
- E. If an employee is unable to produce one of these acceptable forms of proof of vaccination, despite attempts to do so (e.g., by trying to contact the vaccine administrator or state health department), the employee can provide a signed and dated statement attesting to his/her vaccination status (fully vaccinated or partially vaccinated); attesting that the employee lost and is otherwise unable to produce one of the other forms of acceptable proof; and including the following language:

"I declare (or certify, verify, or state) that this statement about my vaccination status is true and accurate. I understand that knowingly providing false information regarding my vaccination status on this form may subject me to criminal penalties."

Employees who attest to their vaccination status in this manner shall, to the best of their recollection, include in their attestation the type of vaccine administered, the date(s) of the administration, and the name of the healthcare professional(s) or clinic site(s) administering the vaccine.

- F. To satisfy this policy, the COVID-19 vaccine must be approved or authorized for emergency use by the Federal Food and Drug Administration ("FDA"), or listed for emergency use by the World Health Organization ("WHO").

VI. SUPPORTING COVID-19 VACCINATION

- A. An employee may take up to four hours of paid leave per dose to travel to the vaccination site, receive a COVID-19 vaccination, and return to work. A maximum of eight hours of paid leave will be provided for employees receiving two primary doses. Paid leave provided for obtaining a COVID-19 vaccination will not affect or reduce any accrued leave time (e.g., vacation or sick leave). If an employee does not require the full use of four or eight hours to obtain the vaccine, only the necessary amount of duty time will be granted. Employees who take longer than four or eight hours to obtain the vaccine must send their supervisor an email documenting the reason for the additional time. Any additional time requested will be granted, if reasonable, but will not be paid by the school district. An employee may elect, however, to substitute accrued paid leave in lieu of unpaid leave. Employees vaccinated outside of their approved work hours will not be compensated unless previously agreed to in writing by the school district.
- B. Employees may utilize up to two workdays of accrued paid sick leave immediately following receipt of each primary dose if they experience side effects from the COVID-19 vaccinations that prevent them from working. Employees who have no accrued sick leave will be granted up to two days of additional paid sick leave immediately following each primary dose, if necessary, upon written approval by the school district.
- C. Employees are to follow the school district procedures in requesting sick leave for duty time missed to obtain the COVID-19 vaccine or sick leave to recover from side effects.
- D. Paid leave will not be provided by the school district for booster shots for employees who have been fully vaccinated.
- E. Nothing in this policy should be construed to create a right to paid leave for any vaccination other than the one or two primary COVID-19 vaccination doses.

VII. ACCOMMODATION REQUESTS

Employees may request an accommodation from this vaccination policy if the vaccine is medically contraindicated for them or medical necessity requires a delay in vaccination. Employees also may be legally entitled to a reasonable accommodation if they cannot be vaccinated, test for COVID-19, and/or wear a face covering (as otherwise required by this policy) because of a disability, or if the provisions in this policy for vaccination, and/or testing for COVID-19, and/or wearing a face covering conflict with a sincerely held religious belief, practice, or observance. Requests for reasonable accommodations must be initiated by the employees by submitting a written request to the RTR Superintendent of Schools. All such requests will be handled in accordance with applicable laws and regulations.

VIII. COVID-19 TESTING

- A. Effective January 10, 2022, all employees who are not fully vaccinated and who have not received a reasonable accommodation pursuant to Section VII. of this policy will be required to comply with Sections VIII. and IX. of this policy.
- B. Effective February 9, 2022, employees who report to the workplace at least once every seven days:
 - 1. Must be tested for COVID-19 at least once every seven days; and
 - 2. Must provide documentation of the most recent COVID-19 test result to the RTR District Office, no later than the seventh day following the date on which the employee last provided a test result.

- C. An employee who does not report to the workplace during a period of seven or more days (e.g., teleworking or on vacation for two weeks):
 - 1. Must be tested for COVID-19 within seven days prior to returning to the workplace;
 - 2. Must provide documentation of that test result to the RTR District Office upon return to the workplace.
- D. Employees who do not provide documentation of a COVID-19 test result as required by this policy, will be removed from the workplace until a test result is provided.
- E. Employees who received a positive COVID-19 test or have been diagnosed with COVID-19 by a licensed healthcare provider are not required to undergo COVID-19 testing for 90 days following the date of their positive test or diagnosis. Employees must provide proof of the positive test result or diagnosis to the RTR District Office.
- F. Approved COVID-19 Tests are tests for

Approved COVID-19 tests are tests for SARS-CoV-2 that are:
 - 1. Cleared, approved, or authorized, including in an Emergency Use Authorization (EUA), by the FDA to detect current infection with the SARS-CoV-2 virus;
 - 2. Administered in accordance with the authorized instructions; and
 - 3. Not both self-administered and self-read unless observed by the school district or an authorized telehealth proctor.
- G. Employees who elect to complete weekly testing in lieu of getting fully vaccinated may test during the regular workday. Employees must abide by the established RTR ISD #2902 testing procedures:

Employees may be responsible for paying the cost of testing depending on the employee's CBA or contract with the school district.

IX. FACE COVERINGS

- A. Employees covered by this policy who are not fully vaccinated will be required to wear a face covering. Face coverings must (1) completely cover the nose and mouth; (2) be made with two or more layers of a breathable fabric that is tightly woven (i.e. fabrics that do not let light pass through when held up to a light source); (3) be secured to the head with ties, ear loops, or elastic bands that go behind the head; (4) fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face; and (5) be a solid piece of material without slits, exhalation valves, visible holes, punctures, or other openings. Acceptable face coverings include clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet these criteria and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker's mouth or facial expressions to understand speech or sign language respectively. If gaiters are worn, they should have two layers of fabric or be folded to make two layers.
- B. Employees who are not fully vaccinated must wear face coverings over the nose and mouth when indoors and when occupying a vehicle with another person for work purposes.
- C. Employees who choose to remain unvaccinated are responsible for providing their own face covering that complies with this policy.

- D. The following are exceptions to the school district's requirements for face coverings required by this policy:
1. When an employee is alone in a room with floor-to-ceiling walls and a closed door.
 2. For a limited time, while an employee is eating or drinking at the workplace or for identification purposes in compliance with safety and security requirements.
 3. When an employee is wearing a respirator or facemask, as those terms are defined by 29 C.F.R. § 1910.501(c) or other applicable OSHA/MNOSHA regulation.
 4. Where the school district has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee's mouth for reasons related to the employee's job duties, when the work requires the use of the employee's uncovered mouth, or when the use of a face covering presents a risk of serious injury or death to the employee).
- E. The face covering requirements are applicable regardless of any other school district policy, resolution, regulation or administrative directives regarding face coverings.

X. EMPLOYEE NOTIFICATION OF COVID-19 AND REMOVAL FROM THE WORKPLACE

A. The school district will require employees to promptly notify the RTR District Office when they test positive for COVID-19 or are diagnosed with COVID-19 by a licensed healthcare provider.

B. Medical Removal from the Workplace

The school district also implemented a policy for keeping COVID-19 positive employees from the workplace in certain circumstances. The school district will immediately remove employees from the workplace if they received a positive COVID-19 test or are diagnosed with COVID-19 by a licensed healthcare provider (i.e., immediately send them home or to seek medical care, as appropriate).

C. Return to Work Criteria

1. For employees removed because they are COVID-19 positive, the school district will keep them removed from the workplace until the employees receive a negative result on a COVID-19 nucleic acid amplification test ("NAAT") following a positive result on a COVID-19 antigen test if the employees choose to seek a NAAT test for confirmatory testing; meet the return to work criteria in the "Isolation Guidance" of the Centers for Disease Control and Prevention ("CDC"); or receive a recommendation to return to work from a licensed healthcare provider.
2. Under the CDC's "Isolation Guidance," asymptomatic employees may return to work once 10 days have passed since a positive test, and symptomatic employees may return to work after all the following are true:
 - a. At least 10 days have passed since symptoms first appeared, and
 - b. At least 24 hours have passed with no fever without fever-reducing medication, and
 - c. Other symptoms of COVID-19 are improving (loss of taste and smell may persist for weeks or months and need not delay the end of isolation).

If an employee has severe COVID-19 or an immune disease, the school district will follow the guidance of a licensed healthcare provider regarding return to work.

XI. NEW HIRES

All new employees are required to be in compliance with this policy before arriving at the workplace as a condition of employment. Potential candidates for employment will be notified of the requirements of this policy prior to the start of employment.

XII. CONFIDENTIALITY AND PRIVACY

All medical information collected from individuals, including vaccination information, test results, and any other information obtained as a result of testing, will be treated in accordance with applicable laws and policies on confidentiality and policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 182 (Occupational Safety and Health) Minn. Stat. § 363A.20 (Exemption Based on Employment)
Minn. R. Pt. 5205.0010, subp. 2, QQ (Adoption of Federal Occupational Health and Safety Standards by Reference)
29 C.F.R. § 1910.501 (Emergency Temporary Standard on Vaccination and Testing)
42 U.S.C. § 2000-e, et seq. (Equal Employment Opportunity)
42 U.S.C. § 12101, et seq. (Americans with Disabilities Act)
29 C.F.R. § 1630.14(d)(4) (Medical Examinations and Inquiries Specifically Permitted)

Cross References: MSBA/MASA Model Policy 401 (Equal Employment Opportunity) MSBA/MASA Model Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data) MSBA/MASA Model Policy 412 (Expense Reimbursement) MSBA/MASA Model Policy 807 (Health and Safety)
Centers for Disease Control's "Isolation Guidance" found at: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>.