



**NORWOOD SCHOOL DISTRICT BOARD OF EDUCATION
BOARD MEETING
MINUTES
December 9, 2021**

**Worksession - 6:30
Virtual**

Representatives from The Neenan Company, David Kurtz, Kate Sawyer, Paul Vanderheiden, Charles Van Wormer and Chad Norton were present virtually to explain the Master Plan Procedure and the next steps in the process. David Crutz will be the contact person for the Master Plan. Discussion was held on having a great marketing plan out to the community for the worksession to involve the community. The community is a very important part of Master Planning.

I. CALL TO ORDER - Virtual at 7:00 p.m.

The regular virtual meeting was called to order at 7:00 p.m. by school board president Mr. Morlang. Those in attendance: Mr. Morlang, Mr. Harris, Ms. Bray, Ms. Snyder, Mr. Fourney, Mr. Ryan, Mr. Bittner, Mr. Lawrence and Mrs. Epright. Guests: David Kurtz, Kate Sawyer, Paul Vanderheiden, Charles Van Wormer and Chad Norton. Other Guests: Shelley Fourney, Lone Cone Library, Jamie Schultz and Destanie.

A. Request for Additional Items - None

II. OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD - None

III. NEENAN - Q & A

David Krutz stated the Master Plan is a work in progress document. It is an information gathering tool used to see what is needed to meet the educational needs for the district. Norwood Public School has around 88,339 square footage which is about right for our size, but the configuration is bad. The board will need to decide what they think are the most important deficiencies in our current layout, and what direction they would like to go. Part of the Master Plan will show health and environment concerns, security issues, instructional limitations and

maintenance quality and longevity concerns. David explained the need for a CDP (Collaborative Design Process) is very important for all stakeholders. The need to gather as many ideas and wants as possible to put together the best design from the ideas.

Further discussion was held on expectations from the board and community.

It was decided to have a work session for the board members and Neenan on January 20, 2022 beginning at 6:00 p.m. On January 21, 2022 another work session will be held beginning at 1:00 p.m. until 7:00 p.m. for all community members, staff and students to be able to attend.

IV. CELEBRATIONS

The board members stated the CASB conference had great content and was beneficial to attend.

Mr. Bittner thanked the community for surrounding the school and him and Mrs. Bittner during their difficult times.

Thank you Mrs. Johnson for your hard work with the Robotics Team. The send off for them today was fantastic.

V. APPROVE CONSENT ITEMS

- A. Approval of November 16,, 2021 Minutes
- B. Approval of December General Fund Bills
- C. Certify Norwood School District Mill Levy
- D. Approval to Sara Rasmussen as .75 FTE PK-2 Elementary Principal
- E. Approval of Jenni Thomas as Shared Social Worker
- F. Open bid and approval of bid for 2001 Freightliner bus

Ms. Snyder made a motion to approve action items A: Approval of November 16 , 2021 Minutes, B: Approval of December General Fund Bills. Seconded by Ms. Bray. No Discussion. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

VI. ACTION ITEMS

- C. Certify Norwood School District Mill Levy

Ms. Snyder made a motion to certify the Norwood School District Mill Levy. Seconded by Mr. Fourney. Discussion was held on informing the public of the 1 mill increase for the next thirteen years. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

- D. Approval of Sara Rasmussen as .75 FTE PK-2 Elementary Principal

Ms. Bray made a motion to approve Sara Rasmussen as .75 PK-2 Elementary Principal. Seconded by Mr. Fourney. Mr. Ryan informed the board this is a much needed position and Sara’s passion for the littles will be a great fit. Mr. Ryan and Mrs. Rasmussen have discussed roles and will work together on discipline and will maintain consistency with all issues. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

E. Approval of Jenni Thomas as Shared Social Worker

Ms. Bray made a motion to approve Jenni Thomas as Shared Social Worker. Seconded by Ms. Snyder. Mr. Bittner explained the position will be shared with West End public Schools and is a much needed position for all students. Jenni is highly qualified and is already familiar with our students. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

D. Open and approve the bid for 2001 Freightliner Bus

Ms. Snyder made a motion to open and approve the bid for the 2001 Freightliner Bus. Seconded by Ms. Bray. Mr. Bittner explained we have a bus that is not used for anything and we need to take it out of our fleet. One bid was received, Mr. Bittner opened the bid from Williams Boyz Salvage and Repair for \$1,000.00. Roll call vote: “aye’s” 5, “no’s” 0. Motion Carried.

VII. MISCELLANEOUS REPORTS

A. **UNBOCES** - None

VIII. NEW BUSINESS

IX. OLD BUSINESS

January 10, 2022 was decided upon for the combined meeting with West End Public School. Mr. Bittner will reach out to Mr. Wytulka to see if this date will work for their board.

X. PRINCIPAL REPORT

Mr. Ryan reported there is a Middle School Dance in progress tonight. Testing for Dibels and Maps will be done before break. State scores on SAT have come back and we have room to grow. We will continue to move forward.

XI. SUPERINTENDENT REPORT

Mr. Bittner stated Mr. Lawrence is working on the HVAC project. Plows are ready for snow. Ideas for the Cafeteria are in the works to help make improvements for our food services.

XII. EXECUTIVE SESSION -None

XIII. ADDITIONAL ACTION ITEMS - None

XIV. ADJOURNMENT

Ms. Bray made a motion to adjourn the meeting at 8:50 p.m. Seconded by Mr. Fourney. Roll call vote: “aye’s” 5, “no’s” 0. Motion carried.

Respectfully submitted,
Susan Epright