



Iredell - Statesville Schools

Together, Ensuring *Student Success* by Igniting a *Passion* for Learning

ABSENCE CODES

Absence Code	Description
01	Sick Leave
02	Personal Leave (APPROVED)
03	Extended Sick Leave (\$50 Deduction)
04	Professional Leave
07	Without Pay
09	Personal Leave (NOT approved - Full Substitute Cost deduction)
10	Child Involvement - max 4 hrs per school year
20	Annual Leave
24	Contagious Leave
25	Parental Leave
28/29	Bonus Leave
52	Donated Leave (Payroll Dept. Use Only)
54	Trade Time (Non-Student day)
61	Comp Time (non-Certified staff)
62	Workers Comp (Payroll Dept. Use Only)
63	Jury Duty/Military Leave
64	Superintendent-Approved Weather/Leave Early
65	Virtual Workday (must be approved by Chief Human Resources Officer)

Certified / Clock-in only employees must have leave posted in half or whole day increments.