

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, June 12, 2024 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
June 12, 2024 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Public Forum

4. Approve the Agenda – (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. Consent Agenda – (action)

- a. Approval of Minutes from School Board Meeting on May 8, 2024
- b. Approval of Resignation of JH Volleyball Coach – Susan Norgaard
- c. Approval of Resignation of Paraprofessional Student Assistant – Miranda Deutz
- d. Approval of Resignation of Assistant Custodian – Jared McChesney
- e. Approval of Summer Custodial Helper – Colton Appel
- f. Approval of Summer Custodial Helper – Isaac Janish
- g. Approval of Donations – See Attachment

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Approval of Bills (action)

- a. Expenditures Report - \$ 253,314.42
- b. Manual Checks - \$ 15,892.78
- c. Payroll Report - \$ 598,974.01
\$ 868,181.21

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Treasurer’s Report (action)

- a. Treasurers Report
- b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Reports and/or Presentations (information)

- a. Elem Principal, Cristy Olsen
- b. MS Dean of Students, Darren Baartman
- c. HS Principal, Rick Gossen
- d. Superintendent, David Marlette

9. Approval of moving the following RTR Probationary Teachers to the status of Tenure. (action)

- a. Rachael Neal
- b. Justin Buysse
- c. Jodi Dubbeldee
- d. Anna Hesse
- e. Natalie Jerzak

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

10. Approval of 2024-2025 Resolution for Membership in the Minnesota State High School League. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Approval of the 2024-2025 RTR ISD No. 2902 Insurance and Property Risk Management Contract with Vaaler Insurance Company, a Marsh McLennan Agency LLC. See Attached Quote. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

12. Approval of the 2024-2025 School Psychologist \$15,975 Contract for Mr. Jay Trenhaile. (FY24 cost: \$15,975) (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

13. Approval of Designation of Turf Surface Replacement Fund of \$10,000 per year, retroactive to 2021. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

14. Approval to Write Off \$19.95 for five (5) Delinquent Lunch Accounts for families who no longer attend RTR. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

15. Approval to Transfer \$24.40 of Non-Deliverable Lunch Refunds to the Delinquent Lunch Account. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

16. Approval of 2024-2025 ISD #2902 Preliminary Budget, as per attachment. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

17. Approval of Proposal from RTR Baseball Association requesting the RTR School District budget \$7,500 into their annual budget to be used to assist in the field maintenance and basic improvements at the baseball/softball fields in Tyler, Russell and Ruthton, as per attached proposal. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

18. Approval of Secondary Principal Richard Gossen FY25, FY26, and FY27 (3-Year) Contract. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

19. Approval of Elementary Principal Cristina Olsen FY25, FY26, and FY27 (3-Year) Contract. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

20. Adjourn: Time Out: _____ (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:

July 10, 2024 at 7:00 PM
RTR Board Room at 111 County Road # 8
Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
May 8, 2024
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler, Dunblazier, Hansen, Hess, Johansen, Kerkaert
Administration Attendance: Marlette, Gossen, Olsen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR Student Council representative, Isaac Janish, updated the board on upcoming student council activities.

RTR Staff Member, Jennifer Dressen, addressed the board regarding a proposed outdoor classroom.

M/S/C Kerkaert, Dunblazier to approve the agenda. (6-0 vote)

M/S/C Hess, Johansen to approve the consent agenda. (6-0 vote)

- a. Approval of Minutes from School Board Meeting on April 10, 2024
- b. Approval of Kindergarten Teacher – Jessica Woratschka
- c. Approval of 2nd Grade Teacher – Alivia Strack
- d. Approval of Assistant Cook – Cory Squires
- e. Approval of Resignation of Honor Society Advisor – Alissa Moat
- f. Approval of Resignation of Paraprofessional – Haley Muenchow
- g. Approval of Resignation of SPED Teacher – Keegan Foy
- h. Approval of Preschool Teacher – Tricia Osbakken

M/S/C Kerkaert, Chandler to approve the bills. – Schedule A (6-0 vote)

- a. Expenditures Report - \$ 389,723.18
- b. Manual Checks - \$ 21,079.53
- c. Payroll Report - \$ 473,816.80
\$ 884,619.51

M/S/C Dunblazier, Kerkaert to approve the Treasurer’s Report. – Schedule B (6-0 vote)

Administrative reports were presented.

M/S/C Hess, Johansen to approve the 2024-2025 Avera Pace/Prairie Farms dairy bid. (6-0 vote)

M/S/C Dunblazier, Kerkaert to approve the 2024-2025 SWWC Service Cooperative contracts. (6-0 vote)

M/S/C Hess, Johansen to approve the proposal from Meulebroeck, Taubert & Co., PLLP to provide FY24 auditing services for the gross fee including expenses of not to exceed \$15,200. (6-0 vote)

M/S/C Chandler, Kerkaert to approve a donation of \$1,350 to the Tyler Area Community Foundation for the Pickle Ball Court Project. (6-0 vote)

The board held discussion regarding the proposal to light the Russell Ball Field. The motion died due to lack of motion.

M/S/C Chandler, Hess to approve the proposal to light the RTR Practice Football Field in Tyler for \$13,000.00 budget. (6-0 vote)

M/S/C Kerkaert, Johansen to adjourn at 8:17 p.m. (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.

Donations: December 23 - May 24		
Elizabeth Fink	275.00	Library Donation
Enemark Seed	50.00	Christmas is for Sharing Donation
Dariel & Oscar Hansen	50.00	Christmas is for Sharing Donation
Anonymous Donation	30.00	Christmas is for Sharing Donation
Christensen Farms	100.00	FFA Donation
Sharon Stenerson	100.00	Student Lunch Donation
Tyler Lions Club	113.85	Donation
Deb Mikkelsen	100.00	Christmas is for Sharing Donation
Cindy Koenig	20.00	Christmas is for Sharing Donation
David Marlette	100.00	Christmas is for Sharing Donation
Deb Mikkelsen	100.00	Christmas is for Sharing Donation
Bill & Diane Clark	60.00	Christmas is for Sharing Donation
Amanda Jensen	100.00	Christmas is for Sharing Donation
Elizabeth Fink	50.00	Library Donation
Lake Benton Lake Improvement Assn	500.00	Christmas is for Sharing Donation
Teri Schreurs	100.00	Christmas is for Sharing Donation
Steve Borchert	20.00	Christmas is for Sharing Donation
Terry Dessen	25.00	Christmas is for Sharing Donation
Cristy Olsen	50.00	Christmas is for Sharing Donation
RTR Educational Foundation	500.00	After Prom Donation
RTR Educational Foundation	1,000.00	State VB Donation
Elizabeth Fink	50.00	Library Donation
RTR Booster Club	1,500.00	One Act State Donation
Reitz Hannemann	20.00	Music/Drama Donation-in memory of Les Sanderson
Elizabeth Fink	50.00	Library Donation
RTR Booster Club	500.00	Softball Pitching Machine
Prarie Highlands	500.00	Clay Target League Donation
Adam La Brune	24.00	FFA Donation
Kelly Appel	20.00	FFA Donation
Pam & Lee Bush	100.00	State BBB Donation
RTR Basketball Boosters	2,000.00	State BBB Charter Bus Donation
BBB Parents	500.00	State BBB Prepaid Card Donations
RTR Booster Club	1,500.00	State BBB Charter Bus Donation
Elizabeth Fink	255.00	Library Donation
RTR Booster Club	500.00	Baseball Pitchers Net Donation
Elizabeth Fink	1,000.00	Library Donation
Tyler Arts Council	50.00	Drama Donation
RTR Booster Club	534.00	Ear-Hook Microphones
RTR Educational Foundation	1,000.00	Boys State Basketball Tournament Expenses
RTR Educational Foundation	1,200.00	One Act Play State Donation
RTR Educational Foundation	1,470.00	Golf Rain Gear
Tyler Locker	105.30	Senior Cookout Beef Patties/Brats
RTR Educational Foundation	1,000.00	Band Instruments
RTR Educational Foundation	5,000.00	Lathe Tools/Tower Garden for Ag Program
Total Donation	22,322.15	

ISD #2902 - RTR Public Schools													
May, 2024 Manual Checks													
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj	
BAUMBERGER, CHRIS	40495	1	195.00	195.00	5/16/24 MCC	202411	01	300	294	217	000	305	
BAUMBERGER, CHRIS	40483	1	120.00	120.00	5/9/24 AE	202411	01	300	294	217	000	305	
BAUMBERGER, CHRIS Total			315.00	315.00									
BENSON, JOHNNY	40496	1	195.00	195.00	5/16/24 MCC	202411	01	300	294	217	000	305	
BENSON, JOHNNY	40488	1	120.00	120.00	5/13/24 HLOF	202411	01	300	294	217	000	305	
BENSON, JOHNNY	40497	1	120.00	120.00	5/20/24 YME	202411	01	300	294	217	000	305	
BENSON, JOHNNY	40450	1	120.00	120.00	5/2/24 RRC/WWG	202411	01	300	294	217	000	305	
BENSON, JOHNNY Total			555.00	555.00									
BOS, BRIAN	40481	1	195.00	195.00	5/7/24 Edgerton/SWC	202411	01	300	296	217	000	305	
BOS, BRIAN	40489	1	120.00	120.00	5/13/24 Wabasso	202411	01	300	296	217	000	305	
BOS, BRIAN	40448	1	195.00	195.00	5/1/24 Minneota	202411	01	300	296	217	000	305	
BOS, BRIAN Total			510.00	510.00									
BRUENDER'S CORNER MART, INC	40492	1	58.97	58.97	17.88 Gal	202411	01	005	760	190	733	440	
BRUENDER'S CORNER MART, INC Total			58.97	58.97									
CARSTENSEN, JIM	40503	1	2,141.69	2,141.69	Fertilize/Crabgrass Control/Labor	202411	01	005	810	000	000	350	
CARSTENSEN, JIM Total			2,141.69	2,141.69									
CHILDREN'S MUSEUM OF SOUTH DAKOTA	40446	1	465.50	465.50	Preschool Field Trip	202411	04	100	580	000	325	366	
CHILDREN'S MUSEUM OF SOUTH DAKOTA Total			465.50	465.50									
DANKS, BRIAN	40490	1	120.00	120.00	5/13/24 Wabasso	202411	01	300	296	217	000	305	
DANKS, BRIAN	40449	1	195.00	195.00	5/1/24 Minneota	202411	01	300	296	217	000	305	
DANKS, BRIAN Total			315.00	315.00									
FELCYN, MIKE	40451	1	120.00	120.00	5/2/24 RRC/WWG	202411	01	300	294	217	000	305	
FELCYN, MIKE	40484	1	120.00	120.00	5/9/24 AE	202411	01	300	294	217	000	305	
FELCYN, MIKE	40486	1	240.00	240.00	5/11/24 MLAC	202411	01	300	294	217	000	305	
FELCYN, MIKE Total			480.00	480.00									
GRUVY EDUCATION LLC	40485	1	5,520.30	5,520.30	AI Education Training	202411	01	005	640	000	306	305	
GRUVY EDUCATION LLC Total			5,520.30	5,520.30									
LOUWAGIE, CRAIG	40487	1	240.00	240.00	5/11/24 MLAC	202411	01	300	294	217	000	305	
LOUWAGIE, CRAIG Total			240.00	240.00									
S & K AUTO REPAIR	40493	1	104.10	104.10	15.82 Gal	202411	01	005	760	190	733	440	
S & K AUTO REPAIR	40494	1	108.47	108.47	Van Oil Change/Wiper Blades	202411	01	005	760	190	733	440	
S & K AUTO REPAIR Total			212.57	212.57									
SUDENGA, JEFFREY W.	40482	1	195.00	195.00	5/7/24 Edgerton/SWC	202411	01	300	296	217	000	305	
SUDENGA, JEFFREY W. Total			195.00	195.00									
VISA	40501	1	20.00	20.00	EG Boiler License Renewal	202411	01	005	810	000	000	305	
VISA	40499	1	225.00	225.00	Registration/Event (FCCLA)	202411	01	300	291	208	000	366	
VISA	40500	1	2,718.77	2,718.77	State Speech Lodging	202411	01	300	291	237	000	366	
VISA	40502	1	70.00	70.00	JM Boiler License/JH Renewal	202411	01	005	810	000	000	305	

VISA Total			3,033.77	3,033.77											
VOS, BEVA	40466	1	192.00	192.00	Teacher Appreciation Rolls	202411	01	005	010	000	000	401			
VOS, BEVA Total			192.00	192.00											
WILL, GRANT	40491	1	120.00	120.00	5/13/24 HLOF	202411	01	300	294	217	000	305			
WILL, GRANT	40498	1	120.00	120.00	5/20/24 YME	202411	01	300	294	217	000	305			
WILL, GRANT Total			240.00	240.00											
VISA	40504	1	58.86	58.86	Fuel	202411	01	005	760	190	733	440			
VISA	40504	1	65.00	65.00	Virtual UFLI Training	202411	01	100	640	000	306	366			
VISA	40505	1	59.75	59.75	Dodgeballs	202411	01	100	240	000	000	430			
VISA	40506	1	808.00	808.00	Twins Tickets	202411	01	100	203	000	000	366			
VISA	40507	1	265.00	265.00	Script/Royalty (Drama)	202411	01	300	291	236	000	401			
VISA	40504	1	161.37	161.37	48.49 Gal	202411	01	005	760	190	733	440			
VISA Total			1,417.98	1,417.98											
Grand Total			15,892.78	15,892.78											
ISD #2902 - RTR Public Schools															
June 12th, 2024															
Vendor Name Vou # Units Rate Total Description Period Fd Org Pro Crs Fin Obj															
95 PERCENT GROUP LLC	40530	1	5,940.00	5,940.00	Decodables Book Sets	202412	01	005	790	000	167	433			
95 PERCENT GROUP LLC Total			5,940.00	5,940.00											
A & B BUSINESS, INC.	40531	1	99.52	99.52	4,643 Copies	202412	01	005	020	000	000	560			
A & B BUSINESS, INC.	40531	1	201.76	201.76	9,413 Copies	202412	01	300	050	000	000	560			
A & B BUSINESS, INC.	40531	1	2,196.20	2,196.20	102,461 Copies	202412	01	300	211	000	000	560			
A & B BUSINESS, INC.	40531	1	384.22	384.22	17,925 Copies	202412	01	100	050	000	000	560			
A & B BUSINESS, INC.	40531	1	951.95	951.95	44,412 Copies	202412	01	100	203	000	000	560			
A & B BUSINESS, INC.	40531	1	56.74	56.74	2,647 Copies	202412	01	005	110	000	000	560			
A & B BUSINESS, INC. Total			3,890.39	3,890.39											
ACT INC.	40532	1	2,245.25	2,245.25	ACT Test	202412	01	300	211	000	000	461			
ACT INC. Total			2,245.25	2,245.25											
AFFINITECH, INC.	40533	1	856.03	856.03	Boardroom Camera/License/Installation	202412	01	005	630	013	160	350			
AFFINITECH, INC. Total			856.03	856.03											
ALDERSON, KYA	40534	1	40.00	40.00	Softball Umpire	202412	01	300	296	217	000	305			
ALDERSON, KYA Total			40.00	40.00											
AMAZON CAPITAL SERVICES	40539	1	36.97	36.97	Puzzles/Toy	202412	04	005	582	000	344	430			
AMAZON CAPITAL SERVICES	40544	1	299.00	299.00	Calculators	202412	01	300	256	000	000	430			
AMAZON CAPITAL SERVICES	40540	1	114.79	114.79	Balloons/Straws/Beach Balls/Supplies	202412	01	100	203	243	000	430			
AMAZON CAPITAL SERVICES	40537	1	287.64	287.64	Popcorn/Bags/Salt/Boxes/Supplies	202412	01	005	216	000	401	430			
AMAZON CAPITAL SERVICES	40548	1	261.52	261.52	Library Books	202412	01	300	620	000	000	470			
AMAZON CAPITAL SERVICES	40547	1	64.69	64.69	Library Books	202412	01	100	620	000	000	470			
AMAZON CAPITAL SERVICES	40629	1	285.06	285.06	Markers/Acrylic Paint Pens	202412	01	300	212	000	000	430			
AMAZON CAPITAL SERVICES	40545	1	28.99	28.99	USB C to HDMI Cable	202412	01	300	257	000	000	401			

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
CHRISTENSEN, JENNIFER	40560	1	80.53	80.53	Glass Sheets	202412	01	100	212	000	000	430
CHRISTENSEN, JENNIFER Total			80.53	80.53								
CLIMATE CONTROL SYSTEMS & SERVICE	40561	1	2,008.00	2,008.00	Air Handler Computer Board Replacement	202412	01	005	865	000	380	350
CLIMATE CONTROL SYSTEMS & SERVICE Total			2,008.00	2,008.00								
COMMERCIAL INTERIOR DECOR, INC.	40562	1	950.00	950.00	Floor Cleaner	202412	01	005	810	000	000	401
COMMERCIAL INTERIOR DECOR, INC. Total			950.00	950.00								
COSTUME COLLECTIVE, LLC (THE)	40563	1	968.27	968.27	Costume Rentals (Drama)	202412	01	300	291	236	000	305
COSTUME COLLECTIVE, LLC (THE) Total			968.27	968.27								
COSTUME HOLIDAY HOUSE, INC.	40564	1	2,241.62	2,241.62	Costume Rentals (Drama)	202412	01	300	291	236	000	305
COSTUME HOLIDAY HOUSE, INC. Total			2,241.62	2,241.62								
COUNTRY HOUSE	40565	1	800.00	800.00	Banquet Ham Dinner (FCCLA)	202412	01	300	291	208	000	401
COUNTRY HOUSE Total			800.00	800.00								
DAKOTA POTTERS SUPPLY	40566	1	25.04	25.04	Pottery Wheel Bats	202412	01	300	212	000	000	430
DAKOTA POTTERS SUPPLY Total			25.04	25.04								
DEMCO	40567	1	248.14	248.14	Easels/Tape/Laminate/Supplies	202412	01	005	620	000	343	401
DEMCO Total			248.14	248.14								
EAST SIDE JERSEY DAIRY, INC	40640	1	2,441.61	2,441.61	Milk w/Meals	202412	02	005	770	000	710	495
EAST SIDE JERSEY DAIRY, INC	40640	1	10.76	10.76	Lab Food	202412	01	300	365	000	830	490
EAST SIDE JERSEY DAIRY, INC Total			2,452.37	2,452.37								
EDUCATORS BENEFIT CONSULTANTS	40568	1	66.61	66.61	June Service Fee	202412	01	005	010	000	000	305
EDUCATORS BENEFIT CONSULTANTS Total			66.61	66.61								
ENVIRO PUMP PLUS	40569	1	55.00	55.00	Portable Toilet	202412	01	300	294	217	000	305
ENVIRO PUMP PLUS Total			55.00	55.00								
FCCLA	40570	1	1,515.00	1,515.00	Registrations (Std) (FCCLA)	202412	01	300	291	208	000	369
FCCLA Total			1,515.00	1,515.00								
GLYNN, XANDER	40633	1	90.00	90.00	MS Play 4.5 Hrs (Drama)	202412	01	300	291	236	000	305
GLYNN, XANDER Total			90.00	90.00								
GOPHER	40572	1	734.76	734.76	Foam Balls/Portable Net System	202412	01	300	240	000	000	430
GOPHER	40571	1	124.23	124.23	Dodgeballs	202412	01	100	240	000	000	430
GOPHER Total			858.99	858.99								
GRANITE TELECOMMUNICATIONS	40573	1	90.67	90.67	May Phone	202412	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS	40573	1	181.34	181.34	May Phone	202412	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS Total			272.01	272.01								
GREATER MINNESOTA FAMILY SERVICES	40574	1	625.00	625.00	Mental Health Practioner	202412	01	100	203	000	000	329
GREATER MINNESOTA FAMILY SERVICES Total			625.00	625.00								
HALF-PINT KIDS	40575	1	475.20	475.20	Reading Books	202412	01	005	790	000	167	433
HALF-PINT KIDS Total			475.20	475.20								
HAND2MIND, INC.	40625	1	3,149.65	3,149.65	Phonics Word Work Small Group Set	202412	01	005	790	000	167	433
HAND2MIND, INC. Total			3,149.65	3,149.65								
HANSON, SANDRA	40576	1	125.77	125.77	Costume Supplies (Drama)	202412	01	300	291	236	000	401
HANSON, SANDRA	40576	1	400.00	400.00	Costume Work/Fittings/Mending/Alterations (Drama)	202412	01	300	291	236	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
HANSON, SANDRA Total			525.77	525.77								
HEALTH PARTNERS	40577	1	52,993.22	52,993.22	June Health Insurance	202412	01	215	028			
HEALTH PARTNERS Total			52,993.22	52,993.22								
HEGGIES PIZZA	40578	1	1,837.75	1,837.75	Pizza (FCCLA)	202412	01	300	291	208	000	619
HEGGIES PIZZA Total			1,837.75	1,837.75								
HENNINGSEN, KIRSTIN	40579	1	27.38	27.38	Preschool Graduation Decorations	202412	01	100	203	000	000	401
HENNINGSEN, KIRSTIN Total			27.38	27.38								
HILLYARD - SIOUX FALLS	40580	1	2,960.47	2,960.47	Garbage Bags/Paper Towels/Cleaner	202412	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	40580	1	4,388.98	4,388.98	Paper Towels/Urinal Screens/Supplies	202412	01	005	810	000	000	401
HILLYARD - SIOUX FALLS Total			7,349.45	7,349.45								
INOUYE, JOSH	40581	1	401.90	401.90	Musical Supplies (Drama)	202412	01	300	291	236	000	401
INOUYE, JOSH Total			401.90	401.90								
INTER-STATE STUDIO & PUBLISHING CO.	40582	1	900.40	900.40	Yearbooks	202412	01	100	291	205	000	619
INTER-STATE STUDIO & PUBLISHING CO.	40583	1	285.19	285.19	Yearbooks	202412	01	200	291	205	000	619
INTER-STATE STUDIO & PUBLISHING CO. Total			1,185.59	1,185.59								
JIM'S CLOTHING & SPORTING GOOD	40585	1	125.10	125.10	Golf Medals	202412	01	300	292	225	000	401
JIM'S CLOTHING & SPORTING GOOD	40584	1	951.00	951.00	FCCLA T-Shirts	202412	01	300	291	208	000	401
JIM'S CLOTHING & SPORTING GOOD Total			1,076.10	1,076.10								
KLUKSDAL, DALLAS G.	40586	1	100.00	100.00	Piano Tuning (Drama)	202412	01	300	291	236	000	305
KLUKSDAL, DALLAS G. Total			100.00	100.00								
KNUTSON FLYNN & DEANS PA	40587	1	1,660.00	1,660.00	Legal Service	202412	01	005	105	000	000	305
KNUTSON FLYNN & DEANS PA Total			1,660.00	1,660.00								
LAKESHORE LEARNING MAT'LS	40637	1	314.91	314.91	Stamps/Bins/Magnetic Tiles/Supplies	202412	04	005	582	000	344	430
LAKESHORE LEARNING MAT'LS Total			314.91	314.91								
LYON COUNTY AUDITOR/TREASURER	40588	1	233.39	233.39	Truth in Taxation Notice	202412	01	005	010	000	000	305
LYON COUNTY AUDITOR/TREASURER Total			233.39	233.39								
MAAE	40589	1	527.00	527.00	JB Summer Registration	202412	01	300	640	000	306	366
MAAE Total			527.00	527.00								
MADSEN, DARLA	40590	1	73.82	73.82	Pinbacks (FCCLA)	202412	01	300	291	208	000	401
MADSEN, DARLA Total			73.82	73.82								
MAYNARD'S	40635	1	409.13	409.13	Lab Food	202412	01	300	365	000	830	490
MAYNARD'S Total			409.13	409.13								
MCDOWELL AGENCY INC.	40591	1	40.00	40.00	Background Checks (2)	202412	01	005	715	000	342	311
MCDOWELL AGENCY INC. Total			40.00	40.00								
MENARDS	40626	1	102.21	102.21	Tape/Outlets/Batteries	202412	01	005	810	000	000	401
MENARDS Total			102.21	102.21								
MINNESOTA HISTORICAL SOCIETY	40663	1	368.00	368.00	Fort Snelling Tour Tickets	202412	01	300	211	000	000	369
MINNESOTA HISTORICAL SOCIETY	40661	1	368.00	368.00	Museum Tour Tickets	202412	01	300	211	000	000	369
MINNESOTA HISTORICAL SOCIETY	40662	1	460.00	460.00	Hill House Tour Tickets	202412	01	300	211	000	000	369
MINNESOTA HISTORICAL SOCIETY Total			1,196.00	1,196.00								
MN DEPT. OF HEALTH	40624	1	40.00	40.00	Hospitality Fee	202412	02	005	770	000	701	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MN DEPT. OF HEALTH Total			40.00	40.00								
MN FCCLA	40592	1	75.00	75.00	National FCCLA Package (Adv)	202412	01	300	291	208	000	366
MN FCCLA	40592	1	450.00	450.00	National FCCLA Package (Std)	202412	01	300	291	208	000	369
MN FCCLA Total			525.00	525.00								
MOAT, ALISSA	40593	1	143.73	143.73	Zoo Admission	202412	01	300	211	102	000	430
MOAT, ALISSA	40593	1	82.91	82.91	Juice/Supplies	202412	01	300	220	000	000	460
MOAT, ALISSA	40593	1	7.49	7.49	Gloves	202412	01	300	260	000	000	430
MOAT, ALISSA	40593	1	26.25	26.25	MCA Science Testing Candy	202412	01	300	211	000	000	401
MOAT, ALISSA Total			260.38	260.38								
MUSIC STREET INC	40595	1	207.00	207.00	Instrument Repairs	202412	01	300	258	233	000	350
MUSIC STREET INC	40594	1	75.00	75.00	Instrument Repairs	202412	01	300	258	233	000	350
MUSIC STREET INC Total			282.00	282.00								
NASCO	40627	1	393.60	393.60	Cylinders/Thermometers/Beakers/Supplies	202412	01	300	260	000	000	430
NASCO Total			393.60	393.60								
PEPPER, J.W. & SON INC.	40596	1	107.50	107.50	Band Music/Stand Wrench	202412	01	300	258	233	000	430
PEPPER, J.W. & SON INC.	40596	1	32.50	32.50	Choir Music	202412	01	300	258	231	000	430
PEPPER, J.W. & SON INC. Total			140.00	140.00								
PEPSI COLA BOTTLING, INC	40597	1	200.00	200.00	Pop	202412	01	300	292	000	000	619
PEPSI COLA BOTTLING, INC Total			200.00	200.00								
PERFORMANCE FOODSERVICE	40632	1	545.07	545.07	Ala Carte	202412	02	005	770	000	707	490
PERFORMANCE FOODSERVICE	40632	1	172.83	172.83	Brk Food	202412	02	005	770	000	705	490
PERFORMANCE FOODSERVICE	40632	1	866.61	866.61	Lunch Food	202412	02	005	770	000	701	490
PERFORMANCE FOODSERVICE Total			1,584.51	1,584.51								
PITNEY BOWES INC.	40598	1	142.53	142.53	Meter Rent	202412	01	300	211	000	000	329
PITNEY BOWES INC. Total			142.53	142.53								
PLAYSCRIPTS, INC	40599	1	141.49	141.49	Scripts (Drama)	202412	01	300	291	236	000	401
PLAYSCRIPTS, INC Total			141.49	141.49								
PLUNKETT'S, INC.	40639	1	95.50	95.50	Pest Control	202412	01	005	810	000	000	350
PLUNKETT'S, INC. Total			95.50	95.50								
PRINCIPAL LIFE INSURANCE COMPANY	40600	1	1,081.11	1,081.11	June LTD	202412	01	215	029			
PRINCIPAL LIFE INSURANCE COMPANY	40600	1	653.40	653.40	June Bd/Dep/Vol/Life	202412	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY Total			1,734.51	1,734.51								
REGION VI FFA	40602	1	95.00	95.00	SDSU Region Contest (FFA)	202412	01	300	291	207	000	369
REGION VI FFA Total			95.00	95.00								
REGNIER ELECTRIC HEATING & COOLING	40664	1	212.50	212.50	Ice Machine Repair	202412	01	300	292	000	000	350
REGNIER ELECTRIC HEATING & COOLING Total			212.50	212.50								
REO ENTERPRISES LLC	40601	1	955.00	955.00	Art Show Food	202412	01	100	203	000	000	490
REO ENTERPRISES LLC Total			955.00	955.00								
RICHTER, PAUL	40603	1	750.00	750.00	Preschool Tuition Refund	202412	04	005	582	000	344	040
RICHTER, PAUL Total			750.00	750.00								
RIVERSIDE INSIGHTS	40604	1	476.50	476.50	Achievement/Oral Language Tests	202412	01	100	420	000	740	433

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
RIVERSIDE INSIGHTS Total			476.50	476.50								
SCOTT'S ELECTRONICS, INC	40630	1	937.00	937.00	Install Kitchen/Crowsnest/Board Room Cameras	202412	01	005	630	000	000	350
SCOTT'S ELECTRONICS, INC Total			937.00	937.00								
SEND IT	40623	1	82.95	82.95	Boxes/Bubble Wrap/Labels/Tape	202412	01	300	211	000	000	329
SEND IT Total			82.95	82.95								
SW/WC SERVICE COOPERATIVES	40605	1	1,365.00	1,365.00	March Business Services	202412	01	005	110	000	000	316
SW/WC SERVICE COOPERATIVES	40605	1	48.00	48.00	Bus Driver Training	202412	01	005	760	000	720	305
SW/WC SERVICE COOPERATIVES	40605	1	104.00	104.00	Finance Checks	202412	01	005	110	000	000	401
SW/WC SERVICE COOPERATIVES	40605	1	6,552.00	6,552.00	March Tech Support	202412	01	005	630	000	000	316
SW/WC SERVICE COOPERATIVES	40605	1	230.00	230.00	Culinary Skills Challenge	202412	01	300	250	000	000	369
SW/WC SERVICE COOPERATIVES	40605	1	2,166.67	2,166.67	3/3 23-24 LETRS for Teacher Training	202412	01	005	790	000	167	303
SW/WC SERVICE COOPERATIVES Total			10,465.67	10,465.67								
THOMAS ELECTRIC, INC	40606	1	419.15	419.15	Commons Screen Wiring	202412	01	300	865	000	370	350
THOMAS ELECTRIC, INC	40606	1	408.00	408.00	Replace Air Handler Variable Frequency Drive	202412	01	300	865	000	370	350
THOMAS ELECTRIC, INC Total			827.15	827.15								
THOOFT TECHNOLOGIES LLC	40607	1	655.00	655.00	Cat 6 Wire/Data Jacks/Supplies/Labor	202412	01	005	630	000	000	350
THOOFT TECHNOLOGIES LLC Total			655.00	655.00								
THOOFT, KAYLA	40608	1	12.00	12.00	Graphic Organizers/Literature Game	202412	01	100	203	245	000	430
THOOFT, KAYLA Total			12.00	12.00								
TRENHAILE, JAY D.	40631	1	591.67	591.67	May Contracted Services	202412	01	300	211	000	000	394
TRENHAILE, JAY D.	40631	1	1,183.33	1,183.33	May Contracted Services	202412	01	005	420	000	740	394
TRENHAILE, JAY D. Total			1,775.00	1,775.00								
TYLER AREA COMMUNITY CLUB	40609	1	1,350.00	1,350.00	Pickle Ball Court Project Donation	202412	01	005	010	000	000	305
TYLER AREA COMMUNITY CLUB Total			1,350.00	1,350.00								
TYLER BUS SERVICE, INC.	40642	1	25,937.64	25,937.64	SN Student Transportation	202412	01	005	760	000	723	360
TYLER BUS SERVICE, INC.	40642	1	2,837.10	2,837.10	Van Route	202412	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40642	1	8,762.60	8,762.60	Shuttles/Extended Town Route	202412	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40642	1	13,192.21	13,192.21	Activities	202412	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40642	1	3,098.00	3,098.00	Excess Fuel	202412	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40642	1	12,044.34	12,044.34	Out of District 7,623 Miles	202412	01	005	760	000	713	360
TYLER BUS SERVICE, INC. Total			65,871.89	65,871.89								
TYLER CITY OF	40610	1	910.43	910.43	April Water	202412	01	005	810	183	000	330
TYLER CITY OF	40610	1	2,859.85	2,859.85	April Gas	202412	01	005	810	000	000	440
TYLER CITY OF	40610	1	294.00	294.00	April Sewer	202412	01	005	810	183	000	330
TYLER CITY OF	40610	1	8,960.00	8,960.00	April Electric	202412	01	005	810	184	000	330
TYLER CITY OF	40610	1	80.73	80.73	April Garbage	202412	01	005	810	186	000	330
TYLER CITY OF Total			13,105.01	13,105.01								
TYLER HARDWARE HANK	40611	1	13.98	13.98	Propane Cylinder	202412	01	300	365	000	830	433
TYLER HARDWARE HANK	40611	1	152.95	152.95	Paint (Drama)	202412	01	300	291	236	000	401
TYLER HARDWARE HANK	40611	1	148.42	148.42	Washers/Screws	202412	01	005	810	000	000	401
TYLER HARDWARE HANK	40611	1	66.84	66.84	Caster/Nuts/Bolts (FFA)	202412	01	300	291	207	000	401

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2023-2024 May 2024
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,332,432.64	\$ 1,059,402.32	\$ 776,036.13	\$0.00	\$ 3,615,798.83
FOOD SERVICE FUND 02*	\$ 370,861.64	\$ 74,289.71	\$ 58,405.67	\$0.00	\$ 386,745.68
COMM. SERVICE FUND 04*	\$ 111,697.18	\$ 16,690.48	\$ 18,978.24	\$0.00	\$ 109,409.42
Building Fund 06*	\$ 44,509.93	\$ 2,767.67	\$ 150,000.00	\$0.00	\$ (102,722.40)
DEBT REDUCTION FUND 07*	\$ 503,812.32	\$ 242,790.00	\$ -	\$0.00	\$ 746,602.32
Agency 09*	\$ 1,265.26	\$ -	\$ -	\$0.00	\$ 1,265.26
FY 24 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 4,364,578.97	\$ 1,395,940.18	\$ 1,003,420.04	\$0.00	\$ 4,757,099.11
FY23 Comparisons	\$ 4,817,149.20	\$ 1,239,208.78	\$ 794,689.02	\$0.00	\$ 5,261,668.96
FY24 Difference	\$ (452,570.23)	\$ 156,731.40	\$ 208,731.02	\$0.00	\$ (504,569.85)
ACCOUNT BALANCES	BALANCE PER FY23 ACCOUNT BOOKS	FY24 - FY23 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY24 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 884,239.19	\$ (767,951.54)	DISTRICT CHECKING ACCOUNTS		\$ 116,287.65
	\$ 563,114.64	\$ 144.37	INVESTMENTS/CD's		\$ 563,259.01
	\$ 3,222,996.53	\$ 226,141.96	MN LIQUID ASSET FUND ACCOUNT		\$ 3,449,138.49
	\$ 591,318.60	\$ 37,095.36	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 628,413.96
	\$ 5,261,668.96	\$ (504,569.85)	DISTRICT TOTALS:		\$ 4,757,099.11
BANK STATEMENT	FY23 ACCOUNT TOTALS:	FY24 BALANCE PER BANK STATEMENT	FY24 OUTSTANDING CHECKS PER	FY24 RATE OF INTEREST AND	FY24 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.24% \$ 884,239.19	\$ 145,599.46	\$ (29,334.73)	0.25% \$ 22.92	\$ 116,287.65
PMA Public Investment	4.98% \$ 552,698.58	\$ 552,830.46	\$ -	5.21% \$ 12.49	\$ 552,842.95
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	0.5% AND 2.00% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	4.88% \$ 510,701.88	\$ 70,262.80	\$ -	5.16% \$ 499.76	\$ 70,762.56
MN Liquid Asset Fund Maximum	5.00% \$ 2,712,294.65	\$ 3,365,164.00	\$ -	5.25% \$ 13,211.93	\$ 3,378,375.93
PMA Financial Network Construction Financing	4.98% \$ 591,318.60	\$ 625,646.29	\$ -	5.22% \$ 2,767.67	\$ 628,413.96
TOTALS	\$ 5,261,668.96	\$ 4,769,919.07	\$ (29,334.73)	\$ 16,514.77	\$ 4,757,099.11
				FY23 DIFFERENCE	\$ (504,569.85)

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
May, 2024								
TYPE OF FUND	FY24 YTD REVENUES	FY24 BUDGET REVENUES	%	FY24 YTD EXPENSES	FY24 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 8,516,105	\$ 8,585,540	99.19%	\$ 7,579,084	\$ 9,078,460	83.48%	\$ 937,021	15.71%
FY23 COMPARISON	\$ 7,247,685	\$ 7,833,712	92.52%	\$ 7,778,802	\$ 8,803,809	88.36%	\$ (531,117)	4.16%
YEARS DIFFERENCE	\$ 1,268,420	\$ 751,828	6.67%	\$ (199,718)	\$ 274,651	-4.87%	\$ 1,468,138	11.55%
02* - FOOD SERVICE FUND	\$ 593,660	\$ 539,500	110.04%	\$ 440,799	\$ 492,299	89.54%	\$ 152,861	20.50%
FY23 COMPARISON	\$ 473,128	\$ 539,500	87.70%	\$ 382,842	\$ 483,110	79.25%	\$ 90,286	8.45%
YEARS DIFFERENCE	\$ 120,532	\$ -	22.34%	\$ 57,958	\$ 9,189	10.29%	\$ 62,575	12.05%
04* - COMMUNITY SERVICE FUND	\$ 155,126	\$ 244,479	63.45%	\$ 214,607	\$ 194,785	110.18%	\$ (59,481)	-46.72%
FY23 COMPARISON	\$ 147,014	\$ 233,898	62.85%	\$ 137,913	\$ 188,703	73.08%	\$ 9,101	-10.2%
YEARS DIFFERENCE	\$ 8,112	\$ 10,581	0.6%	\$ 76,694	\$ 6,082	37.09%	\$ (68,582)	-36.5%
07* - DEBT REDEMPTION FUND	\$ 2,026,185	\$ 2,559,889	79.15%	\$ 2,441,455	\$ 2,439,605	100.08%	\$ (415,270)	-20.92%
FY23 COMPARISON	\$ 2,209,103	\$ 2,445,503	90.33%	\$ 2,433,060	\$ 2,433,568	99.98%	\$ (223,957)	-9.65%
YEARS DIFFERENCE	\$ (182,918)	\$ 114,386	0.00%	\$ 8,395	\$ 6,037	0.10%	\$ (191,313)	-0.10%
2023 - 2024 TOTALS	\$ 11,291,076	\$ 11,929,408	94.65%	\$ 10,675,945	\$12,205,149	87.47%	\$ 615,131	7.18%
2022 - 2023 TOTALS	\$ 10,076,930	\$ 11,052,613	91.17%	\$ 10,732,617	\$11,909,190	90.12%	\$ (655,686)	1.05%
FY24 DIFFERENCE	\$ 1,214,146	\$ 876,795	3.48%	\$ (56,672)	\$ 295,959	-2.65%	\$ 1,270,818	6.13%
06* - BUILDING CONSTRUCTION FUND	\$ 36,625	\$ 29,000	126.29%	\$ 229,489	\$ 79,800	0.00%	\$ (192,864)	0.00%
FY24 YTD REVENUES	The YTD FY24 Revenues are \$1.214M ahead of last years revenues. We are right on track with our YTD Revenue Budget of 94.65% received at this time in the school year.							
FY24 YTD EXPENSES	The YTD FY24 Expenses are \$56,672 under last years expenses at this time, even with the current high inflation factor. Together with revenues up and expenses down, we are \$1.27M ahead in revenues minus expenses.							

RTR Public Schools
Petty Cash – Check Book Reimbursement
June 8, 2024

CHECK #	VENDOR	DESCRIPTION	AMOUNT
13768	Worthington High School	Golf Meet	75.00
13774	Worthington High School	Golf Meet	75.00
13776	Red Barn Theater	Movie Theater Tickets	140.00
13778	Tracy Area Schools	Track Meet	150.00
13779	Mary Casavova	Book Orders	187.00
13780	Elkton Public School	Track Meet	150.00
13786	MCC High School	Track Meet	150.00
13788	Hadley Lions Club	Baseball	50.00
		TOTAL	977.00

Activity	July 1st Balance	Revenue	Expense	May 31st Balance
FFA	14,592.56	24,161.00	24,407.71	14,345.85
Yearbook	3,843.74	1,726.09	3,005.90	2,563.93
Student Council	2,534.97	8,257.00	8,242.46	2,549.51
FCCLA	3,164.79	34,722.09	31,099.17	6,787.71
Drumline	1,940.07	0.00	0.00	1,940.07
Football	0.00	8,082.00	4,284.50	3,797.50
Volleyball	8,631.81	9,744.37	7,940.83	10,435.35
Cheer	6,691.76	6,828.89	5,502.27	8,018.38
Baseball	3,846.50	1,282.60	867.95	4,261.15
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,049.14	2,487.90	1,906.13	3,630.91

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending May 31, 2024

Sequence: Fd, Org, Pro

										24RVSD BUD			% YTD	Remaining		
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202411	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	005	Districtwide														
		810	Operations & Maint.													
E	01	005	810	000	000	170	422	00	Custodial Salary	310,000.00	26,071.10	256,237.14	83%	0.00	83%	53,762.86
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	879.00	95.11	890.00	101%	0.00	101%	(11.00)
E	01	005	810	000	000	210	422	00	Custodial FICA	22,166.00	1,928.34	19,277.09	87%	0.00	87%	2,888.91
E	01	005	810	000	000	214	422	00	Custodial PERA	19,855.00	1,918.52	18,553.19	93%	0.00	93%	1,301.81
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,368.00	4,080.20	42,032.83	87%	0.00	87%	6,335.17
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	13.30	134.53	96%	0.00	96%	5.47
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	903.95	9,072.12	107%	0.00	107%	(572.12)
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	9,380.00	109,095.00	83%	0.00	83%	22,855.00
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	2,493.12	13,104.00	40%	0.00	40%	19,896.00
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	0.00	1,029.38	0%	0.00	0%	(1,029.38)
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	14,628.38	65,006.94	144%	0.00	144%	(20,006.94)
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	8,535.18	44,482.54	64%	0.00	64%	25,517.46
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	0.00	0%	0.00	0%	16,800.00
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,500.00	0.00	4,427.46	80%	0.00	80%	1,072.54
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	4,167.00	13,959.50	100%	0.00	100%	40.50
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	85,300.00	2,237.19	26,673.76	31%	0.00	31%	58,626.24
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00
		810	Operations & Maint.							823,778.00	76,451.39	623,975.48	76%	0.00	76%	199,802.52
		850	Capital Facilities													
E	01	005	850	000	000	305	422	00	Construction Fees	500,000.00	0.00	0.00	0%	0.00	0%	500,000.00
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver	0.00	2,087.98	17,190.58	0%	0.00	0%	(17,190.58)
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	110,000.00	0.00	115,000.00	105%	0.00	105%	(5,000.00)
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	52,950.00	0.00	49,650.00	94%	0.00	94%	3,300.00
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	2,757.49	8,272.47	0%	0.00	0%	(8,272.47)
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	341.51	1,024.53	0%	0.00	0%	(1,024.53)
		850	Capital Facilities							676,550.00	5,186.98	191,137.58	28%	0.00	28%	485,412.42
		865	Long Term Facility Maint													
E	01	005	865	000	347	305	467	00	FS Inspection	500.00	0.00	300.00	60%	0.00	60%	200.00

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending May 31, 2024

Sequence: Fd, Org, Pro

										24RVSD BUD				% YTD		Remaining		
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202411	Year To Date	% YTD	Encumbrances	+ Enc	Balance		
01	General																	
	005	Districtwide																
		865	Long Term Facility Maint															
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	570.00	81%	0.00	81%	130.00		
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	0.00	0.00	15,337.29	0%	0.00	0%	(15,337.29)		
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	0.00	2,747.50	8,596.11	0%	0.00	0%	(8,596.11)		
E	01	005	865	000	368	350	467	00	LTFM Bldg Env-Repair & Ma	0.00	0.00	1,863.00	0%	0.00	0%	(1,863.00)		
E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00		
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	0.00	1,746.00	0%	0.00	0%	(1,746.00)		
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	4,505.19	451%	0.00	451%	(3,505.19)		
E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	0.00	6,937.00	81%	0.00	81%	1,663.00		
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	0.00	5,298.50	265%	0.00	265%	(3,298.50)		
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	0.00	25,594.50	640%	0.00	640%	(21,594.50)		
		865	Long Term Facility Maint									36,800.00	2,747.50	70,747.59	192%	0.00	192%	(33,947.59)
	005	Districtwide									1,537,128.00	84,385.87	885,860.65	58%	0.00	58%	651,267.35	
	300	High School																
		850	Capital Facilities															
E	01	300	850	000	302	896	424	00	Taxes & Special Assessment	0.00	0.00	70.00	0%	0.00	0%	(70.00)		
		850	Capital Facilities									0.00	0.00	70.00	0%	0.00	0%	(70.00)
	300	High School									0.00	0.00	70.00	0%	0.00	0%	(70.00)	
01	General									1,537,128.00	84,385.87	885,930.65	58%	0.00	58%	651,197.35		

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending May 31, 2024

Sequence: Fd, Org, Pro

										24RVSD BUD				% YTD	Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202411	Year To Date	% YTD	Encumbrances	+ Enc	Balance
06	Building Construction															
	005 Districtwide															
	870 Bldg Construction															
E	06	005	870	801	000	520	464	801	Bldgs Acquisition & Impr-Ath	60,000.00	0.00	59,532.27	99%	0.00	99%	467.73
E	06	005	870	000	000	520	464	000	Bldgs Acquisition & Improver	7,800.00	150,000.00	157,800.00	2023%	0.00	2023%	(150,000.00)
E	06	005	870	801	000	305	464	801	Consult/Fees For Svc-Athl C	6,200.00	0.00	6,124.80	99%	0.00	99%	75.20
E	06	005	870	000	000	305	464	000	Consult/Fees For Svc	5,800.00	0.00	5,760.90	99%	0.00	99%	39.10
E	06	005	870	000	000	401	464	000	Construction Supplies	0.00	0.00	270.90	0%	0.00	0%	(270.90)
	870 Bldg Construction									79,800.00	150,000.00	229,488.87	288%	0.00	288%	(149,688.87)
	005 Districtwide									79,800.00	150,000.00	229,488.87	288%	0.00	288%	(149,688.87)
06	Building Construction									79,800.00	150,000.00	229,488.87	288%	0.00	288%	(149,688.87)
Report Totals:										1,616,928.00	234,385.87	1,115,419.52	69%	0.00	69%	501,508.48



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659
507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

Elementary Board Report

June 12, 2024

Cristy Olsen – Principal

We wrapped up a great school year here at RTR Elementary. We had some great field trips and other special events that were enjoyed by all. The teachers do an amazing job of making the last few weeks full of memorable experiences and opportunities.

The 5th-grade class trip to the Minnesota Twins game was a highlight and other than the Twins losing everything went very well! It was a long, but very fun day!

We celebrated our students and all they did this year! We specifically celebrated various accomplishments in reading and Noble Knights at our End of the Year celebration! It was a fun day filled with many celebrations followed by a movie and a Knights of the Round Table lunch.

We lucked out and had the perfect day for our elementary field day. The kids had a blast and many realized that tug-of-war was not as much fun as they remembered. Overall, it was a great day for all of us!

We completed our Spring FASTBridge assessments and we will use that data and compare it to our Fall data to determine our intervention groups and continue our MTSS program!

I am so excited to announce that the majority of our teachers wrapped up their LETRS training this spring. We have a few teachers who have yet to be trained, but all current teachers will be done by the end of next school year! This is a HUGE accomplishment and I am very proud of them and all they have done! As we hire new staff we will need to get them enrolled in the training, but that has been done for new teachers so all is looking great!

Camp Invention is coming up the week of June 24-28. This is a terrific STEM camp for our kids and it is something they look forward to participating in! Financial assistance is available so all students have an opportunity to attend! It will be a fun week!

As always, the end of the year came quickly. We are working on gathering and submitting orders and checking on our curriculum and assessment needs.

Staffing needs: Paraprofessionals are still needed at all levels.

Here are the current enrollment numbers at the elementary:

Preschool - 69	Kindergarten - 32
First Grade - 52	Second Grade - 43
Third Grade - 40	Fourth Grade - 42
Fifth Grade - 48	Total Enrollment: 326

School Board Meeting

June 12, 2024

7:00 PM

Secondary Principal Report

Summer School: We have 12 students signed up to do some credit recovery at RTR. This is online, but I am providing a space with a supervisor. It begins on June 10 and goes through June 28.

Cell Phones: There were 191 responses to the short survey that Mr. Marlette sent out about cell phones.

1. Elementary:

- Don't bring them at all: 40.8%
- Magnetic Pouches and out of sight the entire day: 23%
- Current Policy is working: 34%
- Let them have their phones and use them during the day: 2.1%

Summary.....97% thought cell phones should be banned or strictly monitored at the elementary.

2. Middle School:

- Don't bring them at all: 7.9%
- Magnetic Pouches and out of sight the entire day: 58.1%
- Current Policy is working: 28.8%
- Let them have their phones and use them during the day: 5.2%

Summary.....about 93% agree that we need a strict cell phone policy.

3. High School:

- Don't bring them at all: 2.6%
- Magnetic Pouches and out of sight the entire day: 54.5%
- Current Policy is working: 29.8%
- Let them have their phones and use them during the day: 13.1%

Summary.....about 87% agree that we need a strict cell phone policy.

Current Enrollment: May 30, 2024

Grade 6:	47	
Grade 7:	59	
Grade 8:	47	153
Grade 9:	60	
Grade 10:	56	
Grade 11:	49	
Grade 12:	56	221

Total 6-12: 374

Russell-Tyler-Ruthton ISD #2902
7/1/24 Renewal Premium Comparison



**Marsh McLennan
Agency**



VAALER
A Marsh & McLennan Agency LLC Company

Coverages	7/1/23 - 7/1/24		7/1/24 - 7/1/25	
	School Program		School Program	
	Limit/Exposure	Premium	Limit/Exposure	Premium
Property Insurance	WSI	\$49,513.22	WSI	\$60,346.14
Blanket Limit - Buildings & Business Personal Property	\$50,836,281		\$53,815,266	
- See Attached Statement of Values				
-Deductible	\$5,000		\$5,000	
Agreed Values - Replacement Cost - Special Peril	Yes		Yes	
Loss of Income	\$1,000,000		\$1,000,000	
Extra Expense	\$2,000,000		\$2,000,000	
Ordinance or Law				
-Coverage A - Loss to Undamaged Portion of Building	Building Limit		Building Limit	
-Coverage B - Demolition Costs	\$1,000,000		\$1,000,000	
-Coverage C - Increased Cost of Construction	Included in Covg B		Included in Covg B	
Equipment Breakdown Coverage	Included		Included	
School Property Enhancement Endorsement	Included		Included	
General Liability Insurance	WSI	\$5,769.00	WSI	\$6,086.00
General Aggregate Limit	\$3,000,000		\$3,000,000	
Products-Completed Operations Aggregate Limit	\$3,000,000		\$3,000,000	
Personal & Advertising Injury Aggregate Limit	\$1,000,000		\$1,000,000	
Each Occurrence Limit	\$1,000,000		\$1,000,000	
Damages to Premises Rented to You	\$1,000,000		\$1,000,000	
Medical Expenses	\$10,000		\$10,000	
Student Medical Expense	Excluded		Excluded	
Abuse or Molestation Liability	\$1,000,000		\$1,000,000	
Employee Benefits Liability Each Employee	\$1,000,000		\$1,000,000	
Employee Benefits Liability Aggregate	\$2,000,000		\$2,000,000	
-Deductible Each Employee	No Deductible		No Deductible	
Employee Benefit - Claims Made Coverage - Retroactive Date	7/1/2010		7/1/2010	
Counseling Professional Liability - Each Wrongful Act	\$1,000,000		\$1,000,000	
Adverse/Violent Event Response Coverage	\$300,000		\$300,000	
-Deductible	\$2,500		\$2,500	
Inland Marine Insurance	WSI	\$3,064.00	WSI	\$3,064.00
Scheduled Building and Grounds Equipment	\$165,971		\$165,971	
Musical Instruments Including Band Uniforms	\$330,710		\$330,710	
Audio Visual Equipment	\$177,588		\$177,588	
Athletic Equipment & Uniforms	\$339,845		\$339,845	
Property In Transit & Off Premises	\$450,000		\$450,000	
Portable Computers	\$25,000		\$25,000	
- Deductible for Inland Marine	\$1,000		\$1,000	
Crime Insurance Coverages	WSI	\$114.00	WSI	\$98.00
Employee Dishonesty	\$250,000		\$250,000	
Forgery & Alteration	Available Upon Request		Available Upon Request	
Money & Securities- Inside & Outside Premises (Honor Roll)	\$50,000		\$50,000	
Computer & Funds Transfer Fraud	\$250,000		\$250,000	
-Crime Deductible	\$1,000		\$1,000	

Coverages	7/1/23 - 7/1/24		7/1/24 - 7/1/25	
	School Program		School Program	
	Limit/Exposure	Premium	Limit/Exposure	Premium
Auto Insurance Coverages	WSI	\$4,506.00	WSI	\$4,528.00
Combined Liability Limit - Bodily Injury / Property Damage	\$1,000,000		\$1,000,000	
Personal Injury Protection	Statutory		Statutory	
Uninsured & Underinsured Motorist Coverage	\$1,000,000		\$1,000,000	
Hired & Non-Owned Liability Insurance	Included		Included	
Comprehensive & Collision Physical Damage Deductibles	See Schedule		See Schedule	
Full Glass Coverage	Yes		Yes	

Educators Legal Liability Insurance - Claims Made Coverage	WSI	\$6,878.00	WSI	\$7,334.00
Educators Legal Liability Retroactive Date	7/1/1987		7/1/1987	
Per Claim Limit	\$1,000,000		\$1,000,000	
Aggregate Limit	\$3,000,000		\$3,000,000	
-Deductible	\$10,000		\$10,000	
Non-Monetary Defense Limit	\$100,000		\$100,000	
-Deductible	\$10,000		\$10,000	
Breach of Fiduciary Duty	\$100,000		\$100,000	
-Deductible	\$10,000		\$10,000	

Excess Liability Insurance	WSI	\$1,522.00	WSI	\$1,575.00
Per Occurrence Limit / Aggregate Limit	\$1,000,000		\$1,000,000	
Underlying Primary Coverage included below:				
General Liability, Educators Legal Liability, Auto Liability & Employers Liability				

Cyber Liability Insurance	Lloyds of London	\$8,567.78	Lloyds of London	\$7,757.88
Cyber Liability Insurance*	\$1,000,000		\$1,000,000	
-Deductible	\$5,000		\$5,000	
*Specific Sublimits may apply				
Workers Compensation Insurance	AmTrust	\$14,103	AmTrust	\$20,479
Experience Modification Factor	0.74		0.84	
Employers Liability	\$1,000,000		\$1,000,000	
Payroll - 8868 - School Professional Employees	\$3,766,788		\$4,219,105	
Payroll - 9101 - School All Other Employees	\$439,627		\$470,346	
TOTAL ANNUAL PREMIUM		\$94,037.00		\$111,268.02

Based on 145,000 square feet the pre-renewal value of the Main School Building was \$46,110,000 or \$318 per square foot. On renewal it was increased to \$48,876,600 or \$337 per square foot. All Other buildings were increased 6% & Business Personal Property increased 3%

Please advise when the Press Box has been moved to school property and needs to be added to the property policy

The 2012 Dodge Grand Caravan VIN 5667 has the additional PIP coverage - Medical Expense Coverage of \$40,000 to Comply with Drivers Education Certificate requirements for the State of MN. Please let us know if the vehicle being used for drivers education changes and we need to update the coverage

Optional Quotes

Increasing the Cyber Liability Limit from \$1 Million to \$2 Million (with Specific Sublimits): Additional Premium: \$2,917.06

Increasing the Main School Building to a Value of \$50,750,000, or \$350 per square foot: Additional Premium: \$1,107

Increase the Property and Equipment Breakdown Deductible from \$5,000 to \$10,000: Premium Savings of \$1,790

Increase the Property and Equipment Breakdown Deductible from \$5,000 to \$15,000: Premium Savings of \$3,223

Increase the Property and Equipment Breakdown Deductible from \$5,000 to \$25,000: Premium Savings of \$5,367

WSI Stands for Wright Specialty Insurance and this is the broker for the Issuing company American Family Home Insurance company

Binding Requirements:

- Signed WSI Statement of Values

- Resigned Cyber Application within 30 days of effective date

RTR Public Schools #2902 Multi Year Guide-Budget Summary

Sequence: L, Fd, Org, Pro, Crs, Fin

Description	202313			202412			202501		
	Budget 23RVSDBUD	Year to Date	%	Budget 24RVSDBUD	Year to Date	%	Budget 25BUD	Year to Date	%
R Revenue									
01 General	(7,833,712.00)	(8,148,863.23)	104%	(8,585,540.00)	(8,516,105.04)	99%	(8,756,932.00)	0.00	0%
02 Food Service	(539,500.00)	(563,674.10)	104%	(539,500.00)	(593,660.00)	110%	(673,800.00)	0.00	0%
04 Community Service	(233,898.00)	(243,767.13)	104%	(244,479.00)	(155,126.10)	63%	(163,502.00)	0.00	0%
06 Building Construction	(16,785.00)	(19,685.80)	117%	(29,000.00)	(36,625.06)	126%	(29,000.00)	0.00	0%
07 Debt Redemption	(2,445,503.00)	(2,685,929.85)	110%	(2,559,889.00)	(2,026,184.98)	79%	(2,425,463.00)	0.00	0%
09 General-Student Activities	(12,000.00)	(26,837.84)	224%	(13,000.00)	(15,821.45)	122%	(13,000.00)	0.00	0%
R Revenue	(11,081,398.00)	(11,688,757.95)	105%	(11,971,408.00)	(11,343,522.63)	95%	(12,061,697.00)	0.00	0%
E Expenditure									
01 General	8,803,809.00	9,303,592.58	106%	9,078,460.00	7,579,083.65	83%	8,873,393.00	0.00	0%
02 Food Service	483,110.00	467,938.05	97%	492,299.00	440,799.12	90%	498,364.00	0.00	0%
04 Community Service	188,703.00	195,002.57	103%	194,785.00	214,607.24	110%	200,172.00	0.00	0%
06 Building Construction	825,000.00	215,045.62	26%	79,800.00	229,488.87	288%	79,800.00	0.00	0%
07 Debt Redemption	2,433,568.00	2,435,060.00	100%	2,439,605.00	2,441,455.00	100%	2,424,900.00	0.00	0%
09 General-Student Activities	12,700.00	27,845.37	219%	12,700.00	15,998.82	126%	12,700.00	0.00	0%
E Expenditure	12,746,890.00	12,644,484.19	99%	12,297,649.00	10,921,432.70	89%	12,089,329.00	0.00	0%
Report Totals:	1,665,492.00	955,726.24	57%	326,241.00	(422,089.93)	(129%)	27,632.00	0.00	0%

RTR Baseball Association

Proposal for RTR School

6/4/2024

RTR Baseball Association would like to propose the RTR School District budgets \$7500 into the annual budget to be used to assist in the field maintenance and basic improvements in Tyler, Russell, and Ruthton. The goal would be to allow a preapproved budget so the Baseball Association can plan and administer for basic upkeep and upgrades quickly and efficiently, so we keep our fields owned by the communities in a good working condition for middle school and high school softball and baseball.

Achieving this will need to come in conjunction with each respective city and its maintenance staff, both in effort and monetarily. Larger capital expansions would ideally would include city involvement, and dialogue with the school as well.

Many of the past projects that have been funded single handedly by RTR Baseball Association, so this would expand capabilities, and with city involvement, allow for wider adoption of simple improvements.

RTR School still needs to purchase its own baseballs, gear, etc for normal school season as needed for baseball and softball.

