

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, May 8, 2024 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
May 8, 2024 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Public Forum:

- (a) Student Council Representative Report: Joe Dagel and Isaac Janish
- (b) Discussion Regarding Proposed Outdoor Classroom. (Jennifer Dressen)

4. Approve the Agenda – (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. Consent Agenda – (action)

- a. Approval of Minutes from School Board Meeting on April 10, 2024
- b. Approval of Kindergarten Teacher – Jessica Woratschka
- c. Approval of 2nd Grade Teacher – Alivia Strack
- d. Approval of Assistant Cook – Cory Squires
- e. Approval of Resignation of Honor Society Advisor – Alissa Moat
- f. Approval of Resignation of Paraprofessional – Haley Muenchow
- g. Approval of Resignation of SPED Teacher – Keegan Foy

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Approval of Bills (action)

a. Expenditures Report -	\$ 389,723.18
b. Manual Checks -	\$ 21,079.53
c. Payroll Report -	\$ 473,816.80
	<u>\$ 884,619.51</u>

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Treasurer's Report (action)

- a. Treasurers Report
- b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Reports and/or Presentations (information)

- a. Elem Principal, Cristy Olsen
- b. MS Dean of Students, Darren Baartman
- c. HS Principal, Rick Gossen
- d. Superintendent, David Marlette

9. Approval of 2024-2025 Avera Pace/Prairie Farms Dairy Bid. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

10. Approval of 2024-2025 SWWC Service Cooperative Contracts (As Per Attachment). (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Approval of proposal of Meulebroeck, Taubert & Co., PLLP to provide 2003-2004 auditing services, for the gross fee including expenses of not to exceed \$15,200. (FY23 audit cost: \$14,000) (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

12. Approve \$1,350 Donation to Tyler Area Community Foundation for the Pickle Ball Court Project. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

13. Approval of the following proposal to light the Russell Ball Field for \$32,400.00 budget and to donate the four existing light poles at the RTR Football Field in Tyler to the project. See Budget Below: (Action)

a) LED Light Fixtures (\$16,000), Underground Plowing (\$1,600), Bore Conduit (\$1,600), Move and Install Poles (\$4,000), Electrical Wire (\$1,200), Service/ Labor/J-Boxes & Conduit (\$8,000) = \$32,400.00

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

14. Approval of the proposal to light the RTR Practice Football Field in Tyler for \$13,000.00 budget. (Action)

a) LED Light Fixtures (\$3,000), Pole w/Bull Arm (\$2,500), Install Pole/Light Arm (\$3,000), Underground Plowing (\$500.00), Wire Lights and Tie-In Wires (\$4,000) = \$13,000.00

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

15. Adjourn: Time Out: _____ (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:

June 12, 2024 at 7:00 PM
RTR Board Room at 111 County Road # 8
Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
April 10, 2024
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler, Dybdahl, Hansen, Hess, Johansen, Kerkaert
Administration Attendance: Marlette, Baartman, Gossen, Olsen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR Student Council representatives, Adalia Matzner & Jillian Schoenfeld, updated the board on upcoming student council activities.

M/S/C Kerkaert, Hess to approve the agenda. (6-0 vote)

M/S/C Hess, Johansen to approve the consent agenda. (6-0 vote)

- a. Approval of Minutes from School Board Meeting on March 13, 2024
- b. Approval of Custodial Helper – Neveah Solis
- c. Approval of Resignation of Paraprofessional – Karen Avila

M/S/C Dybdahl, Kerkaert to approve the bills. – Schedule A (6-0 vote)

- a. Expenditures Report - \$ 340,875.53
 - b. Manual Checks - \$ 27,260.38
 - c. Payroll Report - \$ 482,434.54
- \$ 850,570.45**

M/S/C Kerkaert, Chandler to approve the Treasurer’s Report. – Schedule B (6-0 vote)

Administrative reports were presented.

M/S/C Dybdahl, Johansen to approve the RTR ISD 2902 FY24 revised budget. - Schedule C (6-0 vote)

M/S/C Hess, Kerkaert to approve the revised 2023-2024 school calendar. (6-0 vote)

M/S/C Kerkaert, Chandler to approve the Resolution Authorizing the Preparation and Submission of a Proposal to the Commissioner of Education for a Review and Comment on a Proposed Project; and Taking Other Actions with Respect Thereto. (6-0 roll call vote)

M/S/C Chandler, Hess to adjourn at 7:44 p.m. (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools												
April, 2024 Manual Checks												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
BENSON, JOHNNY	40274	1	195.00	195.00	4/11/24 RRC/WWG	202410	01	300	294	217	000	305
BENSON, JOHNNY Total				195.00	195.00							
BETTIN, DJ	40290	1	195.00	195.00	4/18/24 AE	202410	01	300	296	217	000	305
BETTIN, DJ Total				195.00	195.00							
BOS, BRIAN	40300	1	120.00	120.00	4/23/24 HLOF	202410	01	300	296	217	000	305
BOS, BRIAN	40265	1	120.00	120.00	4/5/24 Lakeview	202410	01	300	296	217	000	305
BOS, BRIAN	40291	1	195.00	195.00	4/18/24 AE	202410	01	300	296	217	000	305
BOS, BRIAN Total				435.00	435.00							
DANKS, BRIAN	40301	1	120.00	120.00	4/23/24 HLOF	202410	01	300	296	217	000	305
DANKS, BRIAN Total				120.00	120.00							
DOUBLETREE HOTEL	40289	1	5,376.08	5,376.08	State Convention Lodging (FFA)	202410	01	300	291	207	000	366
DOUBLETREE HOTEL Total				5,376.08	5,376.08							
FELCYN, MIKE	40292	1	240.00	240.00	4/20/24 MLAC	202410	01	300	294	217	000	305
FELCYN, MIKE	40266	1	195.00	195.00	4/6/24 PAS	202410	01	300	294	217	000	305
FELCYN, MIKE Total				435.00	435.00							
FIRST INDEPENDENT BANK	40334	1	920.00	920.00	State Speech Visa Cards	202410	01	300	291	237	000	366
FIRST INDEPENDENT BANK Total				920.00	920.00							
GUENTHER, CHRISTIAN	40275	1	195.00	195.00	4/11/24 RRC/WWG	202410	01	300	294	217	000	305
GUENTHER, CHRISTIAN	40271	1	195.00	195.00	4/19/24 DB	202410	01	300	294	217	000	305
GUENTHER, CHRISTIAN	40267	1	195.00	195.00	4/5/24 Lakeview	202410	01	300	294	217	000	305
GUENTHER, CHRISTIAN Total				585.00	585.00							
LOUWAGIE, CRAIG	40272	1	195.00	195.00	4/9/24 DB	202410	01	300	294	217	000	305
LOUWAGIE, CRAIG	40332	1	195.00	195.00	4/25/24 SWC	202410	01	300	294	217	000	305
LOUWAGIE, CRAIG	40293	1	240.00	240.00	4/20/24 MLAC	202410	01	300	294	217	000	305
LOUWAGIE, CRAIG Total				630.00	630.00							
MILLER, BLAIR	40276	1	195.00	195.00	4/12/24 TMB	202410	01	300	294	217	000	305
MILLER, BLAIR Total				195.00	195.00							
MUNSON, SCOTT	40277	1	195.00	195.00	4/12/24 TMB	202410	01	300	294	217	000	305
MUNSON, SCOTT Total				195.00	195.00							
S & K AUTO REPAIR	40278	1	40.42	40.42	12.25 Gal	202410	01	005	760	190	733	440
S & K AUTO REPAIR Total				40.42	40.42							
SUDENGA, JEFFREY W.	40268	1	120.00	120.00	4/15/24 Lakeview	202410	01	300	294	217	000	305
SUDENGA, JEFFREY W. Total				120.00	120.00							
VERIZON WIRELESS	40232	1	7.72	7.72	Phone Plan	202410	01	100	203	000	000	320
VERIZON WIRELESS	40431	1	7.68	7.68	Phone Plan	202410	01	100	203	000	000	320
VERIZON WIRELESS	40431	1	15.35	15.35	Phone Plan	202410	01	300	211	000	000	320
VERIZON WIRELESS	40232	1	15.43	15.43	Phone Plan	202410	01	300	211	000	000	320
VERIZON WIRELESS Total				46.18	46.18							

VISA	40297	1	2,913.66	2,913.66	Melrose Speech Meet Lodging (ESSER III)	202410	01	300	291	013	160	369
VISA	40273	1	6,732.85	6,732.85	State BBB Lodging	202410	01	300	294	213	000	366
VISA	40298	1	160.00	160.00	CG Business Conference	202410	01	300	640	000	306	366
VISA	40330	1	162.85	162.85	49.54 Gal	202410	01	005	760	190	733	440
VISA	40299	1	652.17	652.17	CG/JC National Art Convention	202410	01	005	212	000	000	366
VISA	40331	1	27.81	27.81	Paint (Title IV)	202410	01	005	206	011	433	430
VISA	40330	1	260.00	260.00	Virtural UFLI Training	202410	01	100	640	000	306	366
VISA	40294	1	15.00	15.00	MJ Workshop	202410	01	300	420	000	740	366
VISA	40330	1	15.00	15.00	JP Behavior Support Training	202410	01	100	420	000	740	366
VISA	40295	1	30.00	30.00	State BBB Parking	202410	01	300	294	213	000	366
VISA	40330	1	26.62	26.62	Toys/Supplies	202410	01	100	203	000	000	401
VISA	40296	1	10.89	10.89	Stream State BBB Tournament Games	202410	01	300	294	213	000	305
VISA Total			11,006.85	11,006.85								
WILL, GRANT	40269	1	195.00	195.00	4/6/24 PAS	202410	01	300	294	217	000	305
WILL, GRANT	40270	1	195.00	195.00	4/5/24 Lakeview	202410	01	300	296	217	000	305
WILL, GRANT	40333	1	195.00	195.00	4/25/24 SWC	202410	01	300	294	217	000	305
WILL, GRANT Total			585.00	585.00								
Grand Total			21,079.53	21,079.53								
ISD #2902 - RTR Public Schools												
May 8th, 2024												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
3P LEARNING INC.	40335	1	1,636.55	1,636.55	Remote Learning Session/Subscription	202411	01	100	203	000	000	406
3P LEARNING INC. Total			1,636.55	1,636.55								
A & B BUSINESS, INC.	40336	1	151.29	151.29	6,379 Copies	202411	01	300	050	000	000	560
A & B BUSINESS, INC.	40337	1	85.38	85.38	Staples	202411	01	100	203	000	000	430
A & B BUSINESS, INC.	40336	1	2,108.28	2,108.28	88,893 Copies	202411	01	300	211	000	000	560
A & B BUSINESS, INC.	40336	1	43.40	43.40	1,830 Copies	202411	01	005	110	000	000	560
A & B BUSINESS, INC.	40336	1	236.55	236.55	9,974 Copies	202411	01	100	050	000	000	560
A & B BUSINESS, INC.	40336	1	34.11	34.11	1,438 Copies	202411	01	005	020	000	000	560
A & B BUSINESS, INC.	40336	1	703.71	703.71	29,671 Copies	202411	01	100	203	000	000	560
A & B BUSINESS, INC.	40337	1	170.76	170.76	Staples	202411	01	300	211	000	000	430
A & B BUSINESS, INC. Total			3,533.48	3,533.48								
AFFINITECH, INC.	40338	1	89.97	89.97	Perimeter Monitoring	202411	01	005	715	000	342	311
AFFINITECH, INC. Total			89.97	89.97								
ALL ABOUT TRAVEL	40339	1	5,109.90	5,109.90	Nationals Convention Airline Tickets (FCCLA)	202411	01	300	291	208	000	366
ALL ABOUT TRAVEL Total			5,109.90	5,109.90								
AMAZON CAPITAL SERVICES	40358	1	13.00	13.00	Pens	202411	01	005	110	000	000	401
AMAZON CAPITAL SERVICES	40345	1	689.25	689.25	Beads/Markers/Tablecloth/Supplies (Title IV)	202411	01	005	206	011	433	430
AMAZON CAPITAL SERVICES	40364	1	11.89	11.89	Post-It Note Dispenser	202411	01	005	110	000	000	401
AMAZON CAPITAL SERVICES	40358	1	248.01	248.01	Minute Books	202411	01	005	010	000	000	401

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
AMAZON CAPITAL SERVICES	40352	1	278.54	278.54	Markers/Tape/Pencils/Supplies	202411	01	300	050	000	000	401
AMAZON CAPITAL SERVICES	40437	1	150.43	150.43	Paint/Brushes/Pocket Folders/Supplies	202411	01	100	201	000	000	430
AMAZON CAPITAL SERVICES	40357	1	144.12	144.12	Laptop Batteries	202411	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	40366	1	469.90	469.90	Headworn Microphones (Booster Club Donation)(Drama)	202411	01	300	291	236	000	401
AMAZON CAPITAL SERVICES	40341	-1	-18.16	-18.16	Stuffed Animal Return	202411	01	005	216	000	401	430
AMAZON CAPITAL SERVICES	40351	1	6.80	6.80	Calculator Batteries	202411	01	300	256	000	000	430
AMAZON CAPITAL SERVICES	40343	1	42.98	42.98	Backdrop (CAPP)	202411	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	40436	1	54.90	54.90	Paint/Binder/Dividers/File Folders	202411	01	100	201	000	000	430
AMAZON CAPITAL SERVICES	40360	1	149.96	149.96	Note Pad Holders/Lawn Sign/Stickers (Student Council)	202411	01	100	291	206	000	401
AMAZON CAPITAL SERVICES	40365	1	27.67	27.67	Band-aids/Bandages	202411	02	005	770	000	701	401
AMAZON CAPITAL SERVICES	40361	1	237.80	237.80	Calculators (FFA)	202411	01	300	291	207	000	401
AMAZON CAPITAL SERVICES	40340	1	11.69	11.69	Books	202411	01	100	203	243	000	430
AMAZON CAPITAL SERVICES	40356	1	72.55	72.55	Presentation Clicker (FFA)	202411	01	300	291	208	000	401
AMAZON CAPITAL SERVICES	40358	1	13.51	13.51	Pens	202411	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	40346	1	237.14	237.14	Catcher's Set	202411	01	300	294	217	000	401
AMAZON CAPITAL SERVICES	40367	1	19.99	19.99	Ethernet Switch	202411	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	40348	1	22.32	22.32	Tablecloths (Title IV)	202411	01	300	710	000	000	433
AMAZON CAPITAL SERVICES	40353	1	721.34	721.34	Ball Rest/Home Plate/Pitcher's Packet (\$500 Donation)	202411	01	300	294	217	000	401
AMAZON CAPITAL SERVICES	40349	1	128.51	128.51	Headphones	202411	01	300	710	000	000	433
AMAZON CAPITAL SERVICES	40364	1	224.80	224.80	Minute Book	202411	01	005	010	000	000	401
AMAZON CAPITAL SERVICES	40354	1	46.98	46.98	Presentation Boards	202411	01	300	270	000	000	430
AMAZON CAPITAL SERVICES	40435	1	276.40	276.40	Colored Pencils/Sketch Books/Napkins/Supplies (Title IV)	202411	01	005	206	011	433	430
AMAZON CAPITAL SERVICES	40363	1	50.56	50.56	Menstrual Products	202411	01	005	720	000	302	401
AMAZON CAPITAL SERVICES	40350	1	115.35	115.35	Softball Uniform Belts	202411	01	300	296	217	000	401
AMAZON CAPITAL SERVICES	40362	1	349.95	349.95	Mound Clay (Baseball)	202411	01	300	292	916	301	401
AMAZON CAPITAL SERVICES	40342	1	606.88	606.88	Stickers/Paint Pens/Table Cloth/Supplies (Title IV)	202411	01	005	206	011	433	430
AMAZON CAPITAL SERVICES	40344	1	105.37	105.37	Glow Sticks/Flying Discs/Index Card/Supplies	202411	01	100	203	241	000	430
AMAZON CAPITAL SERVICES	40355	1	119.96	119.96	Printable Shrink Plastic Sheets (FFA)	202411	01	300	291	208	000	401
AMAZON CAPITAL SERVICES	40359	1	191.90	191.90	White Out/File Folders/Cardstock/Supplies	202411	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	40347	1	98.23	98.23	Gum/Life Savers	202411	01	300	710	000	000	433
AMAZON CAPITAL SERVICES Total			5,920.52	5,920.52								
A-OX WELDING, INC	40453	1	371.59	371.59	Cylinder Rent/Welding Rods	202411	01	300	301	000	830	433
A-OX WELDING, INC	40368	1	1,854.31	1,854.31	Welding Rods/Jackets/Argon/Supplies	202411	01	300	301	000	830	433
A-OX WELDING, INC Total			2,225.90	2,225.90								
AP DESIGN INC.	40465	1	33.00	33.00	Sports Plaques	202411	01	300	292	000	000	401
AP DESIGN INC. Total			33.00	33.00								
APOLLO WATER SYSTEMS INC.	40369	1	84.00	84.00	Salt	202411	02	005	770	000	701	401
APOLLO WATER SYSTEMS INC. Total			84.00	84.00								
ARNESON, EMMA	40370	1	85.00	85.00	Speech Judge	202411	01	300	291	237	000	305
ARNESON, EMMA Total			85.00	85.00								
AVERA MARSHALL	40371	1	1,600.00	1,600.00	Athletic Training	202411	01	300	292	000	000	305

Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
ENVIRO PUMP PLUS	40388	1	100.00	100.00	Portable Toilet	202411	01	300	294	217	000	305
ENVIRO PUMP PLUS Total			100.00	100.00								
ERICKSON, CARLY	40389	1	255.00	255.00	Speech Judge	202411	01	300	291	237	000	305
ERICKSON, CARLY Total			255.00	255.00								
GOPHER	40391	1	139.06	139.06	Dodgeballs	202411	01	100	240	000	000	430
GOPHER	40390	1	102.43	102.43	Jump Bands (Capp)	202411	01	100	203	000	000	401
GOPHER Total			241.49	241.49								
GRANITE TELECOMMUNICATIONS	40392	1	221.38	221.38	April Phone	202411	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS	40392	1	110.69	110.69	April Phone	202411	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS Total			332.07	332.07								
GREATER MINNESOTA FAMILY SERVICES	40393	1	625.00	625.00	Mental Health Practioner	202411	01	100	203	000	000	329
GREATER MINNESOTA FAMILY SERVICES Total			625.00	625.00								
HARPER, CALEB	40394	1	170.00	170.00	Speech Judge	202411	01	300	291	237	000	305
HARPER, CALEB Total			170.00	170.00								
HARPER, SARAH	40395	1	425.00	425.00	Speech Judge	202411	01	300	291	237	000	305
HARPER, SARAH Total			425.00	425.00								
HEALTH PARTNERS	40396	1	51,568.02	51,568.02	May Health Insurance	202411	01	215	028			
HEALTH PARTNERS Total			51,568.02	51,568.02								
HENNINGSEN, KIRSTIN	40397	1	28.19	28.19	Modeling Dough/Bubbles/Sand Molds/Supplies	202411	04	005	582	000	344	430
HENNINGSEN, KIRSTIN Total			28.19	28.19								
HILLYARD - SIOUX FALLS	40398	1	14,367.13	14,367.13	Floor Finish/Soap/Cleaners/Supplies	202411	01	005	810	000	000	401
HILLYARD - SIOUX FALLS Total			14,367.13	14,367.13								
JENSON, KATIE	40399	1	85.00	85.00	Speech Judge	202411	01	300	291	237	000	305
JENSON, KATIE Total			85.00	85.00								
JIM'S CLOTHING & SPORTING GOOD	40432	1	199.95	199.95	Practice Balls	202411	01	300	294	217	000	401
JIM'S CLOTHING & SPORTING GOOD Total			199.95	199.95								
JOSTENS INC.	40400	1	38.95	38.95	Diploma/Cover	202411	01	300	211	165	000	401
JOSTENS INC.	40401	1	1,217.34	1,217.34	Gowns/Cords	202411	01	300	211	165	000	401
JOSTENS INC. Total			1,256.29	1,256.29								
KIDMAN, KARI	40434	1	27.18	27.18	Tablecloths	202411	01	100	203	242	000	430
KIDMAN, KARI Total			27.18	27.18								
KINNY, JACOB	40402	1	255.00	255.00	Speech Judge	202411	01	300	291	237	000	305
KINNY, JACOB Total			255.00	255.00								
KNUTSON FLYNN & DEANS PA	40403	1	122.50	122.50	Legal Service	202411	01	005	105	000	000	305
KNUTSON FLYNN & DEANS PA Total			122.50	122.50								
LINCOLN COUNTY TREASURER	40404	1	1,274.93	1,274.93	Recycling Fee	202411	01	005	810	186	000	330
LINCOLN COUNTY TREASURER Total			1,274.93	1,274.93								
MAYNARD'S	40405	1	156.65	156.65	Lunch Food	202411	02	005	770	000	701	490
MAYNARD'S	40405	1	27.98	27.98	Food/Supplies	202411	01	300	420	000	740	401
MAYNARD'S	40405	1	103.04	103.04	State BBB Food/Supplies	202411	01	300	292	917	301	401
MAYNARD'S	40405	1	14.49	14.49	Coffee	202411	01	005	010	000	000	401

Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MAYNARD'S	40454	1	543.73	543.73	Lab Food/Supplies	202411	01	300	365	000	830	490
MAYNARD'S	40439	1	32.12	32.12	Lab Food	202411	01	300	365	000	830	490
MAYNARD'S Total			878.01	878.01								
MCDOWELL AGENCY INC.	40406	1	70.00	70.00	Background Checks (3)	202411	01	005	715	000	342	311
MCDOWELL AGENCY INC. Total			70.00	70.00								
MELROSE HIGH SCHOOL	40407	1	180.00	180.00	Speech Meet	202411	01	300	291	237	000	369
MELROSE HIGH SCHOOL Total			180.00	180.00								
MINNESOTA UNEMPLOYMENT INS	40408	1	482.83	482.83	DG/SW/AW/BB Unemployment	202411	01	005	211	000	000	280
MINNESOTA UNEMPLOYMENT INS Total			482.83	482.83								
MN STATE HS LEAGUE	40441	1	160.00	160.00	State Speech Entry Fees	202411	01	300	291	237	000	369
MN STATE HS LEAGUE Total			160.00	160.00								
MOAT, ALISSA	40409	1	18.91	18.91	Anatomy Curriculum	202411	01	300	260	000	000	430
MOAT, ALISSA Total			18.91	18.91								
MUSIC IS ELEMENTARY	40411	1	285.99	285.99	Djembes Drums (Title IV)	202411	01	005	206	011	433	430
MUSIC IS ELEMENTARY Total			285.99	285.99								
MUSIC STREET INC	40410	1	137.59	137.59	Reeds	202411	01	300	258	233	000	619
MUSIC STREET INC	40410	1	129.00	129.00	Instrument Repairs	202411	01	300	258	233	000	350
MUSIC STREET INC Total			266.59	266.59								
NILLES, ALEX	40412	1	180.00	180.00	MS Play 9 Hrs	202411	01	300	291	236	000	305
NILLES, ALEX Total			180.00	180.00								
NILLES, JULIA	40413	1	85.00	85.00	Speech Judge	202411	01	300	291	237	000	305
NILLES, JULIA Total			85.00	85.00								
NORTH AMERICAN WHOLESALE FLORIST	40414	1	145.37	145.37	Team Practice Flowers (FFA)	202411	01	300	291	207	000	401
NORTH AMERICAN WHOLESALE FLORIST Total			145.37	145.37								
ONE LESS THING	40455	1	270.00	270.00	Meats Judging ID Cards	202411	01	300	301	000	830	433
ONE LESS THING Total			270.00	270.00								
PAPPAS, SAMANTHA	40415	1	85.00	85.00	Speech Judge	202411	01	300	291	237	000	305
PAPPAS, SAMANTHA Total			85.00	85.00								
PEPPER, J.W. & SON INC.	40416	1	249.60	249.60	Choir Music (Grant \$)	202411	01	300	258	231	000	430
PEPPER, J.W. & SON INC.	40416	1	694.99	694.99	Band Music (Grant \$)	202411	01	300	258	233	000	430
PEPPER, J.W. & SON INC.	40438	1	487.37	487.37	Choir Music/Supplies	202411	01	300	258	231	000	430
PEPPER, J.W. & SON INC.	40438	1	346.98	346.98	Band Music/Supplies	202411	01	300	258	233	000	430
PEPPER, J.W. & SON INC. Total			1,778.94	1,778.94								
PEPSI COLA BOTTLING, INC	40417	1	200.00	200.00	Pop	202411	01	300	292	000	000	619
PEPSI COLA BOTTLING, INC Total			200.00	200.00								
PERFORMANCE FOODSERVICE	40447	1	345.70	345.70	Supplies	202411	02	005	770	000	701	401
PERFORMANCE FOODSERVICE	40447	1	1,603.03	1,603.03	Ala Carte	202411	02	005	770	000	707	490
PERFORMANCE FOODSERVICE	40447	1	66.29	66.29	Brk Food	202411	02	005	770	000	705	490
PERFORMANCE FOODSERVICE	40447	1	74.36	74.36	Lunch Food	202411	02	005	770	000	701	490
PERFORMANCE FOODSERVICE Total			2,089.38	2,089.38								
PLUNKETT'S, INC.	40463	1	95.50	95.50	Pest Control	202411	01	005	810	000	000	350

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
PLUNKETT'S, INC. Total			95.50	95.50								
PRINCIPAL LIFE INSURANCE COMPANY	40418	1	1,051.99	1,051.99	May LTD	202411	01	215	029			
PRINCIPAL LIFE INSURANCE COMPANY	40418	1	649.60	649.60	May Bd/Dep/Vol/Life	202411	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY Total			1,701.59	1,701.59								
REO ENTERPRISES LLC	40419	1	500.00	500.00	Display Shelves (Title IV)	202411	01	005	206	011	433	430
REO ENTERPRISES LLC Total			500.00	500.00								
SUPREME SCHOOL SUPPLY	40420	1	26.75	26.75	Plan Books	202411	01	100	203	241	000	430
SUPREME SCHOOL SUPPLY Total			26.75	26.75								
SW/WC SERVICE COOPERATIVES	40421	1	480.55	480.55	MA Forms Billing	202411	01	005	400	000	372	405
SW/WC SERVICE COOPERATIVES	40421	1	341.51	341.51	3rd Quarter Lease Allocation	202411	01	005	850	000	348	571
SW/WC SERVICE COOPERATIVES	40421	1	2,757.49	2,757.49	3rd Quarter Lease Allocation	202411	01	005	850	000	348	570
SW/WC SERVICE COOPERATIVES	40421	1	430.00	430.00	Knowledge Bowl Registrations	202411	01	300	291	238	000	369
SW/WC SERVICE COOPERATIVES	40421	1	1,365.00	1,365.00	Feb Business Services	202411	01	005	110	000	000	316
SW/WC SERVICE COOPERATIVES	40421	1	6,552.00	6,552.00	Feb Tech Support	202411	01	005	630	000	000	316
SW/WC SERVICE COOPERATIVES	40421	1	2,238.90	2,238.90	3rd Party Billing Support	202411	01	005	400	000	372	305
SW/WC SERVICE COOPERATIVES Total			14,165.45	14,165.45								
THOMAS ELECTRIC, INC	40443	1	150,000.00	150,000.00	Generator (Partial Payment of \$250,000 Project)	202411	06	005	870	000	000	520
THOMAS ELECTRIC, INC Total			150,000.00	150,000.00								
THOOFT, KYLE	40422	1	3,615.00	3,615.00	Snow Removal	202411	01	005	810	000	000	305
THOOFT, KYLE Total			3,615.00	3,615.00								
TRANE U.S. INC.	40423	1	462.00	462.00	Air Handler Belt Repair	202411	01	005	810	000	000	305
TRANE U.S. INC. Total			462.00	462.00								
TRENHAILE, JAY D.	40444	1	591.67	591.67	April Contracted Services	202411	01	300	211	000	000	394
TRENHAILE, JAY D.	40444	1	1,183.33	1,183.33	April Contracted Services	202411	01	005	420	000	740	394
TRENHAILE, JAY D. Total			1,775.00	1,775.00								
TYLER BUS SERVICE, INC.	40459	1	8,762.60	8,762.60	Shuttles/Extended Town Route	202411	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40459	1	1,951.33	1,951.33	Excess Fuel	202411	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40459	1	9,176.64	9,176.64	Out of District 5,808 Miles	202411	01	005	760	000	713	360
TYLER BUS SERVICE, INC.	40459	1	2,161.60	2,161.60	Van Route	202411	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	40459	1	22,332.33	22,332.33	SN Student Transportation	202411	01	005	760	000	723	360
TYLER BUS SERVICE, INC.	40459	1	9,446.33	9,446.33	Activities	202411	01	005	760	000	720	360
TYLER BUS SERVICE, INC. Total			53,830.83	53,830.83								
TYLER CITY OF	40426	1	80.73	80.73	March Garbage	202411	01	005	810	186	000	330
TYLER CITY OF	40426	1	230.00	230.00	March Sewer	202411	01	005	810	183	000	330
TYLER CITY OF	40426	1	673.95	673.95	March Water	202411	01	005	810	183	000	330
TYLER CITY OF	40426	1	8,535.18	8,535.18	March Gas	202411	01	005	810	000	000	440
TYLER CITY OF	40426	1	9,380.00	9,380.00	March Electric	202411	01	005	810	184	000	330
TYLER CITY OF	40427	1	2,747.50	2,747.50	Lift Station Sewer Pump/Labor	202411	01	005	865	000	381	350
TYLER CITY OF Total			21,647.36	21,647.36								
TYLER HARDWARE HANK	40428	1	80.42	80.42	Keys/Brushes/Grass Seed/Supplies	202411	01	005	810	000	000	401
TYLER HARDWARE HANK	40456	1	10.99	10.99	Lab Food	202411	01	300	365	000	830	490

Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
TYLER HARDWARE HANK	40456	1	9.49	9.49	Lab Supplies	202411	01	300	365	000	830	433
TYLER HARDWARE HANK Total			100.90	100.90								
TYLER LUMBER COMPANY	40460	1	102.44	102.44	Lumber	202411	01	300	301	000	830	433
TYLER LUMBER COMPANY	40424	1	100.01	100.01	Lumber/Screws/Drawer Glides/Glue	202411	01	300	301	000	830	433
TYLER LUMBER COMPANY	40462	1	2,087.98	2,087.98	Storage Shed Materials	202411	01	005	850	000	000	520
TYLER LUMBER COMPANY	40461	1	13.85	13.85	Asphalt Coating	202411	01	005	810	000	000	401
TYLER LUMBER COMPANY	40425	1	24.31	24.31	Screws/Brushes	202411	01	300	301	000	830	433
TYLER LUMBER COMPANY Total			2,328.59	2,328.59								
TYLER PETTY CASH	40429	1	80.00	80.00	GBB Tournament	202411	01	300	296	213	000	369
TYLER PETTY CASH	40429	1	80.00	80.00	BBB Tournament	202411	01	300	294	213	000	369
TYLER PETTY CASH	40429	1	85.00	85.00	Vehicle License Tabs	202411	01	005	760	190	720	401
TYLER PETTY CASH	40429	1	30.00	30.00	BBB Laundry	202411	01	300	294	213	000	305
TYLER PETTY CASH	40429	1	150.00	150.00	Track Meet	202411	01	300	292	219	000	369
TYLER PETTY CASH Total			425.00	425.00								
TYLER TRIBUTE	40430	1	138.60	138.60	Spring Art Show Ads	202411	01	300	211	000	000	305
TYLER TRIBUTE	40430	1	73.10	73.10	Minutes	202411	01	005	010	000	000	305
TYLER TRIBUTE Total			211.70	211.70								
US FOODS, INC.	40452	1	25,931.30	25,931.30	Food/Supplies	202411	02	005	770	000	701	490
US FOODS, INC. Total			25,931.30	25,931.30								
VALLEYFAIR	40464	1	1,820.00	1,820.00	Mathcounts Valley Fair Trip	202411	01	300	211	000	000	366
VALLEYFAIR Total			1,820.00	1,820.00								
WASTE MANAGEMENT OF MN, INC.	40457	1	1,139.49	1,139.49	May Garbage	202411	01	005	810	186	000	330
WASTE MANAGEMENT OF MN, INC. Total			1,139.49	1,139.49								
WEX	40458	1	122.00	122.00	April Participant Fees	202411	01	005	010	000	000	305
WEX Total			122.00	122.00								
Grand Total			389,723.18	389,723.18								

	Bills	Manual	April	GRAND
	5/8/2024	Checks	Payroll	TOTAL
Fund 01 - General	207,704.65	21,079.53	436,203.40	664,987.58
Fund 02 - Food Service	31,956.84	0.00	22,016.18	53,973.02
Fund 04 - Community Service	61.69	0.00	15,597.22	15,658.91
Fund 06 - Building Construction	150,000.00	0.00	0.00	0.00
Total	389,723.18	21,079.53	473,816.80	884,619.51

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2023-2024 April 2024
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 2,820,720.19	\$ 1,282,056.40	\$ 770,343.95	\$0.00	\$ 3,332,432.64
FOOD SERVICE FUND 02*	\$ 356,686.68	\$ 65,935.81	\$ 51,760.85	\$0.00	\$ 370,861.64
COMM. SERVICE FUND 04*	\$ 116,726.95	\$ 16,327.24	\$ 21,357.01	\$0.00	\$ 111,697.18
Building Fund 06*	\$ 41,853.29	\$ 2,656.64	\$ -	\$0.00	\$ 44,509.93
DEBT REDUCTION FUND 07*	\$ 503,812.32	\$ -	\$ -	\$0.00	\$ 503,812.32
Agency 09*	\$ 970.11	\$ 295.15	\$ -	\$0.00	\$ 1,265.26
FY 24 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 3,840,769.54	\$ 1,367,271.24	\$ 843,461.81	\$0.00	\$ 4,364,578.97
FY23 Comparisons	\$ 4,678,497.44	\$ 858,290.93	\$ 719,639.17	\$0.00	\$ 4,817,149.20
FY24 Difference	\$ (837,727.90)	\$ 508,980.31	\$ 123,822.64	\$0.00	\$ (452,570.23)
ACCOUNT BALANCES	BALANCE PER FY23 ACCOUNT BOOKS	FY24 - FY23 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY24 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 181,450.82	\$ (82,087.20)	DISTRICT CHECKING ACCOUNTS		\$ 99,363.62
	\$ 552,807.45	\$ 10,439.07	INVESTMENTS/CD's		\$ 563,246.52
	\$ 2,821,889.40	\$ 257,977.09	MN LIQUID ASSET FUND ACCOUNT		\$ 3,079,866.49
	\$ 590,837.03	\$ 34,809.26	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 625,646.29
	\$ 4,146,984.70	\$ 221,138.22	DISTRICT TOTALS:		\$ 4,368,122.92
BANK STATEMENT	FY23 ACCOUNT TOTALS:	FY24 BALANCE PER BANK STATEMENT	FY24 OUTSTANDING CHECKS PER ACCOUNT	FY24 RATE OF INTEREST AND INTEREST EARNED	FY24 ACCOUNT TOTALS PER/TREASURER'S BOOKS
First Independent Bank Checking	0.10%	\$ 135,193.79	\$ (35,876.12)	0.25%	\$ 99,363.62
PMA Public Investment	4.64%	\$ 552,818.46	\$ -	5.19%	\$ 552,830.46
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00%	\$ 10,416.06	\$ -	0.5% AND 2.00%	\$ 10,416.06
MN Liquid Asset Fund Liquid	4.55%	\$ 48,297.72	\$ -	5.18%	\$ 48,502.55
MN Liquid Asset Fund Maximum	4.68%	\$ 3,019,278.44	\$ -	5.27%	\$ 3,031,363.94
PMA Financial Network Construction Financing	4.64%	\$ 622,989.65	\$ -	5.22%	\$ 625,646.29
TOTALS	\$ 4,156,984.70	\$ 4,388,994.12	\$ (35,876.12)	\$ 15,004.92	\$ 4,368,122.92
				FY23 DIFFERENCE	\$ 211,138.22

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902						Presented by	
April, 2024	Russell, Tyler, Ruthton, Minnesota						Alex Rott,	
Revenue vs. Disbursement Report								
TYPE OF FUND	FY24 YTD REVENUES	FY24 BUDGET REVENUES	%	FY24 YTD EXPENSES	FY24 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 7,458,794	\$ 8,585,540	86.88%	\$ 6,803,164	\$ 9,078,460	74.94%	\$ 655,630	109.64%
FY23 COMPARISON	\$ 6,041,957	\$ 7,833,712	77.13%	\$ 7,051,803	\$ 8,803,809	80.10%	\$ (1,009,846)	85.68%
YEARS DIFFERENCE	\$ 1,416,838	\$ 751,828	9.75%	\$ (248,639)	\$ 274,651	-5.16%	\$ 1,665,476	569.84%
02* - FOOD SERVICE FUND	\$ 519,370	\$ 539,500	96.27%	\$ 382,393	\$ 492,299	77.68%	\$ 136,977	135.82%
FY23 COMPARISON	\$ 417,572	\$ 539,500	77.40%	\$ 336,360	\$ 483,110	69.62%	\$ 81,213	124.14%
YEARS DIFFERENCE	\$ 101,798	\$ -	18.87%	\$ 46,034	\$ 9,189	8.05%	\$ 55,764	221.14%
04* - COMMUNITY SERVICE FUND	\$ 138,436	\$ 244,479	56.62%	\$ 194,278	\$ 194,785	99.74%	\$ (55,842)	71.26%
FY23 COMPARISON	\$ 127,269	\$ 233,898	54.41%	\$ 119,031	\$ 188,703	63.08%	\$ 8,238	106.92%
YEARS DIFFERENCE	\$ 11,167	\$ 10,581	2.2%	\$ 75,248	\$ 6,082	36.66%	\$ (64,081)	14.84%
07* - DEBT REDEMPTION FUND	\$ 1,783,395	\$ 2,559,889	69.67%	\$ 2,441,455	\$ 2,439,605	100.08%	\$ (658,060)	73.05%
FY23 COMPARISON	\$ 1,586,936	\$ 2,445,503	64.89%	\$ 2,433,060	\$ 2,433,568	99.98%	\$ (846,124)	65.22%
YEARS DIFFERENCE	\$ 196,459	\$ 114,386	4.8%	\$ 8,395	\$ 6,037	0.10%	\$ 188,064	2340.19%
2023 - 2024 TOTALS	\$ 9,899,995	\$ 11,929,408	82.99%	\$ 9,821,290	\$12,205,149	80.47%	\$ 78,705	100.80%
2022 - 2023 TOTALS	\$ 8,173,734	\$ 11,052,613	73.95%	\$ 9,940,253	\$11,909,190	83.47%	\$ (1,766,519)	82.23%
FY24 DIFFERENCE	\$ 1,726,261	\$ 876,795	9.04%	\$ (118,962)	\$ 295,959	-3.00%	\$ 1,845,223	1451.10%
06* - BUILDING CONSTRUCTION	\$ 33,857	\$ 29,000	116.75%	\$ 79,489	\$ 79,800	99.61%	\$ (45,631)	42.59%
FY24 YTD REVENUES	Our 2023-2024 Year-to-Date Revenues is ahead of last year by \$1,726,261. In fact, we are 82.99% of our total budgeted FY24 Revenues, with two months to go.							
FY24 YTD EXPENSES	Our 2023-2024 Year-to-Date Expenses is lower than last year by \$118,962. So with our FY24 increased revenue and lowered expenses, we are ahead by \$1,845,223. Great!							

RTR Public Schools
Petty Cash – Check Book Reimbursement
May 8, 2024

CHECK #	VENDOR	DESCRIPTION	AMOUNT
13764	Red Rock Conference	GBB/BBB Tournament	160.00
13765	Cash	BBB Laundry	30.00
13766	DVS	Vehicle License Tabs	85.00
13767	MCC	Track Meet	150.00
		TOTAL	425.00

Activity	July 1st Balance	Revenue	Expense	April 30th Balance
FFA	14,592.56	22,878.00	23,572.41	13,898.15
Yearbook	3,843.74	402.09	2,320.51	1,925.32
Student Council	2,534.97	8,257.00	8,242.46	2,549.51
FCCLA	3,164.79	26,286.18	30,906.66	-1,455.69
Drumline	1,940.07	0.00	0.00	1,940.07
Football	0.00	8,082.00	4,284.50	3,797.50
Volleyball	8,631.81	9,744.37	7,940.83	10,435.35
Cheer	6,691.76	6,828.89	5,399.23	8,121.42
Baseball	3,846.50	40.00	0.00	3,886.50
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,049.14	2,487.90	1,906.13	3,630.91

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending April 30, 2024

Sequence: Fd, Org, Pro

										24RVSDBUD				% YTD		Remaining						
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance						
01	General																					
	005	Districtwide																				
		810	Operations & Maint.																			
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00						
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	85,300.00	95.50	24,436.57	29%	0.00	29%	60,863.43						
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	3.00	9,792.50	70%	0.00	70%	4,207.50						
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,500.00	0.00	4,427.46	80%	0.00	80%	1,072.54						
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00						
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00						
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	0.00	0%	0.00	0%	16,800.00						
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	6,993.27	35,947.36	51%	0.00	51%	34,052.64						
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	5,404.70	50,378.56	112%	0.00	112%	(5,378.56)						
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	0.00	1,029.38	0%	0.00	0%	(1,029.38)						
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	1,220.22	10,610.88	32%	0.00	32%	22,389.12						
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	8,750.00	99,715.00	76%	0.00	76%	32,235.00						
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	988.46	8,168.17	96%	0.00	96%	331.83						
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00						
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	13.30	121.23	87%	0.00	87%	18.77						
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,368.00	4,080.20	37,952.63	78%	0.00	78%	10,415.37						
E	01	005	810	000	000	214	422	00	Custodial PERA	19,855.00	1,659.49	16,634.67	84%	0.00	84%	3,220.33						
E	01	005	810	000	000	210	422	00	Custodial FICA	22,166.00	1,660.35	17,348.75	78%	0.00	78%	4,817.25						
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	879.00	73.24	794.89	90%	0.00	90%	84.11						
E	01	005	810	000	000	170	422	00	Custodial Salary	310,000.00	22,500.94	230,166.04	74%	0.00	74%	79,833.96						
		810	Operations & Maint.													823,778.00	53,442.67	547,524.09	66%	0.00	66%	276,253.91
		850	Capital Facilities																			
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00						
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00						
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	52,950.00	0.00	49,650.00	94%	0.00	94%	3,300.00						
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	110,000.00	0.00	115,000.00	105%	0.00	105%	(5,000.00)						
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver	0.00	0.00	15,102.60	0%	0.00	0%	(15,102.60)						
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00						
E	01	005	850	000	000	305	422	00	Construction Fees	500,000.00	0.00	0.00	0%	0.00	0%	500,000.00						
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	0.00	683.02	0%	0.00	0%	(683.02)						
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	0.00	5,514.98	0%	0.00	0%	(5,514.98)						
		850	Capital Facilities													676,550.00	0.00	185,950.60	27%	0.00	27%	490,599.40
		865	Long Term Facility Maint																			
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	0.00	25,594.50	640%	0.00	640%	(21,594.50)						

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending April 30, 2024

Sequence: Fd, Org, Pro

										24RVSDBUD				% YTD		Remaining			
										Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	+ Enc	Balance			
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description										
01	General																		
	005	Districtwide																	
		865	Long Term Facility Maint																
	E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	0.00	5,298.50	265%	0.00	265%	(3,298.50)		
	E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	0.00	6,937.00	81%	0.00	81%	1,663.00		
	E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	4,505.19	451%	0.00	451%	(3,505.19)		
	E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	0.00	1,746.00	0%	0.00	0%	(1,746.00)		
	E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00		
	E	01	005	865	000	368	350	467	00	LTFM Bldg Env-Repair & Ma	0.00	0.00	1,863.00	0%	0.00	0%	(1,863.00)		
	E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	0.00	3,101.11	5,848.61	0%	0.00	0%	(5,848.61)		
	E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Me	0.00	0.00	15,337.29	0%	0.00	0%	(15,337.29)		
	E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	570.00	81%	0.00	81%	130.00		
	E	01	005	865	000	347	305	467	00	FS Inspection	500.00	0.00	300.00	60%	0.00	60%	200.00		
				865	Long Term Facility Maint						36,800.00	3,101.11	68,000.09	185%	0.00	185%	(31,200.09)		
				005	Districtwide						1,537,128.00	56,543.78	801,474.78	52%	0.00	52%	735,653.22		
				300	High School														
					850	Capital Facilities													
	E	01	300	850	000	302	896	424	00	Taxes & Special Assessment	0.00	70.00	70.00	0%	0.00	0%	(70.00)		
					850	Capital Facilities						0.00	70.00	70.00	0%	0.00	0%	(70.00)	
				300	High School						0.00	70.00	70.00	0%	0.00	0%	(70.00)		
01	General									1,537,128.00	56,613.78	801,544.78	52%	0.00	52%	735,583.22			

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending April 30, 2024

Sequence: Fd, Org, Pro

										24RVSD BUD						Remaining	
										Annual Budget	Period 202410	Year To Date	% YTD	Encumbrances	% YTD	+ Enc	Balance
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description								
06	Building Construction																
	005 Districtwide																
	870 Bldg Construction																
	E	06	005	870	000	000	401	464	000	Construction Supplies	0.00	0.00	270.90	0%	0.00	0%	(270.90)
	E	06	005	870	000	000	305	464	000	Consult/Fees For Svc	5,800.00	0.00	5,760.90	99%	0.00	99%	39.10
	E	06	005	870	801	000	305	464	801	Consult/Fees For Svc-Athl C	6,200.00	0.00	6,124.80	99%	0.00	99%	75.20
	E	06	005	870	000	000	520	464	000	Bldgs Acquisition & Improver	7,800.00	0.00	7,800.00	100%	0.00	100%	0.00
	E	06	005	870	801	000	520	464	801	Bldgs Acquisition & Impr-Ath	60,000.00	0.00	59,532.27	99%	0.00	99%	467.73
										870 Bldg Construction	79,800.00	0.00	79,488.87	100%	0.00	100%	311.13
										005 Districtwide	79,800.00	0.00	79,488.87	100%	0.00	100%	311.13
06	Building Construction									79,800.00	0.00	79,488.87	100%	0.00	100%	311.13	
										Report Totals:	1,616,928.00	56,613.78	881,033.65	54%	0.00	54%	735,894.35



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659

507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

Elementary Board Report

May 8, 2024 Cristy Olsen – Principal

We are excited to announce that we have hired an additional second-grade teacher and a kindergarten teacher for the 24-25 school year. We are still in the process of hiring an additional preschool teacher. We have some great applicants and will be interviewing soon.

We are ramping up for a great end of the year here at RTR Elementary. We have field trips and other special events scheduled. We are planning several great opportunities for our kids.

Our K-5 Elementary Concert went well and the kids did a super job!

April 26 was our K-12 art show and WOW did it ever impress! I was so proud of what all of the kids created and how it was displayed. It was a very enjoyable evening for our families and our community.

READ Act - this month the majority of our elementary teaching staff has completed their LETRS training! We are feeling good to have jumped on that and to be where we are in the training process. There are great things ahead for our students and our teachers.

We have completed our MCA testing and are proud of how hard the kids worked and the efforts they put into their assessments. The final assessments we will be conducting are the Fastbridge assessments.

We were so lucky to have William Gruvy present to us on April 1st and we will be offering an additional opportunity for our staff to explore the world of AI in a more individualized and grade-level specific format in June!

Staffing needs: Preschool Opening: Our numbers are substantially above the guidelines for preschool-age children.

Here are the current enrollment numbers at the elementary:

Preschool - 69	Kindergarten - 32
First Grade - 52	Second Grade - 43
Third Grade - 39	Fourth Grade - 42
Fifth Grade - 48	Total Enrollment: 325

**ACTIVITIES
BOARD REPORT
MAY 2024**

1. Congratulations to the Speech coaches and participants on winning the Section 3 Championship and qualifying for the state meet. RTR had 3 who placed at the state meet. Andrew Harper 2nd, Addison Bedow 4th, and Joe Dagele 4th.
2. The High School Musical will have performances on May 10th, 11th, and 12th.
3. The Pops concert will be held on May 15th in the PAC.
4. Spring sports have been going well. Sub-Section and Section play is approaching quickly.
5. We are in the process of setting up our summer dates for camps, practices, and other events.
6. Just For Kix will be performing their Spring show on May 19th.
7. Other

School Board Meeting

May 8, 2024

7:00 PM

Secondary Principal Report

- **CEO Program:** RTR will be represented by 8 students in the 2024-2025 CEO Program. The signing event was last night in Garvin. RTR was well represented with eight students accompanied by parents. I am very excited about this opportunity for these students.
- **Avera Meeting:** We will be offering a CNA class in cooperation with the hospital and MN West. This will take place at the hospital. Students choosing to take the CNA course will start their school day at the hospital and return to school for the second period. We may need to discuss transportation back to school after the course each day.
- **Prom:** RTR will be hosting prom on Saturday, May 4th. There are a lot of people to thank. I will forget someone, but I do want to mention Mrs. Gile, Jordan, and Mrs. Hoffmann. This is a big deal for the students and a “No win” situation. Someone is always mad! Ha! Hopefully the night goes off without a hitch. We plan to have local PD on hand to help check kids in and students will not be allowed to leave the dance early. Mr. Baartman will be the Administrator on hand for the dance.
- **Cell Phones:** I have really changed my tune on this issue. I am beginning to think that there is no place for these devices at school. I will be sharing some articles with you via your school email so you can read some of the experiences other schools have had with banning them. I have a principal meeting on Thursday and many area schools are thinking the same thing.
- **Kent Mollberg:** Last Wednesday, RTR had a speaker by the name of Kent Mollberg. He is a retired teacher from Detroit Lakes. He was a technology teacher among other things during his career. He had a great presentation for the kids and staff. I would love to get him back to talk to parents. His opinion of cell phones in schools has also changed dramatically recently. He believes that the anxiety that goes along with them is too much. If we can give students six hours a day without them, we should.

- **Current Enrollment: May 1, 2024**

Grade 6:	47	
Grade 7:	59	
Grade 8:	47	153
Grade 9:	60	
Grade 10:	56	
Grade 11:	49	
Grade 12:	56	221

Total 6-12: 374



April 03, 2025

TO: Avera PACE School Affiliates (East)
FROM: Sergio Banuelos, Business Development Representative
SUBJECT: 2024-2025 Prairie Farms (Land O Lakes Milk)

Enclosed is the Avera PACE/ Prairie Farms(Land O Lakes Milk) School pricing. Also enclosed is the escalator clause on the pricing. There is no firm bid being offered. In some areas, your dairy will be delivered by a food distributor. If you are currently purchasing dairy products through an approved Avera PACE distributor, these prices on Prairie Farms milk are extended to them.

Please e-mail or fax 605-322-4666 this form, completely filled out, to: Sergio Banuelos at Sergio.banuelos@avera.org by Friday, June 30 to ensure you receive your 1st delivery on time and any equipment that might be needed is installed.

To: Sergio Banuelos at Avera PACE

Our School will accept the Avera PACE/Prairie Farms (Land O Lakes Milk) (East) pricing with the escalator clause for the school year 2024-2025.

Our school is declining.

Name of School

Address

Signature Title

School start date 1st Delivery Date

Contact Person Telephone # (for delivery arrangements)



Milk Escalator / De-Escalator Pricing Clause

The pricing quoted is based on the 2024 Federal Milk Marketing Order for Class I Skim and Class I Butterfat for the month noted in the top right corner of your bid. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of \$0.15 per CWT (up or down) will move the cost of a half pint \$ 0.001.

Prices will also be adjusted based on cost changes in packaging, ingredients, labor, fuel, juice concentrate and re-sale products.

All price changes will become effective on the 1st day of the month following the price announcement.



SWWC Service Cooperative Contracts Summary

	23-24 Contracts	24-25 Contracts
Member: RTR Public Schools		
Child Count on Contracts	599	620
Membership Dues (One-Time)	\$0.00	\$0.00
Administrative Solutions		
Environmental/Occupational Health & Safety Management Program	\$0.00	\$0.00
Health & Safety Management Assistance	\$1,987.00	\$1,496.00
Drug & Alcohol Services	No	No
Regional Management Information Center		
<ul style="list-style-type: none"> • Business/SMART Systems Services 	\$11,926.10	\$12,604.00
<ul style="list-style-type: none"> • Business UFARS Support Services without access to SMART Systems 	\$0.00	\$0.00
<ul style="list-style-type: none"> • MARSS/Other Revenue Reporting Services 	\$1,849.25	\$1,996.00
<ul style="list-style-type: none"> • Extended Services Subscription 	\$16,380.00	\$17,100.00
Technology Services		
<ul style="list-style-type: none"> • Basic Technology Services 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Supplemental Technology Support & Integration Block Hours 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Technology Coordinator and/or Integration Services 	\$78,624.00 3 days/week for Technology Coordination (12 Months)	\$82,992.00 3 days/week for Technology Coordination (12 Months)
<ul style="list-style-type: none"> • E-Rate Coordination Services 	\$1,950.00	\$1,950.00
<ul style="list-style-type: none"> • Comprehensive Cyber Security 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Student Data Privacy Program 	\$1,500.00	\$1,545.00
<ul style="list-style-type: none"> • Email Security Service 	No	No
<ul style="list-style-type: none"> • Email Archiving Service 	No	No
<ul style="list-style-type: none"> • Secured Remote Backup Service 	Yes	Yes
<ul style="list-style-type: none"> • Website ADA Accessibility and Usability Support with Siteimprove 	No	No
<ul style="list-style-type: none"> • OnDemand IT Certification and Training Solution with Stormwind Studios 	No	No
<ul style="list-style-type: none"> • Moodle Course Hosting Service 	No	No

• Moodle in Your School Service	No	No
Educational Solutions		
Special Education Services (excluding Autism Services):		
• School Psychologist	\$0.00	\$0.00
• Speech/Language Pathologist	\$104,640.00	\$116,130.00
• School Social Worker	\$0.00	\$0.00
• Teacher of the Visually Impaired	\$0.00	\$0.00
• Early Childhood Special Education Teacher	\$0.00	\$0.00
• Teacher of the Deaf/Hard of Hearing	\$5,750.00	\$4,840.00
• DAPE Teacher	\$0.00	\$0.00
• Occupational Therapy	\$37,648.00	\$43,130.00
• Orientation and Mobility Services	\$0.00	\$0.00
• Physical Therapy	\$19,508.00	\$14,025.00
• Regional ECSE Coordination	\$1,900.00	\$2,002.00
• Special Education Cooperative Membership Fee	\$13,104.00	\$16,721.00
• Shared Special Education Administrative Services	\$36,808.00	\$40,759.00
• Single District Special Education Administrator	\$0.00	\$0.00
TOTAL SPECIAL EDUCATION SERVICES	\$219,358.00	\$237,607.00
Autism Consultant Services	\$0.00	\$0.00
Behavior Analytic Services	\$8,220.00 Package B	\$8,580.00 Package B
Mental Health Services	\$0.00	\$0.00
Licensed School Nursing Services	\$0.00	\$0.00
Teaching & Learning Curriculum & Instruction Coordination Services	\$0.00	\$0.00
Teaching & Learning Shared Curriculum & Instruction Coordination Services	\$17,013.00	\$16,950.00
Teaching & Learning Literacy Lead Specialist Services	\$0.00	\$0.00
Teaching & Learning Customized Services	\$0.00	\$0.00
Instructional Coaching for Teachers	\$0.00	\$0.00
STARRS Online Academy	Yes	No
Translation/Interpretation	No	No
TOTAL	\$358,807.35	\$382,820.00