

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, January 3, 2024 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
January 3, 2024 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum: Student Council Representative Report: (None)
4. Approve the Agenda – (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. 2024 School Board Reorganizational Meeting:

- a. Selection and Vote for 2024 ISD #2902 School Board Officers: (Action)

1) 2024 ISD #2902 Chairperson: (2023 ISD #2902 Chairperson: Jeff Hansen)

<u>Nominations for 2024 ISD #2902 Chairperson:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____

Motion to cease 2024 ISD #2902 Chairperson nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2024 ISD #2902 Chairperson made by _____, seconded by _____, vote _____.

2) 2024 ISD #2902 Vice-Chairperson: (2023 ISD #2902 Vice-Chairperson: Craig Hess)

<u>Nominations for 2024 ISD #2902 Vice-Chairperson:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____

Motion to cease 2024 ISD #2902 Vice-Chairperson nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2024 ISD #2902 Vice-Chairperson made by _____, seconded by _____, vote _____.

3) 2024 ISD #2902 Clerk: (2023 ISD #2902 Clerk: Peggy Dunblazier)

<u>Nominations for 2024 ISD #2902 Clerk:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____

Motion to cease 2024 ISD #2902 Clerk nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2024 ISD #2902 Clerk made by _____, seconded by _____, vote _____.

4) 2024 ISD #2902 Treasurer: (2023 ISD #2902 Treasurer: Matt Kerkaert)

<u>Nominations for 2024 ISD #2902 Treasurer:</u>	<u>Name</u>	<u>Votes:</u>
	_____	_____
	_____	_____

Motion to cease 2024 ISD #2902 Treasurer nominations made by _____, motion seconded by _____, vote: _____.

Motion to approve _____ as 2024 ISD #2902 Treasurer made by _____, seconded by _____, vote _____.

- b. Approve the 2024 ISD #2902 School Board Honorariums: (action)

BOARD HONORARIUMS							
2023				2024			
	Regular Meeting	Special Meeting	Committee Meeting		Regular Meeting	Special Meeting	Committee Meeting
Director	\$50.00	\$50.00	\$50.00	Director			
Chair	\$75.00	\$50.00	\$50.00	Chair			
Vice-Chair	\$60.00	\$50.00	\$50.00	Vice-Chair			
Clerk	\$75.00	\$50.00	\$50.00	Clerk			
Treasurer	\$60.00	\$50.00	\$50.00	Treasurer			

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- c. Approve the 2024 ISD #2902 Minnesota State High School League (MSHSL) Representatives. (action)

MSHSL REPRESENTATIVES		
	2023	2024
Administration	Darren Baartman	
Boys Athletics	Ted Kern	
Girls Athletics	Neil Witte	
Music	Lorilee Malecha	
Speech	Erick Harper	
Board Rep	Jeff Hansen	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- d. Approve the 2024 ISD #2902 School Board Committee Assignments. (action)

SCHOOL BOARD COMMITTEES		
	2023	2024
Administrative and Finance Committee	Hess, Kerkaert, Johansen	
Policy Committee	Hansen, Dunblazier, Chandler	
Building & Grounds Committee	Dunblazier, Dybdahl, Chandler	
Health & Safety Committee	Dunblazier, Hansen, Dybdahl	
Negotiations Committee	Kerkaert, Johansen, Hess	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- e. Approve the 2024 ISD #2902 Official Newspaper. (action)

OFFICIAL NEWSPAPER			
	2023	2024	
Official Newspaper:	Tyler Tribute		

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- f. Approve the 2024 ISD #2902 Official Depositories. (action)

OFFICIAL DEPOSITORIES		
2023		2024
Official Depositories:	MN School District Liquid Asset	
	First Ind. Bank (Russell, Tyler & Ruthton)	
	PMA Financial Network	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- g. Approve the 2024 ISD #2902 District Legal Counsel. (action)

DESIGNATE SCHOOL DISTRICT LEGAL COUNSEL		
2023		2024
District Legal Counsel:	Primary - Knutson, Flynn & Deans, PA	
	Secondary - Ratwik, Roszak & Maloney	
	Secondary - Robert Gjordvad	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

- h. Approve the 2024 ISD #2902 Regular School Board Meeting Dates/Times. (action)

RTR Public School 2024 Regular School Board Meeting Dates/Times		
MONTH	MEETING DATE	MEETING TIME
January	Wednesday, January 3, 2024	7:00 PM
February	Wednesday, February 14, 2024	7:00 PM
March	Wednesday, March 13, 2024	7:00 PM
April	Wednesday, April 10, 2024	7:00 PM
May	Wednesday, May 8, 2024	7:00 PM
June	Wednesday, June 12, 2024	7:00 PM
July	Wednesday, July 10, 2024	7:00 PM
August	Wednesday, August 14, 2024	7:00 PM
September	Wednesday, September 11, 2024	7:00 PM
October	Wednesday, October 09, 2024	7:00 PM
November	Wednesday, November 13, 2024	7:00 PM
December	Wednesday, December 11, 2024	7:00 PM
Meetings are held in the District Board Room		

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Consent Agenda – (action)

- a. Approval of Minutes from School Board Meeting on December 13, 2023
- b. Approval of Resignation of JH Volleyball Coach – Miranda Alberts

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Bills (action)

- a. Expenditures Report - \$2,309,756.48
- b. Manual Checks - \$ 10,643.99
- c. Payroll Report - \$ 467,341.52
\$2,787,741.99

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Approval of Treasurer's Report (action)

- a. Treasurers Report
- b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

9. Reports and/or Presentations (information)

- a. Elem Principal, Cristy Olsen
- b. MS Dean of Students, Darren Baartman
- c. HS Principal, Rick Gossen
- d. Superintendent, David Marlette

10. Approval of Resolution Designating David A. Marlette as ISD #2902's Identified Official with Authority (IOwA) for Education Identity and Access Management (EDIAM) system. (action)

Motion Made by: _____ Motion Second by: _____ Roll Call Vote On Motion: _____

11. Approval of Continuing Contract Teacher Seniority List as of 01/01/2024. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

12. Adjourn: Time Out: _____ (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:
February 14, 2024
at 7:00 PM, RTR Board Room
111 County Road # 8, Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
December 13, 2023
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler, Dunblazier, Hansen, Hess, Johansen, Kerkaert

Administration Attendance: Marlette, Olsen, Baartman, Gossen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

Public Forum: RTR High School Student Council Members, Kynsi VanderPlaats & Kelsi VanderPlaats, updated the board on upcoming student council activities.

M/S/C Dunblazier, Chandler to approve the agenda. (6-0 vote)

Truth in Taxation Hearing: RTR Superintendent David Marlette presented information regarding the tax levy for taxes payable in 2024. The floor was opened for discussion regarding the district's 2023 Pay 2024 levy.

M/S/C Dunblazier, Kerkaert to approve the resolution certifying the 2023 Payable 2024 Final Levy at \$3,005,703.73. (6-0 roll call vote)

M/S/C Kerkaert, Chandler to approve the 2022-2023 school district audit as presented by Matt Taubert from Meulebroeck, Taubert & Co., PLLP. (6-0 vote)

M/S/C Dunblazier, Johansen to approve the Earned Sick and Safe Time (ESST) Memorandum of Understanding (MOU) with the Russell-Tyler-Ruthton Educational Association (RTREA). (6-0 vote)

M/S/C Chandler, Dunblazier to approve the Resolution No. 12/13/2023-09 Authorizing the Transfer of Real Property to the City of Tyler, MN. (5-0 roll call vote with Kerkaert abstaining)

M/S/C Kerkaert, Hess to approve the consent agenda. (6-0 vote)

- a. Approval of Minutes from School Board Meeting on November 13, 2023
- b. Approval of Resignation of Assistant Girls Softball Coach – Ashlynn Wabeke
- c. Approval of Resignation of Junior High Girls Softball Coach – Ashlei Hoffmann
- d. Approval of Resignation of Assistant Boys Baseball Coach – Shay Wabeke
- e. Approval of donations received from June 23, 2023 – November 23, 2023 totaling \$13,430.68:

RTR Baseball Association	\$1,777.93	Batting Cage/Rake Donation
Elizabeth Fink	\$1,000.00	Library Donation
First English Lutheran Church	\$475.00	Students in Need Extracurricular Activity
RTR Booster Club	\$375.00	Football Hand Shields Donation
RTR Educational Foundation	\$500.00	Concession Stand Grill
Tyler Fire Department	\$500.00	Donation
Tyler Area Community Club	\$300.00	Football - Helping With Aebleskiver Days
Tyler Area Community Club	\$150.00	FFA - Aebleskiver Days Petting Zoo
Tyler Fire Department	\$114.00	Donation
RTR Educational Foundation	\$2,000.00	Golf Simulator
RTR Booster Club	\$347.81	Cheerleading Box Material
RTR Booster Club	\$999.98	Golf Nets
RTR Booster Club	\$1,500.00	Cross Country Tent
Oscar Hansen	\$20.00	State VB Donation
A & C Excavating	\$500.00	State VB Donation

RTR Booster Club	\$1,500.00	State VB Charter Bus Donation
John & Margie Bornhoft	\$500.00	State VB Charter Bus Donation
Anonymous Donation	\$500.00	Veterans Day Meal Donation
Anonymous Donation	\$370.96	State VB Hotel Room for Mark Wilmes

M/S/C Chandler, Johansen to approve the bills. – Attachment A (6-0 vote)

- a. Expenditures Report - \$371,742.07
 - b. Manual Checks - \$ 26,007.05
 - c. Payroll Report - \$473,861.48
- \$871,610.60**

M/S/C Kerkaert, Dunblazier to approve the Treasurer’s Report. – Attachment B (6-0 vote)

Administrative reports were presented.

M/S/C Johansen, Kerkaert to approve the legislative update to MSBA Policy 413 Harassment and Violence. (6-0 vote)

M/S/C Dunblazier, Hess to approve the legislative update to MSBA Policy 620 Credit for Learning. (6-0 vote)

M/S/C Kerkaert, Johansen to adjourn at 8:25 p.m. (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools												
December, 2023 Manual Checks												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
BASS, TIMOTHY	39631	1	155.00	155.00	12/27/23 Holiday Tournament	202406	01	300	294	213	000	305
BASS, TIMOTHY Total			155.00	155.00								
BOT, REID	39482	1	130.00	130.00	12/5/23 HLOF	202406	01	300	296	213	000	305
BOT, REID Total			130.00	130.00								
CRAIGMILE, MARC	39531	1	130.00	130.00	12/14/23 MCC	202406	01	300	296	213	000	305
CRAIGMILE, MARC Total			130.00	130.00								
DEBORAH R. GLASER, ED.D. LLC	39524	1	127.25	127.25	Morpheme Magic Book of Lessons/Cards	202406	01	300	220	000	000	430
DEBORAH R. GLASER, ED.D. LLC Total			127.25	127.25								
DOLAN, BOB	39483	1	130.00	130.00	12/5/23 HLOF	202406	01	300	296	213	000	305
DOLAN, BOB	39609	1	130.00	130.00	12/21/23 RRC	202406	01	300	296	213	000	305
DOLAN, BOB	39537	1	130.00	130.00	12/19/23 WWG	202406	01	300	294	213	000	305
DOLAN, BOB	39632	1	155.00	155.00	12/27/23 Holiday Tournament	202406	01	300	294	213	000	305
DOLAN, BOB Total			545.00	545.00								
ELZENGA, STEVE	39534	1	130.00	130.00	12/15/23 Adrian-Ellsworth	202406	01	300	294	213	000	305
ELZENGA, STEVE Total			130.00	130.00								
FREEBURG, PARKER	39610	1	130.00	130.00	12/21/23 RRC	202406	01	300	296	213	000	305
FREEBURG, PARKER Total			130.00	130.00								
KACZMAREK, GARY	39538	1	130.00	130.00	12/19/23 WWG	202406	01	300	294	213	000	305
KACZMAREK, GARY Total			130.00	130.00								
LETENDRE, MICHAEL	39633	1	155.00	155.00	12/27/23 Holiday Tournament	202406	01	300	294	213	000	305
LETENDRE, MICHAEL	39535	1	130.00	130.00	12/15/23 Adrian-Ellsworth	202406	01	300	294	213	000	305
LETENDRE, MICHAEL	39611	1	130.00	130.00	12/21/23 RRC	202406	01	300	296	213	000	305
LETENDRE, MICHAEL Total			415.00	415.00								
MESNER, TOM	39536	1	130.00	130.00	12/15/23 Adrian-Ellsworth	202406	01	300	294	213	000	305
MESNER, TOM Total			130.00	130.00								
NORLAND, CRAIG	39532	1	130.00	130.00	12/14/23 MCC	202406	01	300	296	213	000	305
NORLAND, CRAIG Total			130.00	130.00								
SEITZ, JASON	39634	1	155.00	155.00	12/28/23 Holiday Tournament	202406	01	300	294	213	000	305
SEITZ, JASON Total			155.00	155.00								
SERBUS, NATHAN	39533	1	130.00	130.00	12/14/23 MCC	202406	01	300	296	213	000	305
SERBUS, NATHAN Total			130.00	130.00								
STOWERS, RON	39635	1	155.00	155.00	12/28/23 Holiday Tournament	202406	01	300	294	213	000	305
STOWERS, RON Total			155.00	155.00								
VISA	39630	1	43.95	43.95	Desk Calendar	202406	01	300	050	000	000	401
VISA	39629	1	71.69	71.69	Filter	202406	01	300	365	000	830	433
VISA	39628	1	549.00	549.00	Hudl Subscription	202406	01	300	294	213	000	401
VISA	39627	1	1,120.00	1,120.00	Griddle Bundle/Flat Top	202406	01	300	341	000	628	401
VISA	39626	1	1,162.32	1,162.32	Lodging (FCCLA)	202406	01	300	291	208	000	366

VISA	39625	1	55.29	55.29	Rule Books	202406	01	300	296	213	000	401
VISA	39627	1	234.16	234.16	Griddle Bundle/Flat Top	202406	01	300	365	000	830	433
VISA	39530	1	268.57	268.57	State VB Food	202406	01	300	296	227	000	366
VISA	39625	1	55.29	55.29	Rule Books	202406	01	300	294	213	000	401
VISA	39624	1	102.15	102.15	Marlette 23-24 BOSA Annual Fee	202406	01	005	020	000	000	820
VISA	39624	1	102.15	102.15	Gossen 23-24 BOSA Annual Fee	202406	01	300	050	000	000	820
VISA	39624	1	102.15	102.15	Olsen 23-24 BOSA Annual Fee	202406	01	100	050	000	000	820
VISA	39623	1	55.00	55.00	Appelgren Tech Leadership Workshop	202406	01	100	640	000	306	366
VISA	39637	1	750.75	750.75	Student Licenses	202406	01	100	203	000	000	406
VISA	39622	1	10.90	10.90	Tolls (Cross Country)	202406	01	300	292	218	000	369
VISA	39530	1	50.00	50.00	MP Flower Bed Work Gift Card	202406	01	005	810	000	000	305
VISA	39621	1	1,823.75	1,823.75	Video Board Part/Labor	202406	01	005	630	000	000	350
VISA	39638	1	1,068.73	1,068.73	Golf Simulator	202406	01	300	292	102	000	401
VISA	39529	1	10.89	10.89	Stream State VB Tournament Games	202406	01	300	296	227	000	305
VISA Total			7,636.74	7,636.74								
WATTS, EDWARD	39539	1	130.00	130.00	12/19/23 WWG	202406	01	300	294	213	000	305
WATTS, EDWARD	39484	1	130.00	130.00	12/5/23 HLOF	202406	01	300	296	213	000	305
WATTS, EDWARD Total			260.00	260.00								
ZALME, MARK	39636	1	155.00	155.00	12/28/23 Holiday Tournament	202406	01	300	294	213	000	305
ZALME, MARK Total			155.00	155.00								
Grand Total			10,643.99	10,643.99								
ISD #2902 - RTR Public Schools												
January 3rd, 2024												
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
A & B BUSINESS, INC.	39540	1	960.64	960.64	40,070 Copies	202407	01	100	203	000	000	560
A & B BUSINESS, INC.	39541	1	93.38	93.38	Staples	202407	01	300	211	000	000	430
A & B BUSINESS, INC.	39540	1	83.57	83.57	3,486 Copies	202407	01	005	020	000	000	560
A & B BUSINESS, INC.	39540	1	97.09	97.09	4,050 Copies	202407	01	300	050	000	000	560
A & B BUSINESS, INC.	39540	1	1,826.76	1,826.76	76,198 Copies	202407	01	300	211	000	000	560
A & B BUSINESS, INC.	39540	1	366.01	366.01	15,267 Copies	202407	01	100	050	000	000	560
A & B BUSINESS, INC.	39540	1	51.14	51.14	2,133 Copies	202407	01	005	110	000	000	560
A & B BUSINESS, INC. Total			3,478.59	3,478.59								
AMALGAMATED BANK OF CHICAGO	39662	1	560,775.00	560,775.00	Bond Interest	202407	07	005	910	000	000	720
AMALGAMATED BANK OF CHICAGO	39662	1	1,210,000.00	1,210,000.00	Bond Principal	202407	07	005	910	000	000	710
AMALGAMATED BANK OF CHICAGO Total			1,770,775.00	1,770,775.00								
AMAZON CAPITAL SERVICES	39545	1	32.95	32.95	Craft Bags	202407	01	100	203	241	000	430
AMAZON CAPITAL SERVICES	39551	1	162.90	162.90	Window Film	202407	01	005	810	000	000	401
AMAZON CAPITAL SERVICES	39559	1	57.98	57.98	File Folders	202407	01	300	420	000	740	433
AMAZON CAPITAL SERVICES	39552	1	29.97	29.97	Game Dice/Snowman Crafts	202407	01	100	203	241	000	430
AMAZON CAPITAL SERVICES	39546	1	180.04	180.04	Batteries/Tape/Pens	202407	01	300	050	000	000	401

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
DAKOTA POTTERS SUPPLY	39639	1	632.50	632.50	Clay	202407	01	300	212	000	000	430
DAKOTA POTTERS SUPPLY Total			632.50	632.50								
DELTA DENTAL OF MN	39584	1	2,791.43	2,791.43	Dec Dental	202407	01	215	032			
DELTA DENTAL OF MN Total			2,791.43	2,791.43								
DOUBLE D GRAVEL INC	39641	1	43,712.75	43,712.75	Parking Lot	202407	06	005	870	000	000	520
DOUBLE D GRAVEL INC	39641	1	5,000.00	5,000.00	Demolition	202407	06	005	870	000	000	305
DOUBLE D GRAVEL INC Total			48,712.75	48,712.75								
EAST SIDE JERSEY DAIRY, INC	39650	1	2,048.23	2,048.23	Milk w/Meals	202407	02	005	770	000	710	495
EAST SIDE JERSEY DAIRY, INC Total			2,048.23	2,048.23								
GILE, CERRISA	39585	1	54.02	54.02	Candy/Supplies	202407	01	005	206	011	433	430
GILE, CERRISA Total			54.02	54.02								
GOSSEN, RICK	39586	1	150.00	150.00	State Golf Patches	202407	01	300	292	225	000	401
GOSSEN, RICK Total			150.00	150.00								
GRANITE TELECOMMUNICATIONS	39587	1	386.16	386.16	Dec Phone	202407	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS	39587	1	772.31	772.31	Dec Phone	202407	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS Total			1,158.47	1,158.47								
GREATER MINNESOTA FAMILY SERVICES	39588	1	625.00	625.00	Mental Health Practioner	202407	01	100	203	000	000	305
GREATER MINNESOTA FAMILY SERVICES Total			625.00	625.00								
HEALTH PARTNERS	39589	1	50,534.96	50,534.96	Jan Health Insurance	202407	01	215	028			
HEALTH PARTNERS Total			50,534.96	50,534.96								
HESSE, MCKENNA	39590	1	15.00	15.00	12/15/23 C-Squad Clock	202407	01	300	294	213	000	305
HESSE, MCKENNA Total			15.00	15.00								
HILLYARD - SIOUX FALLS	39591	1	918.13	918.13	Floor & Glass Cleaner/Buff Pads	202407	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	39592	1	1,860.17	1,860.17	Garbage Bags/Gloves/Soap/Supplies	202407	01	005	810	000	000	401
HILLYARD - SIOUX FALLS Total			2,778.30	2,778.30								
IT OUTLET INC	39593	1	3,300.00	3,300.00	Subscription Licenses/Wifi Radios	202407	01	005	630	012	160	466
IT OUTLET INC Total			3,300.00	3,300.00								
JANISH, ISAAC	39594	1	15.00	15.00	11/30/23 Graphic Board	202407	01	300	294	213	000	305
JANISH, ISAAC Total			15.00	15.00								
JOSTENS INC.	39642	1	1,776.00	1,776.00	Caps/Gowns	202407	01	300	211	165	000	401
JOSTENS INC.	39595	1	608.40	608.40	Diploma Covers/Envelopes	202407	01	300	211	165	000	401
JOSTENS INC.	39596	1	662.63	662.63	Yearbook Payment (Yearbook)	202407	01	300	291	205	000	619
JOSTENS INC. Total			3,047.03	3,047.03								
MAYNARD'S	39643	1	453.24	453.24	Lab Food	202407	01	300	365	000	830	490
MAYNARD'S	39644	1	97.76	97.76	Lab Supplies	202407	01	300	365	000	830	433
MAYNARD'S	39644	1	88.50	88.50	Lab Food	202407	01	300	365	000	830	490
MAYNARD'S	39645	1	10.07	10.07	Lab Food	202407	01	300	365	000	830	433
MAYNARD'S Total			649.57	649.57								
MENARDS	39597	1	16.97	16.97	Sticky Back Velcro	202407	01	005	810	000	000	401
MENARDS Total			16.97	16.97								
MIDWEST GLASS, LLC	39598	1	418.76	418.76	Vestibule Glass/Labor (Reimbursed by CCMSI)	202407	01	005	810	000	000	350

Vendor Name	Vou #	Units	Rate	Total	Description				Period	Fd	Org	Pro	Crs	Fin	Obj
						Bills	Manual	December	GRAND						
						1/3/2024	Checks	Payroll	TOTAL						
					Fund 01 - General	363,824.82	10,643.99	428,412.70	802,881.51						
					Fund 02 - Food Service	26,705.61	0.00	23,902.99	50,608.60						
					Fund 04 - Community Service	0.00	0.00	15,025.83	15,025.83						
					Fund 06 - Building Construction	48,712.75	0.00	0.00	0.00						
					Fund 07 - Debt Redemption	1,868,802.50	0.00	0.00	1,868,802.50						
					Fund 09 - Agency	1,710.80	0.00	0.00	0.00						
					Total	2,309,756.48	10,643.99	467,341.52	2,787,741.99						

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2023-2024 December 2023
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,243,519.86	\$ 700,871.36	\$ 808,347.58	\$0.00	\$ 3,136,043.64
FOOD SERVICE FUND 02*	\$ 235,535.13	\$ 107,145.18	\$ 47,737.50	\$0.00	\$ 294,942.81
COMM. SERVICE FUND 04*	\$ 124,660.21	\$ 24,485.58	\$ 20,131.83	\$0.00	\$ 129,013.96
Building Fund 06*	\$ 84,892.52	\$ -	\$ 3,870.00	\$0.00	\$ 81,022.52
DEBT REDUCTION FUND 07*	\$ 1,894,083.32	\$ 194,351.03	\$ -	\$0.00	\$ 2,088,434.35
Agency 09*	\$ 6,363.40	\$ 130.00	\$ -	\$0.00	\$ 6,493.40
FY 24 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 5,537,258.91	\$ 1,026,983.15	\$ 880,086.91	\$0.00	\$ 5,735,950.68
FY23 Comparisons	\$ 5,743,360.53	\$ 1,135,809.23	\$ 780,675.63	\$0.00	\$ 6,098,494.13
FY24 Difference	\$ (206,101.62)	\$ (108,826.08)	\$ 99,411.28	\$0.00	\$ (362,543.45)
ACCOUNT BALANCES	BALANCE PER FY23 ACCOUNT BOOKS	FY24 - FY23 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY24 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 223,117.67	\$ (14,449.06)	DISTRICT CHECKING ACCOUNTS		\$ 208,668.61
	\$ 562,453.48	\$ 744.76	INVESTMENTS/CD's		\$ 563,198.24
	\$ 4,328,457.01	\$ 40,786.91	MN LIQUID ASSET FUND ACCOUNT		\$ 4,369,243.92
	\$ 584,414.78	\$ 10,425.13	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 594,839.91
	\$ 5,698,442.94	\$ 37,507.74	DISTRICT TOTALS:		\$ 5,735,950.68
BANK STATEMENT	FY23 ACCOUNT TOTALS:	FY24 BALANCE PER BANK STATEMENT	FY24 OUTSTANDING CHECKS PER	FY24 RATE OF INTEREST AND	FY24 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.10% \$ 223,117.67	\$ 264,515.66	\$ (55,928.16)	0.25% \$ 81.11	\$ 208,668.61
FIB/PMA Public Investment	0.30% \$ 552,037.42	\$ 552,769.64	\$ -	5.28% \$ 12.54	\$ 552,782.18
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	0.5% AND 2.00% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	4.31% \$ 6,087.33	\$ 273,025.96	\$ -	5.28% \$ 643.85	\$ 273,669.81
MN Liquid Asset Fund Maximum	4.42% \$ 4,322,369.68	\$ 4,078,418.57	\$ -	5.40% \$ 17,155.54	\$ 4,095,574.11
PMA Financial Network Construction Financing	3.60% \$ 25,429.96	\$ 594,324.39	\$ -	5.28% \$ 515.52	\$ 594,839.91
TOTALS	\$ 5,139,458.12	\$ 5,773,470.28	\$ (55,928.16)	\$ 18,408.56	\$ 5,735,950.68
				FY23 DIFFERENCE	\$ 596,492.56

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
December, 2023								
TYPE OF FUND	FY24 YTD REVENUES	FY24 BUDGET REVENUES	%	FY24 YTD EXPENSES	FY24 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 3,728,276	\$ 8,071,812	46.19%	\$ 3,164,146	\$ 9,033,061	35.03%	\$ 564,130	11.16%
FY23 COMPARISON	\$ 3,675,269	\$ 7,833,712	46.92%	\$ 3,425,057	\$ 8,803,809	38.90%	\$ 250,211	8.01%
YEARS DIFFERENCE	\$ 53,008	\$ 238,100	-0.73%	\$ (260,911)	\$ 229,252	-3.88%	\$ 313,919	3.15%
02* - FOOD SERVICE FUND	\$ 172,586	\$ 539,500	31.99%	\$ 158,774	\$ 492,299	32.25%	\$ 13,812	-0.26%
FY23 COMPARISON	\$ 210,735	\$ 539,500	39.06%	\$ 169,729	\$ 483,110	35.13%	\$ 41,006	3.93%
YEARS DIFFERENCE	\$ (38,149)	\$ -	-7.07%	\$ (10,955)	\$ 9,189	-2.88%	\$ (27,193)	-4.19%
04* - COMMUNITY SERVICE FUND	\$ 98,716	\$ 249,524	39.56%	\$ 101,073	\$ 194,785	51.89%	\$ (2,357)	-12.33%
FY23 COMPARISON	\$ 80,044	\$ 233,898	34.22%	\$ 72,116	\$ 188,703	38.22%	\$ 7,928	-4.0%
YEARS DIFFERENCE	\$ 18,672	\$ 15,626	5.3%	\$ 28,957	\$ 6,082	13.67%	\$ (10,285)	-8.3%
07* - DEBT REDEMPTION FUND	\$ 1,572,924	\$ 2,559,889	61.44%	\$ 572,653	\$ 2,439,605	23.47%	#####	37.97%
FY23 COMPARISON	\$ 1,453,230	\$ 2,445,503	59.42%	\$ 599,955	\$ 2,433,568	24.65%	\$ 853,275	34.77%
YEARS DIFFERENCE	\$ 119,693	\$ 114,386	0.00%	\$ (27,303)	\$ 6,037	-1.18%	\$ 146,996	1.18%
2023 - 2024 TOTALS	\$ 5,572,502	\$ 11,420,725	48.79%	\$ 3,996,646	\$12,159,750	32.87%	\$ 1,575,856	15.93%
2022 - 2023 TOTALS	\$ 5,419,278	\$ 11,052,613	49.03%	\$ 4,266,858	\$11,909,190	35.83%	\$ 1,152,420	13.20%
FY24 DIFFERENCE	\$ 153,224	\$ 368,112	-0.24%	\$ (270,212)	\$ 250,560	-2.96%	\$ 423,436	2.72%
06* - BUILDING CONSTRUCTION FUND	\$ 2,029	\$ 16,785	12.09%	\$ 17,876	\$ 0	0.00%	\$ (15,847)	0.00%
FY24 YTD REVENUES	Our Year-to-Date Revenues are up \$153,224. This is even with a slow to pay food service reimbursement from the State for the free meals.							
FY24 YTD EXPENSES	Our Year-to-Date Expenses are down \$270,212. This is even with a slow to pay food service reimbursement from the State for the free meals. This means we are a net \$423,436 to the good this year compared to last year at this date.							

RTR Public Schools
Petty Cash – Check Book Reimbursement
January 3, 2024

CHECK #	VENDOR	DESCRIPTION	AMOUNT
13735	Jimmy Johns	VB Tournament	250.00
13741	Lakeview Public School	Cross Country Entry Fee	75.00
13748	Luverne High School	Cross Country Entry Fee	75.00
13756	Joseph Dagele	Voice of Democracy Winner	100.00
13757	Shay O’Leary	Voice of Democracy Winner	75.00
13758	Benjamin Guida	Voice of Democracy Winner	50.00
		TOTAL	625.00

Activity	July 1st Balance	Revenue	Expense	Dec 31st Balance
FFA	14,592.56	3,448.00	6,657.69	11,382.87
Yearbook	3,843.74	402.09	1,527.14	2,718.69
Student Council	2,534.97	7,848.00	7,744.73	2,638.24
FCCLA	3,164.79	2,554.22	14,286.85	-8,567.84
Drumline	1,940.07	0.00	0.00	1,940.07
Football	0.00	7,802.00	4,004.50	3,797.50
Volleyball	8,631.81	9,744.37	7,584.00	10,792.18
Cheer	6,691.76	6,828.89	5,146.20	8,374.45
Baseball	3,846.50	0.00	0.00	3,846.50
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,049.14	1,017.75	195.33	3,871.56

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2023

Sequence: Fd, Org, Pro

										24RVSDBUD				% YTD		Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202406	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
01	General																
	005		Districtwide														
	810		Operations & Maint.														
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00	
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Serv	85,300.00	495.50	13,190.05	15%	0.00	15%	72,109.95	
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	50.00	3,873.00	28%	0.00	28%	10,127.00	
E	01	005	810	000	000	270	422	00	Custodial Workers Compensa	5,500.00	0.00	0.00	0%	0.00	0%	5,500.00	
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00	
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00	
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	0.00	0%	0.00	0%	16,800.00	
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	2,712.06	8,003.23	11%	0.00	11%	61,996.77	
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	3,948.02	33,440.10	74%	0.00	74%	11,559.90	
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	115.54	661.73	0%	0.00	0%	(661.73)	
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	1,214.31	5,873.55	18%	0.00	18%	27,126.45	
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	9,488.00	61,046.00	46%	0.00	46%	70,904.00	
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	376.94	3,433.13	40%	0.00	40%	5,066.87	
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-In	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00	
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	0.00	54.73	39%	13.30	49%	71.97	
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,368.00	0.00	17,921.15	37%	3,987.82	45%	26,459.03	
E	01	005	810	000	000	214	422	00	Custodial PERA	19,855.00	0.00	7,672.07	39%	1,850.38	48%	10,332.55	
E	01	005	810	000	000	210	422	00	Custodial FICA	22,166.00	0.00	8,276.25	37%	1,867.74	46%	12,022.01	
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	879.00	0.00	393.49	45%	82.04	54%	403.47	
E	01	005	810	000	000	170	422	00	Custodial Salary	306,221.00	0.00	109,514.78	36%	24,671.65	44%	172,034.57	
			810	Operations & Maint.							819,999.00	18,400.37	273,353.26	33%	32,472.93	37%	514,172.81
	850		Capital Facilities														
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment:	460.00	0.00	0.00	0%	0.00	0%	460.00	
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00	
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	52,950.00	0.00	24,825.00	47%	0.00	47%	28,125.00	
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	110,000.00	0.00	0.00	0%	0.00	0%	110,000.00	
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improvem	0.00	0.00	15,102.60	0%	0.00	0%	(15,102.60)	
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00	
E	01	005	850	000	000	305	422	00	Construction Fees	500,000.00	0.00	0.00	0%	0.00	0%	500,000.00	
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	0.00	341.51	0%	0.00	0%	(341.51)	
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	0.00	2,757.49	0%	0.00	0%	(2,757.49)	
			850	Capital Facilities							676,550.00	0.00	43,026.60	6%	0.00	6%	633,523.40
	865		Long Term Facilty Maint														
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint LT	4,000.00	2,938.00	3,158.00	79%	0.00	79%	842.00	

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2023

Sequence: Fd, Org, Pro

										24RVSDUD				% YTD	Remaining			
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202406	Year To Date	% YTD	Encumbrances	+ Enc	Balance		
01	General																	
	005	Districtwide																
		865	Long Term Facilty Maint															
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	540.00	4,325.00	216%	0.00	216%	(2,325.00)		
E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	0.00	6,937.00	81%	0.00	81%	1,663.00		
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	300.00	30%	0.00	30%	700.00		
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Servic	0.00	0.00	1,746.00	0%	0.00	0%	(1,746.00)		
E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Impi	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00		
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Mai	0.00	2,747.50	2,747.50	0%	0.00	0%	(2,747.50)		
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Mai	0.00	3,220.00	5,740.00	0%	0.00	0%	(5,740.00)		
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Recy	700.00	0.00	570.00	81%	0.00	81%	130.00		
E	01	005	865	000	347	305	467	00	FS Inspection	500.00	300.00	300.00	60%	0.00	60%	200.00		
		865	Long Term Facilty Maint									36,800.00	9,745.50	25,823.50	70%	0.00	70%	10,976.50
	005	Districtwide									1,533,349.00	28,145.87	342,203.36	22%	32,472.93	24%	1,158,672.71	
01	General									1,533,349.00	28,145.87	342,203.36	22%	32,472.93	24%	1,158,672.71		

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2023

Sequence: Fd, Org, Pro

										24RVSDBUD				% YTD		Remaining
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202406	Year To Date	% YTD	Encumbrances	+ Enc	Balance
06									Building Construction							
									005 Districtwide							
									870 Bldg Construction							
E	06	005	870	000	000	401	464	000	Construction Supplies	0.00	0.00	270.90	0%	0.00	0%	(270.90)
E	06	005	870	000	000	520	464	000	Bldgs Acquisition & Improvem	0.00	0.00	7,800.00	0%	0.00	0%	(7,800.00)
E	06	005	870	801	000	520	464	801	Bldgs Acquisition & Impr-Athl	0.00	3,870.00	9,805.00	0%	0.00	0%	(9,805.00)
									870 Bldg Construction	0.00	3,870.00	17,875.90	0%	0.00	0%	(17,875.90)
									005 Districtwide	0.00	3,870.00	17,875.90	0%	0.00	0%	(17,875.90)
06									Building Construction	0.00	3,870.00	17,875.90	0%	0.00	0%	(17,875.90)
									Report Totals:	1,533,349.00	32,015.87	360,079.26	23%	32,472.93	26%	1,140,796.81



RTR SCHOOL DISTRICT #2902

Russell – Tyler – Ruthton

PO Box 659 ♦ 111 County Road 8 ♦ Tyler, MN 56178-0659
Phone: 507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: RTR Public Schools

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 2902-01

Superintendent or Exec. Director Name: David Marlette

Will act as the IOwA? Yes No

If no, identify below the individual who will act as the IOwA for your organization.

The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: _____

Title: _____

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us

CONTINUING CONTRACT TEACHER SENIORITY LIST FOR ISD #2902 - RTR PUBLIC SCHOOLS AS OF 01/01/24

1. This list is intended to reflect the first day of most recent continuous service in the district and major and minor licenses filed of record with the school district office as of January 1, 2024.
2. Time off for leave of any kind authorized by the school district shall not be deemed to be a break in continuous service.
3. Expires refers to licensure expiration. **A license expires July 1 in the year indicated, unless otherwise indicated.**

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2023-24 SCHOOL YEAR
1.	Theresa Petersen	Aug. 31, 1988	Elementary Education Reading	M 1-6 M K-12	2025 2025	RTR ES: Title I
2.	Neil Witte	Aug. 28, 1991	Life Sciences Science 5-9 Coaching	M 7-12 M 5-9 M 7-12	2026 2026 2026	RTR Secondary: Science 7 & 8, HS Drama, Coaching, MS Speech Coach
3.	Mary Wabeke	Sept. 1, 1993	Elementary Education	M 1-6	2026	RTR ES: Grade 3
4-6.	Jason Borman	Aug. 31, 1994	Physical Education Coaching Developmental/Adaptive PE Health Education	M K-12 M 7-12 M Pre K-12 M 5-12	2028 2028 2028 2028	RTR Secondary: PE & Health 9 & 10 Advanced PE, Personal Fitness
4-6.	Tamara Borman	Aug. 31, 1994	Home Economics Home Economics Family & Consumer Sciences	M 7-12 M MS School M 5-12	2028 2028 2028	RTR Secondary: FACS 6, 7 & 9, Foods I & II Lifespan Development I & II, FACS Outdoors FCCLA Advisor, MS Student Council Advisor
4-6.	Ted Kern	Aug. 31, 1994	Mathematics	M 7-12	2027	RTR Secondary: Int. Math 1 & 3, College Pre-Calc., College Alg., Coaching
7.	Erick Harper	Aug. 29, 2005	Communication Arts/Literature Social Studies - All -	M 5-12 M 5-12	2026 2026	RTR Secondary: World History, US History College History I & II, Speech Coach Ag History, Mythology, Speech, Military History
8.	Kari Kidman	Aug. 29, 2006	Elementary Education Pre-Primary	M K-6 M Age 3-K	2025 2025	RTR ES: Grade 2
9.	Tamara Brust	Sept. 7, 2007	Pre-Primary Elementary Education	M Pre K M K-6	2028 2028	RTR ES: 4/5 Year Old Preschool

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2023-24 SCHOOL YEAR
10-11.	Amanda Jensen	Aug. 26, 2008	Elementary Education Social Studies	M K-6 M 5-8	2026 2026	RTR ES: Grade 2
10-11.	Danielle Gylling	Aug. 26, 2008	ECSE Early Childhood Education	M B-Age 6 M B-Grade 3	2025 2025	RTR ES: Kindergarten
12-13.	Alissa Moat	Aug. 17, 2010	Life Sciences Science 5 - 8	M 9-12 M 5-8	2026 2026	RTR Secondary: Forensics 101, 102 & 103, Anatomy, Zoology, Biology, Honor Society
12-13.	Juliane Pagel	Aug. 17, 2010	Physical Education Health Education Emotional Behavior Disorders Learning Disabilities	M K-12 M 5-12 M K-12 M K-12	2027 2027 2027 2027	RTR ES: Special Education
14.	Angela DeSmith	Aug. 15, 2012	School Counselor	M K-12	2026	RTR Public School: School Counselor
15.	Jennifer Boersma	July 1, 2013	Agricultural Education Teacher/Coord. Wk. Based Learning	M 5-12 M 9-12	2024 2024	RTR Secondary: Ag 7, 8 & 9, Metal Fab. I & II, Livestock, Floral Design Greenhouse Management
16.	Angela Fritz	Aug. 14, 2013	Early Childhood Education	M B-Grade 3	2028	RTR ES: Grade 3
17-20.	Jina Baartman	Aug. 13, 2014	Emotional Behavior Disorders Learning Disabilities Social Studies	M K-12 M K-12 M 7-12	2024 2024 2024	RTR Secondary: HS Special Education
17-20.	Lillian Appelgren	Aug. 13, 2014	Elementary Education Pre-Primary	M K-6 M Age 3-K	2026 2026	RTR ES: K-5 Technology Integrationist
17-20.	Ashlei Hoffmann	Aug. 13, 2014	Mathematics Elementary Education	M 5-8 M K-6	2024 2024	RTR Secondary: Math 7, Algebra 8, Coaching
17-20.	Granger Maranell	Aug. 13, 2014	Physical Education	M K-12	2028	RTR ES: Phy. Ed. 1 & 2 RTR Secondary: Phy. Ed. 6 - 8
21.	Chelsey Steinwand	Aug. 12, 2015	Elementary Education	M K-6	2026	RTR ES: Grade 4

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2023-24 SCHOOL YEAR
22.	Darren Baartman	Aug. 1, 2016	Physical Education Emotional Behavior Disorders Learning Disabilities	M K-12 M K-12 M K-12	2025 2025 2025	RTR Secondary: Dean of Students Athletic Director, Comm. Ed Director, Coaching
23.	Lorilee Malecha	Aug. 17, 2016	Classroom Music Vocal Music Instrumental & Classroom Music	M K-12 M K-12 M K-12	2026 2026 2026	RTR Secondary: Band/Choir 6 - 12 Beginning Guitar, Independent Study
24.	Jeanna Possail	Sept. 28, 2016	Elementary Education	M K-6	2024	RTR ES: Title I
25-28.	Jacqueline Hess	Aug. 16, 2017	Social Studies - All - Social Studies - All - Coaching	M 7-12 M MS Sch. M 7-12	2028 2028 2028	RTR Secondary: History 7, Geography 8
25-28.	Kelsey Brust	Aug. 16, 2017	Elementary Education Reading Early Childhood Education	M K-6 M K-12 M B-Grade 3	2028 2028 2028	RTR ES: Grade 4
25-28.	Cerrisa Gile	Aug. 16, 2017	Visual Arts	M K-12	2025	RTR Secondary: Art 7 & 8, Ceramics, Art I & II
25-28.	Kayla Thooft	Aug. 16, 2017	Elementary Education Early Childhood Education Pre-Primary	M K-6 M B-Grade 3 M Age 3-K	2026 2026 2026	RTR ES: Grade 5
29-32.	Sandy Carpenter	Aug. 28, 2019	Elementary Education Social Studies - All -	M K-6 M 5-8	2024 2024	RTR Secondary: Science 6, Civics 6 Social Studies 6, Coaching
29-32.	Jared Buysse	Aug. 28, 2019	Social Studies - All -	M 5-12	2024	RTR Secondary: Geography, Civics, Sociology Economics, Psychology, American Govt.
29-32.	Amber Meulebroeck	Aug. 28, 2019	Communication Arts/Literature	M 5-12	2028	RTR Secondary: Language Arts 7 & 8, Theater 8
29-32.	Michelle Appel	Aug. 28, 2019	Elementary Education	M 1-6	2026	RTR ES: Grade 5
33.	Cristina Olsen	Aug. 3, 2020	Principal K-12 Director of Special Education	Prof. Admin. Prof. Admin.	2024 2024	RTR ES: Principal

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2023-24 SCHOOL YEAR
34-36.	Amanda Drake	Aug. 24, 2020	Early Childhood Education	B-Grade 3	2027	RTR ES: Kindergarten
34-36.	Miranda Alberts	Aug. 24, 2020	Spanish	M 7-12	2025	RTR Secondary: Spanish I, II, III, IV
			Spanish	M MS Sch.	2025	Spanish 8, Coaching, MS & HS Knowledge Bowl
			Spanish	M K-8	2025	
34-36.	Angela Witte	Aug. 24, 2020	Pre-Kindergarten Elementary Education	M Pre K M K-6	2026 2026	RTR ES: Grade 1
37.	Rick Gossen	July 1, 2022	Principal K-12 Elementary Education Coaching	Prof. Admin. M 1-6 M 7-12	2027 2027 2027	RTR Secondary: Principal 6 - 12
38-40.	Jennifer Christensen	Aug. 30, 2022	Visual Arts	M K-12	2025	RTR ES: Art PreK - 6
38-40.	Amanda Inouye	Aug. 30, 2022	Chemistry	M 9-12	2025	RTR Secondary: Chemistry, Earth Science 9
			Science 5-8	M 5-8	2025	
			Physics	M 9-12	2025	
38-40.	Kristi Wiese	Aug. 30, 2022	Elementary Education	M K-6	2027	RTR ES: 3 Year Old Preschool
			Reading	M K-12	2027	RTR Secondary: Math/Reading Interventionist
			English as a Second Language	M K-12	2027	RTR Public School: ELL Instruction

RTR NON-TENURED LIST AS OF JANUARY 1, 2024

NO.	NAME	FIRST DAY OF WORK	CURRENT VALID CERTIFICATION	M - MAJOR m - minor	EXPIRES	CURRENT ACADEMIC ASSIGNMENT 2023-24 SCHOOL YEAR
1.	Keegan Foy	Aug. 28, 2019	Acad. & Behaviorial Strategist Elementary Education	M K-12 M K-6	2028 2028	RTR Secondary: MS Special Education
2.	Rachael Neal	Jan. 19, 2021	Vocal and Classroom Music	M K-12	2025	RTR ES: K - 5 Music
3-5.	Justin Buysse	Aug. 31, 2021	Agricultural Education	M 5-12	2024	RTR Secondary: Industrial Arts 9, Ag Woods, Ag Power I, Ag Construction, Shop 7 & 8
3-5.	Jodi Dubbeldee	Aug. 31, 2021	Communication Arts/Literature	M 5-12	2027	RTR Secondary: College Speech, College English, English 11 & 12
3-5.	Erin Abraham	Aug. 31, 2021	Elementary Education	M K-6	2024	RTR ES: Grade 1
6-9.	Daniel DeSmith	Aug. 30, 2022	Acad. & Behaviorial Strategist	M K-12	2025	RTR Public School: Special Education
6-9.	Bryton Dressen	Aug. 30, 2022	Social Studies	M 5-12	2024	RTR Secondary: World History, Latin History Current Events, Contemp. History, Anth/Dead German History; HS Student Council Advisor
6-9.	Kirstin Henningsen	Aug. 30, 2022	Early Childhood Education Elementary Education	M B-Age 6 M K-6	2025 2025	RTR ES: 3 & 4/5 Year Old Preschool
6-9.	Tori Teski	Aug. 30, 2022	School Counselor	M K-12	2024	RTR ES: Counselor RTR HS: Student Council Advisor
10-16.	Christopher Baguley	Aug. 29, 2023	Communication Arts/Literature	M 5-12	2025	RTR Secondary: English 9 & 10
10-16.	Carter Hansen	Aug. 29, 2023	Elementary Education Mathematics	M K-6 M 508	2026 2026	RTR Secondary: Language Arts 6, Math 6 Computer 6
10-16.	Sawyer Hansen	Aug. 29, 2023	Physical Education	M K-12	2026	RTR Elementary: Elementary PE
10-16.	Anna Hesse	Aug. 29, 2023	Elementary Education Autism Spectrum Disorders Early Childhood Childhood Sped Pre-Primary	M K-6 M B-Age 6 M B-Age 6 M Age 3- Pre	2024 2024 2024 2024	RTR Elementary: ECSE
10-16.	Natalie Jerzak	Aug. 29, 2023	Family & Consumer Sciences	M 5-12	2026	RTR Secondary: Personal Finance, FACS 8 Teach & Train, Business Marketing/Mgmt 9 Career Exploration, Business Mgmt., Ind. Living, Interior Design I

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10-16.	Madison Johnson	Aug. 29, 2023	Academic & Behavioral Strategist	M K-12	2025	RTR Secondary: Special Education
10-16.	Miranda VanRuler	Aug. 29, 2023	Mathematics	M 5-12	2025	RTR Secondary: Int. Math I & II, Applied Math I & II, Elec. 7