

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, April 10, 2024 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902  
Board Meeting Agenda  
April 10, 2024 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Public Forum:

(a) Student Council Representative Report: Adalia Matzner & Jillian Schoenfeld

4. Approve the Agenda – (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

5. Consent Agenda – (action)

a. Approval of Minutes from School Board Meeting on March 13, 2024

b. Approval of Custodial Helper – Neveah Solis

c. Approval of Resignation of Paraprofessional – Karen Avila

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

6. Approval of Bills (action)

a. Expenditures Report - \$ 340,875.53

b. Manual Checks - \$ 27,260.38

c. Payroll Report - \$ 482,434.54

**\$ 850,570.45**

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

7. Approval of Treasurer’s Report (action)

a. Treasurers Report

b. Revenue vs. Disbursement Report

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

8. Reports and/or Presentations (information)

a. Elem Principal, Cristy Olsen

b. MS Dean of Students, Darren Baartman

c. HS Principal, Rick Gossen

d. Superintendent, David Marlette

9. Approval of RTR ISD No. 2902 Revised Budget FY24 – (As Per Attachment) (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

10. Approval of Revised 2023-2024 School Calendar – (As Per Attachment) (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

11. Approve the following Resolution to prepare plans to expand our (PreK-12) Facility: (Action)

**RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION  
OF A PROPOSAL TO THE COMMISSIONER OF EDUCATION  
FOR A REVIEW AND COMMENT ON A PROPOSED PROJECT;  
AND TAKING OTHER ACTIONS WITH RESPECT THERETO:**

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 2902 (Russell-Tyler-Ruthton Public Schools), Lincoln, Lyon, Murray, and Pipestone Counties, Minnesota (the “District”), as follows:

1. The Board hereby finds and determines that it is necessary and expedient to provide for the acquisition and betterment of school sites and facilities, including the construction and equipping of additional classrooms, gymnasium which meets the Minnesota Storm Shelter Requirements, enlarged Fitness Center; and the construction of restrooms, storage areas, and career center (collectively, the “Project”), and to provide methods to finance the Project.

2. The Administration of the District is hereby authorized and directed to consult with the Minnesota Department of Education, to cause a proposal to be prepared and submitted on behalf of the Board to the Commissioner of Education for the Commissioner’s Review and Comment on the Project, and to take such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended.

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Roll Call Vote On Motion: \_\_\_\_\_

12. Adjourn: Time Out: \_\_\_\_\_ (action)

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

**Next Meeting:**

May 8, 2024 at 7:00 PM

RTR Board Room at 111 County Road # 8

Tyler, MN 56178

**RTR Public Schools ISD # 2902**  
**School Board Minutes**  
**March 13, 2024**  
**RTR Public School in Tyler, MN – 7:00 p.m.**

School Board Attendance: Chandler, Dunblazier, Hansen, Hess, Johansen

Administration Attendance: Marlette, Baartman, Gossen, Olsen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR Student Council representatives, Gavin Schreurs and Kamryn Novak, updated the board on upcoming student council activities.

M/S/C Dunblazier, Hess to approve the agenda. (5-0 vote)

M/S/C Johansen, Chandler to approve the consent agenda. (5-0 vote)

- a. Approval of Minutes from School Board Meeting on February 14, 2024
- b. Approval of Resignation of Assistant Cook – Kristopher Kriech
- c. Approval of Resignation of First Grade Teacher – Erin Abraham
- d. Approval of Resignation of Assistant Track Coach – Shelby Soupier
- e. Approval of Resignation of Head Custodian – Greg Verly
- f. Approval of District Custodial Manager – Christeen Groenhoff
- g. Approval of Assistant Speech Coach – Amanda Inouye
- h. Approval of JH Baseball Coach – Tory Schreurs
- i. Approval of Volunteer Softball Coach – Jared Baartman

M/S/C Dunblazier, Hess to approve the bills. – Schedule A (5-0 vote)

- a. Expenditures Report - \$ 425,822.11
  - b. Manual Checks - \$ 18,653.81
  - c. Payroll Report - \$ 545,609.46
- \$ 990,085.38**

M/S/C Johansen, Dunblazier to approve the Treasurer's Report. – Schedule B (5-0 vote)

Administrative reports were presented.

M/S/C Hess, Johansen to approve the 2024-2025 RTR School Calendar as presented. (5-0 vote)

M/S/C Dunblazier, Chandler to approve the Achievement and Integration Budget for FY 2025. (5-0 vote)

M/S/C Chandler, Hess to approve the Application for Cooperative Sponsorship Program with Marshall Public Schools for Girls Hockey for the 2024-2025 school year. (5-0 vote)

M/S/C Chandler, Dunblazier to accept the sealed bid from Steve Hauswedell in the amount of \$250 for the removal/sale of the old Crow's Nest and Storage Unit located at the former high school site. (5-0 vote)

M/S/C Chandler, Johansen to adjourn at 7:48 p.m. (5-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.



| ISD #2902 - RTR Public Schools           |       |       |           |           |  |        |    |     |     |     |     |     |  |
|--|-------|-------|-----------|-----------|--|--------|----|-----|-----|-----|-----|-----|--|
| March, 2024 Manual Checks                |       |       |           |           |  |        |    |     |     |     |     |     |  |
| Vendor Name                              | Vou # | Units | Rate      | Total     | Description  | Period | Fd | Org | Pro | Crs | Fin | Obj |  |
| BRUENDER'S CORNER MART, INC              | 40124 | 1     | 19.68     | 19.68     | 6.56 Gal   | 202409 | 01 | 005 | 810 | 191 | 000 | 440 |  |
| BRUENDER'S CORNER MART, INC              | 40124 | 1     | 76.66     | 76.66     | 26.03 Gal  | 202409 | 01 | 005 | 760 | 190 | 733 | 440 |  |
| BRUENDER'S CORNER MART, INC              | 40124 | 1     | 63.16     | 63.16     | 15.8 Gal Diesel                                    | 202409 | 01 | 005 | 810 | 191 | 000 | 440 |  |
| <b>BRUENDER'S CORNER MART, INC Total</b> |       |       | 159.50    | 159.50    |  |        |    |     |     |     |     |     |  |
| FIRST INDEPENDENT BANK                   | 40125 | 1     | 1,575.00  | 1,575.00  | Melrose Speech Food Cards (ESSER III)              | 202409 | 01 | 300 | 291 | 013 | 160 | 369 |  |
| FIRST INDEPENDENT BANK                   | 40125 | 1     | 4,760.00  | 4,760.00  | State BBB Food Cards                               | 202409 | 01 | 300 | 294 | 213 | 000 | 366 |  |
| FIRST INDEPENDENT BANK                   | 40149 | 1     | 80.00     | 80.00     | Melrose Speech Food Cards (ESSER III)              | 202409 | 01 | 300 | 291 | 013 | 160 | 369 |  |
| <b>FIRST INDEPENDENT BANK Total</b>      |       |       | 6,415.00  | 6,415.00  |  |        |    |     |     |     |     |     |  |
| HYATT REGENCY MINNEAPOLIS                | 40053 | 1     | 10,385.79 | 10,385.79 | State Conference Lodging (FCCLA)                   | 202409 | 01 | 300 | 291 | 208 | 000 | 366 |  |
| <b>HYATT REGENCY MINNEAPOLIS Total</b>   |       |       | 10,385.79 | 10,385.79 |  |        |    |     |     |     |     |     |  |
| VISA                                     | 40144 | 1     | 204.86    | 204.86    | 63.82 Gal  | 202409 | 01 | 005 | 760 | 190 | 733 | 440 |  |
| VISA                                     | 40145 | 1     | 21.38     | 21.38     | Phonics Activities                                 | 202409 | 01 | 100 | 203 | 242 | 000 | 430 |  |
| VISA                                     | 40148 | 1     | 9.81      | 9.81      | Apple App  | 202409 | 01 | 300 | 212 | 000 | 000 | 430 |  |
| VISA                                     | 40128 | 1     | 154.41    | 154.41    | State Officer Training (Std) (FCCLA)               | 202409 | 01 | 300 | 291 | 208 | 000 | 369 |  |
| VISA                                     | 40127 | 1     | 141.66    | 141.66    | Ala Carte  | 202409 | 02 | 005 | 770 | 000 | 707 | 490 |  |
| VISA                                     | 40127 | 1     | 32.97     | 32.97     | Supplies   | 202409 | 02 | 005 | 770 | 000 | 701 | 401 |  |
| VISA                                     | 40127 | 1     | 400.00    | 400.00    | Security Fee-Musical (Drama)                       | 202409 | 01 | 300 | 291 | 236 | 000 | 401 |  |
| VISA                                     | 40128 | 1     | 154.41    | 154.41    | State Officer Training (Adv) (FCCLA)               | 202409 | 01 | 300 | 291 | 208 | 000 | 366 |  |
| VISA                                     | 40129 | 1     | 100.00    | 100.00    | American Meet Science Association Membership (FFA) | 202409 | 01 | 300 | 291 | 207 | 000 | 820 |  |
| VISA                                     | 40146 | 1     | 25.65     | 25.65     | Daily Writing Prompts                              | 202409 | 01 | 100 | 203 | 242 | 000 | 430 |  |
| VISA                                     | 40144 | 1     | 1,323.00  | 1,323.00  | Golf Jackets/Pants (Foundation)                    | 202409 | 01 | 300 | 292 | 102 | 000 | 401 |  |
| VISA                                     | 40126 | 1     | 3,072.00  | 3,072.00  | Orpheum Theater Tickets (ESSER III)                | 202409 | 01 | 300 | 291 | 013 | 160 | 369 |  |
| VISA                                     | 40144 | 1     | 63.57     | 63.57     | After School Snacks                                | 202409 | 01 | 005 | 790 | 000 | 167 | 490 |  |
| VISA                                     | 40113 | 1     | 514.92    | 514.92    | Guthrie Theater Trip Lodging (Reimb by Chaperones) | 202409 | 01 | 300 | 211 | 000 | 000 | 366 |  |
| VISA                                     | 40113 | 1     | 1,073.20  | 1,073.20  | Guthrie Theater Trip Lodging (ESSER III)           | 202409 | 01 | 300 | 291 | 013 | 160 | 369 |  |
| VISA                                     | 40112 | 1     | 110.00    | 110.00    | Royalty (Drama)                                    | 202409 | 01 | 300 | 291 | 236 | 000 | 401 |  |
| VISA                                     | 40112 | 1     | 2,804.12  | 2,804.12  | One Act Play Lodging (ESSER III)                   | 202409 | 01 | 300 | 291 | 013 | 160 | 369 |  |
| VISA                                     | 40147 | 1     | 32.06     | 32.06     | Vocabulary Cards                                   | 202409 | 01 | 005 | 790 | 000 | 167 | 433 |  |
| VISA                                     | 40148 | 1     | 62.07     | 62.07     | Apple App (Queen Concert Procees)                  | 202409 | 01 | 300 | 211 | 000 | 000 | 406 |  |
| <b>VISA Total</b>                        |       |       | 10,300.09 | 10,300.09 |  |        |    |     |     |     |     |     |  |
| <b>Grand Total</b>                       |       |       | 27,260.38 | 27,260.38 |  |        |    |     |     |     |     |     |  |
| ISD #2902 - RTR Public Schools           |       |       |           |           |  |        |    |     |     |     |     |     |  |
| April 10th, 2024                         |       |       |           |           |  |        |    |     |     |     |     |     |  |
| Vendor Name                              | Vou # | Units | Rate      | Total     | Description  | Period | Fd | Org | Pro | Crs | Fin | Obj |  |
| A & B BUSINESS, INC.                     | 40150 | 1     | 149.57    | 149.57    | 6,832 Copies                                       | 202410 | 01 | 300 | 050 | 000 | 000 | 560 |  |
| A & B BUSINESS, INC.                     | 40150 | 1     | 2,194.40  | 2,194.40  | 100,234 Copies                                     | 202410 | 01 | 300 | 211 | 000 | 000 | 560 |  |

| Vendor Name                                     | Vou # | Units | Rate     | Total    | Description                                 | Period | Fd | Org | Pro | Crs | Fin | Obj |
|---|-------|-------|----------|----------|---|--------|----|-----|-----|-----|-----|-----|
| A & B BUSINESS, INC.                            | 40150 | 1     | 29.03    | 29.03    | 1,326 Copies                                | 202410 | 01 | 005 | 020 | 000 | 000 | 560 |
| A & B BUSINESS, INC.                            | 40150 | 1     | 877.45   | 877.45   | 40,079 Copies                               | 202410 | 01 | 100 | 203 | 000 | 000 | 560 |
| A & B BUSINESS, INC.                            | 40150 | 1     | 38.77    | 38.77    | 1,771 Copies                                | 202410 | 01 | 005 | 110 | 000 | 000 | 560 |
| A & B BUSINESS, INC.                            | 40150 | 1     | 257.92   | 257.92   | 11,781 Copies                               | 202410 | 01 | 100 | 050 | 000 | 000 | 560 |
| <b>A &amp; B BUSINESS, INC. Total</b>           |       |       | 3,547.14 | 3,547.14 |   |        |    |     |     |     |     |     |
| AMAZON CAPITAL SERVICES                         | 40164 | 1     | 138.72   | 138.72   | Books                                       | 202410 | 01 | 300 | 220 | 351 | 000 | 460 |
| AMAZON CAPITAL SERVICES                         | 40154 | 1     | 60.18    | 60.18    | Tape/Word Cards/Chart/Markers               | 202410 | 01 | 100 | 201 | 000 | 000 | 430 |
| AMAZON CAPITAL SERVICES                         | 40165 | 1     | 31.00    | 31.00    | Laptop Charger                              | 202410 | 01 | 005 | 630 | 000 | 000 | 456 |
| AMAZON CAPITAL SERVICES                         | 40167 | 1     | 43.55    | 43.55    | Screws                                      | 202410 | 01 | 300 | 301 | 000 | 830 | 433 |
| AMAZON CAPITAL SERVICES                         | 40163 | 1     | 64.89    | 64.89    | Catalog Envelopes/Calculator Paper Rolls    | 202410 | 01 | 005 | 020 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40170 | 1     | 69.99    | 69.99    | Button Maker (Yearbook)                     | 202410 | 01 | 300 | 291 | 205 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40161 | 1     | 332.35   | 332.35   | Library Books                               | 202410 | 01 | 300 | 620 | 000 | 000 | 470 |
| AMAZON CAPITAL SERVICES                         | 40233 | 1     | 139.52   | 139.52   | Drumsticks/Dry Erase Boards/Supplies (CAPP) | 202410 | 01 | 100 | 203 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40157 | 1     | 14.84    | 14.84    | Crackers                                    | 202410 | 01 | 100 | 720 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40158 | 1     | 17.69    | 17.69    | Screws                                      | 202410 | 01 | 300 | 301 | 000 | 830 | 433 |
| AMAZON CAPITAL SERVICES                         | 40163 | 1     | 38.03    | 38.03    | Keurig Pods                                 | 202410 | 01 | 005 | 010 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40159 | 1     | 177.16   | 177.16   | Lineup Cards/Tree Stands                    | 202410 | 01 | 300 | 296 | 217 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40152 | 1     | 393.14   | 393.14   | Paint/Paper/Brushes/Glue Gun/Supplies       | 202410 | 01 | 005 | 206 | 011 | 433 | 430 |
| AMAZON CAPITAL SERVICES                         | 40154 | 1     | 59.95    | 59.95    | Key Chains                                  | 202410 | 01 | 100 | 203 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40168 | 1     | 11.64    | 11.64    | Menstrual Products                          | 202410 | 01 | 005 | 720 | 000 | 302 | 401 |
| AMAZON CAPITAL SERVICES                         | 40153 | 1     | 469.10   | 469.10   | Library Books                               | 202410 | 01 | 100 | 620 | 000 | 000 | 470 |
| AMAZON CAPITAL SERVICES                         | 40162 | 1     | 19.78    | 19.78    | Laptop Charger                              | 202410 | 01 | 300 | 050 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40155 | 1     | 179.72   | 179.72   | Construction Paper/Binder Clips/Supplies    | 202410 | 01 | 100 | 203 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40166 | 1     | 65.00    | 65.00    | Number Stamps/Erase Boards/Supplies         | 202410 | 04 | 005 | 582 | 000 | 344 | 430 |
| AMAZON CAPITAL SERVICES                         | 40151 | 1     | 157.36   | 157.36   | Erasers/Figurines/Docorations/Supplies      | 202410 | 01 | 005 | 216 | 000 | 401 | 430 |
| AMAZON CAPITAL SERVICES                         | 40233 | 1     | 119.87   | 119.87   | Tab Dividers/Binders                        | 202410 | 01 | 100 | 420 | 000 | 740 | 433 |
| AMAZON CAPITAL SERVICES                         | 40169 | 1     | 242.80   | 242.80   | Artificial Trees/Garland (Yearbook)         | 202410 | 01 | 300 | 291 | 205 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40160 | 1     | 110.99   | 110.99   | Laminate Refill                             | 202410 | 01 | 300 | 211 | 000 | 000 | 401 |
| AMAZON CAPITAL SERVICES                         | 40156 | 1     | 394.34   | 394.34   | Black Lights/Clay/Paint/Glue Gun            | 202410 | 01 | 005 | 206 | 011 | 433 | 430 |
| <b>AMAZON CAPITAL SERVICES Total</b>            |       |       | 3,351.61 | 3,351.61 |   |        |    |     |     |     |     |     |
| A-OX WELDING, INC                               | 40244 | 1     | 68.27    | 68.27    | Cylinder Rent                               | 202410 | 01 | 300 | 301 | 000 | 830 | 433 |
| <b>A-OX WELDING, INC Total</b>                  |       |       | 68.27    | 68.27    |   |        |    |     |     |     |     |     |
| AVERA MARSHALL                                  | 40171 | 1     | 1,390.00 | 1,390.00 | Athletic Training                           | 202410 | 01 | 300 | 292 | 000 | 000 | 305 |
| <b>AVERA MARSHALL Total</b>                     |       |       | 1,390.00 | 1,390.00 |   |        |    |     |     |     |     |     |
| BIMBO BAKERIES USA                              | 40236 | 1     | 678.60   | 678.60   | Bread                                       | 202410 | 02 | 005 | 770 | 000 | 701 | 490 |
| <b>BIMBO BAKERIES USA Total</b>                 |       |       | 678.60   | 678.60   |   |        |    |     |     |     |     |     |
| BISBEE PLUMBING & HEATING INC.                  | 40237 | 1     | 3,101.11 | 3,101.11 | Replace Drinking Fountain (LTFM)            | 202410 | 01 | 005 | 865 | 000 | 381 | 350 |
| <b>BISBEE PLUMBING &amp; HEATING INC. Total</b> |       |       | 3,101.11 | 3,101.11 |   |        |    |     |     |     |     |     |
| BLAGDON, SARAH                                  | 40172 | 1     | 38.68    | 38.68    | 56 Miles                                    | 202410 | 02 | 005 | 770 | 000 | 701 | 366 |
| <b>BLAGDON, SARAH Total</b>                     |       |       | 38.68    | 38.68    |   |        |    |     |     |     |     |     |
| BRUENDER'S CORNER MART, INC                     | 40246 | 1     | 33.69    | 33.69    | 7.02 Gal Diesel                             | 202410 | 01 | 005 | 760 | 190 | 733 | 440 |



| Vendor Name                                     | Vou # | Units | Rate      | Total     | Description                                  | Period | Fd | Org | Pro | Crs | Fin | Obj |
|---|-------|-------|-----------|-----------|--|--------|----|-----|-----|-----|-----|-----|
| ISD #414  | 40192 | 1     | 168.00    | 168.00    | Speech Meet                                  | 202410 | 01 | 300 | 291 | 237 | 000 | 369 |
| <b>ISD #414 Total</b>                           |       |       | 168.00    | 168.00    |  |        |    |     |     |     |     |     |
| IT OUTLET INC                                   | 40194 | 1     | 18,900.00 | 18,900.00 | Wireless Access Points (ESSER III)           | 202410 | 01 | 005 | 630 | 013 | 160 | 466 |
| <b>IT OUTLET INC Total</b>                      |       |       | 18,900.00 | 18,900.00 |  |        |    |     |     |     |     |     |
| JIM'S CLOTHING & SPORTING GOOD                  | 40250 | 1     | 1,238.75  | 1,238.75  | Softballs/Socks/Field Chalk                  | 202410 | 01 | 300 | 296 | 217 | 000 | 401 |
| JIM'S CLOTHING & SPORTING GOOD                  | 40250 | 1     | 998.85    | 998.85    | Baseballs/Catcher's Gear/Field Chalk         | 202410 | 01 | 300 | 294 | 217 | 000 | 401 |
| <b>JIM'S CLOTHING &amp; SPORTING GOOD Total</b> |       |       | 2,237.60  | 2,237.60  |  |        |    |     |     |     |     |     |
| KNUTSON FLYNN & DEANS PA                        | 40195 | 1     | 1,232.50  | 1,232.50  | Menstrual Legal Service                      | 202410 | 01 | 005 | 105 | 000 | 000 | 305 |
| <b>KNUTSON FLYNN &amp; DEANS PA Total</b>       |       |       | 1,232.50  | 1,232.50  |  |        |    |     |     |     |     |     |
| L.L. HARDER, INC.                               | 40196 | 1     | 26.80     | 26.80     | Tube   | 202410 | 02 | 005 | 770 | 000 | 701 | 401 |
| <b>L.L. HARDER, INC. Total</b>                  |       |       | 26.80     | 26.80     |  |        |    |     |     |     |     |     |
| LIGHTSPEED TECHNOLOGIES INC.                    | 40239 | 1     | 488.00    | 488.00    | Flexmikes/Rechargeable Battery Packs         | 202410 | 01 | 005 | 630 | 000 | 000 | 466 |
| <b>LIGHTSPEED TECHNOLOGIES INC. Total</b>       |       |       | 488.00    | 488.00    |  |        |    |     |     |     |     |     |
| LINCOLN COUNTY TREASURER                        | 40197 | 1     | 70.00     | 70.00     | Solid Waste/Special Assessments              | 202410 | 01 | 300 | 850 | 000 | 302 | 896 |
| <b>LINCOLN COUNTY TREASURER Total</b>           |       |       | 70.00     | 70.00     |  |        |    |     |     |     |     |     |
| LUDOLPH BUS SERVICE INC.                        | 40198 | 1     | 3,600.00  | 3,600.00  | BBB Motor Coach Transportation (Donation \$) | 202410 | 01 | 300 | 294 | 213 | 000 | 305 |
| <b>LUDOLPH BUS SERVICE INC. Total</b>           |       |       | 3,600.00  | 3,600.00  |  |        |    |     |     |     |     |     |
| MA & PA LANES                                   | 40199 | 1     | 889.00    | 889.00    | Bowling Fees (127)                           | 202410 | 01 | 300 | 240 | 000 | 000 | 305 |
| <b>MA &amp; PA LANES Total</b>                  |       |       | 889.00    | 889.00    |  |        |    |     |     |     |     |     |
| MAAE  | 40200 | 1     | 245.00    | 245.00    | MAAE Membership                              | 202410 | 01 | 300 | 301 | 000 | 830 | 820 |
| MAAE  | 40201 | 1     | 145.00    | 145.00    | Boersma Ag Tech Conference                   | 202410 | 01 | 300 | 640 | 000 | 306 | 366 |
| <b>MAAE Total</b>                               |       |       | 390.00    | 390.00    |  |        |    |     |     |     |     |     |
| MALECHA, LORILEE                                | 40202 | 1     | 104.00    | 104.00    | Solo/Ensemble Band Festival                  | 202410 | 01 | 300 | 258 | 000 | 000 | 366 |
| <b>MALECHA, LORILEE Total</b>                   |       |       | 104.00    | 104.00    |  |        |    |     |     |     |     |     |
| MARLETTE, DAVID                                 | 40203 | 1     | 396.06    | 396.06    | Administrator's Dinner                       | 202410 | 01 | 005 | 020 | 000 | 000 | 366 |
| MARLETTE, DAVID                                 | 40203 | 1     | 2,861.32  | 2,861.32  | State BBB Player Lodging Reimbursement       | 202410 | 01 | 300 | 294 | 213 | 000 | 366 |
| <b>MARLETTE, DAVID Total</b>                    |       |       | 3,257.38  | 3,257.38  |  |        |    |     |     |     |     |     |
| MAXIMUM PROMOTIONS                              | 40204 | 1     | 681.87    | 681.87    | VB State Champ 4 X 6 Wall Banner             | 202410 | 01 | 300 | 292 | 210 | 000 | 401 |
| <b>MAXIMUM PROMOTIONS Total</b>                 |       |       | 681.87    | 681.87    |  |        |    |     |     |     |     |     |
| MAYNARD'S                                       | 40205 | 1     | 167.24    | 167.24    | Lunch Food                                   | 202410 | 02 | 005 | 770 | 000 | 701 | 490 |
| MAYNARD'S                                       | 40206 | 1     | 56.46     | 56.46     | Food (FFA)                                   | 202410 | 01 | 300 | 291 | 207 | 000 | 490 |
| MAYNARD'S                                       | 40206 | 1     | 5.99      | 5.99      | Cups (FFA)                                   | 202410 | 01 | 300 | 291 | 207 | 000 | 401 |
| MAYNARD'S                                       | 40207 | 1     | 32.52     | 32.52     | Lab Supplies                                 | 202410 | 01 | 300 | 365 | 000 | 830 | 433 |
| MAYNARD'S                                       | 40207 | 1     | 259.17    | 259.17    | Lab Food                                     | 202410 | 01 | 300 | 365 | 000 | 830 | 490 |
| MAYNARD'S                                       | 40205 | 1     | 19.91     | 19.91     | Lab Food                                     | 202410 | 01 | 300 | 365 | 000 | 830 | 490 |
| <b>MAYNARD'S Total</b>                          |       |       | 541.29    | 541.29    |  |        |    |     |     |     |     |     |
| MIERSMA, GRACE                                  | 40208 | 1     | 1,396.53  | 1,396.53  | Dinner Theater Food (One Act)                | 202410 | 01 | 300 | 291 | 236 | 000 | 401 |
| <b>MIERSMA, GRACE Total</b>                     |       |       | 1,396.53  | 1,396.53  |  |        |    |     |     |     |     |     |
| MN DEPT. OF REVENUE-SALES TAX                   | 40240 | 1     | 127.00    | 127.00    | Jan-March Sales Tax                          | 202410 | 01 | 212 | 000 |     |     |     |
| <b>MN DEPT. OF REVENUE-SALES TAX Total</b>      |       |       | 127.00    | 127.00    |  |        |    |     |     |     |     |     |
| MN FCCLA  | 40209 | 1     | 7,656.00  | 7,656.00  | State Registration (Std) (FCCLA)             | 202410 | 01 | 300 | 291 | 208 | 000 | 369 |



| Vendor Name                                   | Vou # | Units | Rate     | Total    | Description                                     | Period | Fd | Org | Pro | Crs | Fin | Obj |
|---|-------|-------|----------|----------|---|--------|----|-----|-----|-----|-----|-----|
| MN FCCLA                                      | 40209 | 1     | 580.00   | 580.00   | State Registration (Advisor) (FCCLA)            | 202410 | 01 | 300 | 291 | 208 | 000 | 366 |
| <b>MN FCCLA Total</b>                         |       |       | 8,236.00 | 8,236.00 |   |        |    |     |     |     |     |     |
| MOAT, JOSH                                    | 40210 | 1     | 100.00   | 100.00   | Construct Library Shelves (Library Donation \$) | 202410 | 01 | 300 | 211 | 000 | 000 | 401 |
| <b>MOAT, JOSH Total</b>                       |       |       | 100.00   | 100.00   |   |        |    |     |     |     |     |     |
| MOLLBERG, KENT                                | 40211 | 1     | 1,097.00 | 1,097.00 | Cyber Bullying Student Presentation             | 202410 | 01 | 300 | 211 | 000 | 000 | 305 |
| <b>MOLLBERG, KENT Total</b>                   |       |       | 1,097.00 | 1,097.00 |   |        |    |     |     |     |     |     |
| MUSIC STREET INC                              | 40234 | 1     | 160.00   | 160.00   | Instrument Repair                               | 202410 | 01 | 100 | 258 | 233 | 000 | 350 |
| <b>MUSIC STREET INC Total</b>                 |       |       | 160.00   | 160.00   |   |        |    |     |     |     |     |     |
| MUSIC THEATRE INTERNATIONAL                   | 40212 | 1     | 2,174.46 | 2,174.46 | Royalty/Rental Fee (Drama)                      | 202410 | 01 | 300 | 291 | 236 | 000 | 305 |
| <b>MUSIC THEATRE INTERNATIONAL Total</b>      |       |       | 2,174.46 | 2,174.46 |   |        |    |     |     |     |     |     |
| OLSEN, CRISTY                                 | 40235 | 1     | 210.00   | 210.00   | Family Night Cupcakes                           | 202410 | 01 | 005 | 216 | 000 | 401 | 430 |
| <b>OLSEN, CRISTY Total</b>                    |       |       | 210.00   | 210.00   |   |        |    |     |     |     |     |     |
| PEPPER, J.W. & SON INC.                       | 40213 | 1     | 99.53    | 99.53    | Band Music (Grant \$)                           | 202410 | 01 | 300 | 258 | 233 | 000 | 430 |
| <b>PEPPER, J.W. &amp; SON INC. Total</b>      |       |       | 99.53    | 99.53    |   |        |    |     |     |     |     |     |
| PEPSI COLA BOTTLING, INC                      | 40214 | 1     | 360.00   | 360.00   | Pop   | 202410 | 01 | 300 | 292 | 000 | 000 | 619 |
| <b>PEPSI COLA BOTTLING, INC Total</b>         |       |       | 360.00   | 360.00   |   |        |    |     |     |     |     |     |
| PERFORMANCE FOODSERVICE                       | 40249 | 1     | 1,853.99 | 1,853.99 | Lunch Food                                      | 202410 | 02 | 005 | 770 | 000 | 701 | 490 |
| <b>PERFORMANCE FOODSERVICE Total</b>          |       |       | 1,853.99 | 1,853.99 |   |        |    |     |     |     |     |     |
| PLUNKETT'S, INC.                              | 40247 | 1     | 95.50    | 95.50    | Pest Control                                    | 202410 | 01 | 005 | 810 | 000 | 000 | 350 |
| <b>PLUNKETT'S, INC. Total</b>                 |       |       | 95.50    | 95.50    |   |        |    |     |     |     |     |     |
| PRINCIPAL LIFE INSURANCE COMPANY              | 40215 | 1     | 651.50   | 651.50   | April Bd/Dep/Vol/Life                           | 202410 | 01 | 215 | 028 |     |     |     |
| PRINCIPAL LIFE INSURANCE COMPANY              | 40215 | 1     | 1,064.43 | 1,064.43 | April LTD                                       | 202410 | 01 | 215 | 029 |     |     |     |
| <b>PRINCIPAL LIFE INSURANCE COMPANY Total</b> |       |       | 1,715.93 | 1,715.93 |   |        |    |     |     |     |     |     |
| REDWOOD VALLEY HIGH SCHOOL                    | 40216 | 1     | 406.00   | 406.00   | Speech Meets                                    | 202410 | 01 | 300 | 291 | 237 | 000 | 369 |
| <b>REDWOOD VALLEY HIGH SCHOOL Total</b>       |       |       | 406.00   | 406.00   |   |        |    |     |     |     |     |     |
| SCHOOL SPECIALTY LLC                          | 40217 | 1     | 74.50    | 74.50    | Composition Notebooks                           | 202410 | 01 | 300 | 260 | 000 | 000 | 430 |
| <b>SCHOOL SPECIALTY LLC Total</b>             |       |       | 74.50    | 74.50    |   |        |    |     |     |     |     |     |
| SEND IT                                       | 40218 | 1     | 44.56    | 44.56    | Boxes/Bubble Wrap/Packing Materials/Tape        | 202410 | 01 | 300 | 211 | 000 | 000 | 329 |
| <b>SEND IT Total</b>                          |       |       | 44.56    | 44.56    |   |        |    |     |     |     |     |     |
| SKATETIME SCHOOL PROGRAMS                     | 40219 | 1     | 3,588.00 | 3,588.00 | Skate Program (Reimbursed by Participants)      | 202410 | 01 | 100 | 000 | 238 | 000 | 619 |
| <b>SKATETIME SCHOOL PROGRAMS Total</b>        |       |       | 3,588.00 | 3,588.00 |   |        |    |     |     |     |     |     |
| SOUTHWEST GLASS CTR INC                       | 40220 | 1     | 3.00     | 3.00     | Cut Key   | 202410 | 01 | 005 | 810 | 000 | 000 | 305 |
| <b>SOUTHWEST GLASS CTR INC Total</b>          |       |       | 3.00     | 3.00     |   |        |    |     |     |     |     |     |
| SOUTHWEST MN STATE UNIVERSITY                 | 40221 | 1     | 9,900.00 | 9,900.00 | Semester #2 PSEO Speech/Lit/Pre Calc            | 202410 | 01 | 300 | 211 | 000 | 000 | 394 |
| <b>SOUTHWEST MN STATE UNIVERSITY Total</b>    |       |       | 9,900.00 | 9,900.00 |   |        |    |     |     |     |     |     |
| SW/WC SERVICE COOPERATIVES                    | 40222 | 1     | 1,950.00 | 1,950.00 | 23-24 E-Rate Contract                           | 202410 | 01 | 005 | 680 | 000 | 311 | 320 |
| SW/WC SERVICE COOPERATIVES                    | 40222 | 1     | 2,938.06 | 2,938.06 | ALC Pipestone/Windom Billing Cleanup            | 202410 | 01 | 005 | 211 | 000 | 000 | 390 |
| SW/WC SERVICE COOPERATIVES                    | 40222 | 1     | 1,365.00 | 1,365.00 | Jan Business Services                           | 202410 | 01 | 005 | 110 | 000 | 000 | 316 |
| SW/WC SERVICE COOPERATIVES                    | 40222 | 1     | 1,725.00 | 1,725.00 | 3/4 STARRS Online Academy                       | 202410 | 01 | 300 | 211 | 000 | 000 | 390 |
| SW/WC SERVICE COOPERATIVES                    | 40222 | 1     | 3,780.67 | 3,780.67 | 3/3 23-24 Shared Services                       | 202410 | 01 | 300 | 640 | 000 | 306 | 305 |
| SW/WC SERVICE COOPERATIVES                    | 40222 | 1     | 616.41   | 616.41   | 3/3 23-24 MARSS                                 | 202410 | 01 | 005 | 110 | 000 | 000 | 820 |

| Vendor Name                               | Vou # | Units | Rate       | Total      | Description                                   | Period | Fd | Org | Pro | Crs | Fin | Obj |
|---|-------|-------|------------|------------|---|--------|----|-----|-----|-----|-----|-----|
| SW/WC SERVICE COOPERATIVES                | 40222 | 1     | 1,890.33   | 1,890.33   | 3/3 23-24 Shared Services                     | 202410 | 01 | 100 | 640 | 000 | 306 | 305 |
| SW/WC SERVICE COOPERATIVES                | 40222 | 1     | 6,552.00   | 6,552.00   | Jan Tech Support                              | 202410 | 01 | 005 | 630 | 000 | 000 | 316 |
| SW/WC SERVICE COOPERATIVES                | 40222 | 1     | 3,975.37   | 3,975.37   | 3/3 23-24 RMIC - Financial Support & Services | 202410 | 01 | 005 | 110 | 000 | 000 | 820 |
| <b>SW/WC SERVICE COOPERATIVES Total</b>   |       |       | 24,792.84  | 24,792.84  |   |        |    |     |     |     |     |     |
| TRENHAILE, JAY D.                         | 40245 | 1     | 591.67     | 591.67     | March Contracted Services                     | 202410 | 01 | 300 | 211 | 000 | 000 | 394 |
| TRENHAILE, JAY D.                         | 40245 | 1     | 1,183.33   | 1,183.33   | March Contracted Services                     | 202410 | 01 | 005 | 420 | 000 | 740 | 394 |
| <b>TRENHAILE, JAY D. Total</b>            |       |       | 1,775.00   | 1,775.00   |   |        |    |     |     |     |     |     |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 26,498.85  | 26,498.85  | SN Student Transportation                     | 202410 | 01 | 005 | 760 | 000 | 723 | 360 |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 8,762.60   | 8,762.60   | Shuttles/Extended Town Route                  | 202410 | 01 | 005 | 760 | 000 | 720 | 360 |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 2,431.80   | 2,431.80   | Van Route                                     | 202410 | 01 | 005 | 760 | 000 | 720 | 360 |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 11,470.80  | 11,470.80  | Out of District 7,260 Miles                   | 202410 | 01 | 005 | 760 | 000 | 713 | 360 |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 7,936.53   | 7,936.53   | Activities                                    | 202410 | 01 | 005 | 760 | 000 | 720 | 360 |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 2,879.28   | 2,879.28   | Excess Fuel                                   | 202410 | 01 | 005 | 760 | 000 | 720 | 360 |
| TYLER BUS SERVICE, INC.                   | 40223 | 1     | 66,049.17  | 66,049.17  | Contracted Transportation                     | 202410 | 01 | 005 | 760 | 000 | 720 | 360 |
| <b>TYLER BUS SERVICE, INC. Total</b>      |       |       | 126,029.03 | 126,029.03 |   |        |    |     |     |     |     |     |
| TYLER CITY OF                             | 40224 | 1     | 6,993.27   | 6,993.27   | Feb Gas                                       | 202410 | 01 | 005 | 810 | 000 | 000 | 440 |
| TYLER CITY OF                             | 40224 | 1     | 740.46     | 740.46     | Feb Water                                     | 202410 | 01 | 005 | 810 | 183 | 000 | 330 |
| TYLER CITY OF                             | 40224 | 1     | 80.73      | 80.73      | Feb Garbage                                   | 202410 | 01 | 005 | 810 | 186 | 000 | 330 |
| TYLER CITY OF                             | 40224 | 1     | 8,750.00   | 8,750.00   | Feb Electric                                  | 202410 | 01 | 005 | 810 | 184 | 000 | 330 |
| TYLER CITY OF                             | 40224 | 1     | 248.00     | 248.00     | Feb Sewer                                     | 202410 | 01 | 005 | 810 | 183 | 000 | 330 |
| <b>TYLER CITY OF Total</b>                |       |       | 16,812.46  | 16,812.46  |   |        |    |     |     |     |     |     |
| TYLER HARDWARE HANK                       | 40225 | 1     | 26.97      | 26.97      | Spring Art Show Paint                         | 202410 | 01 | 300 | 211 | 000 | 000 | 401 |
| TYLER HARDWARE HANK                       | 40225 | 1     | 55.96      | 55.96      | Shelf Brackets                                | 202410 | 01 | 005 | 810 | 000 | 000 | 401 |
| <b>TYLER HARDWARE HANK Total</b>          |       |       | 82.93      | 82.93      |   |        |    |     |     |     |     |     |
| TYLER LUMBER COMPANY                      | 40227 | 1     | 147.46     | 147.46     | Lumber/Sanding Disc/Brush/Supplies            | 202410 | 01 | 300 | 301 | 000 | 830 | 433 |
| TYLER LUMBER COMPANY                      | 40226 | 1     | 540.13     | 540.13     | Lumber  | 202410 | 01 | 300 | 301 | 000 | 830 | 433 |
| TYLER LUMBER COMPANY                      | 40241 | 1     | 75.81      | 75.81      | Lumber/Screws                                 | 202410 | 01 | 300 | 301 | 000 | 830 | 433 |
| <b>TYLER LUMBER COMPANY Total</b>         |       |       | 763.40     | 763.40     |   |        |    |     |     |     |     |     |
| TYLER TRIBUTE                             | 40229 | 1     | 42.60      | 42.60      | Assistant Cook Ad                             | 202410 | 01 | 005 | 010 | 000 | 000 | 305 |
| TYLER TRIBUTE                             | 40228 | 1     | 77.40      | 77.40      | Minutes                                       | 202410 | 01 | 005 | 010 | 000 | 000 | 305 |
| TYLER TRIBUTE                             | 40228 | 1     | 77.40      | 77.40      | Press Box Sealed Bids Notice                  | 202410 | 01 | 005 | 010 | 000 | 000 | 305 |
| <b>TYLER TRIBUTE Total</b>                |       |       | 197.40     | 197.40     |   |        |    |     |     |     |     |     |
| US FOODS, INC.                            | 40248 | 1     | 22,042.84  | 22,042.84  | Lunch Food                                    | 202410 | 02 | 005 | 770 | 000 | 701 | 490 |
| <b>US FOODS, INC. Total</b>               |       |       | 22,042.84  | 22,042.84  |   |        |    |     |     |     |     |     |
| WASTE MANAGEMENT OF MN, INC.              | 40242 | 1     | 1,139.49   | 1,139.49   | April Garbage                                 | 202410 | 01 | 005 | 810 | 186 | 000 | 330 |
| <b>WASTE MANAGEMENT OF MN, INC. Total</b> |       |       | 1,139.49   | 1,139.49   |   |        |    |     |     |     |     |     |
| WEX                                       | 40243 | 1     | 122.00     | 122.00     | March Participant Fees                        | 202410 | 01 | 005 | 010 | 000 | 000 | 305 |
| <b>WEX Total</b>                          |       |       | 122.00     | 122.00     |   |        |    |     |     |     |     |     |
| WINDOM SPEECH                             | 40230 | 1     | 126.00     | 126.00     | Speech Meet                                   | 202410 | 01 | 300 | 291 | 237 | 000 | 369 |
| <b>WINDOM SPEECH Total</b>                |       |       | 126.00     | 126.00     |   |        |    |     |     |     |     |     |
| WYHE'S CHOICE FUNDRAISING                 | 40231 | 1     | 2,285.00   | 2,285.00   | Butter Braid (FCCLA)                          | 202410 | 01 | 300 | 291 | 208 | 000 | 619 |





| Presented by<br>Alex Rott,<br>District Treasurer   | RTR INDEPENDENT SCHOOL DISTRICT No. 2902<br>Russell, Tyler, Ruthton, Minnesota<br>Treasurer's Report |                                    |                                       |                              | 2023-2024<br>March 2024               |
|--|--|------------------------------------|---------------------------------------|------------------------------|---------------------------------------|
| TYPE OF FUND                                       | MONTHLY<br>STARTING BALANCE  | MONTHLY<br>RECEIPTS                | MONTHLY<br>DISBURSEMENTS              | MONTHLY<br>ADJUSTMENTS       | MONTHLY<br>ENDING BALANCE             |
| GENERAL FUND<br>01*                                | \$ 3,208,857.43  | \$ 468,596.11                      | \$ 856,733.35                         | \$0.00                       | \$ 2,820,720.19                       |
| FOOD SERVICE FUND<br>02*                           | \$ 353,728.15  | \$ 58,318.20                       | \$ 55,359.67                          | \$0.00                       | \$ 356,686.68                         |
| COMM. SERVICE FUND<br>04*                          | \$ 109,182.71  | \$ 23,950.99                       | \$ 16,406.75                          | \$0.00                       | \$ 116,726.95                         |
| Building Fund<br>06*                               | \$ 45,119.53   | \$ 2,748.28                        | \$ 6,014.52                           | \$0.00                       | \$ 41,853.29                          |
| DEBT REDUCTION FUND<br>07*                         | \$ 503,812.32  | \$ -                               | \$ -                                  | \$0.00                       | \$ 503,812.32                         |
| Agency<br>09*                                      | \$ 4,086.21  | \$ -                               | \$ 750.45                             | \$0.00                       | \$ 3,335.76                           |
| FY 24 DISTRICT TOTALS<br>FUNDS (01* - 09*)         | \$ 4,224,786.35  | \$ 553,613.58                      | \$ 935,264.74                         | \$0.00                       | \$ 3,843,135.19                       |
| FY23 Comparisons                                   | \$ 4,394,852.17  | \$ 1,059,307.60                    | \$ 775,662.33                         | \$0.00                       | \$ 4,678,497.44                       |
| <b>FY24 Difference</b>                             | <b>\$ (170,065.82)</b>   | <b>\$ (505,694.02)</b>             | <b>\$ 159,602.41</b>                  | <b>\$0.00</b>                | <b>\$ (835,362.25)</b>                |
| ACCOUNT BALANCES                                   | BALANCE PER FY23<br>ACCOUNT BOOKS  | FY24 - FY23<br>ACCOUNT DIFFERENCE  | NAME AND TYPES OF ACCOUNTS            |                              | BALANCE PER FY24<br>ACCOUNT BOOKS     |
| <b>RTR FINANCIAL<br/>ACCOUNT<br/>BALANCES</b>      | \$ 34,864.30   | \$ 99,111.08                       | DISTRICT CHECKING ACCOUNTS            |                              | \$ 133,975.38                         |
|  | \$ 562,847.82  | \$ 386.70                          | INVESTMENTS/CD's                      |                              | \$ 563,234.52                         |
|  | \$ 2,983,641.36  | \$ (460,705.72)                    | MN LIQUID ASSET FUND ACCOUNT          |                              | \$ 2,522,935.64                       |
|  | \$ 590,385.68  | \$ 32,603.97                       | INVESTMENTS/PMA/UMB FINANCIAL NETWORK |                              | \$ 622,989.65                         |
|  | <b>\$ 4,171,739.16</b>   | <b>\$ (328,603.97)</b>             | <b>DISTRICT TOTALS:</b>               |                              | <b>\$ 3,843,135.19</b>                |
| BANK STATEMENTS                                    | FY23 ACCOUNT<br>TOTALS:  | FY24 BALANCE PER<br>BANK STATEMENT | FY24 OUTSTANDING<br>CHECKS PER        | FY24 RATE OF<br>INTEREST AND | FY24 BALANCE PER<br>TREASURER'S BOOKS |
| First Independent Bank<br>Checking                 | 0.10%  |                                    |                                       | 0.25%                        |                                       |
|  | \$ 34,864.30   | \$ 183,446.53                      | \$ (49,517.10)                        | \$ 45.95                     | \$ 133,975.38                         |
| PMA<br>Public Investment                           | 4.64%  |                                    |                                       | 5.22%                        |                                       |
|  | \$ 552,431.76  | \$ 552,806.06                      | \$ -                                  | \$ 12.40                     | \$ 552,818.46                         |
| First Independent Bank<br>CD's, Voice of Democracy | .5% AND 2.00%  |                                    |                                       | 0.5% AND 2.00%               |                                       |
|  | \$ 10,416.06   | \$ 10,416.06                       | \$ -                                  | \$ -                         | \$ 10,416.06                          |
| MN Liquid Asset Fund<br>Liquid                     | 4.55%  |                                    |                                       | 5.18%                        |                                       |
|  | \$ 139,387.98  | \$ 48,086.94                       | \$ -                                  | \$ 210.78                    | \$ 48,297.72                          |
| MN Liquid Asset Fund<br>Maximum                    | 4.68%  |                                    |                                       | 5.27%                        |                                       |
|  | \$ 2,844,253.38  | \$ 2,462,801.18                    | \$ -                                  | \$ 11,836.74                 | \$ 2,474,637.92                       |
| PMA Financial Network<br>Construction Financing    | 4.64%  |                                    |                                       | 5.22%                        |                                       |
|  | \$ 590,385.68  | \$ 620,241.37                      | \$ -                                  | \$ 2,748.28                  | \$ 622,989.65                         |
| <b>TOTALS</b>                                      | <b>\$ 4,171,739.16</b>   | <b>\$ 3,877,798.14</b>             | <b>\$ (49,517.10)</b>                 | <b>\$ 14,854.15</b>          | <b>\$ 3,843,135.19</b>                |
|  |  |                                    |                                       | <b>FY23 DIFFERENCE</b>       | <b>\$ (328,603.97)</b>                |

| MONTH ENDING                                 | RTR INDEPENDENT SCHOOL DISTRICT No. 2902<br>Russell, Tyler, Ruthton, Minnesota<br>Revenue vs. Disbursement Report   |                         |         |                      |                         |         | Presented by<br>Alex Rott,<br>RTR Treasurer |         |
|--|---|-------------------------|---------|----------------------|-------------------------|---------|---|---------|
| March, 2024                                  |   |                         |         |                      |                         |         |   |         |
| TYPE OF FUND                                 | FY24<br>YTD REVENUES  | FY24 BUDGET<br>REVENUES | %       | FY24<br>YTD EXPENSES | FY24 BUDGET<br>EXPENSES | %       | YTD<br>REVENUES<br>MINUS<br>EXPENSES        | %       |
| 01* - GENERAL FUND<br>(WITH TRANS & CAPITAL) | \$ 6,174,711  | \$ 8,585,540            | 71.92%  | \$ 6,045,460         | \$ 9,078,460            | 66.59%  | \$ 129,250                                  | 5.33%   |
| FY23 COMPARISON                              | \$ 5,246,043  | \$ 7,833,712            | 66.97%  | \$ 5,532,314         | \$ 8,803,809            | 62.84%  | \$ (286,271)                                | 4.13%   |
| YEARS DIFFERENCE                             | \$ 928,668  | \$ 751,828              | 4.95%   | \$ 513,146           | \$ 274,651              | 3.75%   | \$ 415,522                                  | 1.20%   |
| 02* - FOOD SERVICE<br>FUND                   | \$ 459,719  | \$ 539,500              | 85.21%  | \$ 336,917           | \$ 492,299              | 68.44%  | \$ 122,802                                  | 16.77%  |
| FY23 COMPARISON                              | \$ 369,269  | \$ 539,500              | 68.45%  | \$ 296,650           | \$ 483,110              | 61.40%  | \$ 72,619                                   | 7.04%   |
| YEARS DIFFERENCE                             | \$ 90,450   | \$ -                    | 16.77%  | \$ 40,267            | \$ 9,189                | 7.03%   | \$ 50,183                                   | 9.73%   |
| 04* - COMMUNITY<br>SERVICE FUND              | \$ 132,959  | \$ 244,479              | 54.38%  | \$ 177,948           | \$ 194,785              | 91.36%  | \$ (44,989)                                 | -36.97% |
| FY23 COMPARISON                              | \$ 111,634  | \$ 233,898              | 47.73%  | \$ 107,141           | \$ 188,703              | 56.78%  | \$ 4,493                                    | -9.0%   |
| YEARS DIFFERENCE                             | \$ 21,325   | \$ 10,581               | 6.7%    | \$ 70,807            | \$ 6,082                | 34.58%  | \$ (49,482)                                 | -27.9%  |
| 07* - DEBT<br>REDEMPTION FUND                | \$ 1,783,395  | \$ 2,559,889            | 69.67%  | \$ 2,441,455         | \$ 2,439,605            | 100.08% | \$ (658,060)                                | -30.41% |
| FY23 COMPARISON                              | \$ 1,484,776  | \$ 2,445,503            | 60.71%  | \$ 2,433,060         | \$ 2,433,568            | 99.98%  | \$ (948,284)                                | -39.26% |
| YEARS DIFFERENCE                             | \$ 298,619  | \$ 114,386              | 0.00%   | \$ 8,395             | \$ 6,037                | 0.10%   | \$ 290,224                                  | -0.10%  |
| 2023 - 2024 TOTALS                           | \$ 8,550,784  | \$ 11,929,408           | 71.68%  | \$ 9,001,781         | \$ 12,205,149           | 73.75%  | \$ (450,997)                                | -2.08%  |
| 2022 - 2023 TOTALS                           | \$ 7,211,722  | \$ 11,052,613           | 65.25%  | \$ 8,369,165         | \$ 11,909,190           | 70.27%  | \$ (1,157,443)                              | -5.03%  |
| FY24 DIFFERENCE                              | \$ 1,339,062  | \$ 876,795              | 6.43%   | \$ 632,616           | \$ 295,959              | 3.48%   | \$ 706,446                                  | 2.95%   |
| 06* - BUILDING<br>CONSTRUCTION FUND          | \$ 31,201   | \$ 29,000               | 107.59% | \$ 79,489            | \$ 79,800               | 0.00%   | \$ (48,288)                                 | 0.00%   |
| FY24<br>YTD REVENUES                         | The RTR Revenues-to-Date for the 2023-2024 School Year are \$1,339,062 ahead of last year's revenue. Our General Fund alone is \$928,668 dollars ahead by it's own account.   |                         |         |                      |                         |         |   |         |
| FY24<br>YTD EXPENSES                         | The RTR Expenses-to-Date for the 2023-2024 School Year are also ahead of last year by \$632,616. Inflation and cost of goods and services have increased greatly, plus we gave our staff a good increase this year. Our Year-to-Date Revenues minus Expenses is a positive \$706,446, which is very good in staying ahead of these increases. |                         |         |                      |                         |         |   |         |

***RTR Public Schools***  
Petty Cash – Check Book Reimbursement  
April 10, 2024

| CHECK # | VENDOR | DESCRIPTION | AMOUNT |
|---------|--------|-------------|--------|
|         |        | TOTAL       | 0.00   |

| <b>Activity</b>   | <b>July 1st Balance</b> | <b>Revenue</b> | <b>Expense</b> | <b>March 31st Balance</b> |
|-------------------|-------------------------|----------------|----------------|---------------------------|
| FFA               | 14,592.56               | 22,834.00      | 23,409.96      | 14,016.60                 |
| Yearbook          | 3,843.74                | 402.09         | 2,229.76       | 2,016.07                  |
| Student Council   | 2,534.97                | 8,257.00       | 8,242.46       | 2,549.51                  |
| FCCLA             | 3,164.79                | 19,023.18      | 17,354.30      | 4,833.67                  |
| Drumline          | 1,940.07                | 0.00           | 0.00           | 1,940.07                  |
| Football          | 0.00                    | 8,082.00       | 4,284.50       | 3,797.50                  |
| Volleyball        | 8,631.81                | 9,744.37       | 7,940.83       | 10,435.35                 |
| Cheer             | 6,691.76                | 6,828.89       | 5,399.23       | 8,121.42                  |
| Baseball          | 3,846.50                | 0.00           | 0.00           | 3,846.50                  |
| MS Basketball     | 328.01                  | 0.00           | 0.00           | 328.01                    |
| Caring is Sharing | 3,049.14                | 2,192.75       | 1,906.13       | 3,335.76                  |



**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending March 31, 2024**

Sequence: Fd, Org, Pro

|    |         |              |                                |     |     |     |       |     |                              | 24RVSDBUD     |               |              |       | % YTD        |       | Remaining         |                  |                   |            |             |            |                   |
|----|---------|--------------|--------------------------------|-----|-----|-----|-------|-----|------------------------------|---------------|---------------|--------------|-------|--------------|-------|-------------------|------------------|-------------------|------------|-------------|------------|-------------------|
| L  | Fd      | Org          | Pro                            | Crs | Fin | O/S | Class | Sub | Description                  | Annual Budget | Period 202409 | Year To Date | % YTD | Encumbrances | + Enc | Balance           |                  |                   |            |             |            |                   |
| 01 | General |              |                                |     |     |     |       |     |                              |               |               |              |       |              |       |                   |                  |                   |            |             |            |                   |
|    | 005     | Districtwide |                                |     |     |     |       |     |                              |               |               |              |       |              |       |                   |                  |                   |            |             |            |                   |
|    |         | 810          | Operations & Maint.            |     |     |     |       |     |                              |               |               |              |       |              |       |                   |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 170 | 422   | 00  | Custodial Salary             | 310,000.00    | 23,688.77     | 207,665.10   | 67%   | 0.00         | 67%   | 102,334.90        |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 199 | 422   | 00  | Custodial Cash in Lieu       | 879.00        | 82.04         | 721.65       | 82%   | 0.00         | 82%   | 157.35            |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 210 | 422   | 00  | Custodial FICA               | 22,166.00     | 1,777.85      | 15,688.40    | 71%   | 0.00         | 71%   | 6,477.60          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 214 | 422   | 00  | Custodial PERA               | 19,855.00     | 1,748.55      | 14,975.18    | 75%   | 0.00         | 75%   | 4,879.82          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 220 | 422   | 00  | Custodial Health Insurances  | 48,368.00     | 3,987.82      | 33,872.43    | 70%   | 0.00         | 70%   | 14,495.57         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 230 | 422   | 00  | Custodial Life Ins           | 140.00        | 13.30         | 107.93       | 77%   | 0.00         | 77%   | 32.07             |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 102 | 000 | 401 | 422   | 00  | Oper & Maint Sup/Mat Non-I   | 8,700.00      | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 8,700.00          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 183 | 000 | 330 | 422   | 00  | Water/Sewer                  | 8,500.00      | 1,097.36      | 7,179.71     | 84%   | 0.00         | 84%   | 1,320.29          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 184 | 000 | 330 | 422   | 00  | Electricity Services         | 131,950.00    | 11,996.00     | 90,965.00    | 69%   | 0.00         | 69%   | 40,985.00         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 186 | 000 | 330 | 422   | 00  | Garbage Services             | 33,000.00     | 1,147.68      | 9,390.66     | 28%   | 0.00         | 28%   | 23,609.34         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 191 | 000 | 440 | 422   | 00  | Fuels-Custodial              | 0.00          | 82.84         | 1,029.38     | 0%    | 0.00         | 0%    | (1,029.38)        |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 401 | 422   | 00  | Custodial Sup/Mat            | 45,000.00     | 2,455.00      | 44,973.86    | 100%  | 0.00         | 100%  | 26.14             |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 440 | 422   | 00  | Natural Gas                  | 70,000.00     | 10,272.06     | 28,954.09    | 41%   | 0.00         | 41%   | 41,045.91         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 302 | 530 | 424   | 00  | Cust Equipment Purchased     | 16,800.00     | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 16,800.00         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 302 | 550 | 424   | 00  | Veh Leased/Purchased         | 3,200.00      | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 3,200.00          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 733 | 365 | 422   | 00  | Custodial Chargeback         | 120.00        | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 120.00            |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 270 | 422   | 00  | Custodial Workers Compens    | 5,500.00      | 4,427.46      | 4,427.46     | 80%   | 0.00         | 80%   | 1,072.54          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 305 | 422   | 00  | Custodial Fees For Svc       | 14,000.00     | 1,918.00      | 9,789.50     | 70%   | 0.00         | 70%   | 4,210.50          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 350 | 422   | 00  | Custodial Repair & Maint Ser | 85,300.00     | 7,754.44      | 24,341.07    | 29%   | 0.00         | 29%   | 60,958.93         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 810                            | 000 | 000 | 366 | 422   | 00  | Custodial Travel             | 300.00        | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 300.00            |                  |                   |            |             |            |                   |
|    |         | <b>810</b>   | <b>Operations &amp; Maint.</b> |     |     |     |       |     |                              |               |               |              |       |              |       | <b>823,778.00</b> | <b>72,449.17</b> | <b>494,081.42</b> | <b>60%</b> | <b>0.00</b> | <b>60%</b> | <b>329,696.58</b> |
|    |         | 850          | Capital Facilities             |     |     |     |       |     |                              |               |               |              |       |              |       |                   |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 000 | 305 | 422   | 00  | Construction Fees            | 500,000.00    | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 500,000.00        |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 000 | 390 | 422   | 00  | Levy Allocation              | 10,540.00     | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 10,540.00         |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 000 | 520 | 422   | 00  | Bldgs Acquisition & Improver | 0.00          | 0.00          | 15,102.60    | 0%    | 0.00         | 0%    | (15,102.60)       |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 000 | 580 | 422   | 00  | Principal Ctf of Part        | 110,000.00    | 0.00          | 115,000.00   | 105%  | 0.00         | 105%  | (5,000.00)        |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 000 | 581 | 422   | 00  | Interest Ctf of Part.        | 52,950.00     | 0.00          | 49,650.00    | 94%   | 0.00         | 94%   | 3,300.00          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 302 | 530 | 424   | 00  | Fac. Equipment Purchased     | 2,600.00      | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 2,600.00          |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 302 | 896 | 424   | 00  | Taxes & Special Assessment   | 460.00        | 0.00          | 0.00         | 0%    | 0.00         | 0%    | 460.00            |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 348 | 570 | 422   | 00  | Princ LT Bld/Land Leases     | 0.00          | 2,757.49      | 5,514.98     | 0%    | 0.00         | 0%    | (5,514.98)        |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 850                            | 000 | 348 | 571 | 422   | 00  | Inter LT Bld/Land Leases     | 0.00          | 341.51        | 683.02       | 0%    | 0.00         | 0%    | (683.02)          |                  |                   |            |             |            |                   |
|    |         | <b>850</b>   | <b>Capital Facilities</b>      |     |     |     |       |     |                              |               |               |              |       |              |       | <b>676,550.00</b> | <b>3,099.00</b>  | <b>185,950.60</b> | <b>27%</b> | <b>0.00</b> | <b>27%</b> | <b>490,599.40</b> |
|    |         | 865          | Long Term Facility Maint       |     |     |     |       |     |                              |               |               |              |       |              |       |                   |                  |                   |            |             |            |                   |
| E  | 01      | 005          | 865                            | 000 | 347 | 305 | 467   | 00  | FS Inspection                | 500.00        | 0.00          | 300.00       | 60%   | 0.00         | 60%   | 200.00            |                  |                   |            |             |            |                   |

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending March 31, 2024**

Sequence: Fd, Org, Pro

|          |           |              |                          |                          |            |            |              |            |                    | <b>24RVSDBUD</b>             |                      |                     |                   | <b>% YTD</b>        |                  | <b>Remaining</b>  |             |                   |                    |
|----------|-----------|--------------|--------------------------|--------------------------|------------|------------|--------------|------------|--------------------|------------------------------|----------------------|---------------------|-------------------|---------------------|------------------|-------------------|-------------|-------------------|--------------------|
| <b>L</b> | <b>Fd</b> | <b>Org</b>   | <b>Pro</b>               | <b>Crs</b>               | <b>Fin</b> | <b>O/S</b> | <b>Class</b> | <b>Sub</b> | <b>Description</b> | <b>Annual Budget</b>         | <b>Period 202409</b> | <b>Year To Date</b> | <b>% YTD</b>      | <b>Encumbrances</b> | <b>+ Enc</b>     | <b>Balance</b>    |             |                   |                    |
| 01       | General   |              |                          |                          |            |            |              |            |                    |                              |                      |                     |                   |                     |                  |                   |             |                   |                    |
|          | 005       | Districtwide |                          |                          |            |            |              |            |                    |                              |                      |                     |                   |                     |                  |                   |             |                   |                    |
|          |           | 865          | Long Term Facility Maint |                          |            |            |              |            |                    |                              |                      |                     |                   |                     |                  |                   |             |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 349        | 305          | 467        | 00                 | Haz Chem Inv Fee/Bulb Rec    | 700.00               | 0.00                | 570.00            | 81%                 | 0.00             | 81%               | 130.00      |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 380        | 350          | 467        | 00                 | Mechanical Sys-Repair & Ma   | 0.00                 | 9,347.29            | 15,337.29         | 0%                  | 0.00             | 0%                | (15,337.29) |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 381        | 350          | 467        | 00                 | LTFM Plumbing Repair & Ma    | 0.00                 | 0.00                | 2,747.50          | 0%                  | 0.00             | 0%                | (2,747.50)  |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 368        | 350          | 467        | 00                 | LTFM Bldg Env-Repair & Ma    | 0.00                 | 1,863.00            | 1,863.00          | 0%                  | 0.00             | 0%                | (1,863.00)  |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 368        | 520          | 467        | 00                 | Bldgs Envelope Acquis & Imj  | 20,000.00            | 0.00                | 0.00              | 0%                  | 0.00             | 0%                | 20,000.00   |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 369        | 350          | 467        | 00                 | Elevator Repair & Maint Serv | 0.00                 | 0.00                | 1,746.00          | 0%                  | 0.00             | 0%                | (1,746.00)  |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 370        | 350          | 467        | 00                 | LTFM Electrical Repair       | 1,000.00             | 3,634.25            | 4,505.19          | 451%                | 0.00             | 451%              | (3,505.19)  |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 352        | 305          | 467        | 00                 | H/S Contract                 | 8,600.00             | 0.00                | 6,937.00          | 81%                 | 0.00             | 81%               | 1,663.00    |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 363        | 305          | 467        | 00                 | Fire Safety Fees for Service | 2,000.00             | 0.00                | 5,298.50          | 265%                | 0.00             | 265%              | (3,298.50)  |                   |                    |
|          | E         | 01           | 005                      | 865                      | 000        | 363        | 350          | 467        | 00                 | Fire Safety Repair & Maint L | 4,000.00             | 22,436.50           | 25,594.50         | 640%                | 0.00             | 640%              | (21,594.50) |                   |                    |
|          |           |              | 865                      | Long Term Facility Maint |            |            |              |            |                    |                              |                      |                     | <b>36,800.00</b>  | <b>37,281.04</b>    | <b>64,898.98</b> | <b>176%</b>       | <b>0.00</b> | <b>176%</b>       | <b>(28,098.98)</b> |
|          |           | 005          | Districtwide             |                          |            |            |              |            |                    |                              |                      | <b>1,537,128.00</b> | <b>112,829.21</b> | <b>744,931.00</b>   | <b>48%</b>       | <b>0.00</b>       | <b>48%</b>  | <b>792,197.00</b> |                    |
| 01       | General   |              |                          |                          |            |            |              |            |                    | <b>1,537,128.00</b>          | <b>112,829.21</b>    | <b>744,931.00</b>   | <b>48%</b>        | <b>0.00</b>         | <b>48%</b>       | <b>792,197.00</b> |             |                   |                    |

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending March 31, 2024**

Sequence: Fd, Org, Pro

|                       |                              |     |     |     |     |     |       |     |                              | <b>24RVSD BUD</b>   |                   |                   |             |              |             |                   |
|-----------------------|------------------------------|-----|-----|-----|-----|-----|-------|-----|------------------------------|---------------------|-------------------|-------------------|-------------|--------------|-------------|-------------------|
|                       |                              |     |     |     |     |     |       |     |                              | Annual Budget       | Period 202409     | Year To Date      | % YTD       | Encumbrances | % YTD + Enc | Remaining Balance |
| L                     | Fd                           | Org | Pro | Crs | Fin | O/S | Class | Sub | Description                  |                     |                   |                   |             |              |             |                   |
| 06                    | Building Construction        |     |     |     |     |     |       |     |                              |                     |                   |                   |             |              |             |                   |
|                       | 005 Districtwide             |     |     |     |     |     |       |     |                              |                     |                   |                   |             |              |             |                   |
|                       | 870 Bldg Construction        |     |     |     |     |     |       |     |                              |                     |                   |                   |             |              |             |                   |
| E                     | 06                           | 005 | 870 | 801 | 000 | 520 | 464   | 801 | Bldgs Acquisition & Impr-Ath | 60,000.00           | 6,014.52          | 59,532.27         | 99%         | 0.00         | 99%         | 467.73            |
| E                     | 06                           | 005 | 870 | 000 | 000 | 520 | 464   | 000 | Bldgs Acquisition & Improver | 7,800.00            | 0.00              | 7,800.00          | 100%        | 0.00         | 100%        | 0.00              |
| E                     | 06                           | 005 | 870 | 801 | 000 | 305 | 464   | 801 | Consult/Fees For Svc-Athl C  | 6,200.00            | 0.00              | 6,124.80          | 99%         | 0.00         | 99%         | 75.20             |
| E                     | 06                           | 005 | 870 | 000 | 000 | 305 | 464   | 000 | Consult/Fees For Svc         | 5,800.00            | 0.00              | 5,760.90          | 99%         | 0.00         | 99%         | 39.10             |
| E                     | 06                           | 005 | 870 | 000 | 000 | 401 | 464   | 000 | Construction Supplies        | 0.00                | 0.00              | 270.90            | 0%          | 0.00         | 0%          | (270.90)          |
|                       | <b>870 Bldg Construction</b> |     |     |     |     |     |       |     |                              | <b>79,800.00</b>    | <b>6,014.52</b>   | <b>79,488.87</b>  | <b>100%</b> | <b>0.00</b>  | <b>100%</b> | <b>311.13</b>     |
|                       | <b>005 Districtwide</b>      |     |     |     |     |     |       |     |                              | <b>79,800.00</b>    | <b>6,014.52</b>   | <b>79,488.87</b>  | <b>100%</b> | <b>0.00</b>  | <b>100%</b> | <b>311.13</b>     |
| 06                    | <b>Building Construction</b> |     |     |     |     |     |       |     |                              | <b>79,800.00</b>    | <b>6,014.52</b>   | <b>79,488.87</b>  | <b>100%</b> | <b>0.00</b>  | <b>100%</b> | <b>311.13</b>     |
| <b>Report Totals:</b> |                              |     |     |     |     |     |       |     |                              | <b>1,616,928.00</b> | <b>118,843.73</b> | <b>824,419.87</b> | <b>51%</b>  | <b>0.00</b>  | <b>51%</b>  | <b>792,508.13</b> |





# RTR SCHOOL DISTRICT #2902

## Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659  
507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

### Elementary Board Report

**April 10, 2024 Cristy Olsen – Principal**

Preschool registration is exploding this year which is a great problem to have. In visiting with Mr. Marlette we will advertise for an additional preschool teacher. This will enable us to accept all of the children and meet the early educational needs of the children in our communities. We are pretty proud of our program and are excited to see all we can do in the future!

Mary Casanova came to RTR on March 27 and it was an incredible show! The kids enjoyed her and she was fun for all ages! A huge thank you to the Tyler Library for their sponsorship of this for our kids!

We have wrapped up the third quarter which is so hard to believe! We are gearing up for the MCA testing and know how quickly the year comes to an end once we hit the final push!

We continue to celebrate our Noble Knights each week and had an end-of-the-quarter shout-out and celebration last Friday! The students are motivated to help make our school great and they work hard to earn Golden Ticket nominations. They do so much good every day!

READ Act - We continue to work to prepare our staff for the necessary training to meet the requirements of the MN READ Act. We are exploring options for our Literacy lead which needs to be in place by the 2025 School year. We are looking at new phonics programs that meet the letter of the new law!

We were so lucky to have William Gruvy present to us on April 1st. We all have so much to learn about AI and this opened our eyes to so many great and scary possibilities.

#### **Staffing:**

**2nd Grade Opening:** Due to the large first-grade class we will post for an additional teacher for 2nd grade.

**Kindergarten Opening:** Amanda Drake is moving to 1st grade so we have a Kindergarten opening.

**Preschool Opening:** Our numbers are substantially above the guidelines for preschool-age children.

#### **Here are the current enrollment numbers at the elementary:**

|                  |                       |
|------------------|-----------------------|
| Preschool - 69   | Kindergarten - 32     |
| First Grade - 52 | Second Grade - 43     |
| Third Grade - 39 | Fourth Grade - 42     |
| Fifth Grade - 48 | Total Enrollment: 325 |



**ACTIVITIES  
BOARD REPORT  
APRIL 2024**

1. Congratulations to Coach Daren Gravley on being named the Section 3 Coach of the Year.
2. Congratulations to the boys basketball on winning the Section 3 Championship for the third consecutive year and placing 6th at the State Tournament.
3. Drew Werkman and Chase Christianson were named to the Marshall Independent All-Area Basketball Team.
4. The High School Small Group Music Contest will be held April 4th at Lakeview.
5. State FCCLA will be April 6th thru April 9th in the Twin Cities.
6. Sub-Section Speech is April 6th at Minneota.
7. Section Speech is April 13th at Redwood Valley.
8. FFA State Convention is April 21st thru April 23rd at St. Paul.





**School Board Meeting**  
**April 10, 2024**  
**7:00 PM**

**Secondary Principal Report**

- **CEO Program:** Applications are in. I have a CEO Board Meeting on Friday, April 5th. I can talk more about this at the board meeting if there is information that should be shared.
- **Avera Meeting:** I have another meeting with representation from the hospital and MN West on April 18th. Mrs. DeSmith is going to attend this meeting with me. I am excited about the potential of getting some things going in coordination with the hospital.
- **Kibble Meeting:** I met with representatives from Kibble. They would love to have some kids looking at them for summer work/internships. They are also open to having classes come to their shop and tour their facility.
- **April 1st Professional Development:** This went very well. It was very eye-opening for me! I have had a couple teachers share with me that they have used something from the presentation in their classroom already.
- **Lion King:** The junior class went to Lion King at the Orpheum on the Thursday before Easter. While the bus ride to and from was not fun, the play was awesome! Hats off to Mrs. Dubbeldee for setting this experience up for our students and taking her time (on an early out day) to make this happen. We arrived back in Tyler at about 8 PM on Thursday night.

- **Current Enrollment: April 4, 2024**

|                    |           |            |
|--------------------|-----------|------------|
| Grade 6:           | 47        |            |
| Grade 7:           | 59        |            |
| <u>Grade 8:</u>    | <u>47</u> | <u>153</u> |
| Grade 9:           | 61        |            |
| Grade 10:          | 56        |            |
| Grade 11:          | 49        |            |
| <u>Grade 12:</u>   | <u>56</u> | <u>222</u> |
| <b>Total 6-12:</b> |           | <b>375</b> |



## RTR Public Schools #2902 Multi Year Guide-Budget Summary

Sequence: L, Fd, Org, Pro, Crs, Fin

| Description                   | 202313              |                 |      | 202410          |                |      | 202410              |                |      |
|-------------------------------|---------------------|-----------------|------|-----------------|----------------|------|---------------------|----------------|------|
|                               | Budget<br>23RVSDBUD | Year to Date    | %    | Budget<br>24BUD | Year to Date   | %    | Budget<br>24RVSDBUD | Year to Date   | %    |
| R Revenue                     |                     |                 |      |                 |                |      |                     |                |      |
| 01 General                    | (7,833,712.00)      | (8,148,863.23)  | 104% | (8,071,812.00)  | (5,740,517.70) | 71%  | (8,585,540.00)      | (5,740,517.70) | 67%  |
| 02 Food Service               | (539,500.00)        | (563,674.10)    | 104% | (539,500.00)    | (402,246.26)   | 75%  | (539,500.00)        | (402,246.26)   | 75%  |
| 04 Community Service          | (233,898.00)        | (243,767.13)    | 104% | (249,524.00)    | (127,450.67)   | 51%  | (244,479.00)        | (127,450.67)   | 52%  |
| 06 Building Construction      | (16,785.00)         | (19,685.80)     | 117% | 0.00            | (28,452.47)    | 0%   | (29,000.00)         | (28,452.47)    | 98%  |
| 07 Debt Redemption            | (2,445,503.00)      | (2,685,929.85)  | 110% | (2,559,889.00)  | (1,783,394.98) | 70%  | (2,559,889.00)      | (1,783,394.98) | 70%  |
| 09 General-Student Activities | (12,000.00)         | (26,837.84)     | 224% | (13,000.00)     | (16,524.58)    | 127% | (13,000.00)         | (16,524.58)    | 127% |
| R Revenue                     | (11,081,398.00)     | (11,688,757.95) | 105% | (11,433,725.00) | (8,098,586.66) | 71%  | (11,971,408.00)     | (8,098,586.66) | 68%  |
| E Expenditure                 |                     |                 |      |                 |                |      |                     |                |      |
| 01 General                    | 8,803,809.00        | 9,303,592.58    | 106% | 9,033,084.00    | 5,504,389.63   | 61%  | 9,078,460.00        | 5,504,389.63   | 61%  |
| 02 Food Service               | 483,110.00          | 467,938.05      | 97%  | 490,899.00      | 312,010.92     | 64%  | 492,299.00          | 312,010.92     | 63%  |
| 04 Community Service          | 188,703.00          | 195,002.57      | 103% | 194,785.00      | 160,220.11     | 82%  | 194,785.00          | 160,220.11     | 82%  |
| 06 Building Construction      | 825,000.00          | 215,045.62      | 26%  | 0.00            | 79,488.87      | 0%   | 79,800.00           | 79,488.87      | 100% |
| 07 Debt Redemption            | 2,433,568.00        | 2,435,060.00    | 100% | 2,439,605.00    | 2,441,455.00   | 100% | 2,439,605.00        | 2,441,455.00   | 100% |
| 09 General-Student Activities | 12,700.00           | 27,845.37       | 219% | 12,700.00       | 2,342.33       | 18%  | 12,700.00           | 2,342.33       | 18%  |
| E Expenditure                 | 12,746,890.00       | 12,644,484.19   | 99%  | 12,171,073.00   | 8,499,906.86   | 70%  | 12,297,649.00       | 8,499,906.86   | 69%  |
| Report Totals:                | 1,665,492.00        | 955,726.24      | 57%  | 737,348.00      | 401,320.20     | 54%  | 326,241.00          | 401,320.20     | 123% |



| DATE OF SCHOOL Day           | SNOW EVENT  | E-LEARNING DAY?  | Description of Weather Event:                | MDE 1020 Student Hours for State: | RTR Staff Contract Hours Missed: |
|------------------------------|---|------------------|--|-----------------------------------|----------------------------------|
| 2023-2024 School Year        | 180 Staff Contract Days @ 8.0 each<br>174 Student Contact Days @ 6.5 each | 5 - Max Per/Year | Annual Student Hours Required By MDE = 1,020 | 1,131 Hours in our Calendar       | 1,440 Hours in Contract:         |
| Friday, November 10, 2023    | No School - State Volleyball Tournament                                   | No               | Missed Full Day                              | -6.5                              | -8                               |
| Monday, January 8, 2024      | Snow Day - No School  | No               | Missed Full Day                              | -6.5                              | -8                               |
| Tuesday, January 9, 2024     | 2 Hours Late Start  | No               | No Make Up                                   | -2                                | 0                                |
| Tuesday, January 16, 2024    | 2 Hours Late Start  | No               | No Make Up                                   | -2                                | 0                                |
| Friday, February 2, 2024     | Electrical Failure  | No               | No Make Up Due to Failure                    | -6.5                              | 0                                |
| Wednesday, February 14, 2024 | Weather Dismissing at 1:15 PM   | No               | No Make Up                                   | -2                                | 0                                |
| Thursday, March 14, 2024     | Dismissing at 2:40 PM for Section BBB                                     | No               | No Make Up                                   | -0.5                              | 0                                |
| Thursday, March 21, 2024     | No School - State BBB Tournament  | No               | Missed Full Day                              | -6.5                              | -8                               |
| Friday, March 22, 2024       | No School - State BBB Tournament  | No               | Missed Full Day                              | -6.5                              | -8                               |
| Monday, March 25, 2024       | No School - Snow Day  | E-Learning Day   | Missed Full Day                              | 0                                 | 0                                |
| Tuesday, March 26, 2024      | No School - Snow Day  | E-Learning Day   | Missed Full Day                              | 0                                 | 0                                |
| Monday, April 1, 2024        | Staff Make Up Day   | No               | Artificial Intelligence Speaker              | 0                                 | 8                                |
| April 1, 2024 - May 31, 2024 | Staff Making Up Hours After School  | No               | Work in Rooms to Make Up Time                | 0                                 | 16                               |
|                              |   |                  |  |                                   |                                  |
|                              |   |                  |  |                                   |                                  |
|                              |   |                  |  |                                   |                                  |
|                              |   |                  |  |                                   |                                  |
|                              |   |                  |  |                                   |                                  |
| DAYS MISSED DUE TO WEATHER   | TOTAL E-LEARNING DAYS   | 5                | TOTAL SNOW DAYS                              | -39                               | -8                               |
|                              |   |                  | TOTAL STUDENT HOURS 2023-2024 SCHOOL YEAR:   | 1,092.00                          | 1,432.00                         |



EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 2902  
(RUSSELL-TYLER-RUTHTON PUBLIC SCHOOLS)  
LINCOLN, LYON, MURRAY, AND PIPESTONE COUNTIES, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 2902 (Russell-Tyler-Ruthton Public Schools), Lincoln, Lyon, Murray, and Pipestone Counties, Minnesota, was held in the School District on April 10, 2024, at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION  
OF A PROPOSAL TO THE COMMISSIONER OF EDUCATION  
FOR A REVIEW AND COMMENT ON A PROPOSED PROJECT;  
AND TAKING OTHER ACTIONS WITH RESPECT THERETO:**

BE IT RESOLVED by the School Board (the "Board") of Independent School District No. 2902 (Russell-Tyler-Ruthton Public Schools), Lincoln, Lyon, Murray, and Pipestone Counties, Minnesota (the "District"), as follows:

1. The Board hereby finds and determines that it is necessary and expedient to provide for the acquisition and betterment of school sites and facilities, including the construction and equipping of additional classrooms, gymnasium which meets the Minnesota Storm Shelter Requirements, enlarged Fitness Center; and the construction of restrooms, storage areas, and career center (collectively, the "Project"), and to provide methods to finance the Project.

2. The administration of the District is authorized and directed to consult with the Minnesota Department of Education, to cause a proposal to be prepared and submitted on behalf of the Board to the Commissioner of Education for the Commissioner's Review and Comment on the Project, and to take such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_,

and upon vote being taken thereon the following director voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA     )  
  )  
COUNTIES OF LINCOLN,    )  
LYON, MURRAY &         ) ss.  
PIPESTONE                 )  
  )  
INDEPENDENT SCHOOL     )  
DISTRICT NO. 2902        )

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 2902 (Russell-Tyler-Ruthton Public Schools), Lincoln, Lyon, Murray, and Pipestone Counties, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to a resolution authorizing the preparation and submission of a proposal for a Review and Comment on a proposed project and taking other actions with respect thereto.

WITNESS My hand as such Clerk this 10th day of April, 2024.

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Clerk of the School Board  
Independent School District No. 2902 (Russell-Tyler-Ruthton Public Schools), Lincoln, Lyon, Murray, and Pipestone Counties, Minnesota