

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, December 13, 2023 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
December 13, 2023 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum: Student Council Representative Report: (Kynsi VanderPlaats & Kelsi VanderPlaats)
4. Approve the Agenda – (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. **Truth in Taxation Hearing** presented by ISD #2902 Business Manager, Lisa Rademacher. (Information Only)
6. Approval of Resolution to approve the Final Levy Limitation and Certification, 2023 Payable 2024. (action)

**RTR PUBLIC SCHOOLS ISD 2902
2023 Payable 2024 Final Levy**

Whereas, Pursuant to Minnesota Statutes, the School Board of Independent School District No. 2902 RTR Public Schools, is authorized to make the following proposed tax levies for general purposes:

General Fund:	\$ 527,259.41	(2022 Payable 2023 Comparison)	\$ 668,492.82
Community Service:	\$ 52,981.51		\$ 52,439.40
<u>Debt Service:</u>	<u>\$2,425,462.81</u>		<u>\$2,559,888.76</u>
Proposed School Tax Levy:	\$3,005,703.73		\$3,280,820.98

Now Therefore, be it Resolved, by the School Board of Independent School District No. 2902 – RTR Public Schools, that the levy to be levied in 2023, to be collected in 2024, is set at **\$3,005,703.73**. The Clerk of the ISD 2902 School Board is authorized to certify the proposed levy to the Lincoln County Auditor. The levy authority will also be forwarded to the Department of Education.

Motion Made by: _____ Motion Second by: _____ Roll Call Vote On Motion: _____

7. Approval of Russell-Tyler-Ruthton ISD No. 2902 **2022-2023 Audit**, as presented by senior partner Matt Taubert from the firm of Meulebroeck, Taubert & Co., PLLP. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Approval of the attached RTR ISD No. 2902 Earned Sick and Safe Time (ESST) Memorandum of Understanding (MOU) with the Russell-Tyler-Ruthton Educational Association (RTREA). (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

9. Approval of the Resolution Authorizing the Transfer of Real Property to The City of Tyler, Minnesota.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2902 as follows:

That the Clerk and the Chair of the Independent School District No. 2902 is authorized to execute and deliver to the City of Tyler, Minnesota a Limited Warranty Deed in the form attached hereto as Exhibit A and to execute such other documents as may be reasonably be requested to transfer marketable title to the City of Tyler, Minnesota. The recitals set forth in the WHEREAS Clauses are incorporated by this reference. Approved by the Board of Independent School District No. 2902 this 13th Day of December, 2023.

Motion Made by: _____ Motion Second by: _____ Roll Call Vote On Motion: _____

10. Consent Agenda – (Action)

- a. Approval of Minutes from School Board Meeting on November 13, 2023
- b. Approval of Resignation of Assistant Girls Softball Coach – Ashlynn Wabeke
- c. Approval of Resignation of Junior High Girls Softball Coach – Ashlei Hoffmann
- d. Approval of Resignation of Assistant Boys Baseball Coach – Shay Wabeke
- e. Approval of the following FY24 RTR ISD No. 2902 Donations – (As attached):

Donations Received from June 23, 2023 - November 23, 2023		
RTR Baseball Association	\$1,777.93	Batting Cage/Rake Donation
Elizabeth Fink	\$1,000.00	Library Donation
First English Lutheran Church	\$475.00	Students in Need Extracurricular Activity Donation
RTR Booster Club	\$375.00	Football Hand Shields Donation
RTR Educational Foundation	\$500.00	Concession Stand Grill
Tyler Fire Department	\$500.00	Donation
Tyler Area Community Club	\$300.00	Football - Helping With Aebleskiver Days
Tyler Area Community Club	\$150.00	FFA - Aebleskiver Days Petting Zoo
Tyler Fire Department	\$114.00	Donation
RTR Educational Foundation	\$2,000.00	Golf Simulator
RTR Booster Club	\$347.81	Cheerleading Box Material
RTR Booster Club	\$999.98	Golf Nets
RTR Booster Club	\$1,500.00	Cross Country Tent
Oscar Hansen	\$20.00	State VB Donation
A & C Excavating	\$500.00	State VB Donation
RTR Booster Club	\$1,500.00	State VB Charter Bus Donation
John & Margie Bornhoft	\$500.00	State VB Charter Bus Donation
Anonymous Donation	\$500.00	Veterans Day Meal Donation
Anonymous Donation	<u>\$370.96</u>	State VB Hotel Room for Mark Wilmes
Total Donations	\$13,430.68	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Approval of Bills (action)

- a. Expenditures Report - \$371,742.07
 - b. Manual Checks - \$ 26,007.05
 - c. Payroll Report - \$473,861.48
- \$871,610.60**

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

12. Approval of Treasurer’s Report (action)

- a. Treasurers Report
- b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

13. Reports and/or Presentations (information)

- a. Elem Principal, Cristy Olsen
- b. MS Dean of Students, Darren Baartman
- c. HS Principal, Rick Gossen
- d. Superintendent, David Marlette

14. Approval of Legislative Update to MSBA Policy 413 Harassment and Violence. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

15. Approval of Legislative Update to MSBA Policy 620 Credit for Learning. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

16. Adjourn: Time Out: _____ (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:

January 3, 2024

at 7:00 PM, RTR Board Room

111 County Road # 8, Tyler, MN 56178

(Annual School Board Reorganizational Meeting)

INDEPENDENT SCHOOL DISTRICT #2902 AND RTR EDUCATION ASSOCIATION (RTEA)
MEMORANDUM OF UNDERSTANDING (MOU)

Article X

LEAVES OF ABSENCE

Section 1, Sick Leave / Disability Leave / Earned Sick and Safe Time (ESST) Leave:

Subd. A: Earned Days: Each school year, all full-time teachers shall earn Sick Leave and Earned Sick and Safe Time **concurrently** (further known as ESST), as that term is defined by Minn. Stat. § 181.9445, subd. 4, at the rate of fifteen and one-half (15.5) days of sick leave annually, each year of teaching service in the employment of the RTR School District. Sick leave shall be accrued as follows: Five (5) days at the beginning of the school year, and (1.5) days per month thereafter until the maximum of (15.5) days is reached during the given school year. Part-time teachers shall receive a pro-rated amount of full days of sick leave. Annual sick leave shall accrue monthly as it is earned on a proportionate basis to the teacher's work year.

Teachers shall accrue Earned Sick and Safe Time (ESST), at the rate of one (1) hour for every 30 hours worked, up to a maximum of 48 hours, during the 12-month period beginning every July 1st. ESST earned time may be used once a teacher has worked 80 hours for the RTR School District after 01/01/2024.

Subd. B: Sick/ESST Days Accumulated: Accumulated sick leave and ESST leave combined shall not exceed the equivalent of 90 days. Unused ESST leave shall carry over from year to year to a maximum of 80 hours. Part-time teachers shall be eligible for a pro-rated amount of accumulation. In the event an individual's combined accrual of sick leave and ESST exceeds the equivalent of 90 days, accrued sick leave shall be reduced to the 90-day maximum. The district shall provide employee Sick and ESST statements indicating hours accrued and available for use via the employee payroll portal.

Subd. C: Sick/ESST Leave Usage: Sick leave with pay shall be allowed by the School District whenever a teacher's absence is found to have been due to the teacher's illness and injuries/disabilities which prevented his or her attendance at school and performance of duties on that day or days. In addition, an employee may use sick leave pursuant to M.S. 181.9413- (Sick Leave Benefits; Care of Relatives). At the time leave is requested, the teacher shall notify the District whether the nature of their request is either sick or ESST leave, consistent with the terms of this contract and ESST eligible uses under Minn. Stat. § 181.947, subd. 1.

Subd. D: Deduction: Sick/ESST leave allowed under this section shall be deducted from the accrued sick leave days or ESST days earned by the teacher.

Subd. E: Documentation: When a teacher uses earned ESST time for more than three (3) consecutive days, the District may require reasonable documentation that the time request is covered by statute.

Subd. F: Approval of Sick Leave: Sick leave pay shall be approved only upon an application and returned administrative approval documentation.

IN WITNESS WHEREOF, the parties below have executed this Memorandum of Understanding for the following period of July 1, 2023 through June 30, 2025 as follows:

RUSSELL-TYLER-RUTHTON EDUCATION ASSOCIATION

INDEPENDENT SCHOOL DISTRICT No. 2902, RTR SCHOOLS

(RTREA) TEACHER NEGOTIATOR

BOARD CHAIRMAN – ISD No. 2902, RTR SCHOOLS

(RTREA) TEACHER NEGOTIATOR

BOARD CLERK – ISD No. 2902, RTR SCHOOLS

DATED: _____

DATED

RTR DISTRICT #2902
RESOLUTION NO. 12/13/2023 – 09

RESOLUTION AUTHORIZING THE TRANSFER OF REAL PROPERTY
TO THE CITY OF TYLER, MINNESOTA

BE IT RESOLVED by the School Board (“Board”) of Independent School District No. 203 (RTR School District) as follows:

WHEREAS, Minnesota governmental units may transfer real property to other units of government as authorized by Minnesota Statutes, Section 465.035; and

WHEREAS, Independent School District #2902 (“School District #2902” herein) and the City of Tyler, Minnesota, a municipal corporation under the laws of the State of Minnesota (“City of Tyler” herein), have previously entered into Joint Resolution Number 2019-11 providing for the exchange of certain parcels of real property; and,

WHEREAS, the City of Tyler has previously completed the transfer of the property by the City of Tyler, Minnesota of Tract 5 to the School District #2902 for the purpose of the construction of education facilities; and,

WHEREAS, the City of Tyler and School District #2902 have entered into an Exchange Agreement to provide future transfer by the City of Tyler of Tract 2, and Tract 3 of Registered Land Survey No. 3, Lincoln County, Minnesota upon satisfaction of that Contract for Deed recorded as document number 2019-000423 filed in the Office of the Register of Deeds of Lincoln County, Minnesota; and,

WHEREAS, the conveyance by the School District #2902 to the City of Tyler was conditioned upon the removal of all improvements located upon those properties set forth and described on the attached Limited Warranty Deed annexed hereto and incorporated by this reference as Exhibit A (“Property” herein); and,

WHEREAS the City of Tyler and the School District #2902 have agreed that the School District #2902 has substantially completed the removal of all improvements to the property and the City of Tyler, except that the School District #2902 will as soon possible, but no later than June 30, 2024, remove announcer’s box and field lights from the football field; and,

WHEREAS, the Independent School District No. 2902 has previously held title under the name of RTR School District No. 2902 and is the successor to the Independent School District No. 409 and the Independent School District No. 23.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2902 as follows:

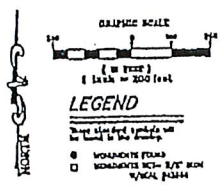
1. That the Clerk and the Chair of the Independent School District No. 2902 is authorized to execute and deliver to the City of Tyler, Minnesota a Limited Warranty Deed in the form attached hereto as Exhibit A and to execute such other documents as may be reasonably be requested to transfer marketable title to the City of Tyler, Minnesota.
2. That the Clerk and the Chair of the Independent School District No. 2902 is authorized to execute the Exchange Agreement with the City of Tyler, Minnesota in the form attached hereto as Exhibit B.

Approved by the Board of Independent School District No. 2902 this 13th day of December, 2023.

By: Jeff Hansen
Its Chair

Attest:

By Peggy Dunblazier
Its: Clerk



OFFICE OF THE LINCOLN COUNTY REGISTRAR OF TITLES

I hereby certify that this instrument was filed and microfilmed in this office for record on the 8th day of May, 2019, at 9:08 o'clock A.M., and was duly recorded as document number 2019-00414, envelope number 89 back.

Michelle Fardo
Registrar of Titles, Lincoln County

RTR Public Schools ISD # 2902
School Board Minutes
November 13, 2023
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler (7:15 p.m.), Dunblazier, Dybdahl, Hansen, Hess, Johansen, Kerkaert
 Administration Attendance: Marlette, Olsen, Baartman, Gossen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

Public Forum:

1. RTR High School Student Council Members, Addi Bedow & Kamryn Novak, updated the board on upcoming student council activities.
2. Tyler City Attorney, Glen Petersen, addressed the board regarding the land transfer to the City of Tyler.

M/S/C Dunblazier, Johansen to approve the agenda. (6-0 vote)

M/S/C Kerkaert, Johansen to approve the usage of the RTR turf athletic field, press box with equipment, concession stand, bathrooms, and other athletic complex equipment by Michael Heath for his 2024 adult football league games for the advance fee of \$2,000.00 for each home event. (6-0 vote)

M/S/C Hess, Dybdahl to approve the consent agenda. (7-0 vote)

- a. Approval of Minutes from School Board Meeting on October 11, 2023
- b. Approval of Resignation of JH Girls Basketball Coach – Sandy Carpenter
- c. Approval of Resignation of JH Girls Basketball Coach – Jeff Carpenter
- d. Approval of Head Custodian – Greg Verly
- e. Approval of JH Girls Basketball Coach – Alexis Nelson
- f. Approval of JH Girls Basketball Coach – Alexandra Stitt

M/S/C Kerkaert, Dybdahl to approve the bills. – Attachment A (7-0 vote)

- a. Expenditures Report - \$397,910.52
 - b. Manual Checks - \$ 7,406.64
 - c. Payroll Report - \$514,798.57
- \$920,115.73**

M/S/C Dunblazier, Johansen to approve the Treasurer's Report. – Attachment B (7-0 vote)

Administrative reports were presented.

M/S/C Hess, Dunblazier to approve the 2023-2024 World's Best Workforce Plan. (7-0 vote)

M/S/C Kerkaert, Dybdahl to approve a new 3-year Superintendent Contract for Mr. David A. Marlette for the 2024-2025, 2025-2026, and the 2026-2027 school year terms. (7-0 vote)

M/S/C Dybdahl, Hess to approve the Resolution Canvassing Returns of Votes of School District Special Bond Election held on November 7, 2023. (7-0 roll call vote)

M/S/C Hess, Dunblazier to approve setting the January 2024 monthly meeting to Wednesday, January 3, 2024, 7:00 PM, due to a date conflict with the annual MSBA Leadership Conference. (7-0 vote)

M/S/C Dybdahl, Kerkaert to approve the Resolution to Continue to Accept Open Enrollment Students into the Russell-Tyler-Ruthton ISD No. 2902 School District, pursuant to Minnesota Statutes Section 124D.03, subdivisions 1 and 6; whereas, the RTR ISD No. 2902 School District will continue to accept applications for open enrollment under the Minnesota Enrollment Options Act. (7-0 roll call vote)

M/S/C Hess, Johansen to adjourn at 7:41 p.m. (7-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools												
November, 2023 Manual Checks												
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
BEN STEWART	39336	1	165.00	165.00	Speech Tournament Services (Speech)	202405	01	300	291	237	000	305
BEN STEWART Total			165.00	165.00								
CASH	39306	1	1,000.00	1,000.00	State VB Tournament Food (Foundation)	202405	01	300	291	102	000	401
CASH	39306	1	396.00	396.00	State VB Tournament Food	202405	01	300	296	227	000	366
CASH	39306	1	500.00	500.00	State VB A & C Donation	202405	01	300	291	102	000	401
CASH Total			1,896.00	1,896.00								
DOLAN, BOB	39366	1	130.00	130.00	11/30/23 DB	202405	01	300	294	213	000	305
DOLAN, BOB Total			130.00	130.00								
DTB SYSTEMS	39335	1	880.00	880.00	Intercom Speakers/Installation	202405	01	005	630	000	000	350
DTB SYSTEMS Total			880.00	880.00								
FIRST INDEPENDENT BANK	39308	1	1,530.00	1,530.00	State VB Visa Cards	202405	01	300	296	227	000	366
FIRST INDEPENDENT BANK	39307	1	2,376.00	2,376.00	State VB Visa Cards	202405	01	300	296	227	000	366
FIRST INDEPENDENT BANK Total			3,906.00	3,906.00								
MNVBCA	39309	1	800.00	800.00	State VB Banquet	202405	01	300	296	227	000	366
MNVBCA	39310	1	740.00	740.00	State VB T-Shirts	202405	01	300	296	227	000	401
MNVBCA Total			1,540.00	1,540.00								
REGION 3A	39290	1	3,055.00	3,055.00	10/27/23 Ticket Sales	202405	01	300	296	227	000	305
REGION 3A Total			3,055.00	3,055.00								
UMB BANK, N.A.	39326	1	1,250.00	1,250.00	Administrative Fees	202405	07	005	910	000	000	790
UMB BANK, N.A. Total			1,250.00	1,250.00								
VISA	39339	-1	-51.24	-51.24	Crayons Refund	202405	01	100	212	000	000	430
VISA	39349	1	146.16	146.16	Election Judge Lunches	202405	01	005	105	000	000	366
VISA	39365	1	192.24	192.24	Pre Kindergarten Curriculum	202405	04	100	580	000	325	430
VISA	39340	1	39.80	39.80	Ala Carte	202405	02	005	770	000	707	490
VISA	39337	1	280.10	280.10	Sign/Charging Cable	202405	01	005	810	000	000	401
VISA	39364	1	481.16	481.16	141.79 Gal	202405	01	005	760	190	733	440
VISA	39348	1	39.00	39.00	MJ Online Training	202405	01	300	420	000	740	366
VISA	39342	-1	-180.00	-180.00	Subscription Refund	202405	01	300	296	213	000	401
VISA	39343	1	723.52	723.52	National FFA Lodging	202405	01	300	291	207	000	366
VISA	39338	1	648.00	648.00	Daktronics Adflow Support Plan	202405	01	005	630	000	000	406
VISA	39332	1	50.00	50.00	MP Flower Bed Work Gift Card	202405	01	005	810	000	000	305
VISA	39333	1	455.22	455.22	DM Conference Lodging	202405	01	005	020	000	000	366
VISA	39341	1	50.95	50.95	Art Book	202405	01	100	212	000	000	430
VISA	39364	1	611.25	611.25	Golf Balls	202405	01	300	292	225	000	401
VISA	39364	1	251.58	251.58	Donuts (Student Council)	202405	01	300	291	206	000	401
VISA	39332	1	165.32	165.32	DM Conference Food	202405	01	005	020	000	000	366
VISA	39334	1	8,424.72	8,424.72	State VB Lodging	202405	01	300	296	227	000	366
VISA	39344	1	386.76	386.76	State Cross Country Lodging	202405	01	300	292	218	000	369

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
DETERMAN, CHRIS	39402	1	483.06	483.06	Weight Lifting Mats	202406	01	300	292	000	000	401
DETERMAN, CHRIS Total			483.06	483.06								
EAST SIDE JERSEY DAIRY, INC	39515	1	2,239.56	2,239.56	Milk w/Meals	202406	02	005	770	000	710	495
EAST SIDE JERSEY DAIRY, INC Total			2,239.56	2,239.56								
EDUCATORS BENEFIT CONSULTANTS	39490	1	64.23	64.23	Jan Service Fee	202406	01	005	010	000	000	305
EDUCATORS BENEFIT CONSULTANTS	39403	1	64.23	64.23	Dec Service Fee	202406	01	005	010	000	000	305
EDUCATORS BENEFIT CONSULTANTS Total			128.46	128.46								
ENVIRO PUMP PLUS	39404	1	290.00	290.00	Portable Toilets	202406	01	300	294	211	000	305
ENVIRO PUMP PLUS Total			290.00	290.00								
FINCH, MATTHEW	39405	1	386.15	386.15	Std Lunch Refund	202406	02	005	000	000	701	601
FINCH, MATTHEW Total			386.15	386.15								
FIRE GROUP, INC.	39406	1	540.00	540.00	Sprinkler/Backflow Inspection	202406	01	005	865	000	363	305
FIRE GROUP, INC. Total			540.00	540.00								
GOEHLE, HENRY	39409	1	184.46	184.46	Election Judge 9.75 Hrs/36 Miles	202406	01	005	105	000	000	305
GOEHLE, HENRY Total			184.46	184.46								
GOSSSEN, RICK	39407	1	370.96	370.96	State VB Lodging	202406	01	300	050	000	000	366
GOSSSEN, RICK Total			370.96	370.96								
GOSSER, CURT	39408	1	2,700.00	2,700.00	Varsity FB Coaching	202406	01	300	292	914	301	305
GOSSER, CURT Total			2,700.00	2,700.00								
GRANITE TELECOMMUNICATIONS	39410	1	445.44	445.44	Nov Phone	202406	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS	39410	1	890.87	890.87	Nov Phone	202406	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS Total			1,336.31	1,336.31								
GREATER MINNESOTA FAMILY SERVICES	39411	1	625.00	625.00	Mental Health Practioner	202406	01	100	203	000	000	305
GREATER MINNESOTA FAMILY SERVICES Total			625.00	625.00								
HEALTH PARTNERS	39412	1	52,276.92	52,276.92	Dec Health Insurance	202406	01	215	028			
HEALTH PARTNERS Total			52,276.92	52,276.92								
HEGGIES PIZZA	39516	1	5,352.45	5,352.45	Pizza (FCCLA)	202406	01	300	291	208	000	619
HEGGIES PIZZA Total			5,352.45	5,352.45								
HESSE, ANNA	39413	1	64.19	64.19	Home Visits	202406	01	100	412	000	740	366
HESSE, ANNA Total			64.19	64.19								
HILLYARD - SIOUX FALLS	39414	1	2,881.06	2,881.06	Paper Towels/Garbage Bags	202406	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	39415	1	385.95	385.95	All Purpose Wiper	202406	01	005	810	000	000	401
HILLYARD - SIOUX FALLS Total			3,267.01	3,267.01								
HUDL	39519	1	900.00	900.00	Basketball Assist Program	202406	01	300	296	213	000	401
HUDL Total			900.00	900.00								
HUMANITY LAUNCH, LLC	39416	1	2,700.00	2,700.00	MS/HS Retreat	202406	01	300	211	000	000	305
HUMANITY LAUNCH, LLC Total			2,700.00	2,700.00								
INNOVATIVE OFFICE SOLUTIONS, LLC	39417	1	909.60	909.60	Copy Paper	202406	01	005	020	000	000	401
INNOVATIVE OFFICE SOLUTIONS, LLC Total			909.60	909.60								
JIM'S CLOTHING & SPORTING GOOD	39419	1	375.00	375.00	Jerseys	202406	01	300	294	213	000	401
JIM'S CLOTHING & SPORTING GOOD	39418	1	449.70	449.70	Basketballs	202406	01	300	294	213	000	401

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
SARATOGA LANDSCAPING & IRRIGATION	39450	1	400.00	400.00	Winterize Football Field Sprinkler	202406	01	005	810	000	000	350
SARATOGA LANDSCAPING & IRRIGATION Total			400.00	400.00								
SCHOOL SPECIALTY LLC	39451	1	263.24	263.24	Colored Paper	202406	01	005	020	000	000	401
SCHOOL SPECIALTY LLC Total			263.24	263.24								
SEND IT	39452	1	57.16	57.16	Box/Bubble Wrap/Loose Fill/Packaging	202406	01	300	211	000	000	329
SEND IT Total			57.16	57.16								
SOUTHWEST GLASS CTR INC	39453	1	75.00	75.00	Press Box Door Knob/Key	202406	01	005	810	000	000	401
SOUTHWEST GLASS CTR INC Total			75.00	75.00								
SOUTHWEST HEALTH & HUMAN SERVICES	39521	1	100.00	100.00	2023 Collaborative Fee	202406	01	005	740	000	000	305
SOUTHWEST HEALTH & HUMAN SERVICES	39454	1	300.00	300.00	FS Inspection	202406	01	005	865	000	347	305
SOUTHWEST HEALTH & HUMAN SERVICES Total			400.00	400.00								
SPARKY'S WELDING & FABRICATION, LLC	39455	1	3,870.00	3,870.00	Ladder/Railing Repair	202406	06	005	870	801	000	520
SPARKY'S WELDING & FABRICATION, LLC Total			3,870.00	3,870.00								
SW/WC SERVICE COOPERATIVES	39457	1	616.42	616.42	2/3 23-24 MARSS	202406	01	005	110	000	000	820
SW/WC SERVICE COOPERATIVES	39457	1	310.24	310.24	2/4 23-24 AA Benefits	202406	01	005	408	000	740	397
SW/WC SERVICE COOPERATIVES	39456	1	944.90	944.90	Sophos Server License	202406	01	005	630	000	000	406
SW/WC SERVICE COOPERATIVES	39457	1	6,552.00	6,552.00	Sept Tech Support	202406	01	005	630	000	000	316
SW/WC SERVICE COOPERATIVES	39457	1	120.00	120.00	Bus Driver Training	202406	01	005	760	000	720	305
SW/WC SERVICE COOPERATIVES	39457	1	1,890.33	1,890.33	2/3 23-24 Shared Services	202406	01	100	640	000	306	305
SW/WC SERVICE COOPERATIVES	39457	1	980.25	980.25	2/4 23-24 RK Salary	202406	01	005	405	000	740	396
SW/WC SERVICE COOPERATIVES	39457	1	912.45	912.45	2/4 23-24 AA Salary	202406	01	005	408	000	740	396
SW/WC SERVICE COOPERATIVES	39457	1	5,106.00	5,106.00	2/3 23-24 LETRS for Teacher Training	202406	04	100	580	000	325	305
SW/WC SERVICE COOPERATIVES	39457	1	1,500.00	1,500.00	Data Privacy Program	202406	01	005	630	000	000	406
SW/WC SERVICE COOPERATIVES	39457	1	1,365.00	1,365.00	Sept Business Services	202406	01	005	110	000	000	316
SW/WC SERVICE COOPERATIVES	39457	1	3,780.67	3,780.67	2/3 23-24 Shared Services	202406	01	300	640	000	306	305
SW/WC SERVICE COOPERATIVES	39457	1	15,540.00	15,540.00	2/4 23-24 KS Salary	202406	01	005	401	000	740	396
SW/WC SERVICE COOPERATIVES	39457	1	9,511.75	9,511.75	2/4 23-24 KN/TH Salary	202406	01	005	404	000	740	396
SW/WC SERVICE COOPERATIVES	39457	1	832.32	832.32	2/4 23-24 AA Travel	202406	01	005	408	000	740	366
SW/WC SERVICE COOPERATIVES	39457	1	3,975.37	3,975.37	2/3 23-24 RMIC	202406	01	005	110	000	000	820
SW/WC SERVICE COOPERATIVES Total			53,937.70	53,937.70								
TESKE, TORI	39458	1	80.44	80.44	Candy/Pop (Student Council)	202406	01	300	291	206	000	401
TESKE, TORI Total			80.44	80.44								
THOMSEN, JAN	39459	1	286.20	286.20	Election Judge	202406	01	005	105	000	000	305
THOMSEN, JAN Total			286.20	286.20								
THOOFT, AMBERLEE	39460	1	40.00	40.00	10/27/23 Line Judge	202406	01	300	296	227	000	305
THOOFT, AMBERLEE Total			40.00	40.00								
THOOFT, LADONNA	39461	1	90.75	90.75	Election Judge 5.5 Hrs	202406	01	005	105	000	000	305
THOOFT, LADONNA Total			90.75	90.75								
TRANE U.S. INC.	39462	1	3,220.00	3,220.00	Annual Chiller Maintenance Agreement	202406	01	005	865	000	380	350
TRANE U.S. INC. Total			3,220.00	3,220.00								
TRENHAILE, JAY D.	39463	1	591.67	591.67	November Contracted Services	202406	01	300	211	000	000	394

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
TRENHAILE, JAY D.	39463	1	1,183.33	1,183.33	November Contracted Services	202406	01	005	420	000	740	394
TRENHAILE, JAY D. Total			1,775.00	1,775.00								
TYLER BUS SERVICE, INC.	39464	1	422.12	422.12	Cross Country 128 Miles	202406	01	300	292	218	733	360
TYLER BUS SERVICE, INC.	39464	1	230.79	230.79	GBB 133 Miles	202406	01	300	296	213	733	360
TYLER BUS SERVICE, INC.	39464	1	2,289.06	2,289.06	Excess Fuel	202406	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	39464	1	862.55	862.55	VB 319 Miles	202406	01	300	296	227	733	360
TYLER BUS SERVICE, INC.	39464	1	480.06	480.06	Knowledge Bowl 210 Miles	202406	01	300	291	238	733	360
TYLER BUS SERVICE, INC.	39464	1	10,897.26	10,897.26	Out of District 6,897 Miles	202406	01	005	760	000	713	360
TYLER BUS SERVICE, INC.	39464	1	22,666.76	22,666.76	SN Student Transportation	202406	01	005	760	000	723	360
TYLER BUS SERVICE, INC.	39464	1	2,566.90	2,566.90	Van Route	202406	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	39464	1	197.86	197.86	Young Artist Conf 65 Miles	202406	01	100	203	000	733	360
TYLER BUS SERVICE, INC.	39464	1	163.43	163.43	MS/HS Field Trips 81 Miles	202406	01	300	211	000	733	360
TYLER BUS SERVICE, INC.	39464	1	35.62	35.62	Cheer 26 Miles	202406	01	300	292	229	733	360
TYLER BUS SERVICE, INC.	39464	1	545.26	545.26	FCCLA 398 Miles	202406	01	300	291	208	733	360
TYLER BUS SERVICE, INC.	39464	1	8,762.60	8,762.60	Shuttles/Extended Town Route	202406	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	39464	1	66,049.17	66,049.17	Contracted Transportation	202406	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	39464	1	180.50	180.50	FB 58 Miles	202406	01	300	294	211	733	360
TYLER BUS SERVICE, INC. Total			116,349.94	116,349.94								
TYLER CITY OF	39465	1	9,488.00	9,488.00	Oct Electric	202406	01	005	810	184	000	330
TYLER CITY OF	39465	1	110.00	110.00	Oct Sewer	202406	01	005	810	183	000	330
TYLER CITY OF	39465	1	266.94	266.94	Oct Water	202406	01	005	810	183	000	330
TYLER CITY OF	39465	1	2,712.06	2,712.06	Oct Gas	202406	01	005	810	000	000	440
TYLER CITY OF	39466	1	2,747.50	2,747.50	Lift Station Grinder Pump/Labor	202406	01	005	865	000	381	350
TYLER CITY OF	39465	1	80.73	80.73	Oct Garbage	202406	01	005	810	186	000	330
TYLER CITY OF Total			15,405.23	15,405.23								
TYLER HARDWARE HANK	39467	1	102.82	102.82	Batteries/Screws/Starting Fluid/Supplies	202406	01	005	810	000	000	401
TYLER HARDWARE HANK	39467	1	141.72	141.72	Primer/Paint Brush/Tray/Supplies	202406	01	100	212	000	000	430
TYLER HARDWARE HANK	39517	1	48.26	48.26	Stain/Tape/Picture Hanger/Supplies	202406	01	300	301	000	830	433
TYLER HARDWARE HANK Total			292.80	292.80								
TYLER LUMBER COMPANY	39486	1	61.78	61.78	Lumber	202406	01	300	301	000	830	433
TYLER LUMBER COMPANY	39485	1	7.13	7.13	Concrete Screw Anchors	202406	01	005	810	000	000	401
TYLER LUMBER COMPANY	39471	1	28.54	28.54	Lumbr/Stain/Biscuits	202406	01	300	301	000	830	433
TYLER LUMBER COMPANY	39469	1	16.83	16.83	Concrete	202406	01	005	810	000	000	401
TYLER LUMBER COMPANY	39470	1	54.21	54.21	Lumber/Torx/Drill Bits/Sanding Discs	202406	01	300	301	000	830	433
TYLER LUMBER COMPANY	39472	1	34.77	34.77	Lumber/Nuts/Bolts/Supplies	202406	01	300	301	000	830	433
TYLER LUMBER COMPANY	39468	1	74.48	74.48	Sanding Disc/Stain/Paint Thinner/Supplies	202406	01	300	301	000	830	433
TYLER LUMBER COMPANY Total			277.74	277.74								
TYLER TRIBUTE	39473	1	145.00	145.00	Diva Christmas Concert Ads	202406	01	300	291	236	000	305
TYLER TRIBUTE	39473	1	121.60	121.60	Community Walking Ad	202406	01	005	010	000	000	305
TYLER TRIBUTE	39474	1	746.58	746.58	Purchase Orders	202406	01	005	010	000	000	401
TYLER TRIBUTE	39473	1	73.10	73.10	Minutes	202406	01	005	010	000	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj	
TYLER TRIBUTE	39475	1	746.85	746.85	Purchase Orders	202406	01	005	010	000	000	401	
TYLER TRIBUTE	39473	1	397.75	397.75	Special Election Notices	202406	01	005	105	000	000	305	
TYLER TRIBUTE Total			2,230.88	2,230.88									
UNIVERSITY OF MINNESOTA	39476	1	105.00	105.00	Invitational (FFA)	202406	01	300	291	207	000	369	
UNIVERSITY OF MINNESOTA Total			105.00	105.00									
US FOODS, INC.	39507	1	3,250.66	3,250.66	Brk Food	202406	02	005	770	000	705	490	
US FOODS, INC.	39507	1	2,243.89	2,243.89	Ala Carte	202406	02	005	770	000	707	490	
US FOODS, INC.	39507	1	27.43	27.43	Lab Food	202406	01	300	365	000	830	490	
US FOODS, INC.	39507	1	623.76	623.76	Supplies	202406	02	005	770	000	701	401	
US FOODS, INC.	39507	1	12,395.57	12,395.57	Food/Supplies	202406	02	005	770	000	701	490	
US FOODS, INC. Total			18,541.31	18,541.31									
VIDEO SERVICES, INC.	39477	1	534.00	534.00	PAC Equipment Repair	202406	01	005	630	000	000	350	
VIDEO SERVICES, INC. Total			534.00	534.00									
VOYAGER SOPRIS LEARNING	39478	1	126.50	126.50	Student Books	202406	01	300	260	355	000	460	
VOYAGER SOPRIS LEARNING Total			126.50	126.50									
WASTE MANAGEMENT OF MN, INC.	39518	1	1,133.58	1,133.58	Dec Garbage	202406	01	005	810	186	000	330	
WASTE MANAGEMENT OF MN, INC. Total			1,133.58	1,133.58									
WEX	39523	1	119.25	119.25	Nov Participant Fees	202406	01	005	010	000	000	305	
WEX Total			119.25	119.25									
WIERING, JOAN	39479	1	118.39	118.39	Election Judge 6.5 Hrs/17 Miles	202406	01	005	105	000	000	305	
WIERING, JOAN Total			118.39	118.39									
WIERING, PAM	39480	1	119.96	119.96	Election Judge 6 Hrs/32 Miles	202406	01	005	105	000	000	305	
WIERING, PAM Total			119.96	119.96									
WILLIAMS, CECELIA	39481	1	250.50	250.50	Election Judge 8.25 Hrs/100 Miles	202406	01	005	105	000	000	305	
WILLIAMS, CECELIA Total			250.50	250.50									
Grand Total			371,742.07	371,742.07									
					Bills	Manual	November	GRAND					
					<u>12/13/2022</u>	<u>Checks</u>	<u>Payroll</u>	<u>TOTAL</u>					
					Fund 01 - General	338,931.56	24,525.01	431,618.05	795,074.62				
					Fund 02 - Food Service	23,834.51	39.80	23,379.20	47,253.51				
					Fund 04 - Community Service	5,106.00	192.24	18,864.23	24,162.47				
					Fund 06 - Building Construction	3,870.00	0.00	0.00	3,870.00				
					Fund 07 - Debt Redemption	0.00	1,250.00	0.00	1,250.00				
					Total	371,742.07	26,007.05	473,861.48	871,610.60				

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2023-2024 November 2023
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,570,562.36	\$ 336,256.20	\$ 663,298.70	\$ 0.00	\$ 3,243,519.86
FOOD SERVICE FUND 02*	\$ 241,038.99	\$ 24,587.01	\$ 30,090.87	\$ 0.00	\$ 235,535.13
COMM. SERVICE FUND 04*	\$ 137,978.17	\$ 3,903.85	\$ 17,221.81	\$ 0.00	\$ 124,660.21
Building Fund 06*	\$ 84,370.01	\$ 522.51		\$ 0.00	\$ 84,892.52
DEBT REDUCTION FUND 07*	\$ 1,600,537.04	\$ 294,796.28	\$ 1,250.00	\$ 0.00	\$ 1,894,083.32
Agency 09*	\$ 6,363.40	\$ -	\$ -	\$ 0.00	\$ 6,363.40
FY 24 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 5,640,849.97	\$ 660,065.85	\$ 711,861.38	\$ 0.00	\$ 5,589,054.44
FY23 Comparisons	\$ 5,885,916.59	\$ 621,667.84	\$ 764,223.90	\$ 0.00	\$ 5,743,360.53
FY24 Difference	\$ (245,066.62)	\$ 38,398.01	\$ (52,362.52)	\$ 0.00	\$ (154,306.09)
ACCOUNT BALANCES	BALANCE PER FY23 ACCOUNT BOOKS	FY24 - FY23 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY24 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 321,270.22	\$ (150,730.74)	DISTRICT CHECKING ACCOUNTS		\$ 170,539.48
	\$ 562,312.86	\$ 872.84	INVESTMENTS/CD's		\$ 563,185.70
	\$ 3,831,378.12	\$ 429,626.75	MN LIQUID ASSET FUND ACCOUNT		\$ 4,261,004.87
	\$ 762,851.68	\$ (168,527.29)	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 594,324.39
	\$ 5,477,812.88	\$ 111,241.56	DISTRICT TOTALS:		\$ 5,589,054.44
BANK STATEMENT	FY23 ACCOUNT TOTALS:	FY24 BALANCE PER BANK STATEMENT	FY24 OUTSTANDING CHECKS PER	FY24 RATE OF INTEREST AND	FY24 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.05% \$ 321,270.22	\$ 257,778.05	\$ (87,310.38)	0.25% \$ 71.81	\$ 170,539.48
FIB/PMA Public Investment	0.20% \$ 551,896.80	\$ 552,757.65	\$ -	5.28% \$ 11.99	\$ 552,769.64
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	0.5% AND 2.00% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	3.66% \$ 102,959.00	\$ 250,997.44	\$ -	5.28% \$ 632.71	\$ 251,630.15
MN Liquid Asset Fund Maximum	3.75% \$ 3,728,419.12	\$ 3,992,669.27	\$ -	5.40% \$ 16,705.45	\$ 4,009,374.72
PMA Financial Network Construction Financing	3.51% \$ 20,141.86	\$ 593,817.50	\$ -	5.28% \$ 506.89	\$ 594,324.39
TOTALS	\$ 4,735,103.06	\$ 5,658,435.97	\$ (87,310.38)	\$ 17,928.85	\$ 5,589,054.44
				FY23 DIFFERENCE	\$ 853,951.38

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902						Presented by	
November, 2023	Russell, Tyler, Ruthton, Minnesota						Alex Rott,	
Revenue vs. Disbursement Report								
TYPE OF FUND	FY24 YTD REVENUES	FY24 BUDGET REVENUES	%	FY24 YTD EXPENSES	FY24 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 3,448,215	\$ 8,071,812	42.72%	\$ 2,511,449	\$ 9,033,061	27.80%	\$ 936,766	14.92%
FY23 COMPARISON	\$ 3,005,171	\$ 7,833,712	38.36%	\$ 2,739,197	\$ 8,803,809	31.11%	\$ 265,974	7.25%
YEARS DIFFERENCE	\$ 443,044	\$ 238,100	4.36%	\$ (227,749)	\$ 229,252	-3.31%	\$ 670,792	7.67%
02* - FOOD SERVICE FUND	\$ 113,621	\$ 539,500	21.06%	\$ 111,927	\$ 492,299	22.74%	\$ 1,694	-1.68%
FY23 COMPARISON	\$ 161,912	\$ 539,500	30.01%	\$ 124,779	\$ 483,110	25.83%	\$ 37,133	4.18%
YEARS DIFFERENCE	\$ (48,291)	\$ -	-8.95%	\$ (12,852)	\$ 9,189	-3.09%	\$ (35,439)	-5.86%
04* - COMMUNITY SERVICE FUND	\$ 76,923	\$ 249,524	30.83%	\$ 81,074	\$ 194,785	41.62%	\$ (4,152)	-10.79%
FY23 COMPARISON	\$ 61,139	\$ 233,898	26.14%	\$ 60,230	\$ 188,703	31.92%	\$ 910	-5.8%
YEARS DIFFERENCE	\$ 15,783	\$ 15,626	4.7%	\$ 20,845	\$ 6,082	9.70%	\$ (5,061)	-5.0%
07* - DEBT REDEMPTION FUND	\$ 1,304,863	\$ 2,559,889	50.97%	\$ 572,653	\$ 2,439,605	23.47%	\$ 732,211	27.50%
FY23 COMPARISON	\$ 1,081,701	\$ 2,445,503	44.23%	\$ 590,742	\$ 2,433,568	24.27%	\$ 490,959	19.96%
YEARS DIFFERENCE	\$ 223,163	\$ 114,386	0.00%	\$ (18,089)	\$ 6,037	-0.80%	\$ 241,252	0.80%
2023 - 2024 TOTALS	\$ 4,943,622	\$ 11,420,725	43.29%	\$ 3,277,102	\$ 12,159,750	26.95%	\$ 1,666,520	16.34%
2022 - 2023 TOTALS	\$ 4,309,923	\$ 11,052,613	38.99%	\$ 3,514,948	\$ 11,909,190	29.51%	\$ 794,976	9.48%
FY24 DIFFERENCE	\$ 633,699	\$ 368,112	4.29%	\$ (237,846)	\$ 250,560	-2.56%	\$ 871,544	6.86%
06* - BUILDING CONSTRUCTION FUND	\$ 2,029	\$ 16,785	12.09%	\$ -	\$ 0	0.00%	\$ 2,029	12.09%
FY24 YTD REVENUES	We have received \$633,699 more revenue Year-to-Date, in comparison to last year.							
FY24 YTD EXPENSES	Our expenses are down \$237,846 Year-to-Date, in comparison to last year. The increased revenue, along with the drop in expenses, has created an \$871,544 increase in funding, in comparison to last year at this time. This is even after we have not received our current food service reimbursement. We are doing great!							

RTR Public Schools
Petty Cash – Check Book Reimbursement
December 13, 2023

CHECK #	VENDOR	DESCRIPTION	AMOUNT
		TOTAL	0.00

ACTIVITY ACCOUNTS

Activity	July 1st Balance	Revenue	Expense	Nov 30th Balance
FFA	14,592.56	2,990.06	6,552.69	11,029.93
Yearbook	3,843.74	402.09	1,527.14	2,718.69
Student Council	2,534.97	7,818.00	7,173.65	3,179.32
FCCLA	3,164.79	2,554.22	2,887.00	2,832.01
Drumline	1,940.07	0.00	0.00	1,940.07
Football	0.00	7,802.00	4,004.50	3,797.50
Volleyball	8,631.81	9,744.37	7,584.00	10,792.18
Cheer	6,691.76	6,828.89	5,146.20	8,374.45
Baseball	3,846.50	0.00	0.00	3,846.50
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,049.14	0.00	195.33	2,853.81

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending November 30, 2023

Sequence: Fd, Org, Pro

										24RVSD			% YTD	Remaining		
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202405	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
	005	Districtwide														
		810	Operations & Maint.													
E	01	005	810	000	000	170	422	00	Custodial Salary	306,221.00	24,495.03	109,514.78	36%	0.00	36%	196,706.22
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	879.00	82.04	393.49	45%	0.00	45%	485.51
E	01	005	810	000	000	210	422	00	Custodial FICA	22,166.00	1,854.25	8,276.25	37%	0.00	37%	13,889.75
E	01	005	810	000	000	214	422	00	Custodial PERA	19,855.00	1,830.50	7,672.07	39%	0.00	39%	12,182.93
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,368.00	3,988.14	17,921.15	37%	0.00	37%	30,446.85
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	13.30	54.73	39%	0.00	39%	85.27
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	560.17	3,056.19	36%	0.00	36%	5,443.81
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	17,222.00	51,558.00	39%	0.00	39%	80,392.00
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	1,219.68	4,659.24	14%	0.00	14%	28,340.76
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	0.00	546.19	0%	0.00	0%	(546.19)
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	5,851.39	29,492.08	66%	0.00	66%	15,507.92
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	1,853.38	5,291.17	8%	0.00	8%	64,708.83
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	0.00	0%	0.00	0%	16,800.00
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,500.00	0.00	0.00	0%	0.00	0%	5,500.00
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	268.00	3,823.00	27%	0.00	27%	10,177.00
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	85,300.00	2,819.79	12,694.55	15%	0.00	15%	72,605.45
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00
		810	Operations & Maint.							819,999.00	62,057.67	254,952.89	31%	0.00	31%	565,046.11
		850	Capital Facilities													
E	01	005	850	000	000	305	422	00	Construction Fees	500,000.00	0.00	0.00	0%	0.00	0%	500,000.00
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver	0.00	0.00	15,102.60	0%	0.00	0%	(15,102.60)
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	110,000.00	0.00	0.00	0%	0.00	0%	110,000.00
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	52,950.00	0.00	24,825.00	47%	0.00	47%	28,125.00
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	2,757.49	2,757.49	0%	0.00	0%	(2,757.49)
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	341.51	341.51	0%	0.00	0%	(341.51)
		850	Capital Facilities							676,550.00	3,099.00	43,026.60	6%	0.00	6%	633,523.40
		865	Long Term Facility Maint													
E	01	005	865	000	347	305	467	00	FS Inspection	500.00	0.00	0.00	0%	0.00	0%	500.00

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending November 30, 2023

Sequence: Fd, Org, Pro

										24RVSDBUD				% YTD	Remaining				
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202405	Year To Date	% YTD	Encumbrances	+ Enc	Balance			
01	General																		
	005	Districtwide																	
		865	Long Term Facility Maint																
	E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	570.00	81%	0.00	81%	130.00		
	E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	0.00	0.00	2,520.00	0%	0.00	0%	(2,520.00)		
	E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00		
	E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	0.00	1,746.00	0%	0.00	0%	(1,746.00)		
	E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	300.00	30%	0.00	30%	700.00		
	E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	0.00	6,937.00	81%	0.00	81%	1,663.00		
	E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	2,424.00	3,785.00	189%	0.00	189%	(1,785.00)		
	E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	0.00	220.00	6%	0.00	6%	3,780.00		
			865	Long Term Facility Maint									36,800.00	2,424.00	16,078.00	44%	0.00	44%	20,722.00
		005	Districtwide									1,533,349.00	67,580.67	314,057.49	20%	0.00	20%	1,219,291.51	
01	General									1,533,349.00	67,580.67	314,057.49	20%	0.00	20%	1,219,291.51			

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending November 30, 2023

Sequence: Fd, Org, Pro

										24RVSD BUD				% YTD	Remaining		
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202405	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
06									Building Construction								
									005 Districtwide								
									870 Bldg Construction								
	E	06	005	870	801	000	520	464	801	Bldgs Acquisition & Impr-Ath	0.00	5,935.00	5,935.00	0%	0.00	0%	(5,935.00)
	E	06	005	870	000	000	520	464	000	Bldgs Acquisition & Improver	0.00	0.00	7,800.00	0%	0.00	0%	(7,800.00)
	E	06	005	870	000	000	401	464	000	Construction Supplies	0.00	270.90	270.90	0%	0.00	0%	(270.90)
									870 Bldg Construction	0.00	6,205.90	14,005.90	0%	0.00	0%	(14,005.90)	
									005 Districtwide	0.00	6,205.90	14,005.90	0%	0.00	0%	(14,005.90)	
06									Building Construction	0.00	6,205.90	14,005.90	0%	0.00	0%	(14,005.90)	
									Report Totals:	1,533,349.00	73,786.57	328,063.39	21%	0.00	21%	1,205,285.61	



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

December Board Report

Cristy Olsen – Principal

Our elementary student council was a busy bunch during the week of November 13-17 as they planned and celebrated American Education Week. They treated everyone in various ways and worked hard to make it great for all! The Pastries for Parents, now Kids Invite Someone Special (KISS) was a HUGE hit once again! Special shout out to Lily Appelgren and the kids for all they did that week.

The Veterans' Day program went very well and the lunch after went smoothly. This was our first try at that and there were no complaints and it was enjoyable for all who stayed to eat.

Our elementary concerts were wonderful and we have received many compliments about them. It was a packed house both evenings, but that was not a bad thing. Encouraging everyone to move together was helpful, but not always followed and that would have opened up seats as well. The kids did a super job and I heard from several parents that they liked having them earlier this year.

We held our December early out on December 8 and it was planned with a more individualized intent. The elementary had a representative from SWWC come and work with our behavior team on PBIS. We worked to develop a POWER hour plan which will start in January and also worked through our RTI and MTSS process.

Conferences went well - we had excellent attendance and once again had over 90 % of our families in attendance.

The World's Best Workforce and A&I Progress report has been submitted to MDE so that is all taken care of and completed.

The Holiday Art Show was a wonderful community and school event! The artwork displayed was a true showcase of the talent we have here at RTR. It was a lot of work and the activities they planned were a hit for all ages. Congrats to the art and music department for putting together a wonderful evening to celebrate the arts!

We have several fun dress-up days through December and will have an elementary all-school movie. We will be showing Elf in the PAC on Thursday, December 21 and teachers will plan their own Christmas celebrations within their own classrooms.

Merry Christmas!! Thanks for all you do and as always, reach out if you have questions!

Here are the current enrollment numbers:

Preschool - 67
Third Grade - 39

Kindergarten - 32
Fourth Grade - 42

First Grade - 52
Fifth Grade - 47

Second Grade - 44
Total Enrollment: 323

**ACTIVITIES
BOARD REPORT
DECEMBER 2023**

1. Winter activities are underway and moving along very well. Our teams are all full.
2. Number of participants:
BBB 9 thru 12 = 31
BBB 7&8 = 18
GBB 9 thru 12 = 26
GBB 7&8 = 26
Wrestling 7 thru 12 = 7
Knowledge Bowl 7&8 = 17
3. RTR in conjunction with the Basketball Boosters hosted a JH GBB tournament on Saturday, December 9th with 5 other schools attending.
4. RTR will be hosting a V/JV BBB Holiday tournament on Wednesday, December 27th and Thursday, December 28th. Teams include RTR, Hancock, MCW, and Edgerton.
5. The RTR V/JV GBB teams will be participating in a Holiday tournament on Thursday, December 28th at SMSU and Marshall High School. They will both play CMCS.
6. Blake Christianson, Colton Appel, and Drew Werkman were named All-District Football with Anthony Lovre and Luke Schreurs earning Honorable Mention.
7. Colton Appel, Anthony Lovre, Kai Drake, and Luke Schreurs were named to the All-District Academic Football Team.

**School Board Meeting
December 13, 2023
7:00 PM**

Secondary Principal Report

- Mid-quarter: The second mid-quarter was December 6th.
- CEO Program: I am attending a meeting with the board from the [Lyon & Murray County CEO](#) program this morning (Dec. 8). I believe the board has voted to include RTR in this program. I am not sure if we would have any students interested, but I think it would be an excellent opportunity if we do. I will share more at the board meeting.
- December 8th: This is an early out and the secondary staff will have Greg and Kim from Humanity Launch here to talk about continuing the work they have started with us during the two lyceums they have provided.
- State Volleyball: RTR State Champs! Congrats to the coaches, players and parents! What an awesome week for our volleyball team and the whole RTR Nation!

- **Current Enrollment: December 7, 2023**

Grade 6:	47	
Grade 7:	59	
<u>Grade 8:</u>	<u>47</u>	<u>153</u>
Grade 9:	61	
Grade 10:	56	
Grade 11:	48	
<u>Grade 12:</u>	<u>57</u>	<u>222</u>
Total 6-12:		375

