

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, February 14, 2024 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902**  
**Board Meeting Agenda**  
**February 14, 2024 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum:
  - (a) Student Council Representative Report: Jayden Schreurs and Gavin Schreurs
  - (b) Paul Richter @ MN Department of Labor Menstrual Products Requirements

4. Approve the Agenda – (action)  
 Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

5. Consent Agenda – (action)
  - a. Approval of Minutes from School Board Meeting on January 3, 2024
  - b. Approval of Resignation of JH Baseball Coach – Sean Castle
  - c. Approval of Resignation of JH Baseball Coach – Brayden Baartman
 Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

6. Approval of Bills (action)
  - a. Expenditures Report - \$ 286,185.59
  - b. Manual Checks - \$ 33,390.65
  - c. Payroll Report - \$ 427,011.35

**\$ 746,587.59**

 Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

7. Approval of Treasurer’s Report (action)
  - a. Treasurers Report
  - b. Revenue vs. Disbursement Report
 Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

8. Reports and/or Presentations (information)
  - a. Elem Principal, Cristy Olsen
  - b. MS Dean of Students, Darren Baartman
  - c. HS Principal, Rick Gossen
  - d. Superintendent, David Marlette

9. Approval of 2024 Spring Coaches: (action)

POSITION:	TRACK	POSITION:	GOLF	POSITION:	SOFTBALL	POSITION:	BASEBALL
Head	Ted Kern	Head	Tim O’Leary	Head	Darren Baartman	Head	Danny Moffitt
Assistant	Garrett Kern	Assistant	Carter Hansen	Assistant	Brian Baartman	Assistant	Nick Brown
Assistant	Shelby Soupir	Volunteer	Rick Gossen	MS	Tori Teske	MS	Cody King
						MS	TBD

Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

10. Approval of adding a second RTR Assistant Speech Coach; at a 4.5% annual contract rate. (Action)  
 Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

11. Adjourn: Time Out: \_\_\_\_\_ (action)  
 Motion Made by: \_\_\_\_\_ Motion Second by: \_\_\_\_\_ Vote On Motion: \_\_\_\_\_

**Next Meeting:**  
 March 13, 2024 at 7:00 PM  
 RTR Board Room at 111 County Road # 8, Tyler, MN 56178



**RTR Public Schools ISD # 2902  
School Board Minutes  
January 3, 2024  
RTR Public School in Tyler, MN – 7:00 p.m.**

School Board Attendance: Chandler, Dunblazier, Dybdahl, Hansen, Hess, Johansen, Kerkaert  
Administration Attendance: Marlette

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

M/S/C Kerkaert, Dybdahl to approve the agenda. (7-0 vote)

Mr. Marlette called for nominations for the 2024 Chairperson.

Jeff Hansen was nominated as Chairperson.

M/S/C Dunblazier, Johansen to cease nominations for chairperson. (7-0 vote)

M/S/C Dybdahl, Kerkaert to approve Jeff Hansen as Chairperson. (7-0 vote)

Jeff Hansen called for the following 2024 organizational items:

Craig Hess was nominated as Vice-Chairperson.

M/S/C Dybdahl, Johansen to cease nominations for vice-chairperson. (7-0 vote)

M/S/C Dunblazier, Dybdahl to approve Craig Hess as Vice-Chairperson. (7-0 vote)

Peggy Dunblazier was nominated as Clerk.

M/S/C Hess, Kerkaert to cease nominations for clerk. (7-0 vote)

M/S/C Dybdahl, Hess to approve Peggy Dunblazier as Clerk. (7-0 vote)

Matt Kerkaert was nominated as Treasurer.

M/S/C Dunblazier, Dybdahl to cease nominations for treasurer. (7-0 vote)

M/S/C Johansen, Hess to approve Matt Kerkaert as Treasurer. (7-0 vote)

M/S/C Dybdahl, Kerkaert to keep the board honorariums the same as 2023. (7-0 vote)

M/S/C Hess, Dybdahl to approve the 2024 Minnesota State High School League representatives for ISD #2902 as listed below. (7-0 vote)

Administration:	Darren Baartman
Boys Athletics:	Ted Kern
Girls Athletics:	Neil Witte
Music:	Lorilee Malecha
Speech:	Erick Harper
Board Rep:	Jeff Hansen

M/S/C Dunblazier, Kerkaert to approve the 2024 School Board Committee assignments as listed. (7-0 vote)

Administrative & Finance Committee: Hess, Kerkaert, Johansen

Policy Committee: Hansen, Dunblazier, Chandler

Building & Grounds Committee: Dybdahl, Chandler, Dunblazier

Health & Safety Committee: Dunblazier, Hansen, Dybdahl

Negotiations Committee: Kerkaert, Johansen, Hess

M/S/C Kerkaert, Hess to approve the Tyler Tribute as the district's official newspaper. (7-0 vote)

M/S/C Dybdahl, Hess to approve Minnesota School District Liquid Asset, First Independent Bank (Russell, Tyler & Ruthton), and PMA Financial Network as the official depositories. (7-0 vote)

M/S/C Dunblazier, Hess to approve the primary school district legal counsel as Knutson, Flynn & Deans, PA. and the secondary legal counsels as Ratwik, Roszak & Maloney, PA and Robert Gjorvad. (7-0 vote)

M/S/C Johansen, Kerkaert to approve the 2024 meeting dates as listed in Schedule A. (7-0 vote)

M/S/C Dybdahl, Hess to approve the consent agenda. (7-0 vote)

- a. Approval of Minutes from School Board Meeting on December 13, 2023
- b. Approval of Resignation of Junior High Volleyball Coach – Miranda Alberts

M/S/C Kerkaert, Dybdahl to approve the bills. – Schedule B (7-0 vote)

- a. Expenditures Report - \$2,309,756.48
  - b. Manual Checks - \$ 10,643.99
  - c. Payroll Report - \$ 467,341.52
- \$2,787,741.99**

M/S/C Kerkaert, Dybdahl to approve the Treasurer’s Report. – Schedule C (7-0 vote)

Administrative report was presented by Superintendent Marlette.

M/S/C Hess, Dunblazier to approve the Resolution Designating David A. Marlette as ISD #2902’s Identified Official with Authority (IOwA) for Education Identity and Access Management (EDIAM) system. (7-0 roll call vote)

M/S/C Dunblazier, Kerkaert to approve the Continuing Contract Teacher Seniority List as of January 1, 2024. (7-0 vote)

M/S/C Johansen, Dybdahl to adjourn at 7:23 p.m. (7-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.





ISD #2902 - RTR Public Schools												
February 14th, 2024												
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
A & B BUSINESS, INC.	39751	1	655.44	655.44	26,764 Copies	202408	01	100	203	000	000	560
A & B BUSINESS, INC.	39751	1	59.88	59.88	2,445 Copies	202408	01	005	020	000	000	560
A & B BUSINESS, INC.	39751	1	309.40	309.40	12,634 Copies	202408	01	100	050	000	000	560
A & B BUSINESS, INC.	39752	1	2,894.00	2,894.00	Centralized Fax System - 3 Years	202408	01	300	211	000	000	320
A & B BUSINESS, INC.	39751	1	40.53	40.53	1,655 Copies	202408	01	005	110	000	000	560
A & B BUSINESS, INC.	39751	1	126.61	126.61	5,170 Copies	202408	01	300	050	000	000	560
A & B BUSINESS, INC.	39751	1	2,121.90	2,121.90	86,645 Copies	202408	01	300	211	000	000	560
<b>A &amp; B BUSINESS, INC. Total</b>			6,207.76	6,207.76								
A & C EXCAVATING	39753	1	6,124.80	6,124.80	Clean Up Old Tyler Site	202408	06	005	870	801	000	305
<b>A &amp; C EXCAVATING Total</b>			6,124.80	6,124.80								
AFFINITECH, INC.	39754	1	776.00	776.00	Access Cards	202408	01	005	715	000	342	455
AFFINITECH, INC.	39754	1	587.27	587.27	Cameras/Programming/License	202408	01	005	715	000	342	530
<b>AFFINITECH, INC. Total</b>			1,363.27	1,363.27								
ALPHA WIRELESS COMMUNICATIONS CO.	39903	1	35.00	35.00	Radio Board/Repair	202408	01	005	718	000	342	401
<b>ALPHA WIRELESS COMMUNICATIONS CO. Total</b>			35.00	35.00								
AMAZON CAPITAL SERVICES	39767	1	55.96	55.96	Menstrual Products	202408	01	005	720	000	302	401
AMAZON CAPITAL SERVICES	39923	1	487.56	487.56	Library Books	202408	01	300	620	000	000	470
AMAZON CAPITAL SERVICES	39757	1	213.55	213.55	Batteries/Trifold/Display Boards	202408	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	39784	1	35.16	35.16	Disposable Gloves	202408	02	005	770	000	701	401
AMAZON CAPITAL SERVICES	39777	1	73.03	73.03	Game/Supplies (Educational Foundation)(SPED)	202408	01	300	211	102	000	430
AMAZON CAPITAL SERVICES	39775	1	39.99	39.99	Arch Draping Fabric (Yearbook)	202408	01	300	291	205	000	401
AMAZON CAPITAL SERVICES	39778	1	114.53	114.53	Trays/Aprons	202408	01	300	212	000	000	430
AMAZON CAPITAL SERVICES	39772	1	58.08	58.08	Storage Cubes/Bins	202408	01	100	203	244	000	430
AMAZON CAPITAL SERVICES	39756	1	87.52	87.52	Headphones	202408	01	100	257	000	000	401
AMAZON CAPITAL SERVICES	39921	1	37.84	37.84	HDMI Cables/Power Cords	202408	01	005	630	000	000	456
AMAZON CAPITAL SERVICES	39768	1	50.38	50.38	Pencil Lead/Batteries	202408	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	39761	1	18.99	18.99	Display Boards	202408	01	300	270	000	000	430
AMAZON CAPITAL SERVICES	39776	1	241.98	241.98	Stand Up Desk/Monitor Mount	202408	01	300	230	000	000	430
AMAZON CAPITAL SERVICES	39783	1	261.45	261.45	Portable Power Station/Receiver (Donation \$) (Drama)	202408	01	300	291	236	000	401
AMAZON CAPITAL SERVICES	39769	1	77.88	77.88	Bathroom Canisters	202408	01	005	720	000	302	401
AMAZON CAPITAL SERVICES	39765	1	864.82	864.82	Stage Lights/Ethernet Adapters/Supplies (Donation \$)	202408	01	300	291	236	000	401
AMAZON CAPITAL SERVICES	39785	1	52.58	52.58	Address Labels	202408	01	005	020	000	000	401
AMAZON CAPITAL SERVICES	39762	1	119.84	119.84	Index Cards/Window Clings/Supplies	202408	01	300	050	000	000	401
AMAZON CAPITAL SERVICES	39774	1	43.96	43.96	Syringes/Cell Phone Holder	202408	01	300	260	000	000	430
AMAZON CAPITAL SERVICES	39759	1	69.88	69.88	Dry Erase Boards/Cribbage Board	202408	01	300	256	000	000	430
AMAZON CAPITAL SERVICES	39764	1	167.98	167.98	Wireless Thermometer/Gateway	202408	01	005	810	000	000	401
AMAZON CAPITAL SERVICES	39920	1	25.98	25.98	Plates/Napkins/Cups/Decorations	202408	01	100	203	242	000	430
AMAZON CAPITAL SERVICES	39758	1	189.86	189.86	Laminating Film	202408	01	300	211	000	000	401







Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
HANSEN, CAMDEM	39814	1	90.00	90.00	Hoopster Ref (3 Games)	202408	04	005	505	000	321	305
<b>HANSEN, CAMDEM Total</b>			90.00	90.00								
HEALTH PARTNERS	39815	1	51,192.18	51,192.18	Feb Health Insurance	202408	01	215	028			
<b>HEALTH PARTNERS Total</b>			51,192.18	51,192.18								
HENLE PRINTING CO.	39816	1	100.00	100.00	Print Letters/Envelopes - After Prom	202408	04	005	505	000	321	401
<b>HENLE PRINTING CO. Total</b>			100.00	100.00								
HESSE, ANNA	39817	1	47.82	47.82	Home Visits 73 Miles	202408	01	100	412	000	740	366
<b>HESSE, ANNA Total</b>			47.82	47.82								
HESSE, ELLA	39819	1	15.00	15.00	1-4-24 C-Squad Book	202408	01	300	296	213	000	305
<b>HESSE, ELLA Total</b>			15.00	15.00								
HESSE, MCKENNA	39818	1	30.00	30.00	C-Squad Clock/Book	202408	01	300	296	213	000	305
<b>HESSE, MCKENNA Total</b>			30.00	30.00								
HILLYARD - SIOUX FALLS	39820	1	1,650.63	1,650.63	Ice Melt/Paper Towels/Soap	202408	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	39821	1	2,579.68	2,579.68	Paper Towels/Garbage Bags/Supplies	202408	01	005	810	000	000	401
<b>HILLYARD - SIOUX FALLS Total</b>			4,230.31	4,230.31								
HOWE, INC.	39822	1	2,340.97	2,340.97	Dust Collector Ductwork	202408	01	300	301	000	830	350
<b>HOWE, INC. Total</b>			2,340.97	2,340.97								
ISD #173	39908	1	490.00	490.00	National Convention Final Payment (FFA)	202408	01	300	291	207	000	369
<b>ISD #173 Total</b>			490.00	490.00								
JANISH, ISAAC	39823	1	180.00	180.00	Hoopster Ref (6 Games)	202408	04	005	505	000	321	305
<b>JANISH, ISAAC Total</b>			180.00	180.00								
JANISH, STEVE	39824	1	180.00	180.00	Hoopster Ref (6 Games)	202408	04	005	505	000	321	305
<b>JANISH, STEVE Total</b>			180.00	180.00								
JIM'S CLOTHING & SPORTING GOOD	39827	1	172.50	172.50	Medals/Ribbons	202408	01	300	294	213	000	401
JIM'S CLOTHING & SPORTING GOOD	39826	1	2,185.00	2,185.00	Chevrons/Letters	202408	01	300	292	000	000	401
JIM'S CLOTHING & SPORTING GOOD	39825	1	650.00	650.00	Holiday Tournament T-Shirts	202408	01	300	294	213	000	401
<b>JIM'S CLOTHING &amp; SPORTING GOOD Total</b>			3,007.50	3,007.50								
KLUKSDAL, DALLAS G.	39828	1	200.00	200.00	Piano Tuning	202408	01	300	258	233	000	350
<b>KLUKSDAL, DALLAS G. Total</b>			200.00	200.00								
KOR, SPENCER	39829	1	300.00	300.00	Jr Hoopster Tournaments	202408	04	005	505	000	321	305
<b>KOR, SPENCER Total</b>			300.00	300.00								
KUESTERMEYER, ALEX	39830	1	30.00	30.00	C-Squad Clock	202408	01	300	294	213	000	305
<b>KUESTERMEYER, ALEX Total</b>			30.00	30.00								
MALECHA, LORILEE	39832	1	75.00	75.00	Honor Band	202408	01	300	218	000	388	366
MALECHA, LORILEE	39832	1	74.00	74.00	26.22 Gal	202408	01	005	760	190	733	440
MALECHA, LORILEE	39832	1	85.00	85.00	Tuba Christmas Registrations	202408	01	300	258	000	000	366
<b>MALECHA, LORILEE Total</b>			234.00	234.00								
MARLETTE, DAVID	39831	1	268.00	268.00	400 Miles	202408	01	005	020	000	000	366
<b>MARLETTE, DAVID Total</b>			268.00	268.00								
MAYNARD'S	39835	1	130.40	130.40	Lunch Food	202408	02	005	770	000	701	490
MAYNARD'S	39834	1	33.56	33.56	Lab Food	202408	01	300	365	000	830	433





Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
THOMAS ELECTRIC, INC	39867	1	1,029.01	1,029.01	Gym Camera Installation Parts/Labor	202408	01	005	630	000	000	350
THOMAS ELECTRIC, INC	39868	1	1,000.63	1,000.63	Crows Nest Heater/Outlet Installation	202408	01	005	810	000	000	350
THOMAS ELECTRIC, INC	39868	1	570.94	570.94	Fix Lights/Replace Thermostat	202408	01	005	865	000	370	350
<b>THOMAS ELECTRIC, INC Total</b>			2,600.58	2,600.58								
THOMSEN, COLTON	39869	1	150.00	150.00	Hoopster Ref (5 Games)	202408	04	005	505	000	321	305
<b>THOMSEN, COLTON Total</b>			150.00	150.00								
THOOFT TECHNOLOGIES LLC	39870	1	125.00	125.00	Cable/Face Plates/Data Jacks/Labor	202408	01	005	630	000	000	350
<b>THOOFT TECHNOLOGIES LLC Total</b>			125.00	125.00								
THOOFT, KYLE	39916	1	3,695.00	3,695.00	Snow Removal	202408	01	005	810	000	000	305
<b>THOOFT, KYLE Total</b>			3,695.00	3,695.00								
TOMMERASSEN, MORGAN	39871	1	37.50	37.50	C-Squad Book/Clock	202408	01	300	294	213	000	305
TOMMERASSEN, MORGAN	39871	1	7.50	7.50	1-15-25 C-Squad Clock	202408	01	300	296	213	000	305
<b>TOMMERASSEN, MORGAN Total</b>			45.00	45.00								
TRENHAILE, JAY D.	39872	1	591.67	591.67	January Contracted Services	202408	01	300	211	000	000	394
TRENHAILE, JAY D.	39872	1	1,183.33	1,183.33	January Contracted Services	202408	01	005	420	000	740	394
<b>TRENHAILE, JAY D. Total</b>			1,775.00	1,775.00								
TYLER BUS SERVICE, INC.	39873	1	106,368.99	106,368.99	Contracted Transportation	202408	01	005	760	000	720	360
<b>TYLER BUS SERVICE, INC. Total</b>			106,368.99	106,368.99								
TYLER CITY OF	39874	1	5,781.08	5,781.08	Dec Gas	202408	01	005	810	000	000	440
TYLER CITY OF	39874	1	766.97	766.97	Dec Water	202408	01	005	810	183	000	330
TYLER CITY OF	39874	1	69.00	69.00	Dec Garbage	202408	01	005	810	183	000	330
TYLER CITY OF	39874	1	8,933.00	8,933.00	Dec Electric	202408	01	005	810	184	000	330
TYLER CITY OF	39874	1	252.00	252.00	Dec Sewer	202408	01	005	810	183	000	330
<b>TYLER CITY OF Total</b>			15,802.05	15,802.05								
TYLER HARDWARE HANK	39878	1	9.48	9.48	Paint Brushes	202408	01	300	365	000	830	433
TYLER HARDWARE HANK	39879	1	2.39	2.39	Stove Bolts	202408	02	005	770	000	701	401
TYLER HARDWARE HANK	39880	1	74.85	74.85	Paint/Supplies (Drama)	202408	01	300	291	236	000	401
TYLER HARDWARE HANK	39879	1	12.99	12.99	Cable Ties (FFA)	202408	01	300	291	207	000	401
TYLER HARDWARE HANK	39879	1	48.69	48.69	Chain/Batteries/Drain Opener/Supplies	202408	01	005	810	000	000	401
<b>TYLER HARDWARE HANK Total</b>			148.40	148.40								
TYLER LUMBER COMPANY	39877	1	487.11	487.11	Lumber/Styrofoam (Drama)	202408	01	300	291	236	000	401
TYLER LUMBER COMPANY	39876	1	33.64	33.64	Screws/Drawer Glides	202408	01	300	301	000	830	433
TYLER LUMBER COMPANY	39875	1	68.26	68.26	Lumber/Stain/Brush/Nose Bit	202408	01	300	301	000	830	433
<b>TYLER LUMBER COMPANY Total</b>			589.01	589.01								
TYLER TRIBUTE	39881	1	210.70	210.70	Minutes	202408	01	005	010	000	000	305
<b>TYLER TRIBUTE Total</b>			210.70	210.70								
US FOODS, INC.	39912	1	22,557.00	22,557.00	Lunch Food	202408	02	005	770	000	701	490
<b>US FOODS, INC. Total</b>			22,557.00	22,557.00								
VAALEER INSURANCE INC.	39882	1	6.00	6.00	Driver's Ed Vehicle Increased Medical Coverage	202408	01	005	760	190	720	340
<b>VAALEER INSURANCE INC. Total</b>			6.00	6.00								
VAN DAMME, SHANE	39883	1	120.00	120.00	Ref GBB Games	202408	01	300	296	213	000	305



Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2023-2024 January 2024
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,136,043.64	\$ 615,395.41	\$ 569,720.12	-\$340.26	\$ 3,181,378.67
FOOD SERVICE FUND 02*	\$ 294,942.81	\$ 38,009.26	\$ 31,121.06	\$340.26	\$ 301,490.75
COMM. SERVICE FUND 04*	\$ 129,013.96	\$ 1,585.26	\$ 18,937.24	\$0.00	\$ 111,661.98
Building Fund 06*	\$ 81,022.52	\$ 527.22	\$ 55,167.03	\$0.00	\$ 26,382.71
DEBT REDUCTION FUND 07*	\$ 2,088,434.35	\$ 3,497.94	\$ 1,604,993.77	\$0.00	\$ 486,938.52
Agency 09*	\$ 6,363.40	\$ -	\$ 1,710.80	\$0.00	\$ 4,652.60
FY 24 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 5,735,950.68	\$ 659,015.09	\$ 2,281,650.02	\$0.00	\$ 4,112,505.23
FY23 Comparisons	\$ 6,098,494.13	\$ 1,013,454.74	\$ 2,641,400.46	\$0.00	\$ 4,470,548.41
<b>FY24 Difference</b>	<b>\$ (362,543.45)</b>	<b>\$ (354,439.65)</b>	<b>\$ (359,750.44)</b>	<b>\$0.00</b>	<b>\$ (358,043.18)</b>
ACCOUNT BALANCES	BALANCE PER FY23 ACCOUNT BOOKS	FY24 - FY23 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY24 ACCOUNT BOOKS
<b>RTR FINANCIAL ACCOUNT BALANCES</b>	\$ 250,134.57	\$ (123,003.12)	DISTRICT CHECKING ACCOUNTS		\$ 127,131.45
	\$ 562,638.00	\$ 572.52	INVESTMENTS/CD's		\$ 563,210.52
	\$ 2,467,305.65	\$ 359,477.86	MN LIQUID ASSET FUND ACCOUNT		\$ 2,826,783.51
	\$ 584,414.78	\$ 10,964.97	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 595,379.75
	<b>\$ 3,864,493.00</b>	<b>\$ 248,012.23</b>	<b>DISTRICT TOTALS:</b>		<b>\$ 4,112,505.23</b>
BANK STATEMENT	FY23 ACCOUNT TOTALS:	FY24 BALANCE PER BANK STATEMENT	FY24 OUTSTANDING CHECKS PER	FY24 RATE OF INTEREST AND	FY24 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.10% \$ 250,134.57	\$ 193,087.96	\$ (66,004.24)	0.25% \$ 47.73	\$ 127,131.45
PMA Public Investment	0.40% \$ 552,221.94	\$ 552,782.05	\$ -	5.27% \$ 12.41	\$ 552,794.46
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	0.5% AND 2.00% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	4.32% \$ 128,495.88	\$ 47,462.79	\$ -	5.28% \$ 426.23	\$ 47,889.02
MN Liquid Asset Fund Maximum	4.43% \$ 2,338,809.77	\$ 2,760,251.32	\$ -	5.37% \$ 18,643.17	\$ 2,778,894.49
PMA Financial Network Construction Financing	3.87% \$ 589,646.14	\$ 594,852.53	\$ -	5.28% \$ 527.22	\$ 595,379.75
<b>TOTALS</b>	<b>\$ 3,869,724.36</b>	<b>\$ 4,158,852.71</b>	<b>\$ (66,004.24)</b>	<b>\$ 19,656.76</b>	<b>\$ 4,112,505.23</b>
				<b>FY23 DIFFERENCE</b>	<b>\$ 242,780.87</b>

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
January, 2024								
TYPE OF FUND	FY24 YTD REVENUES	FY24 BUDGET REVENUES	%	FY24 YTD EXPENSES	FY24 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
<b>01* - GENERAL FUND (WITH TRANS &amp; CAPITAL)</b>	\$ 4,976,530	\$ 8,071,812	61.65%	\$ 4,441,831	\$ 9,033,061	49.17%	\$ 534,698	12.48%
<b>FY23 COMPARISON</b>	\$ 4,421,651	\$ 7,833,712	56.44%	\$ 4,189,761	\$ 8,803,809	47.59%	<b>\$ 231,890</b>	8.85%
<b>YEARS DIFFERENCE</b>	<b>\$ 554,878</b>	<b>\$ 238,100</b>	5.21%	<b>\$ 252,070</b>	<b>\$ 229,252</b>	1.58%	<b>\$ 302,808</b>	<b>3.63%</b>
<b>02* - FOOD SERVICE FUND</b>	\$ 292,708	\$ 539,500	54.26%	\$ 225,102	\$ 492,299	45.72%	\$ 67,606	8.53%
<b>FY23 COMPARISON</b>	\$ 250,973	\$ 539,500	46.52%	\$ 202,539	\$ 483,110	41.92%	\$ 48,434	4.60%
<b>YEARS DIFFERENCE</b>	<b>\$ 41,735</b>	<b>\$ -</b>	7.74%	<b>\$ 22,563</b>	<b>\$ 9,189</b>	3.80%	<b>\$ 19,172</b>	<b>3.94%</b>
<b>04* - COMMUNITY SERVICE FUND</b>	\$ 114,478	\$ 249,524	45.88%	\$ 133,609	\$ 194,785	68.59%	<b>\$ (19,131)</b>	<b>-22.71%</b>
<b>FY23 COMPARISON</b>	\$ 101,911	\$ 233,898	43.57%	\$ 76,660	\$ 188,703	40.62%	<b>\$ 25,251</b>	2.9%
<b>YEARS DIFFERENCE</b>	<b>\$ 12,566</b>	<b>\$ 15,626</b>	2.3%	<b>\$ 56,949</b>	<b>\$ 6,082</b>	27.97%	<b>\$ (44,383)</b>	<b>-25.7%</b>
<b>07* - DEBT REDEMPTION FUND</b>	\$ 1,766,521	\$ 2,559,889	69.01%	\$ 2,441,455	\$ 2,439,605	100.08%	<b>\$ (674,934)</b>	<b>-31.07%</b>
<b>FY23 COMPARISON</b>	\$ 1,569,352	\$ 2,445,503	64.17%	\$ 2,433,060	\$ 2,433,568	99.98%	<b>\$ (863,708)</b>	<b>-35.81%</b>
<b>YEARS DIFFERENCE</b>	<b>\$ 197,169</b>	<b>\$ 114,386</b>	0.00%	<b>\$ 8,395</b>	<b>\$ 6,037</b>	0.10%	<b>\$ 188,774</b>	<b>-0.10%</b>
<b>2023 - 2024 TOTALS</b>	\$ 7,150,236	\$ 11,420,725	62.61%	\$ 7,241,997	\$12,159,750	59.56%	<b>\$ (91,761)</b>	3.05%
<b>2022 - 2023 TOTALS</b>	\$ 6,343,888	\$ 11,052,613	57.40%	\$ 6,902,020	\$11,909,190	57.96%	<b>\$ (558,132)</b>	<b>-0.56%</b>
<b>FY24 DIFFERENCE</b>	<b>\$ 806,349</b>	<b>\$ 368,112</b>	5.21%	<b>\$ 339,978</b>	<b>\$ 250,560</b>	1.60%	<b>\$ 466,371</b>	<b>3.61%</b>
<b>06* - BUILDING CONSTRUCTION FUND</b>	\$ 3,591	\$ 16,785	21.39%	\$ 67,350	\$ 0	0.00%	<b>\$ (63,759)</b>	0.00%
<b>FY24 YTD REVENUES</b>	We are currently \$554,878 ahead of last year in General Fund Revenues. Overall we are ahead by \$806,349 in Total Revenues.							
<b>FY24 YTD EXPENSES</b>	We currently spent \$339,978 more than last year in Total Expenses. Overall we are ahead by \$466,371 ahead in Revenues minus Expenses at this time.							



***RTR Public Schools***  
Petty Cash – Check Book Reimbursement  
February 13, 2024

CHECK #	VENDOR	DESCRIPTION	AMOUNT
		TOTAL	0.00

Activity	July 1st Balance	Revenue	Expense	Jan 31st Balance
FFA	14,592.56	3,448.00	16,214.69	1,825.87
Yearbook	3,843.74	402.09	2,189.77	2,056.06
Student Council	2,534.97	7,848.00	7,744.73	2,638.24
FCCLA	3,164.79	16,215.68	14,286.85	5,093.62
Drumline	1,940.07	0.00	0.00	1,940.07
Football	0.00	7,802.00	4,004.50	3,797.50
Volleyball	8,631.81	9,744.37	7,940.83	10,435.35
Cheer	6,691.76	6,828.89	5,271.20	8,249.45
Baseball	3,846.50	0.00	0.00	3,846.50
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,049.14	2,192.75	1,906.13	3,335.76

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending January 31, 2024**

Sequence: Fd, Org, Pro

										<b>24RVSDBUD</b>				<b>% YTD</b>	<b>Remaining</b>	
<b>L</b>	<b>Fd</b>	<b>Org</b>	<b>Pro</b>	<b>Crs</b>	<b>Fin</b>	<b>O/S</b>	<b>Class</b>	<b>Sub</b>	<b>Description</b>	<b>Annual Budget</b>	<b>Period 202407</b>	<b>Year To Date</b>	<b>% YTD</b>	<b>Encumbrances</b>	<b>+ Enc</b>	<b>Balance</b>
01	General															
	005	Districtwide														
		810	Operations & Maint.													
E	01	005	810	000	000	170	422	00	Custodial Salary	306,221.00	23,143.67	157,330.10	51%	0.00	51%	148,890.90
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	879.00	82.04	557.57	63%	0.00	63%	321.43
E	01	005	810	000	000	210	422	00	Custodial FICA	22,166.00	1,750.85	11,894.84	54%	0.00	54%	10,271.16
E	01	005	810	000	000	214	422	00	Custodial PERA	19,855.00	1,734.20	11,256.65	57%	0.00	57%	8,598.35
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,368.00	3,987.82	25,896.79	54%	0.00	54%	22,471.21
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	13.30	81.33	58%	0.00	58%	58.67
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	1,561.25	4,994.38	59%	0.00	59%	3,505.62
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	8,990.00	70,036.00	53%	0.00	53%	61,914.00
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	1,223.93	7,097.48	22%	0.00	22%	25,902.52
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	0.00	661.73	0%	0.00	0%	(661.73)
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	3,298.01	36,738.11	82%	0.00	82%	8,261.89
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	4,897.72	12,900.95	18%	0.00	18%	57,099.05
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	0.00	0%	0.00	0%	16,800.00
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,500.00	0.00	0.00	0%	0.00	0%	5,500.00
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	0.00	3,873.00	28%	0.00	28%	10,127.00
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	85,300.00	2,204.43	15,394.48	18%	0.00	18%	69,905.52
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00
		<b>810</b>	<b>Operations &amp; Maint.</b>							<b>819,999.00</b>	<b>52,887.22</b>	<b>358,713.41</b>	<b>44%</b>	<b>0.00</b>	<b>44%</b>	<b>461,285.59</b>
		850	Capital Facilities													
E	01	005	850	000	000	305	422	00	Construction Fees	500,000.00	0.00	0.00	0%	0.00	0%	500,000.00
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver	0.00	0.00	15,102.60	0%	0.00	0%	(15,102.60)
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	110,000.00	115,000.00	115,000.00	105%	0.00	105%	(5,000.00)
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	52,950.00	24,825.00	49,650.00	94%	0.00	94%	3,300.00
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	0.00	2,757.49	0%	0.00	0%	(2,757.49)
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	0.00	341.51	0%	0.00	0%	(341.51)
		<b>850</b>	<b>Capital Facilities</b>							<b>676,550.00</b>	<b>139,825.00</b>	<b>182,851.60</b>	<b>27%</b>	<b>0.00</b>	<b>27%</b>	<b>493,698.40</b>
		865	Long Term Facility Maint													
E	01	005	865	000	347	305	467	00	FS Inspection	500.00	0.00	300.00	60%	0.00	60%	200.00

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending January 31, 2024**

Sequence: Fd, Org, Pro

										<b>24RVSDBUD</b>				<b>% YTD</b>	<b>Remaining</b>			
<b>L</b>	<b>Fd</b>	<b>Org</b>	<b>Pro</b>	<b>Crs</b>	<b>Fin</b>	<b>O/S</b>	<b>Class</b>	<b>Sub</b>	<b>Description</b>	<b>Annual Budget</b>	<b>Period 202407</b>	<b>Year To Date</b>	<b>% YTD</b>	<b>Encumbrances</b>	<b>+ Enc</b>	<b>Balance</b>		
01	General																	
	005	Districtwide																
		865	Long Term Facility Maint															
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	570.00	81%	0.00	81%	130.00		
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	0.00	0.00	5,740.00	0%	0.00	0%	(5,740.00)		
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	0.00	0.00	2,747.50	0%	0.00	0%	(2,747.50)		
E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00		
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	0.00	1,746.00	0%	0.00	0%	(1,746.00)		
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	300.00	30%	0.00	30%	700.00		
E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	0.00	6,937.00	81%	0.00	81%	1,663.00		
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	0.00	4,325.00	216%	0.00	216%	(2,325.00)		
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	0.00	3,158.00	79%	0.00	79%	842.00		
		865	Long Term Facility Maint									<b>36,800.00</b>	<b>0.00</b>	<b>25,823.50</b>	<b>70%</b>	<b>0.00</b>	<b>70%</b>	<b>10,976.50</b>
	005	Districtwide									<b>1,533,349.00</b>	<b>192,712.22</b>	<b>567,388.51</b>	<b>37%</b>	<b>0.00</b>	<b>37%</b>	<b>965,960.49</b>	
01	General									<b>1,533,349.00</b>	<b>192,712.22</b>	<b>567,388.51</b>	<b>37%</b>	<b>0.00</b>	<b>37%</b>	<b>965,960.49</b>		

**RTR Public Schools #2902**  
**Exp Detail - Fd, Org, Pro**  
**Period Ending January 31, 2024**

Sequence: Fd, Org, Pro

										<b>24RVSDBUD</b>				<b>% YTD</b>	<b>Remaining</b>	
<b>L</b>	<b>Fd</b>	<b>Org</b>	<b>Pro</b>	<b>Crs</b>	<b>Fin</b>	<b>O/S</b>	<b>Class</b>	<b>Sub</b>	<b>Description</b>	<b>Annual Budget</b>	<b>Period 202407</b>	<b>Year To Date</b>	<b>% YTD</b>	<b>Encumbrances</b>	<b>+ Enc</b>	<b>Balance</b>
06									Building Construction							
									005 Districtwide							
									870 Bldg Construction							
	E	06	005	870	801	000	520	464	801 Bldgs Acquisition & Impr-Ath	0.00	43,712.75	53,517.75	0%	0.00	0%	(53,517.75)
	E	06	005	870	000	000	520	464	000 Bldgs Acquisition & Improver	0.00	0.00	7,800.00	0%	0.00	0%	(7,800.00)
	E	06	005	870	000	000	305	464	000 Consult/Fees For Svc	0.00	5,760.90	5,760.90	0%	0.00	0%	(5,760.90)
	E	06	005	870	000	000	401	464	000 Construction Supplies	0.00	0.00	270.90	0%	0.00	0%	(270.90)
									<b>870 Bldg Construction</b>	<b>0.00</b>	<b>49,473.65</b>	<b>67,349.55</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(67,349.55)</b>
									<b>005 Districtwide</b>	<b>0.00</b>	<b>49,473.65</b>	<b>67,349.55</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(67,349.55)</b>
06									<b>Building Construction</b>	<b>0.00</b>	<b>49,473.65</b>	<b>67,349.55</b>	<b>0%</b>	<b>0.00</b>	<b>0%</b>	<b>(67,349.55)</b>
									<b>Report Totals:</b>	<b>1,533,349.00</b>	<b>242,185.87</b>	<b>634,738.06</b>	<b>41%</b>	<b>0.00</b>	<b>41%</b>	<b>898,610.94</b>





# RTR SCHOOL DISTRICT #2902

## Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659  
507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

### Elementary Board Report

**February 14, 2024 Cristy Olsen – Principal**

One thing we are celebrating this month is I Love to Read Month. We have several dress up days and fun activities planned. The student council has worked hard to plan for the month. We are also hosting a Leap into Literacy Family night on Thursday, February 29. It looks to be a fun and busy month!

We continue to celebrate our Noble Knights each week. The students are really motivated to help make our school great and they work hard to earn a Golden Ticket nomination. We have tremendous kids here at RTR and they are worth celebrating! We held our quarter celebration on January 19 and celebrated our golden ticket winners and the 12 Knights of the Round Table!

LETRS Training - Our elementary teachers are still busy with LETRS and our second year participants can see the end of the classes in sight. This is a huge commitment, and I am very proud of their commitment to finishing strong! We are also busy trying to sift through the READ Act and following the guidance from MDE. It is a lot to unwrap!

MTSS/RTR Implementation - Our growth in this area has been incredible over the past year. It is encouraging to see the growth that the teachers and students have made as we have a better grasp on what this can look like and what positive impact it can have on our students.

ECFE has been going well. We held our January session on January 29 and had a very nice turn out. Our preschool teachers have been working to prepare and plan for this and they are doing a super job. The ECFE program is a huge asset for our families of young children.

We are looking forward to bringing in William Gruby to teach us more about AI. It is imperative that we begin to embrace this and learn how to use it because it is a world we must prepare our students for. It is here and it is not going away! This is April 1 and is a teacher make up day.

I attended the MESPA Institute in the Cities (Feb 7-9). I always look forward to the opportunity to learn and I am thankful for the opportunity. It helps me keep current on the most pressing issues in education.

**Here are the current enrollment numbers at the elementary:**

Preschool - 68	Kindergarten - 32
First Grade - 52	Second Grade - 43
Third Grade - 39	Fourth Grade - 42
Fifth Grade - 47	Total Enrollment: 323





**ACTIVITIES  
BOARD REPORT  
FEBRUARY 2024**

1. Congratulations to Daynica Brown on being named the Class A Volleyball Coach of the Year.
2. Congratulations to the Marshall/RTR/Lakeview wrestling team on winning the Big South Conference Championship. Brayden Chandler is a Conference Champion as well.
3. RTR hosted the Sub-Section One Act Play on January 27th. Congratulations to the One Act performers and coaches on winning the Sub-Section and Section. They will take part in the State Festival on Thursday, February 8th.
4. The One Act Play will be performing on February 17th at 6:00 PM and then again for the Dinner Theater on February 18th at 5:00 PM.
5. RTR will be hosting Jr. Hoopster tournaments on February 17th and 18th.
6. Postseason tournaments will be starting up at the end of February. Best of luck to all our teams and participants.
7. Spring sports are just around the corner. Softball and Track will start March 11th with Golf and Baseball starting March 18th.
8. Congratulations to Adalia Matzner and Andrew Harper on being named the RTR ExCel Award winners.



**School Board Meeting**  
**February 14, 2024**  
**7:00 PM**

**Secondary Principal Report**

- CEO Program: [Lyon & Murray County CEO](#) I have been busy promoting this program. I have taken the time to talk with all sophomores and juniors about the program. I also invited local business owners to RTR to talk about becoming investors in the program. I probably had about 10-12 local businesses represented. The feedback was positive. I currently have three businesses that have officially committed to investing in the program. I have three others that have given an oral agreement to invest. The real trick will be convincing our students that this is something they should investigate further. It is not a program that would be for everyone, but I know it would be something that could benefit a lot of students at RTR. Next steps will be to try and bring smaller groups of kids in to talk about it. This would be voluntary. They have to have some interest at this point.
- PSEO Kids: We have students every hour of the day that are taking PSEO classes. They have always had the option of leaving school during this time with parent permission. Those that stay on campus have been in the halls primarily in the cabanas. This causes a host of issues that we have decided to make a change. PSEO kids will have three choices starting Monday, February 12th. They can leave with parent permission, they can go to the study hall they are assigned to, or they can use the board room as a place to go and do homework. Students will use the computer on the counter in the back to sign in and out if they choose this option. I think it is a great fix. I will be checking in on these kids next week to see how it is going.
- One Act Play: The One Act kids put on their competition play for the student body on Tuesday, February 6th during the last hour. It was awesome! Congrats to Mr. Witte, Mr. Harper and the cast and crew as they compete at the state festival.

- **Current Enrollment: February 8, 2024**

Grade 6:	47	
Grade 7:	59	
Grade 8:	47	<u>153</u>
Grade 9:	61	
Grade 10:	56	
Grade 11:	48	
Grade 12:	57	<u>222</u>
<b>Total 6-12:</b>		<b>375</b>

