



Nixa Special Services Department  
 301 S. Main St.  
 Nixa, MO 65714  
 417-724-6260

<p><b>Homebound Services Parent          Responsibilities Form</b></p> <p>Student : _____</p>
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To parents/guardians of students requiring homebound instruction:

Nixa Public Schools provides instructional services, during the dates when school is ordinarily in session, to those enrolled students who must temporarily be confined at home or in a health care facility and whose needs cannot be appropriately met in the school setting. The goals of homebound services are to sustain continuity of instruction and facilitate the timely return of the student to the school environment. Homebound services are by design temporary and not intended to supplant school services. To be considered for homebound services, a student must have an inability to attend school for medical reasons, either physical or psychiatric. The need for services must be certified by a licensed physician or licensed clinical psychologist and the proper forms returned to the special services office. Requests for homebound services for a student with an Individualized Education Program (IEP) should be through the IEP team.

The provision of homebound services is a cooperative effort between the home and school and requires shared responsibilities in order to be successful. The parent’s role is an important piece and includes the following:

- Notify the school district as early as you can that homebound services may be needed
- Submit an official homebound application request and signed release of information
- The homebound teacher will wear a mask, use hand sanitizer, and exhibit no symptoms of COVID-19, as designated by district policy.
- All members of the student’s household must be symptom free for the appointment to take place.
- Be present during all homebound instructional sessions.
- Provide an instructional environment that is safe, smoke-free, and free from distraction.
- Work with the assigned homebound instructor to coordinate instructional time.
- Have the student ready for instruction at the designated time. If the student/parent/guardian is more than 15 minutes late, the appointment may need to be rescheduled.
- Supervise daily homework.
- Notify the teacher, prior to the visit, if there is a contagious illness in the home or if there is an emergency.
- Keep all appointments with the homebound teacher. Excessively missed appointments may result in the suspension of services and/or activation of attendance and truancy protocol.
- Advise the homebound teacher of any change in the student’s status that would necessitate modification or termination of homebound services.
- Notify the special services office of missed appointments or tardiness by the homebound teacher.
- Follow the health care provider treatment plan by keeping appointments, therapy sessions, and so forth to aid in the timely return to the school environment.
- Complete a new application if an extension of services is required by the physician.

Regular attendance is required for homebound instruction. **A student must complete five (5) homebound hours each week to be counted as full-time attendance. Weeks are counted from Sunday through Saturday and missed time will not be made up in subsequent weeks.** The district will not make up services missed due to lack of attendance. Therefore, failure to participate in homebound instruction can be considered truancy.

We look forward to working with you and your child to provide educational services. Please do not hesitate to call us if we can be of any assistance or answer any questions you might have.

Sincerely,

Nixa Public Schools  
 Special Services Department

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Student Signature (if appropriate): \_\_\_\_\_