



Public Schools of the Tarrytowns
Business Office • 200 North Broadway • Sleepy Hollow, New York 10591

***Food Service Consultant Services
Request for Proposal #24-25-01
Due 10:00am Friday, July 19, 2024***

The Union Free School District of the Tarrytowns is requesting proposals for the services of a Food Service Consultant for assistance with monitoring the District's Child Nutrition Program for the fiscal year beginning July 1, 2024, with the option to extend the relationship into future school years.

Scope and Purpose

The services would include, but are not limited to:

- Monitoring operations for compliance with bid specs
- Analyzing meal participation
- Assisting with quality assurance and self-review
- Detailed analysis of the food service management P & L and annual audit

The Union Free School District of the Tarrytowns reserves the right to retain all proposals submitted and use any idea in a proposal regardless of whether that proposal is selected.

Proposers should send completed proposals in their own professional format. Proposals should include fee structure, name of firm, address, telephone number, original signature and date.

Please send to the following address:

Brian Fried
Assistant Superintendent for Business
UFSD of the Tarrytowns
200 North Broadway
Sleepy Hollow, NY 10591

The Union Free School District of the Tarrytowns reserves the right to reject any or all proposals submitted. Cost will not be the primary factor in the selection of a firm. Proposals submitted will be evaluated by the Union Free School District of the Tarrytowns.

During the evaluation process, the Union Free School District of the Tarrytowns reserves the right, where it may serve the District's best interest, to request additional information and clarification from proposers or to allow corrections of errors or omissions.

All proposals must be received no later than 10:00am, Friday, July 19, 2024.

Dated: 7/3/24