

The Estell Manor Board of Education held a regular meeting on Wednesday, July 20, 2016 at the Estell Manor Elementary School. The meeting was called to order at 6:30 p.m. by Board President, Mrs. Barbetto.

This is to advise those present that adequate notice of meeting has been given in the official newspapers and posted in two public places as required by laws of 1975, Ch. 231, commonly known as the Open Meeting Act.

The Flag Salute was led by the President, Bonnie Barbetto.

Present – John Cressey, Brianne Seelman, Mrs. Barbetto, Mrs. Ferrari, Mrs. Mimler, Robert Garguilo, Interim CSA, and Rose Millar, Business Administrator/Board Secretary and Brett Gorman of Parker McCay.

MOTION: To Open Public Session. Mrs. Mimler Second: Mrs. Ferrari. Motion carried unanimously. (6:32 pm)

No one spoke

MOTION: To close Public Session. Mrs. Mimler Second: Mrs. Ferrari. Motion carried unanimously. (6:32 pm)

#### VII. Superintendent Report

Update:

Scheduling / School Security/Constituents Meeting 7/27/ Bus Routes/ Google/ Technology/ Facilities

Mr. Garguilo discussed teachers schedules, library, technology, physical education,

#### 1. Enrollment Info 2015-2016

	Sept	Oct	Nov	Dec	Jan	Feb	March	Apr	May	June
Estell	169	174	173	171	170	170	169	169	169	169
Buena	33	32	32	32	32	31	31	31	30	30
ACIT	51	49	48	48	48	48	48	48	48	48
Choice to OC	4	4	4	4	4	4	4	4	4	4
Home Instr	0	0	0	0	0	0	0	0	0	0
ACSSSD	4	4	4	4	4	4	4	4	4	4
Yale NorthFld	1	1	1	1	1	1	1	1	1	1
Charter HS	1	1	1	1	1	1	1	1	1	1
TOTAL	263	265	263	261	260	259	258	258	257	257

#### June- Student Attendance

Possible Days for students: 11 Percentage of Absences: 4.00%

Total Absences: 75 Average Daily Attendance: 162.182

#### 2. Drills:

June Drills- June 2 Bus Evacuation Drill, June 6 Fire Drill, June 9 Bomb Threat Drill/Evacuation off premises

#### Recommendations of the Superintendent

##### A. Curriculum and Student Affairs

A. Curriculum Items

On a motion made by Mrs. Ferrari and seconded by Mr. Cressey, the following curriculum recommendations were unanimously approved by the board on a roll call vote.

Employee: Chuck Scheaffer  
 Class: JIF Environmental Management Seminar  
 Date: July 20, 2016 8:00AM – 12:00PM  
 Location: Marlton, NJ  
 Cost: No fee for class (Mileage est. 41 miles each way)

Policy

On a motion made by Mrs. Seelman and seconded by Mrs. Mimler, the following policy recommendations were unanimously approved by the board on a roll call vote.

Recommend approval for NJSBA to perform a Policy Wellness Check at no cost to the District.

C. Finance

MOTION: The following Finance motions were made by Mrs. Ferrari and seconded by Mr. Cressey. Motions were carried unanimously on a roll call vote.

**Board Secretary's Certification:**

Pursuant to Administrative Code, *N.J.A.C. 6A: 23A16.10(c)(3)* I certify that as of June 30, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Estell Manor City Board of Education pursuant to *N.J.S.A. 18A: 22-8.1* and *N.J.S.A. 18A: 22-8.2*, and no budgetary line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3*, In accordance with *N.J.A.C. 6A:23A-16.10(c)3*, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 2016.

Board of Education Monthly Financial Certification: (Attachment #1 )

The Board Secretary recommends the Board certify that according to the Board Secretary's Certification as of June 30, 2016, after review of the Secretary's Monthly Financial Reports submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances & expenditures, which in total exceed the line item appropriation in violation of *N.J.A.C. 6A:23A-16.10(c)3* & *N.J.A. 6A:23A-16.10(c)4*
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, and that the secretary's and treasurer's reports are in agreement for the month of June 2016.

(2) Approval of Expenditures (Attachment # 2)

Recommend approval of expenditures for June 30, 2016 in the amount of \$26,026.25

Recommend approval of expenditures for July 2016 in the amount of \$114,106.23

(3) Budget Transfers (Attachment # 3)

Recommend approval of transfers for the month of June 2016.

(4) Cafeteria Financial Statements and Reports (Attachment #4 )  
 Recommend acceptance and approval of Nutri-Serve Cafeteria  
 Financial Statement report for June 2016. The net income (loss) for  
 June is \$222.19. (The year to date gain as of June 30, 2016 is  
 \$1,529.98)

(5) Recommend acceptance of the 2016-17 IDEA Grant award  
 allocations as follows  
 IDEA-Basic \$59,009 (Attachment #5)  
 IDEA-preschool \$1,593

(6) Recommend approval of the 2016-2017 tuition contract with  
 ACSSSD for the extended year program for two students at  
 \$110/day for 20 days for a total cost of \$4,400. (Attachment #6)

(7) Recommend approval of the 2016-2017 tuition contract with  
 ACIT in the amount of \$379,777. (Attachment #7)

Grade	# of Students	Rate	Total
Grade 9	17	6,200.00	105,400.00
Grade 10	13	6,200.00	80,600.00
Grade 11	11	6,200.00	68,200.00
Grade 12	13	6,200.00	80,600.00
Pathway Sp Ed	1	8,500.00	8,500.00
Total	55		343,300.00
	Prior Yr tuition adj 14-15		36,477.00
	<b>TOTAL</b>		<b>\$ 379,777.00</b>

DISCUSSION:

Mrs. Mimler discussed the clocks and inquired if the were digital clocks.  
 Mrs. Seelman inquired about the Junu systems purchase from vendor  
 Front Row on the bill payment list. Mrs. Millar responded that these are  
 amplifying systems for use in classrooms. Mr. Cressey inquired about  
 item 10 – the cafeteria and was glad to see a profit was made. Mr.  
**Cressey asked about the Wildcat’s Den** and if it was self sustaining.  
 Mrs. Millar stated that payment should be received from the state soon  
 for foster children in the program and that should make the program  
 have a slight profit.

D. Facilities Report

The following Facilities motions were made by Mrs. Ferrari and seconded by  
 Mrs. Seelman. Motions were carried unanimously on a roll call vote. Mrs.  
 Seelman and Mrs. Mimler abstained from the HSA use of facilities request.

Facilities Report

(1) Director of Facilities Report

(2) Recommend approval of the following Use of Facilities  
 Applications

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Requested By: HSA  
 Use: Estell Manor City Community Day / Movie Night  
 (HSA to provide refreshments during movie portion  
 of the event)  
 Date/Times: August 6, 2016 Afternoon - Evening

Rooms: N/A  
Fee: None  
Proof of Ins: N/A

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#### E. Personnel Section

The following Personnel motions were made by Mr. Cressey and seconded by Mrs. Mimler. Motions were carried unanimously on a roll call vote. Tabled items are noted.

Recommend approval of Lynn Regalbuto as Child Study Team Secretary at the annual stipend amount of \$6,000 for the 2016-17 school year.

Recommend approval of county approved Interim CSA contract for Robert Garguilo for September 1, 2016 – June 30, 2017 at the rate of \$450/day. (Attachment)

#### Other Items/Committees

Planning Committee Meeting minutes July 14, 2016 (Attachment # 8)

#### Minutes

Approval of Regular and Special Public Meeting Minutes with noted changes  
Motion: Mrs. Ferrari and Second: Mrs. Seelman. Motions were carried unanimously on a roll call vote.

Regular Public Meeting: June 29 (Attachment #9)  
Special Public Meeting: July 13, 2016 (Attachment #10)  
Special Public Meeting: July 14, 2016 (Attachment #11)

#### Correspondence Items

Mr. Cressey gave a brief report of the recent personnel committee meeting.

#### Old Business

Mr. Garguilo discussed the PARCC report scores. Mrs. Mimler inquired about responses for the Playgroup Program. The Historical Society old Jewish settlement was discussed. Mrs. Barbetto informed the board that she will appoint the finance committee next week. A planning committee meeting will be scheduled for August 1<sup>st</sup>

#### New Business none

MOTION: To Open Public Session. Mrs. Ferrari Second: Mrs. Mimler.  
Motion carried unanimously. (7:06 pm)

No one spoke

MOTION: To close Public Session. Mrs. Ferrari Second: Mrs. Mimler.  
Motion carried unanimously. (7:06 pm)

#### Adjourn:

MOTION: To adjourn the meeting. Mrs. Ferrari Second: Mr. Cressey.  
Motion carried unanimously. Time: 7:10 PM

Respectfully Submitted,

Rose M. Millar, Business Admin/Board Secretary