

**ESTELL MANOR BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, April 24, 2019 - 7:00 P.M. – BOARD CONFERENCE ROOM**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice, which was provided to the Atlantic City Press and The Daily Journal.

Call to Order – Mrs. Barbetto, President

The Estell Manor Board of Education held a regular meeting on Wednesday, April 24, 2019 at the Estell Manor Elementary School. The meeting was called to order at 7:00 p.m. by Board President, Mrs. Barbetto.

President’s Announcement of Open Public Meeting

This is to advise those present that adequate notice of meeting has been given in the official newspapers and posted in two public places as required by laws of 1975, Ch.231, commonly known as the Open Meeting Act.

Salute to the Flag – The President, Mrs. Barbetto, led the Flag Salute.

Roll Call

Bonnie Barbetto -President	X
Brianne Seelman –Vice President	X
Sarah Ferrari	X
Alicia Gray	X
Kathy Mimler	X
Dianna Abraham, Superintendent	X
Joseph Rodio, SBA/Board Secretary	X
Mike Coskey, Solicitor	X

2019-2020 Budget Presentation (Powerpoint)

Joe Rodio provided a powerpoint presentation summarizing the 2019-2020 budget (Attached.)

Public Comments

MOTION: To open Public Comment.

Motion: B.SSeelman Second: K.Mimler, all in favor, no one opposed. Time 7:26 P.M.

Nelson Dilg indicated that the town would likely be looking at a 12 cent increase in taxes. In light of the fact regarding State funding for the school, it is in Estell Manor’s best interest to continue with discussions on consolidation.

Shelly Sack indicated her concern regarding this year’s bus situation, with buses nowhere near full. It was indicated to her that Estell routes are being bid out separate from Weymouth’s for 2019-2020 and we are currently looking at 3 routes with each near capacity.

Nelson Dilg continued his discussion on the importance and timing of consolidation discussion in light of Weymouth’s superintendent situation, suggesting that Dianna Abraham should consider offering to serve Weymouth through a shared service agreement.

MOTION: To close Public Comment

Motion: B.Seelman Second: K.Mimler, all in favor, no one opposed. Time 7:35 P.M.

MOTION: To approve the following budget resolution: B.Seelman Second: A.Gray

Board Member	Roll Call	Abstain
Bonnie Barbetto	Yes	
Sarah Ferrari	Yes	
Alicia Gray	Yes	
Kathy Mimler	Yes	
Brianne Seelman	Yes	

Recommend approval of the following Resolution to approve and adopt the proposed FY 2019-2020 School Year Budget, which has been submitted and approved by the Atlantic County Department of Education.

BE IT RESOLVED to approve FY 2019-2020 School Year Budget, submitted and approved by the Atlantic County Department of Education as follows:

	Budget	Local Tax Levy
General Fund	\$5,025,673	\$2,487,524
Special Revenue	104,899	-
Debt Service Fund	<u>117,154</u>	<u>17,154</u>
	<u>\$5,247,726</u>	<u>\$2,504,678</u>

BE IT FURTHER RESOLVED that Estell Manor School District is required to use \$199,608 of Excess Surplus from FY 2017-2018 to be included in the base budget.

BE IT FURTHER RESOLVED to transfer \$100,000 to Debt Service Fund from Capital Reserve Fund for the purpose of offsetting principal and interest for Series 2015 Bonds.

BE IT FURTHER RESOLVED that per NJAC 6A:23B-1.2(b) the Estell Manor Board of Education establishes a maximum of \$10,000 in the general fund for 2019-2020, allotted for travel and travel related expenditures. Maximum travel limit for 2019-2020 has been established at \$10,000.

Recommendations of the Superintendent

MOTION: To approve the Curriculum & Student Affairs items #1 through 4. Motion: B.Seelman Second: S.Ferrari

Board Member	Roll Call	Abstain
Bonnie Barbetto	Yes	
Sarah Ferrari	Yes	
Alicia Gray	Yes	
Kathy Mimler	Yes	
Brianne Seelman	Yes	

A. Curriculum & Student Affairs

- 1) Recommend approval of the following field trips:
 - a. See Attachment #1.
- 2) Recommend approval of the following professional developments:
 - a. See Attachment #2.
- 3) Recommend approval of the nurse’s report for March 2019 (Attachment #3)
- 4) Recommend approval of the following HIB report that was reported and investigated by Mrs. Kuppel: No HIB report this month.

MOTION: To TABLE Policy #1. Motion: K.Mimler Second: S.Ferrari

Board Member	Roll Call	Abstain
Bonnie Barbetto	Yes	
Sarah Ferrari	Yes	
Alicia Gray	Yes	
Kathy Mimler	Yes	
Brianne Seelman	Yes	

B. Policy

- 1) Recommend (2nd Reading) approval of the following statement to be added to policy 5141 – Health:
“The Estell Manor Board of Education recognizes the NJ Department of Health *General Guidelines for the Control of Outbreaks in School and Child Care Settings School Exclusion List* for the purposes of student exclusion from school based on symptoms of illness.” (Attachment #4)

MOTION: To approve Policy #2. Motion: K.Mimler Second: B.Seelman

Board Member	Roll Call	Abstain
Bonnie Barbetto	Yes	
Sarah Ferrari	Yes	
Alicia Gray	Yes	
Kathy Mimler	Yes	
Brianne Seelman	Yes	

- 2) Recommend approval attached form to be utilized to document parents and/or staff approved to transport students to sports and other activities, as needed. (Attachment #5)

MOTION: To approve the Finance items. Motion: S.Ferrari Second: B.Seelman

Board Member	Roll Call	Abstain
Bonnie Barbetto	Yes	
Sarah Ferrari	Yes	
Alicia Gray	Yes	
Kathy Mimler	Yes	
Brianne Seelman	Yes	

C. Finance

(1) Monthly Certifications

February and March 2019 Financials will be presented at the May 22, 2019 meeting.

(2) Y-T-D transfers as of February and March 2019 will be presented at the May 22, 2019 meeting.

(3) Recommend approval of the March 2019 proposed expenditures of \$216,933.29 (Attachment #6)

(4) Recommend approval of the Nutri-Serve Financial Report for March 2019, which reflects a net income of \$771.38 for the month, and a year-to-date loss of (\$882.00) (Attachment #7)

(5) Recommend approval of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund Resolution Appointing Dennis Brown of Glenn Insurance as Risk Management consultant (RMC) (Attachment #8)

(6) Recommend approval of the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund Risk Management Consultant Agreement between Estell Manor and Dennis Brown of Glenn Insurance at a flat rate of \$825. (Attachment #9)

(7) Recommend approval of the Itinerant/Shared Services Agreement between Salem County Special Services School District Board of Education and Estell Manor City Board of Education. (Attachment #10)

(8A) Recommend approval of the establishment of a CollegeAmerica program (529 College Savings Plan) for Estell Manor employees. This would be facilitated through payroll deduction and managed through Allen & Associates, similar to the 403(B) Plan Tax-sheltered savings plan that they currently manage. (This has no cost implication to Estell Manor School District.) (Addendum #A)

MOTION: To approve the following Facility item. Motion: B.Seelman Second: S.Ferrari

Board Member	Roll Call	Abstain
Bonnie Barbetto	Yes	
Sarah Ferrari	Yes	
Alicia Gray	Yes	
Kathy Mimler	Yes	
Brianne Seelman	Yes	

D. Facilities Report

- 1) Recommend approval of the March 2019 Monthly Facility Report that was provided by Brian Burton. (Attachment #11)

E. Personnel

- 1) Recommend approval of the following substitute teachers: None.

Committee Meetings/Info

There have been two Estell Manor/Weymouth Exploratory Shared Services Committee meetings to date.

**MOTION: To approve the following Minutes. Motion: S.Ferrari Second: B.Seelman
Motion carried unanimously.**

Approval of Regular Meeting Minutes

- Public Meeting: March 27, 2019 (Attachment #12)
- Special Public Meeting: April 10, 2019 (Attachment #13)
- Executive Session Meeting: Executive Session – March 27, 2019 & April 10, 2019 (To be provided at the meeting.)

Correspondence Items

Bonnie Barbetto is being honored by the NJSBA for having completed 30 years of commitment to the Estell Manor Board of Education. (Attachment #14)

Old Business – none.

New Business – Sarah Ferrari inquired about a safety gate leading into the back of the building for after school. Kathy Mimler indicated that the rules need to be enforced.

Safety Committee of the school is looking at this and will address.

MOTION: To open Public Comment.

Motion: B.Seelman Second: K.Mimler, all in favor, no one opposed. Time 7:50 P.M.

Jim Owens indicated that he is open to the premise of consolidation with Weymouth. Kathy Mimler and Sarah Ferrari indicated that the Board is participating on the exploratory committee.

Creed Pogue asked us to do the math. What would the cost of regionalization be? Important to make the calculation to demonstrate what option is most feasible.

Shelly Sack indicated the Weymouth is involved in the lawsuit regarding funding. She also indicated the importance to talk to resolve concerns and in we merge into Buena we would have no voice.

MOTION: To close Public Comment

Motion: B.Seelman Second: A.Gray, all in favor, no one opposed. Time 8:00 P.M

MOTION: To adjourn.

Motion: B.Seelman Second: A.Gray Motion carried unanimously. Time 8:00 P.M.