

**ESTELL MANOR BOARD OF EDUCATION
REGULAR MEETING MINUTES
WEDNESDAY, March 17, 2021 - 7:00 P.M. – Gymnasium**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice, which was provided to the Atlantic City Press and The Daily Journal.

I. Call to Order – Mrs. Mimler, President

II. President’s Announcement of Open Public Meeting

This is to advise those present that adequate notice of meeting has been given in the official newspapers and posted in two public places as required by laws of 1975, Ch.231, commonly known as the Open Meeting Act.

III. Salute to the Flag

IV. Roll Call

Kathy Mimler – President	P
Sarah Ferrari – Vice President	P
Alicia Gray	P
Justin Roxas	P
Shelly Sack	P
William H. Thompson, Business Administrator/Board Secretary	P
William Morlock, Solicitor	P

V. Executive Session

(Needed to discuss a matter that is to remain private under Federal Law.)

WHEREAS, Public Law 1975, Chapter 231, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and WHEREAS, the Board of Education of the Estell Manor School District has determined that the following items must be discussed in closed session and that the public must be excluded from said deliberations; and WHEREAS, the Board of Education of the Estell Manor School District has determined that the subject matter of the closed discussion falls within those matters described in subsection 7b of the Open Public Meetings Act; Now, therefore, be it resolved, by the Board of Education of the Estell Manor School District, Atlantic County, state of New Jersey, that: The Board of Education will go into closed session to discuss matters that may pertain to (Legal, Privacy, Negotiations, Finance, Personnel, or Litigation). There (may or may not) be action taken. Be it further resolved that the Board of Education of the Estell Manor School District will disclose to the public the subject matter of said closed discussions as soon as the matters have been resolved and the determination can be disclosed to the public.

*CLOSED SESSION MAY OCCUR AT ANY TIME THE PRESIDENT CALLS FOR SAME IN ACCORDANCE WITH OPEN MEETING LAW, SECTION 7 & 8**

MOTION: To adopt the above Resolution.

Motion: _____ Second: _____ In Favor _____ Opposed _____ Time: _____

VI. Resume Public Meeting

Motion: _____ Second: _____ In Favor: _____ Opposed: _____ Time: _____

VII. Public Comments

The Board welcomes participation of interested organizations and individuals to speak. Public discussion will be no longer than 30 minutes with each individual allotted 5 minutes to speak.

Motion: S. Ferrari Second: S. Sack Time In: 7:03 pm

VIII. Close Public Comment & Resume Public Meeting

Motion: S. Ferrari Second: J.Roxas In Favor: 5 Opposed: 0 Time: 7:02 pm

IX. Superintendent Report / Enrollment Report

1. Enrollment as of March 2021.

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Estell -Resident	156	156	156	156	156	156	156
Estell -Choice	33	33	33	33	33	33	33
Buena HS	39	39	39	39	41	41	41
ACIT	13	13	13	13	12	12	12
ACSSSD	2	2	2	2	2	2	2
Charter Tech	2	2	2	2	2	2	2
Holly Heights Elem	1	1	1	1	1	1	1
Choice to OCHS	8	8	8	8	8	8	8
Choice to Upper	1	1	1	1	1	1	1
Choice to Maurice River	3	3	3	3	3	3	3
Total	<u>258</u>	<u>258</u>	<u>258</u>	<u>258</u>	<u>259</u>	<u>259</u>	<u>259</u>

2. Security Drills
 - a. March 9, 2021 Fire Drill

X. Recommendations of the Superintendent

(A.) Curriculum & Student Affairs

- 1) Recommend approval of the following field trips
 - N/A
- 2) Recommend approval of the following professional developments
 - N/A.
- 3) Recommend approval of the following HIB reports that were reported and investigated by Mrs. Kuppel – N/A
- 4) Recommend approval of the revised 2020-21 school year calendar.

Curriculum & Student Affairs Section:

First Motion: S. Ferrari Second Motion: A. Gray

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

In Favor: 5 Opposed: 0 Abstain: 0

(B.) Policy

N/A

Policy Section:

First Motion _____ Second Motion: _____

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President		
Sarah Ferrari – Vice President		
Alicia Gray		
Justin Roxas		
Shelly Sack		

(C.) Finance

1. Recommend approval of the FY 2021-22 School Year Budget (Attachment #2)

Board of Education Monthly Financial Certification:

2. Recommend approval of The Board Secretary Report, Treasurer’s Report and budget transfers for January 2021 (Attachment #3).
3. Recommend approval of the March 2021 proposed expenditures of \$151,281.15 (Attachment #4)

Finance Section: First Motion: S. Ferrari Second Motion: S. Sack

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

In Favor: 5 Opposed: 0 Abstain: 0

(D.) Facilities Report

1. Facility Report (Attachment #5)

Facilities Section: First Motion: A. Gray Second Motion: J. Roxas

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

In Favor: 5 Opposed: 0 Abstain: 0

(E.) Personnel

- 1) Recommend approval of Resolution for the Separation Agreement of employee #01. (Attachment #6).
- 2) Recommend approval of Resolution to approve Michelle M. Cappelluti, Ed.D. to the position of Interim Superintendent. (Attachment #7)
- 3) Recommend approval of FMLA for employee #284 beginning March 16, 2021 through April 30, 2021. (Attachment #8)
- 4) Recommend the approval of potential job posting of 1:1 aide at the regular contracted rate.

Personnel Section

First Motion: S. Ferrari Second Motion: K. Mimler

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

In Favor: 5 Opposed: 0 Abstain: 0

XI. Committee Meetings/Info

(A) Policy Committee meeting was held on 3/16/21.

(B) Finance Committee meeting was held on 3/16/21.

XII. Approval of Regular Meeting Minutes

Recommend approval of Regular Meeting Minutes and Executive Session Minutes: February 24, 2021 (Attachment #9).

MOTION: Approval of the minutes Motion: S. Ferrari Second: S. Sack

In Favor: 5 Opposed: 0 Abstain: 0

XIII. Correspondence Items

XIV. Old Business

XV. New Business - K.M. welcomes Dr. Cappelluti as new Superintendent, KM discusses transportation items and SS discusses year end functions.

XVI. Open Public Comment

The Board welcomes participation of interested organizations and individuals to speak. Public discussion will be no longer than 30 minutes with each individual allotted 5 minutes to speak.

Motion: S. Ferrari Second: J. Roxas Time: 7:14 pm In Favor: 5 Opposed: 0 Abstain:0

XVII. Close Public Comment & Resume Public Meeting

Motion: S. Ferrari Second: S. Sack In Favor: 5 Opposed: 0 Time: 7:15pm

Closed Session

1) Discussion of DM for employee # 268

Motion: S. Ferrari Second: S. Sack In Favor: 5 Opposed: 0 Time: 7:26pm

XVIII. Adjournment

Motion: S. Ferrari Second: S. Sack In Favor: 5 Opposed: 0 Time: 7:28pm

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Next Scheduled Meeting Date: Wednesday, April 28, 2021 (Public Budget Hearing)