

ESTELL MANOR BOARD OF EDUCATION
Regular Board of Education Meeting Minutes
Estell Manor School Gymnasium
Wednesday, July 28, 2021
7:00 p.m.

I. CALL TO ORDER – BOARD PRESIDENT

II. PLEDGE OF ALLEGIANCE

III. PUBLIC NOTICE

Welcome to this Regular Meeting of the Estell Manor Board of Education held on July 28, 2021. In compliance with the Open Public Meetings Act of the State of New Jersey, notice of this meeting of the Estell Manor Board of Education stating date, time, place, and agenda has been given to the official newspapers, posted in two public places, and filed with the Atlantic County Superintendent of Schools.

IV. ROLL CALL

Ms. Mimler	<u> P </u>	Mr. Roxas	<u> P </u>
Ms. Ferrari	<u> P </u>	Ms. Sack	<u> P </u>
Ms. Gray	<u> P </u>		

Michelle Cappelluti, Ed.D., Interim Superintendent	<u> P </u>
William H. Thompson, Business Administrator/Board Secretary	<u> P </u>
William Morlock., Board Solicitor	<u> P </u>

V. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

VI. CLOSED SESSION – Time: 7:06

Discussion of Personnel and Discussion of Transportation Contracts

Motion: SS Second: JR

Roll Call: Ms. Mimler, Ms. Ferrari, Ms. Gray, Mr. Roxas, Ms. Sack
5-0-0

VII. RESUME OPEN SESSION – Time: 7:30

Motion: SF Second: SS

Roll Call: Ms. Mimler, Ms. Ferrari, Ms. Gray, Mr. Roxas, Ms. Sack
5-0-0

VIII. MINUTES

Motion to approve the minutes for the following Board of Education meetings:

N/A

Roll Call: Ms. Mimler, Ms. Ferrari, Ms. Gray, Mr. Roxas, Ms. Sack

IX. BUSINESS ADMINISTRATOR REPORT AND RECOMMENDATIONS

A. Expenditures (Attachment #1)

Motion to approve the June 2021 expenditures in the amount of \$147,059.00 as certified by the School Business Administrator/Board Secretary.

B. Financial Reports/Budget Transfers (Attachment #2)

Motion to approve the Treasurer's Report and Board Secretary's Report and Budget Transfer for the month of June 2021.

C. Monthly Certification

Motion to accept the certification of the Business Administrator that pursuant to N.J.A.C. 23A:16.10(c)3, as of June 30, 2021 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriations Sections), no major account or fund has been over-expended in violation of N.J.A.C.23A:16.10 (c)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

D. Itinerant Services

Motion to Approve Itinerant Services for the 2021-2022 school year with ACSSSD, CMCSSSD, and SCSSSD.

E. Transportation Agreement

Motion to rescind parental transportation contract for ESY program for student RL effective July 5, 2021 through August 5, 2021.

Motion to approve Delsea Regional, through GCSSSD, to transport student to Millville School Dist. beginning July 5, 2021 through August 5, 2021 at a cost of \$ 247.95 per day.

F. IDEA Consolidated Grant (Attachment #3)

Motion to submit the IDEA Consolidated Grant Application for the 2021-2022 school year and accept the grant funds upon approval of the application.

Basic: \$63,022
 Preschool: \$1,706

G. ESEA Grant Application

1. Motion to approve the following ESEA Grant Funding for the 2021-2022 school year.

Title I: \$37,976
 Title II A: \$6,674
 Title IV A: \$10,000

2. Motion to approve the allocation of Title II A and Title IV A funds into Title I A funding.

3. Motion to approve the submission of the FY 22 ESEA Grant.

H. Contracts – Outside Agencies

Motion to enter into contract agreements with the following agencies to provide related services to our students for the 2020-2021 school year from July 1, 2021 – June 30, 2022:

AGENCY	RATE	SERVICES
Delta T Group	2021-22 contracted rate	School Nursing Services RN, CST Services
Bayada	2021-22 contracted rate	School Nursing Services RN, CST Services
The Wright Group	2021-22 contracted rate	School Nursing Services RN, CST Services

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Motion to enter into contract agreements with the following agencies to provide related services to our students for the 2020-2021 school year from July 1, 2021 – June 30, 2022:

AGENCY	RATE	SERVICES
Bayada	\$42.46 per hour \$55.00 per hour	LPN Services In-School Nursing Services RN
Learning Tree Multicultural Consulting	\$120.00 per hour	Translation Services
Atlantic County Special Services School District	Per Schedule	Itinerant Services
Cape May County Special Services School District	Per Schedule	Itinerant Services

I. Letter of Intent (Attachment #4)

Motion to approve the letter of intent for the Estell Manor School District and the Weymouth township School District to partner in preschool services pending approval of funding by the New Jersey Department of Education for the 2021-2022 school year.

Motion: SF Second: JR

Roll Call: Ms. Mimler, Ms. Ferrari, Ms. Gray, Mr. Roxas, Ms. Sack
5-0-1 (Abstain: SS Item I)

X. **PERSONNEL** *All Personnel items are made by the recommendation of the Superintendent.*

A. Training Programs

Motion for the Estell Manor Board of Education to authorize attendance at the following training programs, conferences, seminars and informational events:

PROGRAM NAME	VENDOR	DATE	# STAFF	STAFF NAMES	EVENT COST	TOTAL COST
Virtual Foundations Level I Launch	SRI/ETTC	6/24-6/25 2021	2	L. Roselli M. Van Gilder	12 ETTC hours each	\$0.00
Danielson for Experienced Administrators	SRI/ETTC	8/17/2021	1	S. Foley	3 ETTC hours	\$0.00

B. HIB Report

Motion to approve the Harassment, Intimidation and Bullying Report affirming/ accepting the Superintendent’s decisions and findings for July 2021.

C. Staff Appointments (Attachments#5)

Motion to approve the following staff appointments and salaries for the 2021-2022 school year:

STAFF MEMBER	POSITION	STEP	SALARY
Amy Kettler	Grant Funded Teacher	1	\$62,459.00
Meredith Van Gilder	Grant Funded Teacher	1	\$59,459.00
Rose Rhine	LDTC		\$52.71 p/h
Mollie Amato	School Psychologist		\$508.02 per diem
Sarah Foley	CST Supervisor		\$17,000 annual

D. 2021 Summer Learning Camp

Motion to approve the following staff members for the 2021 Summer Learning Camp that runs August 2-12, 2021. Monday through Thursday.

STAFF MEMBER	POSITION	SALARY
Ellen Fatcher	Kindergarten	\$ 37.00 p/h
Jonna Drake	Kindergarten	\$ 17.00 p/h
Rachel Mattera	Gr 1-2	\$ 37.00 p/h
Elaine Baker	Gr 3-4	\$ 37.00 p/h
Tamera Schoenborn	Gr 5-8	\$ 37.00 p/h
Meredith Van Gilder	Gr 5-8	\$ 17.00 p/h

E. HSA Yearly Activities

Motion to approve the following activities for the Estell Manor HSA for the 2021-2022 School year:

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EVENT	DATE
BMX Assembly	10/8, 10/15, 10/22/21 (potential dates)
Cheesecake Sale	10/8-10/22/21
Grandparents Day (baked goods & pictures)	11/24/21
Fall Clothing Drive	10/16/21
Clean Communities	November
Talent Show	12/3/21 & 5/20/22 (potential dates)
Holiday Shoppe	12/13 – 12/17/21
Santa Visit	12/23/21
Soup Off	2/11/22
Cookie Kit Sale	3/7 – 3/18/22
Play	4/7 – 4/9 (Refreshment & candy gram sale to benefit Drama Club)
Easter Bunny	4/13/22
Spring Clothing Drive	4/30/22
Teacher Appreciation	5/3/22 (Provide lunch)
Lunch Hero Day	5/6/22
Muffins with Mom	5/6/22
Donutes with Dad	5/27/22
Frozen Treat Dance	6/3/22
HSA Meeting Dates	9/13/21, 10/4/21, 11/18/21, 12/6/21, 1/3/22, 2/7/22, 3/7/22, 4/4/22, 5/2/22, 6/6/22

F. FMLA

Motion to approve extended unpaid FMLA for employee # 13659060 through December 30, 2021.

Motion: SF Second: SS

Roll Call: Ms. Mimler, Ms. Ferrari, Ms. Gray, Mr. Roxas, Ms. Sack
 5-0-2 (Abstain: KM/JR Item E)

XI. PUBLIC COMMENTS

EB questioned CRT and Masks

RE questioned CRT and Sex Ed Policy

XII. ANY OTHER PERTINENT INFORMATION THAT MAY BE BROUGHT BEFORE THE BOARD

Dr. Cappelluti discussed the Preschool Grant

XIII. ADJOURNMENT – Time: 7:44

Motion: SF Second: SS

Roll Call: Ms. Mimler, Ms. Ferrari, Ms. Gray, Mr. Roxas, Ms. Sack
 5-0-0

INFORMATIONAL:

1. Enrollment as of June 2021

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	June-21
Estell -Resident	156	156	156	156	156	156	156	156	156	156
Estell -Choice	33	33	33	33	33	33	33	33	33	33
Buena HS	39	39	39	39	41	41	41	41	41	41
ACIT	13	13	13	13	12	12	12	12	12	12
ACSSSD	2	2	2	2	2	2	2	2	2	2
Charter Tech	2	2	2	2	2	2	2	2	2	2
Holly Heights Elem	1	1	1	1	1	1	1	1	1	1
Choice to OCHS	8	8	8	8	8	8	8	8	8	8
Choice to Upper	1	1	1	1	1	1	1	1	1	1
Choice to Maurice River	3	3	3	3	3	3	3	3	3	3
Total	<u>258</u>	<u>258</u>	<u>258</u>	<u>258</u>	<u>259</u>	<u>259</u>	<u>259</u>	<u>259</u>	<u>259</u>	<u>259</u>

2. Security Drills

- a. June 21, 2021 Fire Drill
- b. June 22, 2021 Evacuation Drill