

**ESTELL MANOR BOARD OF EDUCATION
REGULAR MEETING MINUTES
WEDNESDAY, February 24, 2021 - 7:00 P.M. – Gymnasium**

This meeting is in compliance with the Open Public Meeting Law, and has been duly advertised in the Annual Notice, which was provided to the Atlantic City Press and The Daily Journal.

I. Call to Order – Mrs. Mimler, President

II. President’s Announcement of Open Public Meeting

This is to advise those present that adequate notice of meeting has been given in the official newspapers and posted in two public places as required by laws of 1975, Ch.231, commonly known as the Open Meeting Act.

III. Salute to the Flag

IV. Roll Call

Kathy Mimler – President	P
Sarah Ferrari – Vice President (Virtual)	P
Alicia Gray	P
Justin Roxas	P
Shelly Sack	P
Joelle Tenaglia, Acting Superintendent	A
William H. Thompson, Business Administrator/Board Secretary	P
Mike Coskey, Solicitor	P

V. Executive Session

(Needed to discuss a matter that is to remain private under Federal Law.)

WHEREAS, Public Law 1975, Chapter 231, known as the Open Public Meetings Act, provides that a public body may not exclude the public from any meeting to discuss any matter described therein until the public body has first adopted a Resolution; and WHEREAS, the Board of Education of the Estell Manor School District has determined that the following items must be discussed in closed session and that the public must be excluded from said deliberations; and WHEREAS, the Board of Education of the Estell Manor School District has determined that the subject matter of the closed discussion falls within those matters described in subsection 7b of the Open Public Meetings Act; Now, therefore, be it resolved, by the Board of Education of the Estell Manor School District, Atlantic County, state of New Jersey, that: The Board of Education will go into closed session to discuss matters that may pertain to (Legal, Privacy, Negotiations, Finance, Personnel, or Litigation). There (may or may not) be action taken. Be it further resolved that the Board of Education of the Estell Manor School District will disclose to the public the subject matter of said closed discussions as soon as the matters have been resolved and the determination can be disclosed to the public.

*CLOSED SESSION MAY OCCUR AT ANY TIME THE PRESIDENT CALLS FOR SAME IN ACCORDANCE WITH OPEN MEETING LAW, SECTION 7 & 8**

MOTION: To adopt the above Resolution.

Motion: A. Gray Second: J. Roxas In Favor: 5 Opposed: 0 Time: 7:02pm

VI. Resume Public Meeting

Motion: A. Gray Second: S. Sack In Favor: 5 Opposed: 0 Time: 8:09pm

VII. Public Comments

The Board welcomes participation of interested organizations and individuals to speak. Public discussion will be no longer than 30 minutes with each individual allotted 5 minutes to speak.

Motion: S. Sack Second: S. Ferrari In Favor: 5 Opposed: 0 Time 8:12pm

1st Public Session Comments:

- Ellen Fatcher - spoke about current Covid protocols and asked the Board to keep them in place.
- Sarah Sharpe - discussed Procedures, changes in protocols and a discussion of changing Admin. positions.
- Jill Kuppel - asked the board to continue with their conservative approach to Covid procedures.
Stephanie Wiker - thanked teachers and staff for their effort during Covid. Her children are not having a positive impact from Virtual Learning. Has an issue with her right to go to PA and does not want her children to quarantine when returning.
- Andie Storey - I realize that the Department of Education has loosened some of their guidelines regarding travel and quarantining as well as required space for social distancing in school. I am asking the board to continue with the health and safety precautions that have been put into place. Please keep these precautions in place for our health and safety.
- Nancy Wanner - After hearing of the resignation of Mrs Tenaglia, I the school nurse, I cannot provide students and staff with a safe and secure learning environment without leadership in place. The physical and mental well-being of the staff and the students was already at risk and will now be at a greater risk with this recent breakdown. The infrastructure is falling apart and should not be allowed to impact the safety of its staff and students. Without the proper administration in place, I am unable to comply with and enforce policies and procedures in support of NJ DOE & DOH, creating not only safety concerns but compliance and liability issues.

- Lauren Dormanen - I realize that the Department of Health has loosened some of their guidelines regarding travel and quarantining as well as required space for social distancing in schools. I am asking the board of education to continue with the health and safety precautions that have been put into place. These precautions have been proven successful, and they have kept our school community healthy while attending in person learning. The new variants of Covid 19 are thought to have increased transmissibility. Please continue on the path that has kept our school community healthy and able to attend school in person.
- Nancy Wanner - I have worked in many different districts and policy and procedure are different. When the school nurse first came here Estell Manor would not allow nits in our school our district has always been very conservative in it's approach with health and wellness.
- Nancy Wanner - Please let me, actually ALL of Us... know who is in school tomorrow to enforce ALL the policy and procedures at our school.
- Nancy Wanner - Share911 has many parents non-compliant and staff should be aware of who has not completed these forms before school starts.

VIII. Close Public Comment & Resume Public Meeting

Motion: J. Roxas Second: S. Sack In Favor: 5 Opposed: 0 Time: 8:32pm

A4. A resolution to affirm discipline Student #60015

	Y	O	A
Kathy Mimler – President	X		
Sarah Ferrari – Vice President			X
Alicia Gray	X		
Justin Roxas	X		
Shelly Sack			X

Motion: J. Roxas Second: A. Gray In Favor: 3 Opposed: 0 Abstain: 2

E3. A resolution authorizing the execution of agreement with the Estell Manor School District and Employee #01.

	Y	O	A
Kathy Mimler – President	X		
Sarah Ferrari – Vice President	X		
Alicia Gray	X		
Justin Roxas	X		
Shelly Sack	X		

Motion: S. Sack Second: A. Gray In Favor: 5 Opposed: 0 Abstain: 0

E4. A resolution appointing William H. Thompson as Acting Superintendent

	Y	O	A
Kathy Mimler – President	X		
Sarah Ferrari – Vice President	X		
Alicia Gray	X		
Justin Roxas	X		
Shelly Sack	X		

Motion: A. Gray Second: S. Sack In Favor: 5 Opposing: 0 Abstain: 0

E5. A resolution authorizing the execution of agreement with the Estell Manor School and Employee #268.

	Y	O	A
Kathy Mimler – President	X		
Sarah Ferrari – Vice President			X
Alicia Gray	X		
Justin Roxas		X	
Shelly Sack	X		

Motion: A. Gray Second: S. Sack In Favor: 3 Opposing: 1 Abstain: 1

IX. Superintendent Report / Enrollment Report

1. Enrollment as of January 2021.

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
Estell –Resident	156	156	156	156	156	156
Estell –Choice	33	33	33	33	33	33
Buena HS	39	39	39	39	41	41
ACIT	13	13	13	13	12	12
ACSSSD	2	2	2	2	2	2
Charter Tech	2	2	2	2	2	2
Holly Heights Elem	1	1	1	1	1	1
Choice to OCHS	8	8	8	8	8	8
Choice to Upper	1	1	1	1	1	1
Choice to Maurice River	3	3	3	3	3	3
Total	<u>258</u>	<u>258</u>	<u>258</u>	<u>258</u>	<u>259</u>	<u>259</u>

2. Upcoming Events

- a. Congratulations to John Cobb, who has been selected to be Estell Manor’s representative at the Atlantic County School Boards 8th grade Dialogue and Reception on March 3. “This student recognition program honors 8th grade

students whose character, determination, school spirit, leadership and/or community service inspire all of us.”

- b. The spelling bee will be housed in the classrooms on March 19, 2021.
 - c. Student Council will host Lucky Bingo on Tuesday, March 16th at 6:00pm. Each student will receive a printed bingo card to take home to play. They can join by using the meet link that will be posted in the PE classroom that day.
3. Security Drills
 - a. February 11, 2021 Communications Drill
 - b. February 16, 2021 Fire Drill
 4. Current Monitoring/Audits
 - a. Collaborative Monitoring for Federally Funded Fiscal and Programmatic Audit –The audit has been rescheduled to May
 - b. Special Education Monitoring – The Special Education audit is in correlation of the Collaborative Monitoring audit. The next round of documentation submissions are due by March 31, 2021
 5. Mid Year Budget Review meeting with County Office of Education Executive County Superintendent and Education Specialist was held on February 3, 2021.
 6. The next regular Board of Education meeting date has been changed to March 17, 2021.

X. Recommendations of the Superintendent

(A.) Curriculum & Student Affairs

- 1) Recommend approval of the following field trips
 - Rowan University for the 8th grade “Career Exploration Program” will be held virtually on March 23 and March 25. Mrs. Kuppel and Mr. Capizola the supervising chaperones. There will be no cost to the district.
- 2) Recommend approval of the following professional developments
 - Ratify approval Joelle Tenaglia attended School Administrator Academy on February 3, 2021. There was no cost associated with this professional development opportunity.
 - Jill Marie Kuppel to participate in a virtual workshop presented by AtlantiCare on Behavioral Health Initiatives.
- 3) Recommend approval of the following HIB reports that were reported and investigated by Mrs. Kuppel – N/A

Curriculum & Student Affairs Section:

First Motion: A. Gray Second Motion: S. Sack

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

(B.) Policy

No new policy being presented. The policy manual has been submitted to School Boards Association for a full policy review.

Policy Section:

First Motion _____ Second Motion: _____

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President		
Sarah Ferrari – Vice President		
Alicia Gray		
Justin Roxas		
Shelly Sack		

(C.) Finance

Board of Education Monthly Financial Certification:

(1) Recommend approval of The Board Secretary Report, Treasurer’s Report and budget transfers for December 2020 (Attachment #1).

(2) Recommend approval of the February 2021 proposed expenditures of \$146,721.69 (Attachment #2)

(3) Recommend approval and acceptance of the 2019-2020 Comprehensive Annual Financial Report (CAFR) as provided with Ford Scott & Associates. (Summary Audit – Attachment: hand delivered).

(4) Recommend approval to authorize the School Business Administrator to submit to the County Superintendent of Schools an appropriate waiver of the requirement to participate in the Special Education Medicaid Initiative (SEMI) Program (NJAC 6:A:23A-5.3) for the 2021-22 school year, as a result of Estell Manor having less than forty (40) Medicaid eligible students.

Finance Section: First Motion: J. Roxas Second Motion: S. Sack

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

In Favor: 5 Opposed: 0

(D.) Facilities Report

- 1) Approval of Use of Facilities for WACYL program: Tee-Ball/Coach Pitch, April 12, 2021 – June 5, 2021 (Mon-Fri 5:00 pm – dusk) (Sat-Sun 9:00 am-dusk), softball field (excludes use of gymnasium) when not in use by the Estell Manor School District. (Attachment #3)
- 2) Facility Report (Attachment #4)

Facilities Section: First Motion: A. Gray Second Motion: S. Sack

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President		X
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas		X
Shelly Sack	X	

In Favor: 3 Opposed: 0 Abstain: 2

E. Personnel

- 1) Recommend the approval of the following substitute teacher through June 30, 2021:
 - a. Melodie Mealey – substitute teacher
- 2) Recommend the approval of extending FMLA for Elizabeth Romano. Return date to be determined. (Attachment #5)

Personnel Section First Motion: S. Sack Second Motion: J. Roxas

BOARD DISCUSSION:

Board Member	Roll Call	Abstain
Kathy Mimler – President	X	
Sarah Ferrari – Vice President	X	
Alicia Gray	X	
Justin Roxas	X	
Shelly Sack	X	

In Favor: 5 Opposed: 0

XI. Committee Meetings/Info

- (A) Personnel Committee meetings were held on 2/8/21 and 2/16/21
- (B) Facilities Committee meeting was held on 2/17/21
- (C) Finance Committee meeting was held on 2/18/21

XII. Approval of Regular Meeting Minutes

Recommend approval of Regular Meeting Minutes: December 16, 2020 and January 27, 2021 (Attachment: hand delivered).

MOTION: Approval of the minutes

Motion: A. Gray Second: S. Sack In Favor: 5 Opposed: 0

XIII. Correspondence Items

XIV. Old Business

XV. New Business

Reschedule BOE Meeting to March 17, 2021 at 7:00 pm (originally set March 24, 2021)

Motion: K. Mimler Second: A. Gray In Favor: 5 Opposed: 0

XVI. Open Public Comment

The Board welcomes participation of interested organizations and individuals to speak. Public discussion will be no longer than 30 minutes with each individual allotted 5 minutes to speak.

Motion: A. Gray Second: S. Sack Time In: 8:46pm

2nd Public Session Comments

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- Robyn Eccles - Thanks for your question Stefanie well said and thanks for your Response Mrs. Mimler. 😊
- Nancy Wanner - Can you PLEASE answer MY question of WHO is going to enforce our re-opening plan. I will continue to document all those parents who are non-complaint AND I would like to know who to make aware of this ongoing issue,,,, the health and wellness of my students and staff and the community is very important to me.
- Brianne Seelman - There will be a second open to public at the end of the meeting. That are the only times you may ask questions
- Nancy Wanner - Are we considering vacations 'essential' travel??? Sent Link to article... New Jersey strongly discourages all non-essential interstate travel at this time. Travelers and residents returning from any U.S. state or territory beyond the immediate region (New York, Connecticut, Pennsylvania, and Delaware) should self-quarantine at their home, hotel, or other temporary lodging following recommendations from the CDC. If travel is unavoidable, travelers should consider getting tested with a viral test (not an antibody test) 1-3 days before the trip and again 3-5 days after the trip. If travelers test positive, they should self-isolate for at least 10 days and should postpone travel during that time. If travelers test negative, they should quarantine for a full 7 days after travel.
- Stephanie Wiker - To be clear, our trip to PA is NOT a vacation. We have family there.
- Michele Buchanan - I would like it to be clarified if there is no quarantine required for people leaving the state OVERNIGHT or just same day travel.
- Nancy Wanner - Estell Manor has been allowing rapid test for Covid however I am hearing we should not be using rapid test ... BOE have suggestions

XVII. Close Public Comment & Resume Public Meeting

Motion: S. Ferrari Second: J. Roxas In Favor: 5 Opposed: 0 Time: 8:51pm

XVIII. Adjournment

Motion: S. Sack Second: S. Ferrari In Favor: 5 Opposed: 0 Time: 8:52pm
*CLOSED SESSION MAY OCCUR AT ANY TIME THE PRESIDENT CALLS FOR SAME
IN ACORDANCE WITH OPEN MEETING LAW, SECTION 7 & 8**

Next Scheduled Meeting Date: Wednesday, March 17, 2021