

ESTELL MANOR BOARD OF EDUCATION  
Regular Board of Education Meeting Minutes  
Estell Manor School Library  
Wednesday, February 23, 2022  
6:00 p.m.

I. CALL TO ORDER – Ms. Mimler called the meeting to order at 6:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC NOTICE

Welcome to this Regular Meeting of the Estell Board of Education held on February 23, 2022. In compliance with the Open Public Meetings Act of the State of New Jersey, notice of this meeting of the Estell Manor Board of Education stating date, time, place, and agenda has been given to the official newspapers, posted in two public places, and filed with the Atlantic County Superintendent of Schools.

IV. ROLL CALL

Members present were: Ms. Ferrari, Ms. Gray, Ms. Mimler, and Ms. Sack.

Members absent were: Mr. Roxas.

Also present were Dr. Cappelluti (Superintendent of Schools), Mr. Houdart (Board Secretary), and Mr. Jeff Catalano (Board Solicitor).

V. PUBLIC COMMENTS (AGENDA ITEMS ONLY)

None

VI. CLOSED SESSION – Time: 6:02 pm

- Negotiations

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S. Sack (4-0-0)

VII. RESUME OPEN SESSION – Time: 6:28 pm

Invoke the doctrine of necessity due to conflicts of interest with certain members of the board.

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: K. Mimler Second: S. Ferrari (4-0-0)

VIII. CONTRACT RATIFICATION

Motion to ratify the four-year negotiated agreement between the Estell Board of Education and the Estell Manor Education Association for the period September 1, 2021 through June 30, 2025 as memorialized in the attached Memorandum of Agreement.

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S. Sack (4-0-0)

**IX. BOARD COMMITTEES**

Motion to approve the Board Committees for 2022. (Attachment #1)

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S. Sack (4-0-0)

**X. MASK MANDATE**

Motion to approve the Mask Mandate letter stating that masks will be optional as of March 7, 2022.

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S. Sack (4-0-0)

**XI. MINUTES**

Motion to approve the minutes for the following Board of Education meeting:

Regular Meeting / January 26, 2022 / Open & Closed Sessions (Attachment #2)

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Sack Second: S. Ferrari (4-0-0)

**XII. BUSINESS ADMINISTRATOR REPORT AND RECOMMENDATIONS**

A. Expenditures (Attachment #3)

Motion to approve the January 2022 expenditures in the amount of \$173,523.00 as certified by the School Business Administrator/Board Secretary.

B. Financial Reports (Attachments #4 - #9)

Motion to approve the revised Treasurer's Reports and Board Secretary's Reports for the months of July 2021 through December 2021.

C. Monthly Certification

Motion to accept the certification of the Business Administrator that pursuant to N.J.A.C. 23A:16.10(c)3, as of December 31, 2021 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriations Sections), no major account or fund has been over-expended in violation of N.J.A.C.23A:16.10 (c)4, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

D. Preschool Tuition Contract (Attachment #10)

Motion to approve the 2021-2022 tuition contract with the Weymouth Township Board of Education in the amount of \$13,242.00 per student (prorated to \$7,062.00 per student for 96 school days from January 24, 2022 through the end of the school year).

E. Close Bank Accounts

Motion to approve to close the following bank accounts with Newfield National Bank:

CLOSE ACCOUNT	BALANCE	TRANSFER FUNDS TO
Capital Projects	\$27,515.32	General Account
Unemployment	\$12,060.73	General Account
Playgroup	\$14,024.95	General Account

Items A-E Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S. Sack (4-0-0)

XIII. SUPERINTENDENT REPORT AND RECOMMENDATIONS

*All Personnel items are made by the recommendation of the Superintendent.*

A. 2021-2022 Calendar (Attachment #11)

Motion to approve the revised 2021-2022 school year calendar.

B. ESEA Carryover

Motion to approve the ESEA amendment for the 2021 carryover amounts of:

GRANT	AMOUNT
Title I	\$55,167.00
Title IIA	\$16,934.00
Title IV	\$19,501.00

C. Federally-Funded Salaries – ESEA and CRRSA Funds

Motion to approve the following staff members to be paid with 2021-2022 ESSA and/or CRRSA funds as indicated below:

STAFF MEMBER	ESEA TITLE I	CRRSA ESSER II	CRRSA MENTAL HEALTH	LOCAL	TOTAL	DATES
Mashura, Melissa	\$18,794.00	-	-	\$18,793.00	\$37,587.00	11/15/2021 – 6/30/2022
Kettler, Amy	-	\$62,495.00	-	-	\$62,495.00	9/1/2021 – 6/30/2022
Thompson, Wendy	\$28,178.00	-	-	\$18,785.00	\$46,963.00	11/15/2021 – 6/30/2022
Upshaw, Leigh Ann	-	-	\$25,485.00	-	\$25,485.00	2/21/2022 – 6/30/2022

D. Preschool Education Aid Program

Motion to approve the Preschool Education Aid Program Plan for the 2022-2023 school year with the addition of one preschool classroom to be housed in the Estell Manor School.

E. SEMI Waiver (Attachment #12)

Motion to approve the submission of the SEMI waiver to the Atlantic County Office of Education for FY2023.

F. HIB (Attachment #13)

Motion to approve the findings of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the period ending December 2021.

G. FMLA

Motion to approve FMLA for employee number 77 effective March 1, 2022.

H. IDEA Carryover

Motion to approve the IDEA amendment for the 2021 carryover amounts of:

GRANT	AMOUNT
IDEA Preschool	\$1,698.00

I. Resignation

Motion to regretfully approve the resignation of Melodie Mealey.

J. Termination of Contract

Motion to approve the termination of the Shared Contract Agreement with Brigantine Board of Education, effective April 30, 2022

Items A- J Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S. Sack (4-0-0)

**XIV. PUBLIC COMMENTS**

None

**XV. ANY OTHER PERTINENT INFORMATION THAT MAY BE BROUGHT BEFORE THE BOARD**

**XVI. ADJOURNMENT – Time: 6:40 pm**

Roll Call: Ms. Gray, Ms. Sack, Ms. Ferrari, Ms. Mimler

Motion: S. Ferrari Second: S Sack

**INFORMATIONAL:**

1. Mask Mandate lifted
2. Dates to Remember

DATE	EVENT
March 2, 2022	Read Across America
March 11, 2022	1:30 Dismissal/Parent & Teacher Conferences
March 16, 2022	Class Group & Spring Pictures
March 23, 2022	Regular Board of Education Meeting