

## **Part-time Paraprofessionals/Aides**

School Aides work under the direction of the classroom teacher to provide extra support to students. They are also known as paraprofessionals, teacher assistants, instructional aides, one-to-one aides, and more.

### **Responsibilities:**

Provide instructional reinforcement for individual students or small groups of students

- Assist teacher with classroom management and general supervision of the class
- Assist with duties such as setting up equipment and preparing materials
- Supervise students in the cafeteria, schoolyard, specials, hallways, and/or field trips.
- Attend to students' physical, personal, academic, and emotional needs
- Support students with special needs by following provisions specified in their IEPs/504 Plans
- Perform other duties as directed by the classroom teacher and school administration

### **Qualifications:**

High School Diploma or Equivalent, Experience working with children

NJ Criminal History Background Check

48 credits and/or Parapro assessment, preferred.

Submit Letter of Interest and Resume to:  
Jennifer Graff, Admin. Secretary to the Superintendent  
[jgraff@estellmanorschool.com](mailto:jgraff@estellmanorschool.com)

*The Estell Manor Board of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, color, religion, national origin, ancestry, age political affiliation, sex, armed forces liability, physical handicap, social or economic status. The Board is committed to section 504 of the Rehabilitation Act 1973 and the Americans with Disabilities Act.*